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April 23, 2024 - 5pm CT/6pm ET

Project Background

Delivery Study and Request for Information
Volume growth
Staffing issues in the industry
Project Goals

Streamline work of IHLS staff at three hubs
  Reduce staffing hours
  Increase sorting accuracy at hubs
  Reduce effect of turnover
  Improve safety and ergonomics
Streamline work of member libraries
  Eliminate most paper labels
  Improve productivity
  Simplify check in / ergonomics
  Reduce space requirements

RFP Requirements

Determine pricing for systems which:

  ● Are compatible with Polaris/SHARE, IHLS bins, space at hubs, IHLS barcodes and RFID
  ● Reconfigurable, adjustable, efficient bin loading
  ● References from current users
Return on Investment (ROI)

Reasonable time frame
Labor costs
Turnover
Turnaround time/backlog

Effect on Member Libraries

Reduce labeling
Faster processing
Barcode location policy
Improved ergonomics
Space requirements
Excluded from AMHS

- Standalone libraries
- ILDS
- RAILS and Chicago PL
- Out-of-state

The RFP Process

- Review data related to delivery services.
- Inform known AMH vendors about the upcoming RFP
- Prepare and issue RFP
- Meet with and respond to vendor questions
- Receive RFP responses from vendors
- IHLS evaluation of responses and return on investment
- Report and make recommendations
RFP Results

Three responses
One response from Lyngsoe that clearly meets all requirements
Lyngsoe was lowest cost of three
Return on investment calculated
Review benefits to IHLS and member libraries

Recommendations

Understand commitment to a major change
Return on investment
Investing in libraries
Barcode placement policy
RFID future
Maintenance/Repairs
Reference checks and site visits (if possible)