



## Illinois Heartland Library System

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### FINANCE COMMITTEE MEETING MINUTES

Date: June 10, 2024

Time: 4:00 p.m.

#### Call to Order

Sarah Hill called the meeting to order at 4:01 p.m.

#### Roll Call

Committee Members Present: Ann Chandler, Sarah Hill, Ryan Johnson, and Kristi Lear  
Other Attendees and Guests: Leslie Bednar, Karen Bounds, Rhonda Johnisee, Shirley Paden, and Traci Wadsworth

#### Public Comment

None

#### Approval of Minutes

No discussion.

A motion and a second were made to approve the May 13, 2024, minutes ([Attachment 4.1](#)). The motion was carried by a roll call vote. Ann Chandler – no, Sarah Hill – yes, Ryan Johnson – yes, and Kristi Lear – yes.

#### Unfinished Business

None

#### New Business

##### Acceptance of May 2024 Bills

The Finance Director presented the bills ([Attachment 6.1](#)) to the committee and listened to comments from a member of the committee. A motion and second were made to move to the full board for consideration. Motion carried unanimously by roll call vote.

##### Acceptance of May 31, 2024, Financial Reports

No discussion.

The Finance Director presented the financial reports ([Attachment 6.2](#)) to the committee. A motion and second were made to move to the full board for consideration. Motion carried unanimously by roll call vote.

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#### Pay Grade Updates

The Executive Director reviewed proposed updates to the pay grades ([Attachment 6.3](#)) and answered questions from the committee. A motion and second were made to move to the full board consideration. Motion carried unanimously by roll call vote.

#### Change to the July Meeting Date

The Finance Director requested the July Finance Committee date be changed to July 15, 2024, to allow time for the remaining FY2024 expenditures to be recorded before producing the June 30, 2024, financial statements.

#### Edwardsville Parking Lot Update

The Executive Director reviewed the additional repairs needed to the Edwardsville building parking lot that were discovered at the start of the project. The funds in the FY2024 budget will be used to cover the expense and the tuckpointing project will be delayed until the next fiscal year. A budget amendment will be generated for the FY2025 Capital Projects Fund and be presented to the board at the July meeting.

#### **Public Comment**

None

#### **Announcements**

None

#### **Adjournment**

The committee adjourned at 4:25 p.m.