Illinois Heartland Library System
Disbursement Summary Report
From 06/01/2024 Through 06/30/2024

Attachment 6.1

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount	
6/6/2024	ACHIMRFMay2024	No	Illinois Municipal Retirement Fund	10	May 2024 IMRF Payment	11,021.79	
6/6/2024		No	Illinois Municipal Retirement Fund	27	May 2024 IMRF Payment	1,652.90	
6/6/2024		No	Illinois Municipal Retirement Fund	31	May 2024 IMRF Payment	450.83	
6/6/2024		No	Illinois Municipal Retirement Fund	32	May 2024 IMRF Payment	877.06	
6/6/2024		No	Illinois Municipal Retirement Fund	85	May 2024 IMRF Payment	4,479.00	
6/7/2024	ACHPR-06072024	No	Paylocity	10	Net Payroll Payment for Payroll 06/07/2024	71,436.52	
6/7/2024		No	Paylocity	27	Net Payroll Payment for Payroll 06/07/2024	11,653.65	
6/7/2024		No	Paylocity	31	Net Payroll Payment for Payroll 06/07/2024	3,037.13	
6/7/2024		No	Paylocity	32	Net Payroll Payment for Payroll 06/07/2024	2,652.60	
6/7/2024		No	Paylocity	85	Net Payroll Payment for Payroll 06/07/2024	25,825.87	
6/7/2024	ACHTax -	No	Paylocity	10	Tax Liability Payment for Payroll 06/07/2024	26,186.30	
6/7/2024		No	Paylocity	27	Tax Liability Payment for Payroll 06/07/2024	4,362.75	
6/7/2024		No	Paylocity	31	Tax Liability Payment for Payroll 06/07/2024	1,098.45	
6/7/2024		No	Paylocity	32	Tax Liability Payment for Payroll 06/07/2024	1,245.47	
6/7/2024		No	Paylocity	85	Tax Liability Payment for Payroll 06/07/2024	9,634.94	
6/13/2024	25142	No	AAIM EA Training and Consulting LLC	10	Pre-Employment Background Check - Sorter (4) & Courier (1)	328.80	
6/13/2024		No	AAIM EA Training and Consulting LLC	85	Pre-Employment Background Check - Sorter (4) & Courier (1)	56.20	
6/13/2024	25143	No	TAH Concepts LLC d/b/a Alternative	32	Traverse Maint Agreement 07/23/2024-07/22/2025	3,864.29	*A*
6/13/2024	25144	No	Ameren Illinois	10	EDW:Gas 05/01-06/01/2024	55.74	
6/13/2024	25145	No	Ameren Illinois	10	EDW:Electric & Lighting Srvcs 05/01-06/01/2024	1,187.89	
6/13/2024	25146	No	American Pest Control	10	CHA:Monthly Extermination 06/07/2024	40.00	
6/13/2024	25147	No	Apple Inc	31	MAC Mini Laptop	1,818.00	*B*
6/13/2024		No	Apple Inc	85	Laptop, Mouse & Keyboard	2,879.00	
6/13/2024	25148	No	Beaumont Tire & Auto Repair	10	U35062 - Replace Tire (1)	159.50	
6/13/2024	25149	No	Troy Brown	10	Mileage Reimb - Reaching Forward South Conf 04/18-04/19/2024	132.66	
6/13/2024	25150	No	Buildingstars Operations Inc	10	Janitorial Services 06/01-06/30/2024	670.00	
6/13/2024	25151	No	Elan Financial Services	10	Busey Credit Card Stmt Ending 06/03/2024	14,424.86	
6/13/2024		No	Elan Financial Services	27	Busey Credit Card Stmt Ending 06/03/2024	227.32	
6/13/2024		No	Elan Financial Services	31	Busey Credit Card Stmt Ending 06/03/2024	1,963.82	
6/13/2024		No	Elan Financial Services	32	Busey Credit Card Stmt Ending 06/03/2024	1,453.66	
6/13/2024		No	Elan Financial Services	85	Busey Credit Card Stmt Ending 06/03/2024	1,275.00	
6/13/2024	25152	No	ByWater Solutions LLC	85	Aspen Annual Fee 07/01/2024-06/30/2025	69,375.00	*C*
6/13/2024	25153	No	Dave's Precision Mowing	10	CHA:Mowing/Trimming/Blowing 05/06/2024	80.00	
6/13/2024		No	Dave's Precision Mowing	10	CHA:Mowing/Trimming/Blowing 05/09/2024	80.00	
6/13/2024		No	Dave's Precision Mowing	10	CHA:Mowing/Trimming/Blowing 05/15/2024	80.00	
6/13/2024		No	Dave's Precision Mowing	10	CHA:Mowing/Trimming/Blowing 05/21/2024	80.00	
6/13/2024		No	Dave's Precision Mowing	10	CHA:Mowing/Trimming/Blowing 05/28/2024	80.00	
6/13/2024	25154	No	ESS Clean Inc	10	CHA:Janitorial Srvcs June 2024	1,095.00	
6/13/2024	25155	No	Fast Forward Libraries LLC	10	Strategic Planning Consultation	9,500.00	*D*
6/13/2024		No	Fast Forward Libraries LLC	31	Strategic Planning & Succession Planning Course	3,000.00	
6/13/2024	25156	No	Ford & Harrison LLP	10	Legal Counsel re:General Employment Matters 05/20-05/29/2024	990.00	
6/13/2024	25157	No	Leanne Furby	31	Meal & Mileage Reimb - iLEAD Workshops & Conf 05/08-05/11/2024	489.71	
6/13/2024	25158	No	George Alarm Co Inc	10	EDW:Fire/Burglar/Elevator Alarm Monitoring 07/01-09/30/2024	285.45	
6/13/2024	25159	No	George Alarm	10	CHA:Fire/Burglar/Elevator Alarm Monitoring 07/01-09/30/2024	132.30	
6/13/2024	25160	No	Heyl Royster	31	Legal Counsel re:LTT Training Grant 02/02-05/03/2024	4,500.00	*E*
6/13/2024	25161	No	Judith N Hoffman	31	Communications Plan Course Material	2,500.00	*F*
6/13/2024	25162	No	HR Source	10	HR Source Grant 07/01/2024-06/30/2025	10,200.00	*G*
6/13/2024		No	HR Source	10	Navigating HR Ethics Training 05/20/2024	1,950.00	*H*
6/13/2024	25163	No	i3 Broadband - CU	10	Internet 06/01-06/30/2024	11.67	
6/13/2024		No	i3 Broadband - CU	27	Internet 06/01-06/30/2024	11.66	
6/13/2024		No	i3 Broadband - CU	85	Internet 06/01-06/30/2024	11.66	
6/13/2024	25164	No	Illinois American Water	10	CHA:Water 05/01-05/31/2024	39.06	
6/13/2024	25165	No	Illinois Library Association	10	Director's University Financial Aid - Continuing Education for Members	600.00	*I*
6/13/2024		No	Illinois Library Association	10	Illinois Library Laws & Rules Book 2024 (350)	8,750.00	*J*
6/13/2024	25166	No	Hanan Jaber	85	Mileage Reimb - Reaching Forward South Conf 04/18-04/19/2024	215.74	
6/13/2024		No	Hanan Jaber	85	Reaching Forward South Conf:Reimb for Food & Hotel - Jaber	215.21	
6/13/2024	25167	No	Liberty Mutual Insurance Company	10	Employee Dishonesty Bond/Policy Coverage 07/01/2024-06/30/2025	2,052.00	*K*
6/13/2024	25168	No	Marketview Car Wash	10	U35987, U36092 & U37012 - Van Wash	30.00	
6/13/2024	25169	No	Midwest Automotive & Diesel	10	U35065 - Change Oil/Filter	74.65	
6/13/2024	25170	No	Mountain Valley Water of Carbondale	10	CAR:5 Gallon Purified Water Bottle (2)	15.50	
6/13/2024	25171	No	NCPERS Group Life Ins	10	Supp Life Ins 07/01-07/31/2024	156.00	

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From 06/01/2024 Through 06/30/2024

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount	
6/13/2024		No	NCPERS Group Life Ins	27	Supp Life Ins 07/01-07/31/2024	16.00	
6/13/2024		No	NCPERS Group Life Ins	31	Supp Life Ins 07/01-07/31/2024	12.00	
6/13/2024		No	NCPERS Group Life Ins	32	Supp Life Ins 07/01-07/31/2024	24.00	
6/13/2024		No	NCPERS Group Life Ins	85	Supp Life Ins 07/01-07/31/2024	64.00	
6/13/2024	25172	No	Nextgen Solutions	10	Copier Usage Chrg 05/01-05/31/2024	15.27	
6/13/2024		No	Nextgen Solutions	85	Copier Usage Chrg 05/01-05/31/2024	9.41	
6/13/2024	25173	No	OCLC Inc	85	eBooks Subscription Purchases 05/01-05/31/2024	11,859.54	L
6/13/2024	25174	No	Katherine Parker	31	Facilities 101 Course Material	2,500.00	M
6/13/2024	25175	No	James Rachlin	31	Finance Module Course Materials	4,000.00	N
6/13/2024	25176	No	Republic Services # 350	10	EDW:Trash & Recycling Removal 06/01-06/30/2024	227.42	
6/13/2024	25177	No	SIUC Research Park Inc	10	CAR:Office Leasing, Electric & Lighting Srvcs & Fiber Internet	9,251.59	
6/13/2024		No	SIUC Research Park Inc	85	CAR:Office Leasing, Electric & Lighting Srvcs & Fiber Internet	10.00	
6/13/2024	25178	No	Speed Lube # 14	10	U35767 - Change Oil/Filter	79.95	
6/13/2024		No	Speed Lube # 14	10	U35987 - Change Oil/Filter	91.45	
6/13/2024	25179	No	Uline	10	Cable Ties (5 pk)	159.60	
6/13/2024	25180	No	Verizon	10	GPS Tracking & Roadside Assistance (23 Units) 05/01-05/31/2024	435.85	
6/13/2024	25181	No	Walker Tire	10	U35065 - Tire Rotation	40.00	
6/13/2024	25182	No	Xerox Financial Services	10	Copier Base & Usage Chrg 04/30-05/29/2024	267.89	
6/13/2024		No	Xerox Financial Services	27	Copier Base & Usage Chrg 04/30-05/29/2024	134.18	
6/13/2024		No	Xerox Financial Services	32	Copier Base & Usage Chrg 04/30-05/29/2024	225.78	
6/13/2024		No	Xerox Financial Services	85	Copier Base & Usage Chrg 04/30-05/29/2024	134.18	
6/13/2024	25183	No	Xerox Financial Services	10	Copier Base Chrg June 2024	121.84	
6/13/2024		No	Xerox Financial Services	85	Copier Base Chrg June 2024	86.32	
6/21/2024	ACH-INV2143712	No	Paylocity	10	Monthly HRIS System & Payroll Srvc - June 2024	1,086.44	
6/21/2024	ACHPR-06212024	No	Paylocity	10	Net Payroll Payment for Payroll 06/21/2024	74,139.92	
6/21/2024		No	Paylocity	27	Net Payroll Payment for Payroll 06/21/2024	11,651.63	
6/21/2024		No	Paylocity	31	Net Payroll Payment for Payroll 06/21/2024	3,037.03	
6/21/2024		No	Paylocity	32	Net Payroll Payment for Payroll 06/21/2024	2,784.26	
6/21/2024		No	Paylocity	85	Net Payroll Payment for Payroll 06/21/2024	27,062.10	
6/21/2024	ACHTax -	No	Paylocity	10	Tax Liability Payment for Payroll 06/21/2024	27,328.70	
6/21/2024		No	Paylocity	27	Tax Liability Payment for Payroll 06/21/2024	4,362.31	
6/21/2024		No	Paylocity	31	Tax Liability Payment for Payroll 06/21/2024	1,098.32	
6/21/2024		No	Paylocity	32	Tax Liability Payment for Payroll 06/21/2024	1,345.09	
6/21/2024		No	Paylocity	85	Tax Liability Payment for Payroll 06/21/2024	10,111.24	
6/28/2024	25073	No	Tire Choice # 930	10	U33020 - Change Oil/Filter & Tire Rotation	(85.67)	
6/28/2024		No	Tire Choice # 930	10	U33807 - Change Oil/Filter, Tire Rotation & Replace Wiper Blades	(144.01)	
6/28/2024		No	Tire Choice # 930	10	U33849 - Change Oil/Filter & Replace Brake Pads & Rotors	(774.41)	
6/28/2024		No	Tire Choice # 930	10	U35059 - Tire Repair, Replace Wiper Blades, Brake Pads & Rotors	(699.87)	
6/28/2024		No	Tire Choice # 930	10	U35998 - Change Oil/Filter & Tire Rotation	(85.67)	
6/28/2024	25184	No	Ameren Illinois	10	CHA:Electric & Lighting Srvcs 05/15-06/16/2024	1,262.35	
6/28/2024	25185	No	Ameren Illinois	10	CHA:Gas 05/01-06/01/2024	85.65	
6/28/2024	25186	No	Association for Rural and Small Libraries	10	ARSL Institutional Memberships & Registrations	1,110.00	O
6/28/2024	25187	No	Arthur J Gallagher Risk Management	10	Cyber & Privacy Liability Coverage 07/01/2024-06/30/2025	5,356.00	P
6/28/2024	25188	No	AT&T	10	Internet 06/10-07/09/2024	214.93	
6/28/2024		No	AT&T	27	Internet 06/10-07/09/2024	92.11	
6/28/2024		No	AT&T	32	Internet 06/10-07/09/2024	92.11	
6/28/2024		No	AT&T	85	Internet 06/10-07/09/2024	214.92	
6/28/2024	25189	No	Health Care Service Corporation	10	Health Ins 07/01-07/31/2024	33,775.90	
6/28/2024		No	Health Care Service Corporation	27	Health Ins 07/01-07/31/2024	6,345.83	
6/28/2024		No	Health Care Service Corporation	32	Health Ins 07/01-07/31/2024	1,803.52	
6/28/2024		No	Health Care Service Corporation	85	Health Ins 07/01-07/31/2024	14,344.28	
6/28/2024	25190	No	BJ's Printables Inc	10	Shirt for Delivery	28.48	
6/28/2024	25191	No	Loretta Broomfield	10	Board Member:Mileage Reimb 05/28/2024	26.60	
6/28/2024	25192	No	Carle	10	Pre-employment Drug Screen & Fit for Duty Exam - Sorter	260.00	
6/28/2024	25193	No	City of Edwardsville	10	EDW:Water & Sewer 03/25-05/27/2024	190.85	
6/28/2024	25194	No	Constellation NewEnergy - Gas Division	10	CHA:Gas Supply 05/01-05/31/2024	32.48	
6/28/2024	25195	No	DP Supply Inc	10	Janitorial Supplies	158.00	
6/28/2024	25196	No	DELL MARKETING LP	32	Dell Curved Hub Monitor (3)	2,064.03	
6/28/2024	25197	No	Dobbs Tire & Auto Centers	10	U35060 - Coolant & Transmission Flush	385.65	
6/28/2024	25198	No	Gateway Occupational Health	85	Pre-employment Drug Screen - SHARE Member Engagement	55.00	
6/28/2024	25199	No	Graybar Electric Company Inc	10	Freight for ZonIT Power Adapter Order (3)	20.07	

Illinois Heartland Library System
Disbursement Summary Report
From 06/01/2024 Through 06/30/2024

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount	
6/28/2024		No	Graybar Electric Company Inc	10	ZonIT Power Adapters (3)	1,239.12	
6/28/2024		No	Graybar Electric Company Inc	85	ZonIt Power Adapter for COLO Servers	413.04	
6/28/2024	25200	No	Leah Gregory	10	Mileage Reimb - Site Visit Central PL 06/10/2024	15.16	
6/28/2024	25201	No	Guardian	10	Dental, AD&D, Life & Vision Ins 07/01-07/31/2024	4,537.10	
6/28/2024		No	Guardian	27	Dental, AD&D, Life & Vision Ins 07/01-07/31/2024	406.80	
6/28/2024		No	Guardian	31	Dental, AD&D, Life & Vision Ins 07/01-07/31/2024	169.67	
6/28/2024		No	Guardian	32	Dental, AD&D, Life & Vision Ins 07/01-07/31/2024	116.53	
6/28/2024		No	Guardian	85	Dental, AD&D, Life & Vision Ins 07/01-07/31/2024	1,022.34	
6/28/2024	25202	No	Heyl Royster	10	Legal Counsel re:Barcode Duplicator RFP Review	720.00	
6/28/2024	25203	No	Technology Management Rev Fund	85	Bandwidth 05/01-05/31/2024	270.00	
6/28/2024	25204	No	Illinois Library Association	27	ILA Membership Dues - Cataloger	100.00	
6/28/2024	25205	No	Imel Pest Control Inc	10	EDW:Pest Control 06/17/2024	125.00	
6/28/2024	25206	No	Instructure Inc	31	Canvas Credentials Implementation Fee	5,370.00	
6/28/2024		No	Instructure Inc	31	Canvas Credentials Subscription	1,422.60	
6/28/2024	25207	No	Ryan Johnson	10	Board Member:Mileage Reimb 05/28-06/25/2024	58.96	
6/28/2024	25208	No	Lazerware Inc	10	Ubiquiti Switch, Injector & Ethernet Cables	258.73	
6/28/2024	25209	No	Katherine Robberson/DBA Lens Change	10	Staff Day - Mental Health in the Workplace Presentation	300.00	
6/28/2024	25210	No	Republic Services # 729	10	CHA:Trash & Recycling Removal 07/01-07/31/2024	199.49	
6/28/2024	25211	No	Republic Services # 350	10	EDW:Trash & Recycling Removal 07/01-07/31/2024	410.61	
6/28/2024	25212	No	Rooters American Maintenance Inc	66	EDW:Parking Lot Mill, 2in Overlay, Paint & Partial Subgrade	150,600.00	***Q***
6/28/2024	25213	No	Sallie Logan Public Library	10	Donation - Sympathy - Bruce Hickam	50.00	
6/28/2024	25214	No	Selective Insurance Company of America	10	Property, General Liab, Vehicle, Umbrella & Workers Comp Ins 7/1/24-6/30/25	141,217.00	***R***
6/28/2024		No	Selective Insurance Company of America	27	Property, General Liab, Vehicle, Umbrella & Workers Comp Ins 7/1/24-6/30/25	483.00	
6/28/2024		No	Selective Insurance Company of America	31	Property, General Liab, Vehicle, Umbrella & Workers Comp Ins 7/1/24-6/30/25	51.00	
6/28/2024		No	Selective Insurance Company of America	32	Property, General Liab, Vehicle, Umbrella & Workers Comp Ins 7/1/24-6/30/25	113.00	
6/28/2024		No	Selective Insurance Company of America	85	Property, General Liab, Vehicle, Umbrella & Workers Comp Ins 7/1/24-6/30/25	1,036.00	
6/28/2024	25215	No	Shred-it USA	10	EDW:Shredding 05/24/2024	89.46	
6/28/2024	25216	No	Speed Lube # 14	10	U36092 - Change Oil/Filter	136.45	
6/28/2024		No	Speed Lube # 14	10	U37007 - Change Oil/Filter	115.95	
6/28/2024	25217	No	St Charles City-County Library	10	Donation - Sympathy - Mike McGinn	50.00	
6/28/2024	25218	No	Swank Movie Licensing USA	10	Copyright Compliance Site Licenses 07/01/2024-06/30/2025	11,109.00	***S***
6/28/2024	25219	No	Tire Choice # 930	10	U33020 - Change Oil/Filter & Tire Rotation	85.67	
6/28/2024		No	Tire Choice # 930	10	U33807 - Change Oil/Filter, Tire Rotation & Replace Wiper Blades	144.01	
6/28/2024		No	Tire Choice # 930	10	U33849 - Change Oil/Filter & Replace Brake Pads & Rotors	774.41	
6/28/2024		No	Tire Choice # 930	10	U35059 - Tire Repair, Replace Wiper Blades, Brake Pads & Rotors	699.87	
6/28/2024		No	Tire Choice # 930	10	U35998 - Change Oil/Filter & Tire Rotation	85.67	
6/28/2024	25220	No	Verizon Wireless	10	Cellphone Srvcs, MIFI, Router & After Hrs Line 05/24-06/23/2024	784.53	
6/28/2024		No	Verizon Wireless	32	Cellphone Srvcs, MIFI, Router & After Hrs Line 05/24-06/23/2024	8.34	
6/28/2024		No	Verizon Wireless	85	Cellphone Srvcs, MIFI, Router & After Hrs Line 05/24-06/23/2024	342.74	
6/28/2024	25221	No	Wex Bank	10	Fuel Charges 05/23-06/22/2024	14,060.78	
6/28/2024		No	Wex Bank	85	Fuel Charges 05/23-06/22/2024	79.81	
6/28/2024	25222	No	Lesley Zavediuk	10	Grant Services - June 2024	3,000.00	
6/28/2024		No	Lesley Zavediuk	85	Aspen Implementation - June 2024	1,100.00	

Total Disbursed **926,026.89**

Non-routine Bill Payments Explanations

A- *Annual maintenance agreement for the Traverse accounting software. This software supports the OCLC billing activity.*
B- *Purchase of a laptop for the iLEAD Library Trustee Training grant.*
C- *Annual support and hosting fee for Aspen (07/01/2024-06/30/2025).*
D- *Initial payment for consulting fees for the IHLS strategic planning and consultant fee for online course development for the iLEAD Library Trustee Training grant.*
E- *Consultant fee for online course development for the iLEAD Library Trustee Training grant.*
F- *Consultant fee for online course development for the iLEAD Library Trustee Training grant.*
G- *HR Source grant program that was offered to member libraries and will be partially reimbursed by participating libraries.*
H- *HR Source webinar series session #3 - "Navigating HR Ethics". This is partially reimbursed by participating libraries.*
I- *Registration fees for (3) IHLS member librarians to attend Director's University.*
J- *Purchase of (350) Illinois Library Laws & Rules Books to be sold to member libraries at a discounted rate.*
K- *Annual premium for the Employee Dishonesty Bond insurance coverage 07/01/2024-06/30/2025.*

L- *Purchase of eBooks from 05/01-05/31/24 & eBooks purchases to be reimbursed by participating libraries.*
M- *Consultant fee for online course development for the iLEAD Library Trustee Training grant.*
N- *Consultant fee for online course development for the iLEAD Library Trustee Training grant.*
O- *Registration for the Association for Rural & Small Libraries (ARSL) annual conference for (3) staff.*
P- *Annual premium for Cyber & Privacy Liability insurance 07/01/2024-06/30/2025.*
Q- *Parking lot resurfacing capital project at the Edwardsville office.*
R- *Annual premium for Property, Auto, General Liability, Umbrella, & Workers Comp Ins 07/01/2024-06/30/2025.*
S- *Purchased SWANK Copyright Compliance Site Licenses for 07/01/2024-06/30/2025 to be reimbursed by participating libraries.*

Illinois Heartland Library System
Credit Card Transactions
From 05/03/2024 Through 06/03/2024

Credit Card Bill Date	Employee	Trans Date	Vendor	Description	Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
6/3/2024	0147 7661-Kite Kate	5/4/2024	PEORIA CIVIC CENTER	ILA Conf Committee Mtg:Parking - Kite 05/2024	10.00	10	5255	01	10
6/3/2024	0147 7661-Kite Kate	5/20/2024	USPS	Postage 05/2024	8.00	10	5370	01	10
6/3/2024	0147 7661-Kite Kate	5/22/2024	UNITED AIRLINES	COSLA CE Conf:Airfare - Kite 05/2024	384.78	10	1600		
	Total 0147 7661-Kite Kate				402.78				
6/3/2024	0681 0526-Flessner Laura	5/9/2024	NORRIS TIRE	U37011 - Tire Repair 05/2024	27.18	10	5210	02	20
6/3/2024	0681 0526-Flessner Laura	5/13/2024	ENTERPRISE	Staff Day - Van Rental for CHA 05/2024	566.50	10	5058	01	10
6/3/2024	0681 0526-Flessner Laura	5/29/2024	TUSCOLA PRO TOWING	U35062 - Towing 05/2024	227.63	10	5210	02	20
	Total 682 0526-Flessner Laura				821.31				
6/3/2024	1090 8459-Caskey Matthew	5/2/2024	DREAMHOST	Domain Name - Jerseyville Library 05/2024	17.99	10	5840	01	10
6/3/2024	1090 8459-Caskey Matthew	5/11/2024	DREAMHOST	Domain Name - lcls.org 05/2024	17.99	85	5580	01	85
6/3/2024	1090 8459-Caskey Matthew	5/17/2024	DREAMHOST	Domain Name - Smithton PL 05/2024	17.99	10	5840	01	10
6/3/2024	1090 8459-Caskey Matthew	5/23/2024	UPS STORE	Shipping 05/2024	14.80	85	5370	01	85
6/3/2024	1090 8459-Caskey Matthew	5/29/2024	AMAZON	Logitech Wireless Keyboard & Mouse Combo (4) 05/2024	268.00	32	5360	01	32
6/3/2024	1090 8459-Caskey Matthew	5/30/2024	AMAZON	Logitech H390 Wired Headset (2) 05/2024	43.76	10	5360	01	10
6/3/2024	1090 8459-Caskey Matthew	5/30/2024	AMAZON	Ear Pad Foam Replacement Cushions for Wireless Headset (2) 05/2024	19.98	32	5360	01	32
6/3/2024	1090 8459-Caskey Matthew	5/30/2024	AMAZON	Logitech Ergonomic Wireless Mouse (2) 05/2024	137.78	32	5360	01	32
6/3/2024	1090 8459-Caskey Matthew	5/30/2024	AMAZON	Logitech H390 Wired Headset (1) 05/2024	21.88	32	5360	01	32
6/3/2024	1090 8459-Caskey Matthew	5/31/2024	DREAMHOST	Domain Name - Litchfield PL 05/2024	17.99	10	5840	01	10
	Total 1090 8459-Caskey Matthew				578.16				
6/3/2024	1809 1250-Brown Troy M	5/1/2024	TELCO BILL CENTER	Elevator & Fax Lines 05/2024	22.58	10	5400	01	10
6/3/2024	1809 1250-Brown Troy M	5/1/2024	TELCO BILL CENTER	Fax Lines 05/2024	8.34	32	5400	01	32
6/3/2024	1809 1250-Brown Troy M	5/1/2024	TELCO BILL CENTER	Elevator & Fax Lines 05/2024	22.58	85	5400	01	85
6/3/2024	1809 1250-Brown Troy M	5/2/2024	MAILCHIMP	Subscription:MailChimp Monthly 05/2024	76.68	10	5550	01	10
6/3/2024	1809 1250-Brown Troy M	5/2/2024	MAILCHIMP	Subscription:MailChimp Monthly 05/2024	41.66	27	5550	01	27
6/3/2024	1809 1250-Brown Troy M	5/2/2024	MAILCHIMP	Subscription:MailChimp Monthly 05/2024	16.66	31	5550	01	31
6/3/2024	1809 1250-Brown Troy M	5/2/2024	PHONEPOWER	SHARE Annual Fee - Telephony Line 6 of 6 05/2024	142.42	85	5400	01	85
6/3/2024	1809 1250-Brown Troy M	5/5/2024	MICROSOFT	Teams Phone Lines (22) 05/2024	337.00	10	5400	01	10
6/3/2024	1809 1250-Brown Troy M	5/5/2024	MICROSOFT	Teams Phone Lines (9) 05/2024	144.00	27	5400	01	27
6/3/2024	1809 1250-Brown Troy M	5/5/2024	MICROSOFT	Teams Phone Lines (2) 05/2024	32.00	31	5400	01	31
6/3/2024	1809 1250-Brown Troy M	5/5/2024	MICROSOFT	Teams Phone Lines (4) 05/2024	64.00	32	5400	01	32
6/3/2024	1809 1250-Brown Troy M	5/5/2024	MICROSOFT	Teams Phone Lines (14) 05/2024	224.00	85	5400	01	85
6/3/2024	1809 1250-Brown Troy M	5/6/2024	GRAMMARLY	Grammarly Subscription 05/2024	2,755.00	10	1600		
6/3/2024	1809 1250-Brown Troy M	5/6/2024	GRAMMARLY	Grammarly Subscription 05/2024	551.00	10	5550	01	10
6/3/2024	1809 1250-Brown Troy M	5/8/2024	STARLINK	Starlink Internet 05/2024	110.00	10	5400	04	10
6/3/2024	1809 1250-Brown Troy M	5/30/2024	1PASSWORD	1Password Manager Subscription (3) 05/2024	175.60	32	5550	01	32
6/3/2024	1809 1250-Brown Troy M	5/31/2024	1PASSWORD	1Password Manager Subscription (1) 05/2024	58.27	32	5550	01	32

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Credit Card Bill Date	Employee	Trans Date	Vendor	Description	Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
6/3/2024	1809 1250-Brown Troy M	6/2/2024	MAILCHIMP	Subscription:MailChimp Monthly 06/2024	76.68	10	5550	01	10
6/3/2024	1809 1250-Brown Troy M	6/2/2024	MAILCHIMP	Subscription:MailChimp Monthly 06/2024	41.66	27	5550	01	27
6/3/2024	1809 1250-Brown Troy M	6/2/2024	MAILCHIMP	Subscription:MailChimp Monthly 06/2024	16.66	31	5550	01	31
6/3/2024	1809 1250-Brown Troy M	6/2/2024	MICROSOFT	Online Cloud Backup 05/2024	251.11	10	5550	01	10
6/3/2024	1809 1250-Brown Troy M	6/2/2024	MICROSOFT	Online Cloud Backup 05/2024	251.11	85	5550	01	85
6/3/2024	1809 1250-Brown Troy M	6/2/2024	PIPEDRIVE	PipeDrive Monthly Subscription 05/2024	372.51	10	5550	01	10
6/3/2024	1809 1250-Brown Troy M	6/2/2024	PIPEDRIVE	PipeDrive Monthly Subscription 05/2024	372.51	85	5550	01	85
	Total 1809 1250-Brown Troy M				6,164.03				
6/3/2024	2884 5261-Thompson Angela	5/15/2024	SAMS CLUB	Janitorial Supplies 05/2024	81.74	10	5190	02	10
6/3/2024	2884 5261-Thompson Angela	5/15/2024	SAMS CLUB	Office Supplies 05/2024	19.98	10	5365	02	10
6/3/2024	2884 5261-Thompson Angela	5/15/2024	SAMS CLUB	Lens Wipes & Clorox Wipes 05/2024	22.86	10	5385	02	20
6/3/2024	2884 5261-Thompson Angela	5/24/2024	BEST ONE	U36092 - Tire Repair 05/2024	28.00	10	5210	02	20
	Total 2884 5261-Thompson Angela				152.58				
6/3/2024	3829 8527-Cook Jace	5/2/2024	AMAZON	Staff Day - Supplies 05/2024	169.99	10	5058	01	10
6/3/2024	3829 8527-Cook Jace	5/13/2024	AMAZON	EDW:Delivery Other Vehicle Expense - Floor Mats 05/2024	8.10	10	5245	02	20
6/3/2024	3829 8527-Cook Jace	5/15/2024	AMAZON	Office Supplies 05/2024	21.59	85	5365	01	85
6/3/2024	3829 8527-Cook Jace	5/17/2024	AMAZON	EDW:Delivery Other Vehicle Expense - Floor Mats 05/2024	179.98	10	5245	02	20
	Toatl 3829 8527-Cook Jace				379.66				
6/3/2024	4924 2137-McInerney Lia	5/2/2024	RAINED OUT	Rained Out Text Alert System 05/2024	40.00	10	5400	01	20
6/3/2024	4924 2137-McInerney Lia	5/14/2024	FORD PARTS	U33807 - Replacement Front Ford Ornament 05/2024	60.65	10	5210	01	20
6/3/2024	4924 2137-McInerney Lia	5/23/2024	AUTOTIRE	U32517 - Replace Battery 05/2024	275.00	10	5210	01	20
6/3/2024	4924 2137-McInerney Lia	5/23/2024	AUTOTIRE	U33806 - Replace Battery 05/2024	274.98	10	5210	04	20
6/3/2024	4924 2137-McInerney Lia	5/23/2024	WALMART	EDW:Washer Fluid (6) 05/2024	17.09	10	5210	01	20
6/3/2024	4924 2137-McInerney Lia	5/28/2024	RAINED OUT	Rained Out Text Alert System 05/2024	40.00	10	5400	01	20
6/3/2024	4924 2137-McInerney Lia	5/29/2024	AUTOTIRE	U37013 - Change Oil/Filter & Tire Rotation 05/2024	151.01	10	5210	01	20
6/3/2024	4924 2137-McInerney Lia	5/29/2024	FORD PARTS	U35063 - Door Stop Bracket & Reinforcement 05/2024	76.38	10	5210	01	20
6/3/2024	4924 2137-McInerney Lia	5/29/2024	ULINE	EDW:Wood Pallets (15) 05/2024	664.56	10	5195	01	10
6/3/2024	4924 2137-McInerney Lia	5/29/2024	ULINE	EDW:ILDS Other Vehicle Expense - Ratchet Tie Downs (2) 05/2024	46.50	10	5245	01	22
	Total 4924 2137-McInerney Lia				1,646.17				
6/3/2024	5645 2424-Bushong Stacie L	5/31/2024	ILA	Other Gifts - ILA Recognition for Retiring Board Member - Griffith 05/2024	50.00	10	5330	01	10
6/3/2024	5645 2424-Bushong Stacie L	5/31/2024	ILA	Other Gifts - ILA Recognition for Retiring Board Member - Krouse 05/2024	50.00	10	5330	01	10
	Total 5645 2424-Bushong Stacie L				100.00				
6/3/2024	6347 2659-Dettenmeier Colleen	5/1/2024	OFFICEMAX/OFFICEDEPOT	Office Supplies 05/2024	51.17	10	5365	01	10
6/3/2024	6347 2659-Dettenmeier Colleen	5/10/2024	TARGET	Office Supplies 05/2024	64.55	10	5365	01	10

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	Total 6347 2659-Dettenmeier Colleen				115.72				
6/3/2024	6359 8292-Greve Penrod Shandi	5/3/2024	BJS PRINTABLES	PR/Marketing Misc - Gear for Conferences 05/2024	20.80	10	5330	01	10
6/3/2024	6359 8292-Greve Penrod Shandi	5/9/2024	MINUTEMAN PRESS	Promotional Printing - Large Postcard (2000) 05/2024	606.22	31	5330	01	31
6/3/2024	6359 8292-Greve Penrod Shandi	5/9/2024	MINUTEMAN PRESS	Postage - Large Postcard Mailing 05/2024	659.13	31	5370	01	31
6/3/2024	6359 8292-Greve Penrod Shandi	5/14/2024	MINUTEMAN PRESS	Promotional Printing - IHLS Library Job Board Bookmarks (300) 05/2024	97.15	10	5330	01	10
6/3/2024	6359 8292-Greve Penrod Shandi	5/14/2024	OFFICEMAX/OFFICEDEPOT	PR/Marketing Misc - Ink Stamper (2) 05/2024	33.01	10	5330	01	10
6/3/2024	6359 8292-Greve Penrod Shandi	5/29/2024	FIVERR	Graphics Creation 05/2024	60.53	10	5330	01	10
	Total 6359 8292-Greve Penrod Shandi				1,476.84				
6/3/2024	6613 2453-Bednar Leslie M	5/1/2024	NELCO SOLUTIONS	OCLC Checks 05/2024	245.70	32	5360	01	32
6/3/2024	6613 2453-Bednar Leslie M	5/5/2024	AMAZON	Office Supplies 05/2024	39.98	32	5365	01	32
6/3/2024	6613 2453-Bednar Leslie M	5/9/2024	SAMS CLUB	Janitorial Supplies 05/2024	47.12	10	5190	01	10
6/3/2024	6613 2453-Bednar Leslie M	5/13/2024	AMAZON	EDW:Delivery Other Vehicle Expense - Handsfree Call Car Charger 05/2024	14.59	10	5245	01	20
6/3/2024	6613 2453-Bednar Leslie M	5/13/2024	EDISONS	Staff Day - Food & Entertainment 05/2024	3,819.58	10	5058	01	10
6/3/2024	6613 2453-Bednar Leslie M	5/18/2024	AMAZON	EDW:Delivery Other Vehicle Expense -U37013 & U37014 Floor Mats 05/2024	179.98	10	5245	01	20
6/3/2024	6613 2453-Bednar Leslie M	5/19/2024	AMAZON	Office Supplies 05/2024	13.52	32	5365	01	32
6/3/2024	6613 2453-Bednar Leslie M	5/19/2024	AMAZON	Office Supplies 05/2024	19.99	32	5365	01	32
6/3/2024	6613 2453-Bednar Leslie M	5/20/2024	AMAZON	EDW:Elevator Key 05/2024	10.95	10	5180	01	10
6/3/2024	6613 2453-Bednar Leslie M	5/21/2024	AMAZON	Delivery Supplies 05/2024	79.99	10	5385	01	20
6/3/2024	6613 2453-Bednar Leslie M	5/22/2024	AMAZON	Toner Cartridges 05/2024	55.98	10	5360	01	10
6/3/2024	6613 2453-Bednar Leslie M	5/22/2024	AMAZON	Office Supplies 05/2024	5.89	10	5365	01	10
6/3/2024	6613 2453-Bednar Leslie M	5/22/2024	SAMS CLUB	Janitorial Supplies 05/2024	93.92	10	5190	01	10
6/3/2024	6613 2453-Bednar Leslie M	5/22/2024	SAMS CLUB	Copy Paper (1) 05/2024	38.98	10	5360	01	10
6/3/2024	6613 2453-Bednar Leslie M	5/22/2024	THE BAKERY NOOK	Working Lunch - 1 Staff & 1 Guest 05/2024	28.38	10	5290	01	10
6/3/2024	6613 2453-Bednar Leslie M	5/26/2024	AMAZON	Office Supplies 05/2024	45.96	10	5365	01	10
6/3/2024	6613 2453-Bednar Leslie M	5/29/2024	AMAZON	U35060 - Fuel Door Hinge & Housing Assembly 05/2024	48.90	10	5210	01	20
6/3/2024	6613 2453-Bednar Leslie M	5/29/2024	AMAZON	Office Supplies 05/2024	59.99	32	5365	01	32
6/3/2024	6613 2453-Bednar Leslie M	5/29/2024	MONROE SYSTEMS	Office Supplies 05/2024	208.47	32	5365	01	32
6/3/2024	6613 2453-Bednar Leslie M	5/30/2024	AMAZON	Delivery Supplies 05/2024	12.99	10	5385	01	20
6/3/2024	6613 2453-Bednar Leslie M	5/30/2024	AMAZON	Office Supplies 05/2024	5.17	32	5365	01	32
6/3/2024	6613 2453-Bednar Leslie M	5/30/2024	AMAZON	Office Supplies 05/2024	38.99	32	5365	01	32
6/3/2024	6613 2453-Bednar Leslie M	5/30/2024	AMAZON	Office Supplies 05/2024	68.00	32	5365	01	32
6/3/2024	6613 2453-Bednar Leslie M	5/30/2024	CAFE MOXO	Working Lunch - ISLAC Mtg - 2 Staff 05/2024	41.19	10	5290	01	10
6/3/2024	6613 2453-Bednar Leslie M	5/31/2024	ABILA CHECKS	AP Checks (1000) 05/2024	363.97	10	5725	01	10
	Total 6613 2453-Bednar Leslie M				5,588.18				
6/3/2024	6773 3101-Taylor Sarah	5/15/2024	SAMS CLUB	Snacks for Staff Reimb Program 05/2024	77.60	10	5365	01	10
	Total 6773 3101-Taylor Sarah				77.60				

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Credit Card Bill Date	Employee	Trans Date	Vendor	Description	Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
6/3/2024	6792 9931-Trevino Jill	5/10/2024	DOLLAR TREE	Staff Day - Gift Basket Supplies 05/2024	30.57	10	5058	01	10
	Total 6792 9931-Trevino Jill				30.57				
6/3/2024	6820 4888-Parr Casey	5/14/2024	TODAYS TECH	U35999 - Change Oil/Filter 05/2024	56.48	10	5210	04	20
6/3/2024	6820 4888-Parr Casey	5/20/2024	TODAYS TECH	U37006 - Change Oil/Filter & Tire Rotation 05/2024	111.29	10	5210	04	20
6/3/2024	6820 4888-Parr Casey	5/28/2024	TODAYS TECH	U37008 - Change Oil/Filter & Tire Rotation 05/2024	111.29	10	5210	04	20
6/3/2024	6820 4888-Parr Casey	5/29/2024	TODAYS TECH	U37010 - Change Oil/Filter & Tire Rotation 05/2024	111.29	10	5210	04	20
	Total 6820 4888-Parr Casey				390.35				
6/3/2024	7080 4774-Popit Ellen C	5/22/2024	ARSL	ARSL Institutional Membership 05/2024	225.00	10	5700	01	10
	Total 7080 4774-Popit Ellen C				225.00				
6/3/2024	7107 3890-Gregory Leah	5/2/2024	MCDONALDS	Library Site Visit:Breakfast - Gregory 05/2024	6.89	10	5260	01	10
6/3/2024	7107 3890-Gregory Leah	5/2/2024	MONICALS	Library Site Visit:Lunch - Gregory 05/2024	13.31	10	5260	01	10
6/3/2024	7107 3890-Gregory Leah	5/3/2024	HARDEES	Library Site Visit:Lunch - Gregory 05/2024	10.73	10	5260	01	10
6/3/2024	7107 3890-Gregory Leah	5/3/2024	HILTON GARDEN INN	Library Site Visit:Parking - Gregory 05/2024	12.00	10	5255	01	10
6/3/2024	7107 3890-Gregory Leah	5/3/2024	HILTON GARDEN INN	Library Site Visit:Lodging - Gregory 05/2024	304.74	10	5265	01	10
6/3/2024	7107 3890-Gregory Leah	5/3/2024	MCDONALDS	Library Site Visit:Breakfast - Gregory 05/2024	6.89	10	5260	01	10
	Total 7107 3890-Gregory Leah				354.56				
6/3/2024	7825 3576-Furby Leanne	5/8/2024	ALLIANZ INS	Reaching Forward North Conf:Hotel Insurance Policy 05/2024	12.00	31	5265	01	31
6/3/2024	7825 3576-Furby Leanne	5/9/2024	CONTINENTAL RESTAURANT	iLEAD Chicago Trip:Dinner - Furby 05/2024	27.76	31	5260	01	31
6/3/2024	7825 3576-Furby Leanne	5/10/2024	HYATT REGENCY	iLEAD Chicago Trip:Brunch - Furby 05/2024	38.38	31	5260	01	31
6/3/2024	7825 3576-Furby Leanne	5/11/2024	SPRINGHILL SUITES	iLEAD Chicago Trip:Food & Drink - Furby 05/2024	48.52	31	5260	01	31
6/3/2024	7825 3576-Furby Leanne	5/11/2024	SPRINGHILL SUITES	iLEAD Chicago Trip:Lodging - Furby 05/2024	481.74	31	5265	01	31
6/3/2024	7825 3576-Furby Leanne	5/11/2024	SPRINGHILL SUITES	iLEAD Chicago Trip:Internet Srvcs - Furby 05/2024	24.75	31	5400	01	31
	Total 7825 3576-Furby Leanne				633.15				
6/3/2024	8207 7807-Porter Dena	5/9/2024	ALA	ALA Membership Dues - SHARE Administrative Srvcs Manager 05/2024	58.00	85	5700	01	85
6/3/2024	8207 7807-Porter Dena	5/9/2024	ILA	ILA Membership Dues - SHARE Administrative Srvcs Manager 05/2024	150.00	85	5700	01	85
	Total 8207 7807-Porter Dena				208.00				
Report Transaction Totals					**19,344.66**				

Non-routine Credit Card Transactions Explanations

Brown, Troy - Telephone lines used by SHARE to send telephone notifications to library patrons.
Purchase of an annual Grammarly subscription to aid in proofreading and grammar checks of IHLS documents.
McInerney, Lia - Purchase of (15) wood pallets to be used for the staging of delivery tubs in the Edwardsville garage.

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Greve Penrod, Shandi - Promotional printing of (2000) large postcards and postage for mailing to promote the iLEAD Library Trustee Training.
Bednar, Leslie - Payment made for the remaining balance of the IHLS Staff Day venue and food.
Popit, Ellen - Annual institutional membership fee for the Association for Rural and Small Libraries (ARSL).
Porter, Dena - American Library Association (ALA) and Illinois Library Association (ILA) annual membership fees for Dena Porter.