Illinois Heartland Library System
Disbursement Summary Report
From 07/01/2024 Through 07/31/2024

Attachment 8.1

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount	
7/5/2024	ACHPR-07052024	No	Paylocity	10	Net Payroll Payment for Payroll 07/05/2024	72,140.06	
7/5/2024		No	Paylocity	27	Net Payroll Payment for Payroll 07/05/2024	11,656.56	
7/5/2024		No	Paylocity	31	Net Payroll Payment for Payroll 07/05/2024	4,331.83	
7/5/2024		No	Paylocity	32	Net Payroll Payment for Payroll 07/05/2024	2,752.77	
7/5/2024		No	Paylocity	85	Net Payroll Payment for Payroll 07/05/2024	27,071.57	
7/5/2024	ACHTax -	No	Paylocity	10	Tax Liability Payment for Payroll 07/05/2024	26,373.96	
7/5/2024		No	Paylocity	27	Tax Liability Payment for Payroll 07/05/2024	4,363.39	
7/5/2024		No	Paylocity	31	Tax Liability Payment for Payroll 07/05/2024	1,983.54	
7/5/2024		No	Paylocity	32	Tax Liability Payment for Payroll 07/05/2024	1,313.02	
7/5/2024		No	Paylocity	85	Tax Liability Payment for Payroll 07/05/2024	10,115.97	
7/11/2024	25223	No	AAIM EA Training and Consulting LLC	10	FY2024 Annual MVR Checks (70)	1,148.88	*A*
7/11/2024	25224	No	Abila	10	Maint & Support Abila MIP Fund Software 07/24/2024-07/23/2025	6,886.02	*B*
7/11/2024	25225	No	Ameren Illinois	10	CHA:Gas 06/01-07/01/2024	78.06	
7/11/2024	25226	No	Ameren Illinois	10	EDW:Gas 06/01-07/01/2024	61.15	
7/11/2024	25227	No	Ameren Illinois	10	EDW:Electric & Lighting Srvcs 06/01-07/01/2024	1,863.04	
7/11/2024	25228	No	American Pest Control	10	CHA:Monthly Extermination 07/05/2024	40.00	
7/11/2024	25229	No	Bel-O Sales & Service Inc	10	EDW:Maint on 11 HVAC Units & Replace Filters/Belts 07/01-07/02/2024	3,180.00	*C*
7/11/2024	25230	No	Buildingstars Operations Inc	10	Janitorial Srvcs - July 2024	670.00	
7/11/2024	25231	No	Elan Financial Services	10	Busey Credit Card Stmt Ending 07/02/2024	10,158.85	
7/11/2024		No	Elan Financial Services	27	Busey Credit Card Stmt Ending 07/02/2024	7,937.28	
7/11/2024		No	Elan Financial Services	31	Busey Credit Card Stmt Ending 07/02/2024	613.40	
7/11/2024		No	Elan Financial Services	32	Busey Credit Card Stmt Ending 07/02/2024	639.67	
7/11/2024		No	Elan Financial Services	85	Busey Credit Card Stmt Ending 07/02/2024	3,712.59	
7/11/2024	25232	No	Constellation NewEnergy - Gas Division	10	Gas Supply 06/01-06/30/2024	30.03	
7/11/2024	25233	No	Dave's Precision Mowing	10	CHA:Mowing/Trimming/Blowing 06/04/2024	80.00	
7/11/2024		No	Dave's Precision Mowing	10	CHA:Mowing/Trimming/Blowing 06/11/2024	80.00	
7/11/2024		No	Dave's Precision Mowing	10	CHA:Mowing/Trimming/Blowing 06/20/2024	80.00	
7/11/2024		No	Dave's Precision Mowing	10	CHA:Spray Pine Trees 06/26/2024	100.00	
7/11/2024	25234	No	Elmwood Park Public Library	10	Donation - Sympathy - John Kirchner	50.00	
7/11/2024	25235	No	ESS Clean Inc	10	Janitorial Srvcs - July 2024	1,095.00	
7/11/2024	25236	No	First Mid Bank & Trust	10	Safe Deposit Box 08/01/2024-08/01/2025	80.00	
7/11/2024	25237	No	Gale/CENGAGE Learning	85	Gale Subscriptions to be Reimb by Member Libraries 06/30/2024-06/29/2025	12,258.00	*D*
7/11/2024	25238	No	i3 Broadband - CU	10	Internet 07/01-07/31/2024	17.50	
7/11/2024		No	i3 Broadband - CU	85	Internet 07/01-07/31/2024	17.49	
7/11/2024	25239	No	Illinois American Water	10	CHA:Water 06/01-06/28/2024	41.17	
7/11/2024	25240	No	Jensen Information Technologies Inc	10	UniFi Access Point WiFi 7 Pro (3)	555.00	
7/11/2024	25241	No	Tammy Krouse	10	Board Member:Mileage Reimb 06/25/2024	183.58	
7/11/2024	25242	No	Library System & Services LLC	85	LibraryIQ Performance Analytics-Decatur 07/01/2024-06/30/2025	4,000.00	*E*
7/11/2024		No	Library System & Services LLC	85	LibraryIQ Performance Analytics-Mascoutah 07/01/2024-06/30/2025	1,800.00	
7/11/2024	25243	No	LIMRiCC Unemployment Compensation	10	2 QTR 2024 Unemployment Ins	639.25	
7/11/2024		No	LIMRiCC Unemployment Compensation	27	2 QTR 2024 Unemployment Ins	14.00	
7/11/2024		No	LIMRiCC Unemployment Compensation	31	2 QTR 2024 Unemployment Ins	(22.61)	
7/11/2024		No	LIMRiCC Unemployment Compensation	32	2 QTR 2024 Unemployment Ins	(13.66)	
7/11/2024		No	LIMRiCC Unemployment Compensation	85	2 QTR 2024 Unemployment Ins	49.52	
7/11/2024	25244	No	Mountain Valley Water of Carbondale	10	CAR:5 Gallon Purified Water Bottle (2)	15.50	
7/11/2024	25245	No	Myler Automotive Repair Inc	10	U30129 - Replace Wiper Blades	75.98	
7/11/2024		No	Myler Automotive Repair Inc	10	U35065 - Replace Wiper Blades	71.96	
7/11/2024	25246	No	NCPERS Group Life Ins	10	Supp Life Ins 08/01-08/31/2024	156.00	
7/11/2024		No	NCPERS Group Life Ins	27	Supp Life Ins 08/01-08/31/2024	16.00	
7/11/2024		No	NCPERS Group Life Ins	31	Supp Life Ins 08/01-08/31/2024	12.00	
7/11/2024		No	NCPERS Group Life Ins	32	Supp Life Ins 08/01-08/31/2024	24.00	
7/11/2024		No	NCPERS Group Life Ins	85	Supp Life Ins 08/01-08/31/2024	64.00	
7/11/2024	25247	No	Nextgen Solutions	10	Copier Usage Chrg 06/01-06/30/2024	61.73	
7/11/2024		No	Nextgen Solutions	85	Copier Usage Chrg 06/01-06/30/2024	50.31	
7/11/2024	25248	No	OCLC Inc	85	eBooks Subscription Purchases 06/01-06/30/2024	12,293.33	*F*
7/11/2024	25249	No	Selective Insurance Company of America	10	CAR:Flood Insurance 08/05/2024-08/04/2025	675.00	*G*
7/11/2024	25250	No	SIUC Research Park Inc	10	CAR:Office Leasing, Electric & Lighting Srvcs, Fiber Internet & Fiber Move	9,479.51	
7/11/2024		No	SIUC Research Park Inc	85	CAR:Office Leasing, Electric & Lighting Srvcs, Fiber Internet & Fiber Move	10.00	
7/11/2024	25251	No	Laura Solomon	10	Making Your Website More Accessible Program 07/10/2024	212.50	

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From 07/01/2024 Through 07/31/2024

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount	
7/11/2024	25252	No	Tire Choice # 930	10	U33020 - Change Oil/Filter & Tire Rotation	60.99	
7/11/2024	25253	No	Verizon	10	GPS Tracking & Roadside Assistance (23 Units) 07/01-07/31/2024	435.85	
7/11/2024	25254	No	Traci Wadsworth	32	Chartered Global Management Accountant Assoc	215.00	H
7/11/2024	25255	No	Xerox Financial Services	10	Copier Base Chrg July 2024	121.84	
7/11/2024		No	Xerox Financial Services	85	Copier Base Chrg July 2024	86.32	
7/19/2024	ACH-INV2198691	No	Paylocity	10	Monthly HRIS System & Payroll Srvc - July 2024	1,075.90	
7/19/2024	ACHPR-07192024	No	Paylocity	10	Net Payroll Payment for Payroll 07/19/2024	70,608.04	
7/19/2024		No	Paylocity	27	Net Payroll Payment for Payroll 07/19/2024	11,652.57	
7/19/2024		No	Paylocity	31	Net Payroll Payment for Payroll 07/19/2024	1,483.97	
7/19/2024		No	Paylocity	32	Net Payroll Payment for Payroll 07/19/2024	2,749.59	
7/19/2024		No	Paylocity	85	Net Payroll Payment for Payroll 07/19/2024	26,409.67	
7/19/2024	ACHTax -	No	Paylocity	10	Tax Liability Payment for Payroll 07/19/2024	25,841.42	
7/19/2024		No	Paylocity	27	Tax Liability Payment for Payroll 07/19/2024	4,362.45	
7/19/2024		No	Paylocity	31	Tax Liability Payment for Payroll 07/19/2024	420.11	
7/19/2024		No	Paylocity	32	Tax Liability Payment for Payroll 07/19/2024	1,319.67	
7/19/2024		No	Paylocity	85	Tax Liability Payment for Payroll 07/19/2024	9,949.70	
7/22/2024	25204	No	Illinois Library Association	27	ILA Membership Dues - Cataloger	(100.00)	I
7/26/2024	ACHIMRFJun2024	No	Illinois Municipal Retirement Fund	10	June 2024 IMRF Payment	11,141.59	
7/26/2024		No	Illinois Municipal Retirement Fund	27	June 2024 IMRF Payment	1,652.92	
7/26/2024		No	Illinois Municipal Retirement Fund	31	June 2024 IMRF Payment	450.82	
7/26/2024		No	Illinois Municipal Retirement Fund	32	June 2024 IMRF Payment	938.82	
7/26/2024		No	Illinois Municipal Retirement Fund	85	June 2024 IMRF Payment	4,638.04	
7/30/2024	25256	No	Ameren Illinois	10	CHA:Electric & Lighting Srvcs 06/16-07/17/2024	1,750.14	
7/30/2024	25257	No	Amigos Library Services	27	Amigos Institutional Membership Fee 07/01/2024-06/30/2025	500.00	J
7/30/2024	25258	No	AT&T	10	Internet 07/10-08/09/2024	307.76	
7/30/2024		No	AT&T	85	Internet 07/10-08/09/2024	307.75	
7/30/2024	25259	No	ATIS Elevator Inspections	10	EDW:Annual Elevator Inspection 07/09/2024	347.50	
7/30/2024	25260	No	Health Care Service Corporation	10	Health Ins 08/01-08/31/2024	32,005.20	
7/30/2024		No	Health Care Service Corporation	27	Health Ins 08/01-08/31/2024	8,228.29	
7/30/2024		No	Health Care Service Corporation	32	Health Ins 08/01-08/31/2024	1,803.52	
7/30/2024		No	Health Care Service Corporation	85	Health Ins 08/01-08/31/2024	16,120.59	
7/30/2024	25261	No	Leslie M Bednar	10	Mileage Reimb - Trvl to CAR for Board Meeting 07/23/2024	133.53	
7/30/2024	25262	No	Loretta Broomfield	10	Board Member:Mileage Reimb 07/23/2024	26.60	
7/30/2024	25263	No	Stacie Bushong	10	Reimb for Supervisors Mtg & ILA Luminary Award Celebration Food	129.69	
7/30/2024	25264	No	Centralia Regional Library District	10	Reimb for Damaged Book 'Butterfly 2'	16.99	
7/30/2024	25265	No	Edwardsville Intelligencer	10	Advertising - Barcode Duplicator Kit	74.89	
7/30/2024		No	Edwardsville Intelligencer	10	Advertising - Barcode Duplicator Kits	74.89	
7/30/2024	25266	No	Edwardsville Plumbing & Heating Inc	10	EDW:Replace Kitchen Sink Faucet & Unclog Drain	590.00	
7/30/2024	25267	No	EveryLibrary Institute NFP	10	LAFCON Conf:Registration - Bednar, Kite & Popit	225.00	K
7/30/2024	25268	No	Fairview Heights Public Library	85	Reimb for Andrew Buffey Invoice Double Payment	17.99	
7/30/2024	25269	No	Ford & Harrison LLP	10	Legal Counsel re:General Employment Matters 06/26-06/27/2024 1.2	594.00	
7/30/2024	25270	No	George Alarm Co Inc	10	EDW:Alarm Monitoring Firmware Update 07/02/2024	118.75	
7/30/2024	25271	No	Guardian	10	Dental, AD&D, Life & Vision Ins 08/01-08/31/2024	4,207.57	
7/30/2024		No	Guardian	27	Dental, AD&D, Life & Vision Ins 08/01-08/31/2024	406.80	
7/30/2024		No	Guardian	31	Dental, AD&D, Life & Vision Ins 08/01-08/31/2024	170.86	
7/30/2024		No	Guardian	32	Dental, AD&D, Life & Vision Ins 08/01-08/31/2024	116.53	
7/30/2024		No	Guardian	85	Dental, AD&D, Life & Vision Ins 08/01-08/31/2024	974.96	
7/30/2024	25272	No	Hayner Public Library District	85	Reimb for Aspen Processing Error	7.90	
7/30/2024	25273	No	Sarah Hill	10	Board Member:Mileage Reimb 07/10/2024	74.37	
7/30/2024	25274	No	Technology Management Rev Fund	85	Bandwidth 06/01-06/30/2024	270.00	
7/30/2024	25275	No	Linda McDonnell	10	Board Member:Mileage Reimb 01/18-07/19/2024	174.20	
7/30/2024	25276	No	Collinsville Memorial Public Library	10	Reimb for Damaged Book 'Entrepreneurship for Dummies'	18.00	
7/30/2024	25277	No	Myler Automotive Repair Inc	10	U35062 - Install Fuel Door Pocket & Replace Headlight Bulb	281.10	
7/30/2024		No	Myler Automotive Repair Inc	10	U35987 - Remove & Replace Wiper Blades	71.96	
7/30/2024	25278	No	Naperville Public Library	10	Donation - Sympathy - Eric McKinney	50.00	
7/30/2024	25279	No	OCLC Inc	85	Cloud Library Platform Fee 07/01/2024-06/30/2025	25,000.00	L
7/30/2024	25280	No	Sandra K Olson, PRP	10	Presenter Fee for Parliamentary Procedure Tips for Success 08/27/2024	300.00	
7/30/2024	25281	No	OpenGov Inc	10	Subscription - OpenGov 07/01/2024-06/30/2025	16,687.00	M
7/30/2024	25282	No	Republic Services # 729	10	CHA:Trash & Recycling Removal 08/01-08/31/2024	200.36	
7/30/2024	25283	No	Republic Services # 350	10	EDW:Trash & Recycling Removal 08/01-08/31/2024	177.25	
7/30/2024	25284	No	Secretary of State	27	FY24 Unused Grant Funds Due to ISL - Project 23-1002-CMC	20,992.64	N

Illinois Heartland Library System
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From 07/01/2024 Through 07/31/2024

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount	
7/30/2024	25285	No	Shred-it USA	10	EDW:Shredding 07/19/2024	78.54	
7/30/2024	25286	No	Solo Products Inc	10	Delivery Tubs (700)	16,395.02	***O***
7/30/2024	25287	No	Sparta Public Library	10	Reimb for Damaged Book 'The Coworker'	23.00	
7/30/2024	25288	No	Swank Movie Licensing USA	10	Copyright Compliance Site License - Urbana Free 07/01/2024-06/30/2024	546.00	***P***
7/30/2024	25289	No	Cassandra Thompson	85	Mileage Reimb - Trvl to Hillsboro PL for Board Orientation 07/17/2024	13.54	
7/30/2024	25290	No	Travelers CL Remittance Center	10	Employment Practices/Mgmt Liabilities Ins 07/01/2024-06/30/2025	7,050.00	***Q***
7/30/2024	25291	No	Verizon Wireless	10	Cellphone Srvcs, MIFI, Router & After Hrs Line 06/24-07/23/2024	787.65	
7/30/2024		No	Verizon Wireless	85	Cellphone Srvcs, MIFI, Router & After Hrs Line 06/24-07/23/2024	346.95	
7/30/2024	25292	No	Wex Bank	10	Fuel Charges 06/23-07/22/2024	16,544.77	
7/30/2024		No	Wex Bank	85	Fuel Charges 06/23-07/22/2024	189.46	
7/30/2024	25293	No	Xerox Financial Services	10	Copier Base & Usage Chrg 05/30-06/29/2024	249.54	
7/30/2024		No	Xerox Financial Services	27	Copier Base & Usage Chrg 05/30-06/29/2024	129.88	
7/30/2024		No	Xerox Financial Services	32	Copier Base & Usage Chrg 05/30-06/29/2024	209.23	
7/30/2024		No	Xerox Financial Services	85	Copier Base & Usage Chrg 05/30-06/29/2024	129.87	
7/30/2024	25294	No	Lesley Zavediuk	10	Grant Services - July 2024	3,000.00	
7/30/2024		No	Lesley Zavediuk	85	Aspen Implementation - July 2024	1,100.00	
Total Disbursed						***599,307.01***	

Non-routine Bill Payments Explanations

A- *Conduct annual motor vehicle record (MVR) checks on (70) staff authorized to drive IHLS vehicles.*

B- *Annual maintenance and support for Abila MIP fund accounting software 07/24/2024-07/23/2025. This software supports all IHLS accounting activity.*

C- *Seasonal maintenance of 11 HVAC units and replacement of belts and filters at the Edwardsville office.*

D- *Gale annual subscription 06/30/2024-06/29/2025. This is fully reimbursed by participating libraries.*

E- *LibraryIQ Performance Analytics annual subscriptions 07/01/2024-06/30/2025 to be reimbursed by participating libraries.*

F- *Purchase of eBooks from 06/01-06/30/24 & eBooks purchases to be reimbursed by participating libraries.*

G- *Annual premium for flood insurance at the Carbondale office 08/05/2024-08/04/2025.*

H- *Chartered Global Management Accountant (CGMA) annual membership fee for the senior accountant.*

I- *Refund for overpayment of Illinois Library Association (ILA) annual membership fee.*

J- *Amigos Library Services annual institutional membership fee.*

K- *Registration fees for (3) staff for the virtual Library Advocacy and Funding (LAFCON) conference.*

L- *Cloud Library annual platform fee 07/01/2024-06/30/2025.*

M- *Annual subscription for OpenGov software 07/01/2024-06/30/2025. This software is used for budgeting, planning, and reporting.*

N- *Return of FY2024 unused Cataloging Maintenance Center (CMC) grant funds to the Illinois State Library.*

O- *Purchase of (700) delivery tubs to replace damaged tubs.*

P- *Purchased SWANK Copyright Compliance Site Licenses for 07/01/2024-06/30/2025 to be reimbursed by participating libraries.*

Q- *Annual premium for employment practices and management liabilities insurance 07/01/2024-06/30/2025.*

Illinois Heartland Library System
Credit Card Transactions
From 06/04/2024 Through 07/02/2024

Credit Card Bill Date	Employee	Trans Date	Vendor	Description	Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
6/30/2024	0127 3649-Anderberg Kat	6/6/2024	LIBRARY JUICE	Intro to Museums Session:Registration - Anderberg 06/2024	250.00	27	5290	01	27
6/30/2024	0127 3649-Anderberg Kat	6/6/2024	LIBRARY JUICE	Python for Librarians Session:Registration - Anderberg 06/2024	250.00	27	5290	01	27
	Total 0127 3649-Anderberg Kat				500.00				
6/30/2024	0147 7661-Kite Kate	6/7/2024	ALA	ALA Membership Dues - CE Coordinator Liaison 06/2024	162.00	10	5700	01	10
6/30/2024	0147 7661-Kite Kate	6/7/2024	ALA	PLA Membership Dues - CE Coordinator Liaison 06/2024	85.00	10	5700	01	10
6/30/2024	0147 7661-Kite Kate	7/1/2024	USPS	Postage 06/2024	8.00	10	5370	01	10
7/1/2024	0147 7661-Kite Kate	7/2/2024	ILA	ILA Conf:Awards Luncheon - Kite 07/2024	60.00	10	5290	01	10
7/1/2024	0147 7661-Kite Kate	7/2/2024	ILA	ILA Conf:Registration - Kite 07/2024	260.00	10	5290	01	10
	Total 0147 7661-Kite Kate				575.00				
6/30/2024	0681 0526-Flessner Laura	6/10/2024	JETS PIZZA	Pizza for Delivery 06/2024	66.92	10	5290	02	20
6/30/2024	0681 0526-Flessner Laura	6/18/2024	JIMMY JOHNS	Top Workplace Celebration - Supplies 06/2024	33.13	10	5057	02	10
6/30/2024	0681 0526-Flessner Laura	6/18/2024	JIMMY JOHNS	Top Workplace Celebration - Supplies 06/2024	76.25	10	5057	02	10
6/30/2024	0681 0526-Flessner Laura	6/18/2024	SAMS CLUB	Top Workplace Celebration - Supplies 06/2024	34.94	10	5057	02	10
6/30/2024	0681 0526-Flessner Laura	6/18/2024	WALMART	Top Workplace Celebration - Supplies 06/2024	5.96	10	5057	02	10
6/30/2024	0681 0526-Flessner Laura	6/20/2024	MENARDS	Delivery Supplies 06/2024	4.30	10	5385	02	20
6/30/2024	0681 0526-Flessner Laura	6/24/2024	AMERICAN EAGLE AUTO	U36092 - Windshield Repair 06/2024	95.00	10	5210	02	20
	Total 682 0526-Flessner Laura				316.50				
6/30/2024	1090 8459-Caskey Matthew	6/5/2024	AMAZON	Wireless Headset 06/2024	89.99	27	5360	01	27
6/30/2024	1090 8459-Caskey Matthew	6/14/2024	AMAZON	Computer Supplies 06/2024	64.25	32	5360	01	32
6/30/2024	1090 8459-Caskey Matthew	6/22/2024	DREAMHOST	Domain Name - cmcillinois.org 06/2024	17.99	27	5580	01	27
6/30/2024	1090 8459-Caskey Matthew	7/1/2024	AMAZON	Ergonomic Wireless Mouse 06/2024	86.44	32	5360	01	32
	Total 1090 8459-Caskey Matthew				258.67				
6/30/2024	1684 6276-Sipole Gary	6/3/2024	AUTOTIRE	U36531 - Change Oil/Filter & Tire Rotation 06/2024	139.13	10	5210	01	22
	Total 1684 6276-Sipole Gary				139.13				
6/30/2024	1809 1250-Brown Troy M	6/1/2024	TELCO BILL CENTER	Elevator & Fax Lines 06/2024	22.58	10	5400	01	10
6/30/2024	1809 1250-Brown Troy M	6/1/2024	TELCO BILL CENTER	Fax Lines 06/2024	8.34	32	5400	01	32
6/30/2024	1809 1250-Brown Troy M	6/1/2024	TELCO BILL CENTER	Elevator & Fax Lines 06/2024	22.58	85	5400	01	85
6/30/2024	1809 1250-Brown Troy M	6/4/2024	MICROSOFT	Teams Phone Lines (22) 06/2024	338.29	10	5400	01	10
6/30/2024	1809 1250-Brown Troy M	6/4/2024	MICROSOFT	MS Project License 06/2024	54.00	10	5550	01	20
6/30/2024	1809 1250-Brown Troy M	6/4/2024	MICROSOFT	Teams Phone Lines (9) 06/2024	144.00	27	5400	01	27
6/30/2024	1809 1250-Brown Troy M	6/4/2024	MICROSOFT	Teams Phone Lines (2) 06/2024	32.00	31	5400	01	31
6/30/2024	1809 1250-Brown Troy M	6/4/2024	MICROSOFT	Teams Phone Lines (4) 06/2024	64.00	32	5400	01	32
6/30/2024	1809 1250-Brown Troy M	6/4/2024	MICROSOFT	Teams Phone Lines (15) 06/2024	240.00	85	5400	01	85
6/30/2024	1809 1250-Brown Troy M	6/4/2024	STARLINK	Starlink Internet 06/2024	110.00	10	5400	04	10

Illinois Heartland Library System
Credit Card Transactions
From 06/04/2024 Through 07/02/2024

Credit Card Bill Date	Employee	Trans Date	Vendor	Description	Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
6/30/2024	1809 1250-Brown Troy M	6/19/2024	AMAZON	Monitor Cords (4), Dock (2) & Cables (4) 06/2024	392.90	85	5360	01	85
6/30/2024	1809 1250-Brown Troy M	7/1/2024	AMAZON	SHARE Server COLO Parts 06/2024	392.10	85	5360	01	85
6/30/2024	1809 1250-Brown Troy M	7/2/2024	MICROSOFT	Online Cloud Backup 06/2024	260.87	10	5550	01	10
6/30/2024	1809 1250-Brown Troy M	7/2/2024	MICROSOFT	Online Cloud Backup 06/2024	260.87	85	5550	01	85
6/30/2024	1809 1250-Brown Troy M	7/2/2024	PIPEDRIVE	Subscription - PipeDrive Monthly 06/2024	372.51	10	5550	01	10
6/30/2024	1809 1250-Brown Troy M	7/2/2024	PIPEDRIVE	Subscription - PipeDrive Monthly 06/2024	372.51	85	5550	01	85
7/1/2024	1809 1250-Brown Troy M	7/2/2024	ILA	ILA Conf:Awards Luncheon - Brown 06/2024	60.00	10	5290	01	10
7/1/2024	1809 1250-Brown Troy M	7/2/2024	ILA	ILA Conf:Registration - Brown 06/2024	260.00	10	5290	01	10
	Total 1809 1250-Brown Troy M				3,407.55				
6/30/2024	2884 5261-Thompson Angela	6/20/2024	MEIJER	Propel Packets 06/2024	4.29	10	5057	02	10
6/30/2024	2884 5261-Thompson Angela	6/20/2024	MENARDS	Delivery Supplies 06/2024	58.72	10	5385	02	20
	Total 2884 5261-Thompson Angela				63.01				
6/30/2024	3829 8527-Cook Jace	6/18/2024	AMAZON	Office Supplies 06/2024	9.73	10	5365	01	10
6/30/2024	3829 8527-Cook Jace	6/18/2024	AMAZON	Office Supplies 06/2024	11.29	10	5365	01	10
6/30/2024	3829 8527-Cook Jace	6/18/2024	AMAZON	Office Supplies 06/2024	9.73	85	5365	01	85
6/30/2024	3829 8527-Cook Jace	6/18/2024	AMAZON	Office Supplies 06/2024	11.28	85	5365	01	85
6/30/2024	3829 8527-Cook Jace	6/20/2024	AMAZON	Office Supplies 06/2024	8.07	10	5365	01	10
6/30/2024	3829 8527-Cook Jace	6/20/2024	AMAZON	Office Supplies 06/2024	8.06	85	5365	01	85
	Toatl 3829 8527-Cook Jace				58.16				
6/30/2024	4924 2137-McInerney Lia	6/11/2024	PAPA JOHNS	Pizza for Delivery 06/2024	21.40	10	5290	01	20
6/30/2024	4924 2137-McInerney Lia	6/12/2024	AUTOTIRE	U35059 - Change Oil/Filter & Tire Rotation 06/2024	124.22	10	5210	01	20
6/30/2024	4924 2137-McInerney Lia	6/17/2024	AUTOTIRE	U35060 - Replace Brake Pads & Rotors 06/2024	650.74	10	5210	01	20
6/30/2024	4924 2137-McInerney Lia	6/25/2024	USPS	Postage 06/2024	19.88	10	5370	01	20
6/30/2024	4924 2137-McInerney Lia	6/25/2024	WALMART	EDW:Glass Cleaner (2) & Washer Fluid (8) 06/2024	33.76	10	5210	01	20
6/30/2024	4924 2137-McInerney Lia	6/28/2024	AUTOTIRE	U33807 - Change Oil/Filter & Tire Rotation 06/2024	109.43	10	5210	01	20
	Total 4924 2137-McInerney Lia				959.43				
6/30/2024	5003 0265-Scoby Barbera	6/10/2024	AMAZON	Office Supplies 06/2024	64.10	27	5365	01	27
6/30/2024	5003 0265-Scoby Barbera	6/10/2024	LIBRARY JUICE	Dewey Decimal Classification Session:Registration - Scoby 06/2024	250.00	27	5290	01	27
6/30/2024	5003 0265-Scoby Barbera	6/10/2024	LIBRARY JUICE	Library of Congress Classification Session:Registration - Scoby 06/2024	250.00	27	5290	01	27
6/30/2024	5003 0265-Scoby Barbera	6/18/2024	ILA	ILA Membership Dues - CMC Cataloger 06/2024	100.00	27	5700	01	27
	Total 5003 0265-Scoby Barbera				664.10				
6/30/2024	5003 7245-McKinney Eric	6/12/2024	LIBRARY JUICE	Controlled Vocabularies Session:Registration - McKinney 06/2024	250.00	27	5290	01	27
6/30/2024	5003 7245-McKinney Eric	6/12/2024	LIBRARY JUICE	Using MarcEdit Session:Registration - McKinney 06/2024	250.00	27	5290	01	27
6/30/2024	5003 7245-McKinney Eric	6/13/2024	ALA	ALA Membership Dues - Cataloger 06/2024	81.00	27	5700	01	27

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Credit Card Bill Date	Employee	Trans Date	Vendor	Description	Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
6/30/2024	5003 7245-McKinney Eric	6/13/2024	OLAC	OLAC Membership - Cataloger 06/2024	40.00	27	5700	01	27
	Total 5003 7245-McKinney Eric				621.00				
6/30/2024	5091 4997-Cornell Mary	6/11/2024	LIBRARY JUICE	Authority Control Session:Registration - Cornell 06/2024	250.00	27	5290	01	27
6/30/2024	5091 4997-Cornell Mary	6/11/2024	LIBRARY JUICE	Electronic Resources Cataloging Session:Registration - Cornell 06/2024	250.00	27	5290	01	27
6/30/2024	5091 4997-Cornell Mary	6/12/2024	LEATHEROLOGY	Office Supplies 06/2024	37.70	27	5365	01	27
7/1/2024	5091 4997-Cornell Mary	7/2/2024	ILA	ILA Conf:Registration - Cornell 07/2024	260.00	27	5290	01	27
	Total 5091 4997-Cornell Mary				797.70				
6/30/2024	5407 5276-Chapman Brandon M	6/27/2024	DRURY INN	SHARE COLO Trip:Lodging - Chapman 06/2024	322.03	85	5265	01	85
6/30/2024	5407 5276-Chapman Brandon M	6/28/2024	FREDDYS	SHARE COLO Trip:Lunch - Chapman 06/2024	12.87	85	5260	01	85
	Total 5407 5276-Chapman Brandon M				334.90				
6/30/2024	5645 2424-Bushong Stacie L	6/25/2024	A LITTLE TASTE OF HEAVEN	Board Member Retirement Treats 06/2024	48.00	10	5290	01	10
	Total 5645 2424-Bushong Stacie L				48.00				
6/30/2024	6077 1368-Baugh Jennifer	6/5/2024	OLAC	OLAC Membership - SHARE Bibliographic Services Manager 06/2024	40.00	27	5700	01	27
6/30/2024	6077 1368-Baugh Jennifer	6/14/2024	MYCOMMERCE.COM	RDA Toolkit Institutional Subscription 06/2024	803.25	27	5550	01	27
6/30/2024	6077 1368-Baugh Jennifer	6/14/2024	MYCOMMERCE.COM	RDA Toolkit Institutional Subscription 06/2024	803.25	85	5550	01	85
	Total 6077 1368-Baugh Jennifer				1,646.50				
6/30/2024	6359 8292-Greve Penrod Shandi	6/10/2024	FONTSPRING	Graphic Design - Font License Purchase 06/2024	32.00	10	5330	01	10
6/30/2024	6359 8292-Greve Penrod Shandi	6/18/2024	MINUTEMAN PRESS	Promotional Branded Items - Sticky Note Pads (1500) 06/2024	1,200.00	27	5365	01	27
6/30/2024	6359 8292-Greve Penrod Shandi	6/25/2024	4IMPRINT	Promotional Branded Items - IHLS 1 More Page Pouch 06/2024	2,354.36	10	5330	01	10
6/30/2024	6359 8292-Greve Penrod Shandi	6/25/2024	4IMPRINT	Promotional Branded Items - Removable Sticker Calendar 06/2024	272.12	10	5330	01	10
6/30/2024	6359 8292-Greve Penrod Shandi	6/25/2024	BIG FROG	Conference Displays - Table Coverings 06/2024	160.60	10	5330	01	10
6/30/2024	6359 8292-Greve Penrod Shandi	6/25/2024	BIG FROG	Conference Displays - Table Coverings 06/2024	160.60	85	5330	01	85
	Total 6359 8292-Greve Penrod Shandi				4,179.68				
6/30/2024	6366 3690-Thomas Pamela	6/4/2024	LIBRARY JUICE	Intro to Copyright Session:Registration - Giosta 06/2024	250.00	27	5290	01	27
6/30/2024	6366 3690-Thomas Pamela	6/4/2024	LIBRARY JUICE	Intro to Museums Session:Registration - Roberts 06/2024	250.00	27	5290	01	27
6/30/2024	6366 3690-Thomas Pamela	6/4/2024	LIBRARY JUICE	Metadata & Description Session:Registration - Giosta 06/2024	250.00	27	5290	01	27
6/30/2024	6366 3690-Thomas Pamela	6/4/2024	LIBRARY JUICE	Self-Care for Library Professionals Session:Registration - Roberts 06/2024	250.00	27	5290	01	27
6/30/2024	6366 3690-Thomas Pamela	6/5/2024	ALA	ALA Membership Dues - Special Project Cataloger 06/2024	81.00	27	5700	01	27
6/30/2024	6366 3690-Thomas Pamela	6/5/2024	ILA	ILA Membership Dues - CMC CARLI Cataloger 06/2024	100.00	27	5700	01	27
6/30/2024	6366 3690-Thomas Pamela	6/5/2024	ILA	ILA Membership Dues - Special Project Cataloger 06/2024	100.00	27	5700	01	27
6/30/2024	6366 3690-Thomas Pamela	6/5/2024	OLAC	OLAC Membership - Bibliographic Grant Manager 06/2024	40.00	27	5700	01	27
6/30/2024	6366 3690-Thomas Pamela	6/12/2024	UNIVERSITY PRODUCTS	Custom Imprinted Bone Folder (200) 06/2024	1,000.00	27	5330	01	27
6/30/2024	6366 3690-Thomas Pamela	6/16/2024	ANCESTRY.COM	Ancestry.com Subscription 06/2024	119.00	27	5550	01	27
7/1/2024	6366 3690-Thomas Pamela	6/6/2024	OLAC	OLAC Virtual Conf:Registration - Thomas	50.00	27	5290	01	27

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7/1/2024	6366 3690-Thomas Pamela	7/2/2024	ILA	ILA Conf:Awards Luncheon - Thomas 06/2024	60.00	27	5290	01	27
7/1/2024	6366 3690-Thomas Pamela	7/2/2024	ILA	ILA Conf:Registration - Thomas 06/2024	260.00	27	5290	01	27
	Total 6366 3690-Thomas Pamela				2,810.00				
6/30/2024	6391 6063-Thompson Cassandra	6/3/2024	CLEVELAND HEATH	Lunch - New Hire - 8 Staff 06/2024	176.49	85	5290	01	85
6/30/2024	6391 6063-Thompson Cassandra	6/12/2024	HAYNER PUBLIC LIB	Catalog Testing 06/2024	3.00	85	5725	01	85
6/30/2024	6391 6063-Thompson Cassandra	6/20/2024	USPS	Postage 06/2024	4.62	85	5370	01	85
6/30/2024	6391 6063-Thompson Cassandra	6/27/2024	HAYNER PUBLIC LIB	Aspen E-Pay System Testing 06/2024	2.00	85	5725	01	85
6/30/2024	6391 6063-Thompson Cassandra	6/27/2024	HAYNER PUBLIC LIB	Aspen E-Pay System Testing 06/2024	2.00	85	5725	01	85
6/30/2024	6391 6063-Thompson Cassandra	6/27/2024	HAYNER PUBLIC LIB	Aspen E-Pay System Testing 06/2024	2.00	85	5725	01	85
6/30/2024	6391 6063-Thompson Cassandra	6/27/2024	HAYNER PUBLIC LIB	Aspen E-Pay System Testing 06/2024	2.00	85	5725	01	85
	Total 6391 6063-Thompson Cassandra				192.11				
6/30/2024	6613 2453-Bednar Leslie M	6/3/2024	AMAZON	Toner Cartridge 06/2024	72.99	10	5360	01	10
6/30/2024	6613 2453-Bednar Leslie M	6/4/2024	AMAZON	Drum Replacement 06/2024	44.95	10	5360	01	10
6/30/2024	6613 2453-Bednar Leslie M	6/4/2024	WEEPING WILLOW TEA	Working Lunch - 2 Staff 06/2024	39.84	10	5290	01	10
6/30/2024	6613 2453-Bednar Leslie M	6/10/2024	AMAZON	Office Supplies 06/2024	14.99	10	5365	01	10
6/30/2024	6613 2453-Bednar Leslie M	6/12/2024	AMAZON	Office Supplies 06/2024	27.24	85	5365	04	85
6/30/2024	6613 2453-Bednar Leslie M	6/12/2024	AMAZON	Office Supplies 06/2024	38.95	85	5365	04	85
6/30/2024	6613 2453-Bednar Leslie M	6/13/2024	AMAZON	Office Supplies 06/2024	5.96	10	5365	01	10
6/30/2024	6613 2453-Bednar Leslie M	6/13/2024	AMAZON	Office Supplies 06/2024	15.53	32	5365	01	32
6/30/2024	6613 2453-Bednar Leslie M	6/13/2024	USPS	Postage 06/2024	250.00	10	5370	01	10
6/30/2024	6613 2453-Bednar Leslie M	6/13/2024	USPS	Postage 06/2024	46.35	27	5370	01	27
6/30/2024	6613 2453-Bednar Leslie M	6/13/2024	USPS	Postage 06/2024	250.00	85	5370	01	85
6/30/2024	6613 2453-Bednar Leslie M	6/14/2024	AMAZON	Office Supplies 06/2024	33.70	10	5365	01	10
6/30/2024	6613 2453-Bednar Leslie M	6/14/2024	AMAZON	Office Supplies 06/2024	56.61	10	5365	01	10
6/30/2024	6613 2453-Bednar Leslie M	6/14/2024	AMAZON	Computer Supplies 06/2024	26.68	32	5360	01	32
6/30/2024	6613 2453-Bednar Leslie M	6/14/2024	AMAZON	Office Supplies 06/2024	38.73	32	5365	01	32
6/30/2024	6613 2453-Bednar Leslie M	6/14/2024	AMAZON	Office Supplies 06/2024	45.61	32	5365	01	32
6/30/2024	6613 2453-Bednar Leslie M	6/14/2024	SAMS CLUB	Computer Supplies 06/2024	202.90	27	5360	01	27
6/30/2024	6613 2453-Bednar Leslie M	6/14/2024	SAMS CLUB	Office Supplies 06/2024	24.48	32	5365	01	32
6/30/2024	6613 2453-Bednar Leslie M	6/14/2024	SAMS CLUB	Computer Supplies 06/2024	195.51	85	5360	01	85
6/30/2024	6613 2453-Bednar Leslie M	6/17/2024	AMAZON	Delivery Supplies 06/2024	53.65	10	5385	01	20
6/30/2024	6613 2453-Bednar Leslie M	6/17/2024	OFFICEMAX/OFFICEDEPOT	Office Supplies 06/2024	265.61	32	5365	01	32
6/30/2024	6613 2453-Bednar Leslie M	6/22/2024	AMAZON	Amazon Prime Membership 06/2024	179.00	10	5580	01	10
6/30/2024	6613 2453-Bednar Leslie M	6/27/2024	SAMS CLUB	Sams Club Membership 06/2024	110.00	10	5365	01	10
6/30/2024	6613 2453-Bednar Leslie M	6/29/2024	SAMS CLUB	Janitorial Supplies 06/2024	148.71	10	5190	01	10
6/30/2024	6613 2453-Bednar Leslie M	6/30/2024	AMAZON	Delivery Supplies 06/2024	53.28	10	5385	01	20

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Credit Card Bill Date	Employee	Trans Date	Vendor	Description	Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
6/30/2024	6613 2453-Bednar Leslie M	7/1/2024	AMAZON	Office Supplies 06/2024	27.70	10	5365	01	10
	Total 6613 2453-Bednar Leslie M				2,268.97				
6/30/2024	6792 9931-Trevino Jill	6/18/2024	SAMS CLUB	Top Workplace Celebration - Supplies 06/2024	150.47	10	5057	01	10
6/30/2024	6792 9931-Trevino Jill	6/24/2024	MOTOMART	Top Workplace Celebration - Supplies 06/2024	12.00	10	5057	01	10
	Total 6792 9931-Trevino Jill				162.47				
6/30/2024	6820 4888-Parr Casey	6/7/2024	WALMART	Janitorial Supplies 06/2024	25.48	10	5190	04	10
6/30/2024	6820 4888-Parr Casey	6/7/2024	WALMART	CAR:Washer Fluid (2) 06/2024	5.32	10	5210	04	20
6/30/2024	6820 4888-Parr Casey	6/24/2024	TODAYS TECH	U35999 - Replace Tires (4) 06/2024	1,131.04	10	5210	04	20
6/30/2024	6820 4888-Parr Casey	6/27/2024	RURAL KING	CAR:Tires for Handtrucks 06/2024	120.40	10	5385	04	20
6/30/2024	6820 4888-Parr Casey	7/1/2024	TODAYS TECH	U37009 - Change Oil/Filter & Tire Rotation 06/2024	111.83	10	5210	04	20
	Total 6820 4888-Parr Casey				1,394.07				
6/30/2024	7080 4774-Popit Ellen C	6/18/2024	KROGER	Top Workplace Celebration - Supplies 06/2024	80.69	10	5057	04	10
6/30/2024	7080 4774-Popit Ellen C	6/19/2024	HEATHERS BAKESHOP	Top Workplace Celebration - Supplies 06/2024	19.57	10	5057	04	10
6/30/2024	7080 4774-Popit Ellen C	6/26/2024	FLAME GRILL & BAR	Gift for Retiring Staff Member 06/2024	100.00	10	5290	01	10
6/30/2024	7080 4774-Popit Ellen C	6/27/2024	POPPY VINE	Food for Retirement Celebration 06/2024	163.13	10	5290	01	10
	Total 7080 4774-Popit Ellen C				363.39				
6/30/2024	7107 3890-Gregory Leah	6/18/2024	USPS	Postage 06/2024	204.00	10	5370	01	10
6/30/2024	7107 3890-Gregory Leah	6/26/2024	MEDICI	Working Lunch - 2 Staff & 1 Guest 06/2024	56.07	10	5290	01	10
7/1/2024	7107 3890-Gregory Leah	7/2/2024	ILA	ILA Conf:Awards Luncheon - Gregory 06/2024	60.00	10	5290	01	10
7/1/2024	7107 3890-Gregory Leah	7/2/2024	ILA	ILA Conf:Registration - Gregory 06/2024	260.00	10	5290	01	10
	Total 7107 3890-Gregory Leah				580.07				
6/30/2024	7825 3576-Furby Leanne	6/7/2024	EDUCAPLAY	Educaplay Premium Commercial Subscription 06/2024	581.40	31	5550	01	31
	Total 7825 3576-Furby Leanne				581.40				
6/30/2024	8207 7807-Porter Dena	6/27/2024	STAPLES	Copy Paper (2) 06/2024	139.98	10	5360	04	10
	Total 8207 7807-Porter Dena				139.98				
Report Transaction Totals					**23,061.79**				

Non-routine Credit Card Transactions Explanations

Anderberg, Kat - Registration for (2) Library Juice online courses for Kat Anderberg.
Kite, Kate - American Library Association (ALA) and Public Library Association (PLA) annual membership fees for Kate Kite.
Registration for the Illinois Library Association (ILA) annual conference and awards luncheon for Kate Kite.
Brown, Troy - Registration for the Illinois Library Association (ILA) annual conference and awards luncheon for Troy Brown.
Scoby, Barbara - Registration for (2) Library Juice online courses for Barb Scoby.

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Illinois Library Association (ILA) annual membership fees for Barb Scoby.
McKinney, Eric - Registration for (2) Library Juice online courses for Eric McKinney.
American Library Association (ALA) and On-line Audiovisual Catalogers, Inc. (OLAC) annual membership fees for Eric McKinney.
Cornell, Mary - Registration for (2) Library Juice online courses for Mary Cornell.
Registration for the Illinois Library Association (ILA) annual conference for Mary Cornell.
Baugh, Jennifer - On-line Audiovisual Catalogers, Inc. (OLAC) annual membership fees for Jennifer Baugh.
Renewal of the annual RDA Toolkit institutional subscriptions for Cataloging Maintenance Center (CMC) and SHARE.
Greve Penrod, Shandi - Promotional printing of cataloger note pads and conference handouts.
Thomas, Pamela - Registration for (4) Library Juice online courses for (2) staff.
American Library Association (ALA) annual membership fees for Katie Roberts.
Illinois Library Association (ILA) annual membership fees for (2) staff.
On-line Audiovisual Catalogers, Inc. (OLAC) annual membership fees for Pam Thomas.
Purchase of (200) custom imprinted bone folders for handouts.
Annual renewal of Ancestary.com subscription for the CMC grant activity.
Registration for On-line Audiovisual Catalogers, Inc. (OLAC) virtual conference for Pam Thomas.
Registration for the Illinois Library Association (ILA) annual conference and awards luncheon for Pam Thomas.
Gregory, Leah - Registration for the Illinois Library Association (ILA) annual conference and awards luncheon for Leah Gregory.
Furby, Leanne - Educaplay annual subscription to create and share educational games for the iLEAD Library Trustee Training grant.