



## Illinois Heartland Library System

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### FACILITIES & OPERATIONS COMMITTEE MEETING MINUTES

Date: June 6, 2024

Time: 4:00 p.m.

#### Call to Order

Tammy Krouse called the meeting to order at 4:00 p.m.

#### Roll Call

Committee Members Present: Tammy Krouse, Jenna Griffith, Emily Pickell, Josh Short

Other Attendees & Guests: Karen Bounds, Colleen Dettenmeier

#### Public Comment

None

#### Approval of Minutes

No discussion.

A motion and second were made to approve the April 4, 2024, minutes ([Attachment 4.1](#)).

Motion carried unanimously by roll call vote.

#### Unfinished Business

None

#### New Business

##### Proposed Update to Delivery Guidelines

No discussion.

The Facilities & Operations Director reviewed the updated Delivery Guidelines ([Attachment 6.1](#)).

##### Review of GeoMARC Analysis

The IHLS Delivery & Facilities Director reviewed the results of the GeoMARC analysis for IHLS delivery routes and individual library stops. The work was contracted to analyze the feasibility of several route changes across the organization.

##### ILDS Contract

The IHLS Delivery & Facilities Director shared that IHLS staff, Reaching Across Illinois Library System (RAILS), and the Consortium of Academic and Research Libraries in Illinois (CARLI) have been meeting regarding the possibility of changing some terms of the Illinois Library Delivery Service contract beginning in FY2026. More information will be shared when discussions

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conclude.

**Public Comment**

None

**Announcements**

IHLS Delivery & Facilities Director announced that the 2024 IHLS Delivery survey was conducted, and 215 members provided input. Once the full analysis has been completed, the results will be shared with the committee.

**Adjournment**

Adjourned at 4:17 p.m.