

Illinois Heartland Library System
 Disbursement Summary Report
 From 03/01/2025 Through 03/31/2025

Attachment 6.1

Check Date	Check Number	Spoiled	Vendor Name	Fund		Transaction Description	Transaction Amount
				Code	Transaction Description		
3/11/2025	ACHIMRFFeb2025	No	Illinois Municipal Retirement Fund	10	February 2025 IMRF Payment		11,453.91
3/11/2025		No	Illinois Municipal Retirement Fund	27	February 2025 IMRF Payment		1,875.38
3/11/2025		No	Illinois Municipal Retirement Fund	31	February 2025 IMRF Payment		210.12
3/11/2025		No	Illinois Municipal Retirement Fund	32	February 2025 IMRF Payment		898.32
3/11/2025		No	Illinois Municipal Retirement Fund	85	February 2025 IMRF Payment		4,867.00
3/13/2025	25757	No	ABC Heating & Air Conditioning Inc	10	CHA:Safety & Efficiency Maint Agreement 2025		1,597.00 A
3/13/2025	25758	No	Perspectives LTD c/o AllOne Health	10	Employee Assistance Program 03/01-03/31/2025		95.90
3/13/2025		No	Perspectives LTD c/o AllOne Health	27	Employee Assistance Program 03/01-03/31/2025		12.60
3/13/2025		No	Perspectives LTD c/o AllOne Health	31	Employee Assistance Program 03/01-03/31/2025		1.05
3/13/2025		No	Perspectives LTD c/o AllOne Health	32	Employee Assistance Program 03/01-03/31/2025		2.45
3/13/2025		No	Perspectives LTD c/o AllOne Health	85	Employee Assistance Program 03/01-03/31/2025		21.00
3/13/2025	25759	No	Ameren Illinois	10	CHA:Gas 02/01-03/01/2025		339.97
3/13/2025	25760	No	Ameren Illinois	10	EDW:Gas 02/01-03/01/2025		354.98
3/13/2025	25761	No	Ameren Illinois	10	EDW:Electric & Lighting Srvc 02/01-03/01/2025		1,059.09
3/13/2025	25762	No	American Pest Control	10	CHA:Monthly Extermination 03/07/2025		40.00
3/13/2025	25763	No	Arthur J Gallagher Risk Management	10	Public Official Bond 02/28/2025-02/27/2026		1,851.00 B
3/13/2025	25764	No	Joseph F Becker Inc	66	Edwardsville Bldg Tuckpointing		30,000.00 C
3/13/2025	25765	No	Buildingstars Operations Inc	10	Janitorial Srvc March 2025		670.00
3/13/2025	25766	No	Elan Financial Services	10	Busey Credit Card Stmt Ending 03/03/2025		18,733.69
3/13/2025		No	Elan Financial Services	27	Busey Credit Card Stmt Ending 03/03/2025		2,118.70
3/13/2025		No	Elan Financial Services	31	Busey Credit Card Stmt Ending 03/03/2025		378.81
3/13/2025		No	Elan Financial Services	32	Busey Credit Card Stmt Ending 03/03/2025		215.83
3/13/2025		No	Elan Financial Services	85	Busey Credit Card Stmt Ending 03/03/2025		4,609.25
3/13/2025	25767	No	Dobbs Tire & Auto Centers	10	U33807 - Change Oil/Filter		103.20
3/13/2025		No	Dobbs Tire & Auto Centers	10	U35063 - Change Oil/Filter		92.21
3/13/2025		No	Dobbs Tire & Auto Centers	10	U35998 - Change Oil/Filter & Replace Wiper Blades		146.11
3/13/2025	25768	No	ESS Clean Inc	10	Janitorial Srvc March 2025		1,095.00
3/13/2025	25769	No	Express Services Inc	10	Part-Time Temp Help - Sorter (19.84 hrs)		491.24
3/13/2025	25770	No	Ford & Harrison LLP	10	Legal Counsel re:Personal Vehicle Use Policy 02/28/2025 1.0 hrs		530.00
3/13/2025	25771	No	Gateway Occupational Health	10	Pre-employment Drug Screen - Courier		55.00
3/13/2025		No	Gateway Occupational Health	10	Pre-employment Fit for Duty Exam - Courier		65.00
3/13/2025	25772	No	George Alarm Co Inc	10	EDW:Fire/Burglar/Elevator Alarm Monitoring 04/01-06/30/2025		285.45
3/13/2025	25773	No	George Alarm	10	CHA:Fire/Burglar/Cell Backup Monitoring 04/01-06/30/2025		132.30
3/13/2025	25774	No	i3 Broadband - CU	10	Internet 03/01-03/31/2025		17.50
3/13/2025		No	i3 Broadband - CU	85	Internet 03/01-03/31/2025		17.49
3/13/2025	25775	No	Illinois American Water	10	CHA:Water 02/01-02/28/2025		57.67
3/13/2025	25776	No	Jensen Information Technologies Inc	10	WatchGuard Basic Security Suite Annual Renewal		2,664.98 D
3/13/2025		No	Jensen Information Technologies Inc	85	WatchGuard Basic Security Suite Annual Renewal		2,664.98
3/13/2025	25777	No	Kate Kite	10	Mileage Reimb - Trvl to Mississippi Valley LD Board Mtg 02/18/2025		6.59
3/13/2025	25778	No	Marketview Car Wash	10	U37012, U37007, U35987, U36092, U37011, U35767, U34175 - Van Wash		100.00
3/13/2025	25779	No	Mountain Valley Water of Carbondale	10	CAR:5 Gallon Purified Water Bottle (2)		31.00
3/13/2025	25780	No	OCLC Inc	85	eBooks Subscription Purchases 02/01-02/28/2025		13,930.48 E
3/13/2025	25781	No	Selective Insurance Company of America	10	Auto Insurance Endorsement/Policy Change 02/25-07/01/2025		3,318.00 F
3/13/2025	25782	No	Andrea Sellars	85	Mileage Reimb - Trvl to Benton HS Circ Training 02/26/2025		8.76
3/13/2025	25783	No	SIUC Research Park Inc	10	CAR:Office Leasing, Electric & Lighting Srvc & Fiber Internet		6,112.42
3/13/2025		No	SIUC Research Park Inc	85	CAR:Office Leasing, Electric & Lighting Srvc & Fiber Internet		10.00
3/13/2025	25784	No	Solo Products Inc	10	Delivery Tubs (100)		2,496.59 G
3/13/2025	25785	No	Speed Lube # 14	10	U37012 - Change Oil/Filter		118.95
3/13/2025	25786	No	Systemax Corporation	85	Promotional Branded Items - Sample Pen		37.02
3/13/2025	25787	No	Verizon	10	GPS Tracking (23 Units) 02/01-02/28/2025		401.35
3/13/2025	25788	No	Marlin Leasing Corp - PEAC Solutions	10	Copier Base Chrg March 2025		208.08
3/13/2025		No	Marlin Leasing Corp - PEAC Solutions	27	Copier Base Chrg March 2025		103.04
3/13/2025		No	Marlin Leasing Corp - PEAC Solutions	32	Copier Base Chrg March 2025		105.05
3/13/2025		No	Marlin Leasing Corp - PEAC Solutions	85	Copier Base Chrg March 2025		103.04
3/14/2025	ACHPR-03142025	No	Paylocity	10	Net Payroll Payment for Payroll 03/14/2025		78,538.47
3/14/2025		No	Paylocity	27	Net Payroll Payment for Payroll 03/14/2025		13,671.63
3/14/2025		No	Paylocity	31	Net Payroll Payment for Payroll 03/14/2025		1,523.17
3/14/2025		No	Paylocity	32	Net Payroll Payment for Payroll 03/14/2025		2,735.62
3/14/2025		No	Paylocity	85	Net Payroll Payment for Payroll 03/14/2025		27,494.78
3/14/2025	ACHTax -	No	Paylocity	10	Tax Liability Payment for Payroll 03/14/2025		28,887.08
3/14/2025		No	Paylocity	27	Tax Liability Payment for Payroll 03/14/2025		4,937.66

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 From 03/01/2025 Through 03/31/2025

Check Date	Check Number	Spoiled	Vendor Name	Fund		Transaction Description	Transaction Amount
				Code			
3/14/2025		No	Paylocity	31		Tax Liability Payment for Payroll 03/14/2025	435.72
3/14/2025		No	Paylocity	32		Tax Liability Payment for Payroll 03/14/2025	1,278.60
3/14/2025		No	Paylocity	85		Tax Liability Payment for Payroll 03/14/2025	10,561.18
3/21/2025	ACH-INV2710560	No	Paylocity	10		Monthly HRIS System & Payroll Srvc - March 2025	1,106.44
3/28/2025	ACHPR-03282025	No	Paylocity	10		Net Payroll Payment for Payroll 03/28/2025	77,288.50
3/28/2025		No	Paylocity	27		Net Payroll Payment for Payroll 03/28/2025	13,676.07
3/28/2025		No	Paylocity	31		Net Payroll Payment for Payroll 03/28/2025	1,523.19
3/28/2025		No	Paylocity	32		Net Payroll Payment for Payroll 03/28/2025	2,727.43
3/28/2025		No	Paylocity	85		Net Payroll Payment for Payroll 03/28/2025	27,516.93
3/28/2025	ACHTax -	No	Paylocity	10		Tax Liability Payment for Payroll 03/28/2025	28,855.52
3/28/2025		No	Paylocity	27		Tax Liability Payment for Payroll 03/28/2025	4,938.69
3/28/2025		No	Paylocity	31		Tax Liability Payment for Payroll 03/28/2025	435.72
3/28/2025		No	Paylocity	32		Tax Liability Payment for Payroll 03/28/2025	1,293.67
3/28/2025		No	Paylocity	85		Tax Liability Payment for Payroll 03/28/2025	10,571.18
3/31/2025	200231131418	No	Marlin Leasing Corp - PEAC Solutions	10		Copier Base & Usage Charge - April 2025	359.21
3/31/2025		No	Marlin Leasing Corp - PEAC Solutions	27		Copier Base & Usage Charge - April 2025	102.62
3/31/2025		No	Marlin Leasing Corp - PEAC Solutions	32		OCLC Copier Base & Usage Charge - April 2025	153.93
3/31/2025		No	Marlin Leasing Corp - PEAC Solutions	85		Copier Base & Usage Charge - April 2025	153.93
3/31/2025	25859	No	Allerton Public Library	10		Reimb for Damaged Book 'The Curious Incident of the Dog'	14.95
3/31/2025	25860	No	Ameren Illinois	10		CHA:Electric & Lighting Srvc 02/17-03/18/2025	949.27
3/31/2025	25861	No	AT&T	10		Internet 03/10-04/09/2025	308.58
3/31/2025		No	AT&T	85		Internet 03/10-04/09/2025	308.57
3/31/2025	25864	No	Jennifer Baugh	85		Mileage Reimb - Trvl to CHA Hub for Personnel Mtg 03/24/2025	68.67
3/31/2025	25865	No	BayScan Technologies	10		Thermal Paper (24 Rolls)	184.00
3/31/2025	25866	No	Health Care Service Corporation	10		Health Ins 04/01-04/30/2025	33,720.54
3/31/2025		No	Health Care Service Corporation	27		Health Ins 04/01-04/30/2025	6,301.88
3/31/2025		No	Health Care Service Corporation	32		Health Ins 04/01-04/30/2025	1,833.18
3/31/2025		No	Health Care Service Corporation	85		Health Ins 04/01-04/30/2025	15,633.38
3/31/2025	25867	No	Leslie M Bednar	10		Mileage Reimb - Trvl to Dominican Univ for ISA Board Mtg 03/13-03/14/2025	115.77
3/31/2025	25868	No	Stacie Bushong	10		Mileage Reimb - Trvl to Nominating Comm Mtg in Effingham 03/12/2025	30.91
3/31/2025	25869	No	Constellation NewEnergy - Gas Division	10		Gas Supply 02/01-02/28/2025	820.78
3/31/2025	25870	No	Express Services Inc	10		Part-Time Temp Help - Sorter (20.25 hrs)	501.39
3/31/2025		No	Express Services Inc	10		Part-Time Temp Help - Sorter (20.68 hrs)	512.04
3/31/2025	25871	No	George Alarm Co Inc	10		EDW:Replace Heat Sensor & Module 03/13/2025	270.50
3/31/2025	25872	No	Phillip Graves	10		EDW:Drywall Repair for Recent Mold Remediation in Delivery-50%	600.00
3/31/2025	25873	No	Leah Gregory	10		Mileage Reimb - Trvl to Columbia SD#4 Board Mtg 03/20/2025	46.13
3/31/2025	25874	No	Heyl Royster	10		Legal Counsel re:Fundraising 02/06/2025	200.00
3/31/2025		No	Heyl Royster	31		Legal Counsel re:Library Training Parliamentary Agreement	120.00
3/31/2025		No	Heyl Royster	31		Training Development for LTT Grant 12/13/2024-02/26/2025	1,500.00
3/31/2025	25875	No	Sarah Hill	10		Board Member:Mileage Reimb 03/13/2025	161.00
3/31/2025	25877	No	Technology Management Rev Fund	85		Bandwidth 02/01-02/28/2025	270.00
3/31/2025	25879	No	Donald Jennings	10		U37009 - Reimb for Wiper Blades	24.66
3/31/2025	25880	No	Ryan Johnson	10		Board Member:Mileage Reimb 01/28/2025-03/13/2025	81.90
3/31/2025	25881	No	Ingrid Minger	10		Board Member:Mileage Reimb 03/13/2025	74.20
3/31/2025	25882	No	Mountain Valley Water of Carbondale	10		CAR:5 Gallon Purified Water Bottle (1)	7.75
3/31/2025	25883	No	Principal Life Insurance Company	10		Dental, AD&D, Life & Vision Ins 04/01-04/30/2025	3,494.26
3/31/2025		No	Principal Life Insurance Company	27		Dental, AD&D, Life & Vision Ins 04/01-04/30/2025	445.07
3/31/2025		No	Principal Life Insurance Company	31		Dental, AD&D, Life & Vision Ins 04/01-04/30/2025	189.74
3/31/2025		No	Principal Life Insurance Company	32		Dental, AD&D, Life & Vision Ins 04/01-04/30/2025	119.93
3/31/2025		No	Principal Life Insurance Company	85		Dental, AD&D, Life & Vision Ins 04/01-04/30/2025	1,132.56
3/31/2025	25884	No	Republic Services # 729	10		CHA:Trash & Recycling Removal 04/01-04/30/2025	83.74
3/31/2025	25885	No	Republic Services # 350	10		EDW:Trash & Recycling Removal 04/01-04/30/2025	181.64
3/31/2025	25886	No	Andrea Sellars	85		Mileage Reimb - Trvl to Zeigler PL for Circ & Barcoding Trngs 03/06/2025	8.34
3/31/2025	25887	No	Speed Lube # 11	10		U37011 - Change Oil/Filter	118.95
3/31/2025	25888	No	Speed Lube # 14	10		U36092 - Change Oil/Filter	139.45
3/31/2025	25889	No	Erin Steinsultz	10		Board Member:Mileage Reimb 03/12/2025	98.00
3/31/2025	25890	No	Uline	10		Delivery Supplies	86.47
3/31/2025	25891	No	Urbana & Champaign Sanitary District	10		CHA:Sewer 12/31/2024-02/28/2025	115.08
3/31/2025	25892	No	Verizon Wireless	10		Cellphone Srvc, MIFI, Router & After Hrs Line 02/24-03/23/2025	777.51

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Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
3/31/2025		No	Verizon Wireless	85	Cellphone Svcs, MIFI, Router & After Hrs Line 02/24-03/23/2025	301.07
3/31/2025	25893	No	Wex Bank	10	Fuel Charges 02/21-03/23/2025	14,736.15
3/31/2025		No	Wex Bank	85	Fuel Charges 02/21-03/23/2025	219.44
3/31/2025	V0001	No	Instructure Inc	31	Canvas Credentials Consulting	2,000.00 J
3/31/2025	V0002	No	Synthesia Limited	31	Synthesia Enterprise License 04/01/2025-03/31/2026	7,194.70 K
3/31/2025	V0003	No	Lesley Zavediuk	10	Grant Services - March 2025	3,000.00
3/31/2025		No	Lesley Zavediuk	85	Aspen Implementation - March 2025	1,100.00
3/31/2025	V0004	No	American Theological Library Association	85	Sponsorship - ICOLC 2025	4,000.00 L
3/31/2025	V0005	No	Atomic Jolt Inc	31	Atomic Search Annual Fee 04/29/2025-04/28/2026	3,120.00 M
3/31/2025	V0006	No	The Management Assoc of IL dba HR	10	Benchmarking for Executive Director 03/12/2025	315.00
3/31/2025	V0007	No	Innovative Interfaces Inc	85	Polaris Software Maintenance 04/01/2025-03/31/2026	167,484.96 N
3/31/2025	V0008	No	Innovative Interfaces Inc	85	Syndetics Subscription 04/01/2025-03/31/2026	30,246.54

Total Disbursed

763,050.14

Non-routine Bill Payments Explanations

- A-** Safety and efficiency annual maintenance agreement for the heating and cooling units at the Champaign office.
- B-** Annual premium for the Treasurers Bond 02/28/2025-02/27/2026.
- C-** Second installment for the tuckpointing work at the Edwardsville office.
- D-** Annual renewal of the firewall maintenance security suite.
- E-** Purchase of eBooks from 02/01-02/28/2025 & eBooks purchases to be reimbursed by participating libraries.
- F-** Auto insurance premiums for newly purchased cargo vans.
- G-** Final purchase of replacement delivery tubs for FY2025. This will replenish the shortage and replace broken tubs.
- H-** Final payment for the completion of drywall repairs for mold remediation at the Edwardsville office.
- I-** Review and development of training for the iLEAD Library Trustee Portal by Phil Lenzini.
- J-** Canvas Credentials subscription upgrade for the iLEAD Library Trustee Training portal.
- K-** Synthesia Enterprise License upgrade for video creations on the iLEAD Library Trustee Training portal.
- L-** Sponsorship for the International Coalition of Library Consortia (ICOLC) annual conference.
- M-** Atomic Search annual subscription 04/29/2025-04/28/2026. This is an add-on search function for the Canvas platform that is used in iLEAD Library Trustee Training grant.
- N-** Annual Polaris software maintenance & Syndetic subscription 04/01/25-03/31/26.

Illinois Heartland Library System
 Credit Card Transactions
 From 02/04/2025 Through 03/03/2025

Credit Card						Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code
3/3/2025	0147 7661-Kite Kate	2/26/2025	EPIPHANY FARMS	Illinois Youth Services Institute:Dinner - Kite 02/2025	43.88	10	5260	01	10
3/3/2025	0147 7661-Kite Kate	2/28/2025	MARRIOTT HOTEL	Illinois Youth Services Institute:Lodging - Kite 02/2025	<u>322.56</u>	10	5265	01	10
	Total 0147 7661-Kite Kate				366.44				
3/3/2025	0681 0526-Flessner Laura	2/21/2025	EDINGTONS WRECKER SRVC	U34175 - Tow/Hook Fee - Replace Tire 02/2025	268.56	10	5210	02	10
3/3/2025	0681 0526-Flessner Laura	2/24/2025	ENTERPRISE RENT A CAR	CHA:SUV Rental for Strategic Planning Mtg 02/2025	62.38	10	5240	02	10
3/3/2025	0681 0526-Flessner Laura	2/24/2025	SHELL	Fuel - Vehicle Rental - Strategic Plan Mtg 02/2025	41.34	10	5200	02	10
3/3/2025	0681 0526-Flessner Laura	2/26/2025	ARBYS	Working Lunch - Springfield - Pickup New Van 02/2025	<u>13.40</u>	10	5290	02	20
	Total 0681 0526-Flessner Laura				385.68				
3/3/2025	0884 2823-Kirchner John	2/12/2025	GOOEY LOUIE	IDEAcon Table Treats 02/2025	27.51	85	5330	01	85
3/3/2025	0884 2823-Kirchner John	2/18/2025	RENAISSANCE HOTEL	IDEAcon Conf:Lodging - Porter 02/2025	172.50	85	5265	01	85
3/3/2025	0884 2823-Kirchner John	2/20/2025	LANDS END	CMC Staff Shirt 02/2025	<u>42.85</u>	27	5330	01	27
	Total 0884 2823-Kirchner John				242.86				
3/3/2025	1090 8459-Caskey Matthew	2/4/2025	DREAMHOST	Domain Name - Dupo PL 02/2025	19.99	10	5840	01	10
3/3/2025	1090 8459-Caskey Matthew	2/4/2025	DREAMHOST	Domain Name - Nokomis PL 02/2025	19.99	10	5840	01	10
3/3/2025	1090 8459-Caskey Matthew	2/6/2025	DREAMHOST	Domain Name - Columbia Library 02/2025	19.99	10	5840	01	10
3/3/2025	1090 8459-Caskey Matthew	2/6/2025	DREAMHOST	Domain Name - Highland PL 02/2025	19.99	10	5840	01	10
3/3/2025	1090 8459-Caskey Matthew	2/6/2025	DREAMHOST	Domain Name - Troy Library 02/2025	19.99	10	5840	01	10
3/3/2025	1090 8459-Caskey Matthew	2/13/2025	DREAMHOST	Domain Name - illinetoclc.info 02/2025	19.99	32	5580	01	32
3/3/2025	1090 8459-Caskey Matthew	2/17/2025	UNITED AIR	IUG Conf:Airfare - Caskey 02/2025	373.50	85	5275	01	85
3/3/2025	1090 8459-Caskey Matthew	2/22/2025	DREAMHOST	Domain Name - illinoisheartland.com 02/2025	19.99	10	5580	01	10
3/3/2025	1090 8459-Caskey Matthew	2/22/2025	DREAMHOST	Domain Name - illinoisheartland.info 02/2025	19.99	10	5580	01	10
3/3/2025	1090 8459-Caskey Matthew	2/22/2025	DREAMHOST	Domain Name - illinoisheartland.net 02/2025	19.99	10	5580	01	10
3/3/2025	1090 8459-Caskey Matthew	2/22/2025	DREAMHOST	Domain Name - illinoisheartland.us 02/2025	11.95	10	5580	01	10
3/3/2025	1090 8459-Caskey Matthew	2/22/2025	DREAMHOST	Domain Name - Melvin PL 02/2025	19.99	10	5840	01	10
3/3/2025	1090 8459-Caskey Matthew	2/22/2025	DREAMHOST	Domain Name - illshareit.com 02/2025	<u>19.99</u>	85	5580	01	85
	Total 1090 8459-Caskey Matthew				605.34				
3/3/2025	1809 1250-Brown Troy M	2/1/2025	TELCO BILL CENTER	Elevator & Fax Lines 02/2025	26.75	10	5400	01	10
3/3/2025	1809 1250-Brown Troy M	2/1/2025	TELCO BILL CENTER	Elevator & Fax Lines 02/2025	26.75	85	5400	01	85
3/3/2025	1809 1250-Brown Troy M	2/3/2025	PHEEDLOOP	Member Day - User Credits (10) 02/2025	107.10	10	5315	01	10
3/3/2025	1809 1250-Brown Troy M	2/4/2025	MICROSOFT	Teams Phone Lines (22) 02/2025	337.00	10	5400	01	10
3/3/2025	1809 1250-Brown Troy M	2/4/2025	MICROSOFT	Teams Phone Lines (9) 02/2025	144.00	27	5400	01	27
3/3/2025	1809 1250-Brown Troy M	2/4/2025	MICROSOFT	Teams Phone Line (1) 02/2025	16.00	31	5400	01	31
3/3/2025	1809 1250-Brown Troy M	2/4/2025	MICROSOFT	Teams Phone Lines (4) 02/2025	64.00	32	5400	01	32
3/3/2025	1809 1250-Brown Troy M	2/4/2025	MICROSOFT	Teams Phone Lines (15) 02/2025	240.00	85	5400	01	85
3/3/2025	1809 1250-Brown Troy M	2/4/2025	UBIQUITI INC	AMHS Video Camera Project Supplies 02/2025	5,427.50	10	5385	01	20

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 Credit Card Transactions
 From 02/04/2025 Through 03/03/2025

Credit Card						Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
Bill Date	Employee	Trans Date	Vendor	Description						
3/3/2025	1809 1250-Brown Troy M	2/11/2025	PHEEDLOOP	Member Day - User Credits (30) 02/2025		321.30	10	5315	01	10
3/3/2025	1809 1250-Brown Troy M	2/12/2025	DREAMHOST	Domain Name - iLeadTrustee.org 02/2025		19.99	31	5580	01	31
3/3/2025	1809 1250-Brown Troy M	2/12/2025	PHEEDLOOP	Member Day - User Credits (20) 02/2025		214.20	10	5315	01	10
3/3/2025	1809 1250-Brown Troy M	2/14/2025	UBIQUITI INC	AMHS Video Project Cameras (3) 02/2025		1,415.00	10	5385	01	20
3/3/2025	1809 1250-Brown Troy M	2/17/2025	UNITED AIR	IUG Conf:Airfare - Brown 02/2025		598.52	10	5275	01	10
3/3/2025	1809 1250-Brown Troy M	2/28/2025	AMAZON	USB-C Splitter (2) & Headphone Adapter 02/2025		89.97	10	5360	01	10
3/3/2025	1809 1250-Brown Troy M	3/1/2025	MICROSOFT	Online Cloud Backup 02/2025		282.52	10	5550	01	10
3/3/2025	1809 1250-Brown Troy M	3/1/2025	MICROSOFT	Online Cloud Backup 02/2025		282.51	85	5550	01	85
3/3/2025	1809 1250-Brown Troy M	3/2/2025	MAILCHIMP	Subscription - MailChimp Monthly 02/2025		65.18	10	5550	01	10
3/3/2025	1809 1250-Brown Troy M	3/2/2025	MAILCHIMP	Subscription - MailChimp Monthly 02/2025		35.41	27	5550	01	27
3/3/2025	1809 1250-Brown Troy M	3/2/2025	MAILCHIMP	Subscription - MailChimp Monthly 02/2025		14.16	31	5550	01	31
3/3/2025	1809 1250-Brown Troy M	3/2/2025	PIPEDRIVE	Subscription - PipeDrive Monthly 02/2025		372.51	10	5550	01	10
3/3/2025	1809 1250-Brown Troy M	3/2/2025	PIPEDRIVE	Subscription - PipeDrive Monthly 02/2025		<u>372.51</u>	85	5550	01	85
	Total 1809 1250-Brown Troy M					10,472.88				
3/3/2025	2884 5261-Thompson Angela	2/17/2025	MEIJER	First Aid Supplies 02/2025		5.98	10	5390	02	10
3/3/2025	2884 5261-Thompson Angela	2/17/2025	MEIJER	First Aid Supplies 02/2025		29.06	10	5390	02	10
3/3/2025	2884 5261-Thompson Angela	2/26/2025	SAMS CLUB	Janitorial Supplies 02/2025		33.88	10	5190	02	10
3/3/2025	2884 5261-Thompson Angela	2/26/2025	SAMS CLUB	Delivery Supplies 02/2025		<u>23.76</u>	10	5385	02	20
	Total 2884 5261-Thompson Angela					92.68				
3/3/2025	3829 8527-Cook Jace	2/21/2025	USPS	Member Day - Postage for Prizes 02/2025		<u>25.45</u>	10	5315	01	10
	Total 3829 8527-Cook Jace					25.45				
3/3/2025	4924 2137-McInerney Lia	2/6/2025	RAINEDOUT	Rained Out Text Alert System 02/2025		60.00	10	5400	01	20
3/3/2025	4924 2137-McInerney Lia	2/11/2025	LOWES	Office Supplies 02/2025		10.07	10	5365	01	10
3/3/2025	4924 2137-McInerney Lia	2/11/2025	LOWES	Office Supplies 02/2025		40.12	10	5365	01	10
3/3/2025	4924 2137-McInerney Lia	2/12/2025	AUTOTIRE	U33849 - Change Oil/Filter & Tire Rotation 02/2025		<u>85.67</u>	10	5210	01	20
	Total 4924 2137-McInerney Lia					195.86				
3/3/2025	5091 4997-Cornell Mary	2/21/2025	ALA	ALA Conf:Registration - Cornell 02/2025		580.00	27	5290	01	27
3/3/2025	5091 4997-Cornell Mary	2/21/2025	UNITED AIR	ALA Conf:Airfare - Cornell 02/2025		<u>296.47</u>	27	5275	01	27
	Total 5091 4997-Cornell Mary					876.47				
3/3/2025	5645 2424-Bushong Stacie L	2/13/2025	DIERBERGS	Strategic Planning Retreat - Dessert 02/2025		14.16	10	5290	01	10
3/3/2025	5645 2424-Bushong Stacie L	2/21/2025	DIERBERGS	Strategic Planning Retreat - Dessert 02/2025		17.20	10	5290	01	10
3/3/2025	5645 2424-Bushong Stacie L	2/24/2025	DIERBERGS	Strategic Planning Retreat - Drinks & Supplies 02/2025		22.87	10	5290	01	10
3/3/2025	5645 2424-Bushong Stacie L	2/25/2025	PASTA HOUSE	Strategic Planning Retreat - Food 02/2025		297.56	10	5290	01	10
3/3/2025	5645 2424-Bushong Stacie L	2/25/2025	ROSS STORES	Board Meeting - Snacks 02/2025		<u>8.56</u>	10	5290	01	10

Illinois Heartland Library System
 Credit Card Transactions
 From 02/04/2025 Through 03/03/2025

Credit Card						Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code
	Total 5645 2424-Bushong Stacie L				360.35				
3/3/2025	5650 4231-Hogan Downey Carol	2/10/2025	MINUTEMAN PRESS	iLEAD Postcards (500) & Label Stock (250) 02/2025	261.44	31	5570	01	31
3/3/2025	5650 4231-Hogan Downey Carol	2/24/2025	SPREADSHIRT.COM	Member Day - Photo Booth Drawing Prize 02/2025	17.19	10	5315	01	10
3/3/2025	5650 4231-Hogan Downey Carol	2/24/2025	SPREADSHIRT.COM	Member Day - Photo Booth Drawing Prize 02/2025	<u>17.22</u>	10	5315	01	10
	Total 5650 4231-Hogan Downey Carol				295.85				
3/3/2025	6077 1368-Baugh Jennifer	2/3/2025	ATLA	ICOLC Conf:Registration - Baugh 02/2025	720.00	85	5290	01	85
3/3/2025	6077 1368-Baugh Jennifer	2/13/2025	UNITED AIR	IUG Conf:Airfare - Baugh 02/2025	<u>370.30</u>	85	5275	01	85
	Total 6077 1368-Baugh Jennifer				1,090.30				
3/3/2025	6347 2659-Dettenmeier Colleen	2/18/2025	AIM MAIL CENTER	Postage 02/2025	22.48	10	5370	01	20
3/3/2025	6347 2659-Dettenmeier Colleen	2/19/2025	4IMPRINT	Delivery on the Go Bags (1250) 02/2025	1,063.27	10	5385	01	20
3/3/2025	6347 2659-Dettenmeier Colleen	2/19/2025	RAINEDOUT	Rained Out Text Alert System 02/2025	<u>40.00</u>	10	5400	01	10
	Total 6347 2659-Dettenmeier Colleen				1,125.75				
3/3/2025	6366 3690-Thomas Pamela	2/6/2025	LIB OF CONGRESS	Subscription - Classification Web 02/2025	600.00	27	5550	01	27
3/3/2025	6366 3690-Thomas Pamela	2/6/2025	TURBOSCRIBE	Subscription - TurboScribe Unlimited 02/2025	120.00	27	5550	01	27
3/3/2025	6366 3690-Thomas Pamela	2/16/2025	OTTER.AI	Subscription - Otter Pro 02/2025	<u>299.97</u>	27	5550	01	27
	Total 6366 3690-Thomas Pamela				1,019.97				
3/3/2025	6391 6063-Thompson Cassandra	2/5/2025	INNOVATIVE USERS GROUP	IUG Conf:Registration Refund - Brown 02/2025	(90.00)	10	5290	01	10
3/3/2025	6391 6063-Thompson Cassandra	2/5/2025	INNOVATIVE USERS GROUP	IUG Conf:Registration Refund - Porter 02/2025	(90.00)	85	5290	01	85
3/3/2025	6391 6063-Thompson Cassandra	2/5/2025	INNOVATIVE USERS GROUP	IUG Conf:Registration Refund - Baugh 02/2025	(90.00)	85	5290	01	85
3/3/2025	6391 6063-Thompson Cassandra	2/6/2025	RAINEDOUT	Rained Out Text Alert System 02/2025	20.00	85	5400	01	85
3/3/2025	6391 6063-Thompson Cassandra	2/13/2025	UNITED AIR	IUG Conf:Airfare - Hunt 02/2025	371.37	85	5275	01	85
3/3/2025	6391 6063-Thompson Cassandra	2/13/2025	UNITED AIR	IUG Conf:Airfare - Thompson 02/2025	382.12	85	5275	01	85
3/3/2025	6391 6063-Thompson Cassandra	2/14/2025	BETHALTO PL	Aspen Testing 02/2025	3.00	85	5725	01	85
3/3/2025	6391 6063-Thompson Cassandra	2/17/2025	WALLYS	IDEAcon Conf:Lunch - Thompson 02/2025	13.53	85	5260	01	85
3/3/2025	6391 6063-Thompson Cassandra	2/18/2025	DIXIE CAFE	IDEAcon Conf:Lunch - Thompson 02/2025	22.01	85	5260	01	85
3/3/2025	6391 6063-Thompson Cassandra	2/18/2025	RENAISSANCE HOTEL	IDEAcon Conf:Lodging - Thompson 02/2025	224.30	85	5265	01	85
3/3/2025	6391 6063-Thompson Cassandra	2/24/2025	IL TOLLWAY	IDEAcon Conf:Tolls - Thompson 02/2025	<u>5.70</u>	85	5250	01	85
	Total 6391 6063-Thompson Cassandra				772.03				
3/3/2025	6613 2453-Bednar Leslie M	2/5/2025	AMAZON	9V Batteries 02/2025	11.98	10	5360	02	10
3/3/2025	6613 2453-Bednar Leslie M	2/5/2025	AMAZON	Office Supplies 02/2025	40.22	10	5365	02	10
3/3/2025	6613 2453-Bednar Leslie M	2/5/2025	AMAZON	Office Supplies 02/2025	59.98	10	5365	02	10
3/3/2025	6613 2453-Bednar Leslie M	2/6/2025	ATLA	ICOLC Conf:Registration - Bednar 02/2025	720.00	10	5290	01	10
3/3/2025	6613 2453-Bednar Leslie M	2/9/2025	AMAZON	Book Repair Supplies for Class 02/2025	674.26	10	5300	01	10
3/3/2025	6613 2453-Bednar Leslie M	2/12/2025	AMAZON	Book Repair Supplies for Class 02/2025	47.94	10	5300	01	10

Illinois Heartland Library System
 Credit Card Transactions
 From 02/04/2025 Through 03/03/2025

Credit Card						Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code
3/3/2025	6613 2453-Bednar Leslie M	2/12/2025	AMAZON	Book Repair Supplies for Class 02/2025	480.04	10	5300	01	10
3/3/2025	6613 2453-Bednar Leslie M	2/12/2025	ATLA	ICOLC Conf:Registration - Hill 02/2025	720.00	10	5290	01	10
3/3/2025	6613 2453-Bednar Leslie M	2/13/2025	BRODART	Book Repair Supplies for Class 02/2025	20.54	10	5300	01	10
3/3/2025	6613 2453-Bednar Leslie M	2/14/2025	OBED AND ISAACS	Illinois State Library Meeting:Lunch - 4 Staff 02/2025	108.87	10	5290	01	10
3/3/2025	6613 2453-Bednar Leslie M	2/14/2025	OBED AND ISAACS	Illinois State Library Meeting:Lunch - 1 Staff 02/2025	27.22	31	5290	01	31
3/3/2025	6613 2453-Bednar Leslie M	2/14/2025	OBED AND ISAACS	Illinois State Library Meeting:Lunch - 1 Staff 02/2025	27.22	85	5290	01	85
3/3/2025	6613 2453-Bednar Leslie M	2/17/2025	AMAZON	Refund - Book Repair Class Supplies 02/2025	(10.07)	10	5300	01	10
3/3/2025	6613 2453-Bednar Leslie M	2/20/2025	AMAZON	CHA:Air Filters (2) 02/2025	67.98	10	5180	02	10
3/3/2025	6613 2453-Bednar Leslie M	2/20/2025	AMAZON	Office Supplies - Curved Corner Stand Up Desk 02/2025	664.99	10	5365	01	10
3/3/2025	6613 2453-Bednar Leslie M	2/20/2025	AMAZON	Office Supplies - Sit Stand Desk 02/2025	379.99	10	5365	01	10
3/3/2025	6613 2453-Bednar Leslie M	2/20/2025	AMAZON	Office Supplies 02/2025	14.85	10	5365	02	10
3/3/2025	6613 2453-Bednar Leslie M	2/20/2025	SOUTHEST AIR	Voices for Libraries Conf:Refund Airfare - Bednar 02/2025	(402.96)	10	5275	01	10
3/3/2025	6613 2453-Bednar Leslie M	2/21/2025	AMAZON	EDW:AED Smart Pads 02/2025	79.00	10	5365	01	10
3/3/2025	6613 2453-Bednar Leslie M	2/21/2025	AMAZON	CHA:AED Smart Pads 02/2025	79.00	10	5365	02	10
3/3/2025	6613 2453-Bednar Leslie M	2/21/2025	AMAZON	CAR:AED Smart Pads 02/2025	79.00	10	5365	04	10
3/3/2025	6613 2453-Bednar Leslie M	2/21/2025	SAMS CLUB	Janitorial Supplies 02/2025	141.24	10	5190	01	10
3/3/2025	6613 2453-Bednar Leslie M	2/23/2025	AMAZON	Office Supplies 02/2025	8.80	10	5365	01	10
3/3/2025	6613 2453-Bednar Leslie M	2/25/2025	PANERA	Super Tm Mtg-Strategic Plan Mtg - Food 02/2025	20.20	10	5290	01	10
3/3/2025	6613 2453-Bednar Leslie M	2/26/2025	IL TOLLWAY	IDEAcon Conf:Tolls - Porter 02/2025	7.50	85	5250	01	85
3/3/2025	6613 2453-Bednar Leslie M	2/26/2025	PAYROLL ORG	American Payroll Association Membership Dues - Finance Director 02/2025	305.00	10	5700	01	10
3/3/2025	6613 2453-Bednar Leslie M	2/27/2025	ILA	ILA Membership Fee - Finance Director 02/2025	250.00	10	5700	01	10
3/3/2025	6613 2453-Bednar Leslie M	2/28/2025	AMAZON	Delivery Supplies 02/2025	24.95	10	5385	01	20
3/3/2025	6613 2453-Bednar Leslie M	2/28/2025	AMAZON	Computer Supplies 02/2025	113.25	32	5360	01	32
3/3/2025	6613 2453-Bednar Leslie M	2/28/2025	AMAZON	Office Supplies 02/2025	<u>18.59</u>	32	5365	01	32
	Total 6613 2453-Bednar Leslie M				4,779.58				
3/3/2025	6792 9931-Trevino Jill	2/24/2025	SHRM	SHRM Conf:Registration - Trevino 02/2025	<u>1,650.00</u>	10	5290	01	10
	Total 6792 9931-Trevino Jill				1,650.00				
3/3/2025	6820 4888-Parr Casey	2/6/2025	TODAYS TECH	U35999 - Change Oil/Filter & Tire Rotation 02/2025	88.97	10	5210	04	20
3/3/2025	6820 4888-Parr Casey	2/10/2025	TODAYS TECH	U35969 - Remove & Replace Headlamp Bulb 02/2025	<u>49.54</u>	10	5210	04	20
	Total 6820 4888-Parr Casey				138.51				
3/3/2025	7080 4774-Popit Ellen C	3/1/2025	FINISH LINE	U30129 - Car Wash 02/2025	<u>21.00</u>	10	5210	04	10
	Total 7080 4774-Popit Ellen C				21.00				
3/3/2025	7107 3890-Gregory Leah	2/13/2025	DRURY	Illinois Reading Council Conf:Lodging - Gregory 02/2025	159.59	10	5265	01	10
3/3/2025	7107 3890-Gregory Leah	2/20/2025	ILA	Illinois Youth Services Institute:Refund Registration - Gregory 02/2025	(208.00)	10	5290	01	10
3/3/2025	7107 3890-Gregory Leah	2/27/2025	HARDEES	Illinois Youth Services Institute:Breakfast - Gregory & Kite 02/2025	22.87	10	5260	01	10

Illinois Heartland Library System
 Credit Card Transactions
 From 02/04/2025 Through 03/03/2025

Credit Card						Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
Bill Date	Employee	Trans Date	Vendor	Description						
3/3/2025	7107 3890-Gregory Leah	2/28/2025	DESTIHL RESTAURANT	Illinois Youth Services Institute:Dinner - Gregory & Kite 02/2025		57.21	10	5260	01	10
3/3/2025	7107 3890-Gregory Leah	2/28/2025	MARRIOTT HOTEL	Illinois Youth Services Institute:Breakfast - Gregory & Kite 02/2025		38.12	10	5260	01	10
3/3/2025	7107 3890-Gregory Leah	2/28/2025	MARRIOTT HOTEL	Illinois Youth Services Institute:Lodging - Gregory 02/2025		<u>322.56</u>	10	5265	01	10
	Total 7107 3890-Gregory Leah					392.35				
3/3/2025	7825 3576-Furby Leanne	2/4/2025	ILA	Trustee Forum Spring Webinars:Registration - Furby 02/2025		<u>40.00</u>	31	5290	01	31
	Total 7825 3576-Furby Leanne					40.00				
3/3/2025	8207 7807-Porter Dena	2/3/2025	ATLA	ICOLC Conf:Registration - Porter 02/2025		720.00	85	5290	01	85
3/3/2025	8207 7807-Porter Dena	2/13/2025	UNITED AIR	IUG Conf:Airfare - Porter 02/2025		370.30	85	5275	01	85
3/3/2025	8207 7807-Porter Dena	2/17/2025	TACO BELL	IDEAcon Conf:Lunch - Porter 02/2025		10.59	85	5260	01	85
3/3/2025	8207 7807-Porter Dena	2/18/2025	MCDONALDS	IDEAcon Conf:Lunch - Porter 02/2025		<u>6.04</u>	85	5260	01	85
	Total 8207 7807-Porter Dena					1,106.93				
Report Transaction Totals						<u>26,056.28</u>				

Non-routine Credit Card Transactions Explanations

Brown, Troy - Purchase of video cameras and related equipment in preparation for the installation of automatic material handling systems (AMHS).
Cornell, Mary - Registration for the American Library Association (ALA) annual conference for Mary Cornell.
Baugh, Jennifer - Registration for the International Coalition of Library Consortia (ICOLC) annual conference for Jennifer Baugh.
Thompson, Cassandra -Partial refund for (3) presenters at the Innovative Users Group (IUG) annual conference.
Bednar, Leslie- Registration for the International Coalition of Library Consortia (ICOLC) annual conference for Leslie Bednar and Sarah Hill.
Refund for the airfare to the Voices for Libraries conference for Leslie Bednar due to the cancellation of the trip.
American Payroll Association (APA) annual membership fee for Rhonda Johnisee.
Illinois Library Association (ILA) annual membership fee for Rhonda Johnisee.
Trevino, Jill - Registration for the Society of Human Resource Management (SHRM) state conference for Jill Trevino and Pamela Perkins-Grimes.
Gregory, Leah - Refund for the Illinois Youth Services Institute conference registration. The IHLS exhibitor fee-free registration was applied.
Furby, Leanne - Registration for the Illinois Library Association (ILA) Trustee Forum Spring webinars for Leanne Furby.
Porter, Dena - Registration for the International Coalition of Library Consortia (ICOLC) annual conference for Dena Porter.