



Illinois Heartland Library System

POLICY & MEMBERSHIP COMMITTEE MEETING MINUTES

April 7, 2025

4:00 p.m.

Call to Order

Linda McDonnell called the meeting to order at 4:00 p.m.

Roll Call

Committee Members Present: Samantha Carroll, Ann Chandler, Linda McDonnell, Josh Short

Committee Members Absent: Loretta Broomfield, Kristy Walker

Other Attendees & Guests: Ellen Popit, IHLS Staff

Public Comment

None

Approval of Minutes

Ann Chandler motioned and Samantha Carroll seconded to approve the November 4, 2024 minutes. Motion carried unanimously by roll call vote.

Unfinished Business

None

New Business

Primary Certification Report

Ellen Popit reported on the annual certification process. It is likely that two agencies, Gibault High School in Waterloo and Mulberry Grove CUSD #1, will be recommended for suspension at the May Committee meeting.

1st Read of FY 2026 Operational Plan

The committee discussed the FY2026 draft Operational Plan. Under Goal 1.1, a committee member asked for clarification of “affinity group” and the inclusion of “per bylaws” in the activity that refers to member engagement in the planning process. There was also reference to the plan to restructure staff roles and the use of a staff survey to measure employee satisfaction.

Public Comment

None

IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

Announcements

None

Adjournment

Adjourned at 4:27 p.m.