



# Staff Activity Update

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## Accounting and Human Resources

- Accounting has completed the final version of the FY2026 budgets, narrative, and completed the System Area and Per Capita Grant (SAPG) components.
- Accounting worked with our insurance broker to obtain quotes for the FY2026 liability insurance coverage.
- Human Resources coordinated another successful IHLS Staff Day.
- Human Resources is creating “see something say something” procedures after the training was provided for all staff.

## IT

- Following the news around federal funding cuts for digital equity programs.
- Assisting with the AMHS install and configuration as needed.
- Attended regional broadband initiative with the SIUC Broadband Ready program. Now also being targeted for cuts.
- Redirected all SHARE and Polaris emails to use Microsoft 365 servers. This was necessary because the built-in email server for Polaris does not support some of the higher-level security now available. Sites like Google and Yahoo were rejecting our emails to patrons.

## Facilities and Operations

- **Delivery & Staff Development:** As the school year comes to a close, delivery to schools is being temporarily paused. Staff from across the system attended the Reaching Forward South conference. The event was highly beneficial, offering valuable professional development opportunities and takeaways that the team is excited to apply in their work.
- **AMHS Installation & Workflow Adjustments:** The new sorting machine is now in use, and the sorting staff have begun working with it. As part of the implementation phase, teams are actively evaluating and adjusting workflows and processes to determine the most efficient and effective operational methods moving forward.
- **Facilities Projects:** At the Edwardsville hub, the tuckpointing project is nearing completion, which will help maintain the structural integrity of the building. In Carbondale, staff are awaiting further details on upcoming roof repairs, as well as potential plans to remove carpet from the Delivery space and make preparations for their AMHS installation. Meanwhile, the Champaign location successfully coordinated necessary data and electrical work in preparation for the installation of their AMHS system.

## SHARE

- Attended networking groups like South Central and Medium Pups to promote Kit & Kaboodle program and SHARE updates.
- Presented about reports and return on investment at the ICOLC Conference and came back with some great ideas.
- Met with OCLC about merging IHLS symbols.

## Membership and Grants

- Applications for Directors University closed on May 14<sup>th</sup>. A concerted effort was made to contact new library directors individually and encourage them to apply and attend.
- Episode 8 of the *Can't Shelve This* podcast, "An Airing of Grievances" launched on May 13<sup>th</sup>.
- The presentation for the May 3<sup>rd</sup> Thursday/Members Matter focused on "Library Signage: The Good, The Bad and the Ugly"
- More moderate weather has provided opportunities for site visits of all types.