

# **DELIVERY & FACILITIES COMMITTEE MEETING MINUTES**

Date: March 6, 2025 Time: 4:00 p.m.

**Call to Order** Karen Bounds called the meeting to order at 4:00 p.m.

## Roll Call

Committee Members Present: Karen Bounds, Kim Dykstra, Emily Pickell, Michael Treece Other Attendees & Guests: Colleen Dettenmeier

Public Comment None

**Approval of Minutes** (<u>Attachment 4.1</u>) No discussion.

Kim Dykstra motioned and Emily Pickell seconded to accept the September 5, 2024, minutes. Motion carried unanimously by roll call vote.

Unfinished Business None

### **New Business**

<u>Acceptance of Vehicle Surplus Memo (Attachment 6.1</u>). The Facilities & Operations Director reviewed the delivery surplus memo. No discussion.

Michael Treece motioned, and Kim Dykstra seconded to move the Vehicle Surplus Memo to the full board for review. Motion carried unanimously by roll call vote.

Public Comment None

### Announcements

The Facilities & Operations Director announced that the IHLS Delivery Guidelines will undergo minor revisions in the next few months and be presented to the committee for consideration.

### Adjournment

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