Illinois Heartland Library System
Disbursement Summary Report
From 05/01/2025 Through 05/31/2025

Attachment 6.1

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount	
5/9/2025	PR20250509	No	Paylocity	10	Net Payroll Payment for Payroll 05/09/2025	77,496.26	
5/9/2025		No	Paylocity	27	Net Payroll Payment for Payroll 05/09/2025	13,673.65	
5/9/2025		No	Paylocity	31	Net Payroll Payment for Payroll 05/09/2025	1,523.15	
5/9/2025		No	Paylocity	32	Net Payroll Payment for Payroll 05/09/2025	4,008.52	
5/9/2025		No	Paylocity	85	Net Payroll Payment for Payroll 05/09/2025	25,804.96	
5/9/2025	PR20250509-	No	Paylocity	10	Tax Liability Payment for Payroll 05/09/2025	29,511.61	
5/9/2025		No	Paylocity	27	Tax Liability Payment for Payroll 05/09/2025	4,938.07	
5/9/2025		No	Paylocity	31	Tax Liability Payment for Payroll 05/09/2025	435.72	
5/9/2025		No	Paylocity	32	Tax Liability Payment for Payroll 05/09/2025	1,704.95	
5/9/2025		No	Paylocity	85	Tax Liability Payment for Payroll 05/09/2025	9,961.13	
5/13/2025	25960	No	AAIM EA Training and Consulting LLC	10	Pre-employment Background Check - Sorter & AR Coordinator	89.20	
5/13/2025		No	AAIM EA Training and Consulting LLC	32	Pre-employment Background Check - Sorter & AR Coordinator	115.51	
5/13/2025	25961	No	Perspectives LTD c/o AllOne Health	10	Employee Assistance Program 05/01-05/31/2025	93.10	
5/13/2025		No	Perspectives LTD c/o AllOne Health	27	Employee Assistance Program 05/01-05/31/2025	12.60	
5/13/2025		No	Perspectives LTD c/o AllOne Health	31	Employee Assistance Program 05/01-05/31/2025	1.05	
5/13/2025		No	Perspectives LTD c/o AllOne Health	32	Employee Assistance Program 05/01-05/31/2025	3.85	
5/13/2025		No	Perspectives LTD c/o AllOne Health	85	Employee Assistance Program 05/01-05/31/2025	22.40	
5/13/2025	25962	No	Ameren Illinois	10	CHA:Gas 04/01-05/01/2025	181.10	
5/13/2025	25963	No	Ameren Illinois	10	EDW:Gas 04/01-05/01/2025	129.33	
5/13/2025	25964	No	Ameren Illinois	10	EDW:Electric & Lighting Srvcs 04/01-05/01/2025	1,001.27	
5/13/2025	25965	No	American Pest Control	10	CHA:Monthly Extermination 05/02/2025	40.00	
5/13/2025	25966	No	Jennifer Baugh	85	Mileage Reimb - Trvl to Univ of MO StL for OCLC Regional Mtg 04/23/2025	12.89	
5/13/2025	25967	No	Elan Financial Services	10	Busey Credit Card Stmt Ending 05/01/2025	8,236.91	
5/13/2025		No	Elan Financial Services	27	Busey Credit Card Stmt Ending 05/01/2025	1,149.95	
5/13/2025		No	Elan Financial Services	31	Busey Credit Card Stmt Ending 05/01/2025	989.33	
5/13/2025		No	Elan Financial Services	32	Busey Credit Card Stmt Ending 05/01/2025	675.33	
5/13/2025		No	Elan Financial Services	85	Busey Credit Card Stmt Ending 05/01/2025	4,797.92	
5/13/2025	25968	No	Stacie Bushong	10	Mileage Reimb - Trvl to Effingham for Nominating Comm Mtg 04/16/2025	30.49	
5/13/2025	25969	No	CMC Electric Inc	10	Provide & Install 2 Ceiling Fans & AMHS Electrical & Data Work	4,804.00	*A*
5/13/2025	25970	No	Commercial Collision of Champaign	10	U37012 - Van Repair - Deer Accident - Claim #22733803	16,813.76	*B*
5/13/2025	25971	No	Jace Cook	85	Mileage Reimb - Trvl to Reaching Forward South Conf 04/04/2025	119.70	
5/13/2025	25972	No	Dave's Precision Mowing	10	CHA:Mowing/Trimming/Blowing 04/01/2025	80.00	
5/13/2025		No	Dave's Precision Mowing	10	CHA:Mowing/Trimming/Blowing 04/10/2025	80.00	
5/13/2025		No	Dave's Precision Mowing	10	CHA:Mowing/Trimming/Blowing 04/16/2025	80.00	
5/13/2025		No	Dave's Precision Mowing	10	CHA:Mowing/Trimming/Blowing 04/23/2025	80.00	
5/13/2025		No	Dave's Precision Mowing	10	CHA:Mowing/Trimming/Blowing 04/29/2025	80.00	
5/13/2025	25973	No	Demco Inc	10	Flat Shelf Booktruck (3)	1,825.00	
5/13/2025	25974	No	Colleen Dettenmeier	10	Mileage Reimb - Trvl to Springfield for New Vans, License & Titlework	34.86	
5/13/2025	25975	No	ESS Clean Inc	10	Janitorial Srvcs - May 2025	1,095.00	
5/13/2025	25976	No	Express Services Inc	10	Part-Time Temp Help - Sorter (19.76 hrs)	489.26	
5/13/2025		No	Express Services Inc	10	Part-Time Temp Help - Sorter (24.38 hrs)	603.65	
5/13/2025	25977	No	Andrea Giosta	27	Mileage Reimb - Trvl to New Lenox PL for MML Visit 05/03/2025	85.40	
5/13/2025	25978	No	Leah Gregory	10	Mileage Reimb - Trvl to Champaign Area for Site Visits 05/05-05/06/2025	81.27	
5/13/2025		No	Leah Gregory	10	Mileage Reimb - Trvl to RAILS/AISLE Mtg/Presentation 04/25-04/26/2025	128.52	
5/13/2025	25979	No	Sarah Hill	10	Board Member:Mileage Reimb for ICOLC Conf 05/07/2025	262.50	
5/13/2025	25980	No	i3 Broadband - CU	10	Internet 05/01-05/31/2025	17.50	
5/13/2025		No	i3 Broadband - CU	85	Internet 05/01-05/31/2025	17.49	
5/13/2025	25981	No	Illinois American Water	10	CHA:Water 04/01-04/30/2025	59.14	
5/13/2025	25982	No	Illinois Library Association	10	Reaching Forward South Conf:Registration - 17 Staff	748.00	*C*
5/13/2025		No	Illinois Library Association	27	Reaching Forward South Conf:Registration - 17 Staff	72.00	
5/13/2025		No	Illinois Library Association	85	Reaching Forward South Conf:Registration - 17 Staff	432.00	
5/13/2025	25983	No	Marketview Car Wash	10	U34175, U35767, U35987, U36092, U37007, U37011, U38450 - Van Wash	120.00	
5/13/2025	25984	No	Mountain Valley Water of Carbondale	10	CAR:5 Gallon Purified Water Bottle (1)	7.75	
5/13/2025	25985	No	Cheryl Noll	10	Reimb for Retirement Gift - EDW - Paden	32.27	
5/13/2025	25986	No	Secretary of State	27	FY25 Unused Grant Funds Due to Illinois State Library - Grant 25-1000-CMC	43,940.00	*D*
5/13/2025	25987	No	Selective Insurance Company of America	10	EDW:Flood Insurance 06/21/2025-06/20/2026	1,626.00	*E*
5/13/2025	25988	No	SIUC Research Park Inc	10	CAR:Office Leasing, Electric & Lighting Srvcs & Fiber Internet	6,750.79	

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount	
5/13/2025		No	SIUC Research Park Inc	85	CAR:Office Leasing, Electric & Lighting Srvcs & Fiber Internet	10.00	
5/13/2025	25989	No	Speed Lube # 14	10	U34175 - Change Oil/Filter	92.70	
5/13/2025		No	Speed Lube # 14	10	U35767 - Change Oil/Filter	82.95	
5/13/2025	25990	No	WSIU Public Broadcasting	10	Sponsorship:PBS 24/7 Kids - Quarterly Installment 02/04-04/30/2025	390.00	
5/13/2025	25991	No	Marlin Leasing Corp - PEAC Solutions	10	Copier Base Chrg May 2025	208.08	
5/13/2025		No	Marlin Leasing Corp - PEAC Solutions	27	Copier Base Chrg May 2025	103.04	
5/13/2025		No	Marlin Leasing Corp - PEAC Solutions	32	Copier Base Chrg May 2025	105.05	
5/13/2025		No	Marlin Leasing Corp - PEAC Solutions	85	Copier Base Chrg May 2025	103.04	
5/13/2025	ACHIMRFApr2025	No	Illinois Municipal Retirement Fund	10	April 2025 IMRF Payment	11,494.58	
5/13/2025		No	Illinois Municipal Retirement Fund	27	April 2025 IMRF Payment	1,875.40	
5/13/2025		No	Illinois Municipal Retirement Fund	31	April 2025 IMRF Payment	210.12	
5/13/2025		No	Illinois Municipal Retirement Fund	32	April 2025 IMRF Payment	502.15	
5/13/2025		No	Illinois Municipal Retirement Fund	85	April 2025 IMRF Payment	5,180.08	
5/13/2025	V0019	No	TAH Concepts LLC d/b/a Alternative	32	Add New Email Address to Invoice Template (3.5 hrs)	903.00	F
5/13/2025	V0020	No	Buildingstars Operations Inc	10	Janitorial Srvcs 05/01-05/31/2025	670.00	
5/13/2025	V0021	No	C Krueger's Finest Baked Goods	10	Other Gifts - Board Member Birthday Cookie Duo (4)	51.80	
5/13/2025	V0022	No	The Management Assoc of IL dba HR	10	Benchmarking for iLEAD Project Coordinator Position	310.00	
5/13/2025		No	The Management Assoc of IL dba HR	10	Virtual Legal Training 04/30/2025	2,050.00	G
5/13/2025	V0023	No	Lyngsoe Systems Inc	66	EDW:50% Balance for AMHS Machine & Ergo Bins	144,962.50	H
5/13/2025	V0024	No	OCLC Inc	85	eBooks Subscription Purchases 04/01-04/30/2025	2,912.35	I
5/13/2025	V0025	No	OCLC Inc	85	eBooks Subscription Purchases 04/01-04/30/2025	30,453.93	
5/13/2025	V0026	No	Verizon	10	GPS Tracking (23 Units) 04/01-04/30/2025	401.35	
5/20/2025	ACH-INV2847034	No	Paylocity	10	Monthly HRIS System & Payroll Srvc - May 2025	1,104.87	
5/23/2025	ACHPR-05232025	No	Paylocity	10	Net Payroll Payment for Payroll 05/23/2025	78,796.88	
5/23/2025		No	Paylocity	27	Net Payroll Payment for Payroll 05/23/2025	13,678.04	
5/23/2025		No	Paylocity	31	Net Payroll Payment for Payroll 05/23/2025	1,523.18	
5/23/2025		No	Paylocity	32	Net Payroll Payment for Payroll 05/23/2025	4,405.47	
5/23/2025		No	Paylocity	85	Net Payroll Payment for Payroll 05/23/2025	25,809.07	
5/23/2025	ACHTax -	No	Paylocity	10	Tax Liability Payment for Payroll 05/23/2025	29,951.33	
5/23/2025		No	Paylocity	27	Tax Liability Payment for Payroll 05/23/2025	4,939.14	
5/23/2025		No	Paylocity	31	Tax Liability Payment for Payroll 05/23/2025	435.71	
5/23/2025		No	Paylocity	32	Tax Liability Payment for Payroll 05/23/2025	1,857.74	
5/23/2025		No	Paylocity	85	Tax Liability Payment for Payroll 05/23/2025	9,963.53	
5/29/2025	25992	No	Ameren Illinois	10	CHA:Electric & Lighting Srvcs 04/16-05/15/2025	733.57	
5/29/2025	25993	No	American Pest Control	10	Monthly Extermination 05/13/2025	40.00	
5/29/2025	25994	No	AT&T	10	Internet 05/10-06/09/2025	307.76	
5/29/2025		No	AT&T	85	Internet 05/10-06/09/2025	307.75	
5/29/2025	25995	No	Health Care Service Corporation	10	Health Ins 06/01-06/30/2025	33,720.54	
5/29/2025		No	Health Care Service Corporation	27	Health Ins 06/01-06/30/2025	6,301.88	
5/29/2025		No	Health Care Service Corporation	32	Health Ins 06/01-06/30/2025	3,613.66	
5/29/2025		No	Health Care Service Corporation	85	Health Ins 06/01-06/30/2025	14,743.14	
5/29/2025	25996	No	Joseph F Becker Inc	66	Edwardsville Bldg Tuckpointing	14,550.00	J
5/29/2025	25997	No	Leslie M Bednar	10	ICOLC Conf:Reimb for Breakfast - Bednar	16.97	
5/29/2025		No	Leslie M Bednar	10	Reimb for Working Lunch - Sorters Mtg with Lyngsoe Rep	106.80	
5/29/2025	25998	No	Troy Brown	10	Mileage Reimb - Trvl to Anne West Lindsey Lib for SIU Broadband Mtg 4/8/25	5.04	
5/29/2025		No	Troy Brown	10	Mileage Reimb - Trvl to EDW for AMHS Installation 05/01 & 05/14/2025	87.36	
5/29/2025		No	Troy Brown	10	Mileage Reimb - Trvl to Stinson ML for SIU Broadband Mtg 04/17/2025	7.98	
5/29/2025	25999	No	Kathryn L Caudill	31	Training Development for iLEAD LTT Platform - Board Mtg Procedure Module	2,500.00	K
5/29/2025	26000	No	Champaign County Collector	10	CHA:2024 Drainage Sewer System	108.50	
5/29/2025	26001	No	Cintas Fire 636525	10	EDW:Annual Fire Extinguisher Inspection (9)	253.21	
5/29/2025	26002	No	Comprise	85	SAM Software & Support Annual Renewal 05/26/2025-05/25/2026	7,831.00	L
5/29/2025	26003	No	Curtis Rogers Consulting LLC	10	Signage Webinar 05/15/2025	500.00	M
5/29/2025	26004	No	DISC Occupational Health Marion	10	Pre-employment Fit for Duty Exam & Drug Screen - Sorter	115.00	
5/29/2025	26005	No	Colleen Dettenmeier	10	Mileage Reimb - Trvl to CAR for Interviews & Effingham for RFS	66.15	
5/29/2025	26006	No	Dobbs Tire & Auto Centers	10	U30423 - Change Oil/Filter, Repl Oil Filter Housing. F/R Brakes & Battery	2,399.18	
5/29/2025		No	Dobbs Tire & Auto Centers	10	U35998 - Change Oil/Filter & Tire Rotation	118.95	
5/29/2025		No	Dobbs Tire & Auto Centers	10	U36531 - Change Oil/Filter, Tire Rotation & Coolant Transfusion	364.54	
5/29/2025		No	Dobbs Tire & Auto Centers	10	U38449 - Change Oil/Filter	118.45	

Illinois Heartland Library System
Disbursement Summary Report
From 05/01/2025 Through 05/31/2025

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount	
5/29/2025		No	Dobbs Tire & Auto Centers	10	U38452 - Change Oil/Filter	118.45	
5/29/2025	26007	No	East Alton Public Library District	10	Reimb for Damaged Book 'Doughnuts'	17.95	
5/29/2025	26008	No	Express Services Inc	10	Part-Time Temp Help - Sorter (19.26 hrs)	476.88	
5/29/2025		No	Express Services Inc	10	Part-Time Temp Help - Sorter (19.87 hrs)	491.98	
5/29/2025		No	Express Services Inc	10	Part-Time Temp Help - Sorter (9.45 hrs)	233.98	
5/29/2025	26009	No	Leanne Furby	31	Mileage Reimb - Trvl to Centralia RLD for South Central Dir Mtg 04/29/2025	92.49	
5/29/2025		No	Leanne Furby	31	Mileage Reimb - Trvl to RFN & Bartlett Lib Site Visit 04/30-	452.64	
5/29/2025	26010	No	Sarah Hill	10	Board Member:Mileage Reimb 05/15/2025	161.00	
5/29/2025		No	Sarah Hill	10	Board Member:Mileage Reimb 05/27/2025	158.20	
5/29/2025	26011	No	Technology Management Rev Fund	85	Bandwidth 04/01-04/30/2025	270.00	
5/29/2025	26012	No	Imel Pest Control Inc	10	EDW:Pest Control 05/27/2025	125.00	
5/29/2025	26013	No	Jerseyville Public Library	10	Reimb for Damaged Book 'Lakeside Hero'	6.75	
5/29/2025	26014	No	Eric McKinney	27	Mileage Reimb - Trvl to Reaching Foward North 05/01-05/02/2025	226.80	
5/29/2025	26015	No	Marlin Leasing Corp - PEAC Solutions	10	Copier Base & Usage Chrg - June 2025	359.21	
5/29/2025		No	Marlin Leasing Corp - PEAC Solutions	27	Copier Base & Usage Chrg - June 2025	102.62	
5/29/2025		No	Marlin Leasing Corp - PEAC Solutions	32	Copier Base & Usage Chrg - June 2025	153.93	
5/29/2025		No	Marlin Leasing Corp - PEAC Solutions	85	Copier Base & Usage Chrg - June 2025	153.93	
5/29/2025	26016	No	Principal Life Insurance Company	10	Dental, AD&D, Life & Vision Ins 06/01-06/30/2025	3,422.13	
5/29/2025		No	Principal Life Insurance Company	27	Dental, AD&D, Life & Vision Ins 06/01-06/30/2025	445.26	
5/29/2025		No	Principal Life Insurance Company	31	Dental, AD&D, Life & Vision Ins 06/01-06/30/2025	189.74	
5/29/2025		No	Principal Life Insurance Company	32	Dental, AD&D, Life & Vision Ins 06/01-06/30/2025	167.18	
5/29/2025		No	Principal Life Insurance Company	85	Dental, AD&D, Life & Vision Ins 06/01-06/30/2025	1,063.74	
5/29/2025	26017	No	James Rachlin	31	Training Development for iLEAD LTT Platform - Finance Mod Course Material	1,800.00	***N***
5/29/2025	26018	No	Republic Services # 729	10	CHA:Trash & Recycling Removal 06/01-06/30/2025	83.45	
5/29/2025	26019	No	Republic Services # 350	10	EDW:Trash & Recycling Removal 06/01-06/30/2025	297.86	
5/29/2025	26020	No	Speed Lube # 14	10	U35987 - Change Oil/Filter	94.45	
5/29/2025		No	Speed Lube # 14	10	U37011 - Change Oil/Filter	118.95	
5/29/2025	26021	No	Thomas P Stagg	31	Training Development for iLEAD LTT Platform - Ask the Trustee Module	500.00	***O***
5/29/2025	26022	No	Stutz Excavating Inc	10	EDW:Salt Parking Lot 02/12-02/13/2025	300.00	
5/29/2025		No	Stutz Excavating Inc	10	EDW:Salt Parking Lot 02/16/2025	225.00	
5/29/2025		No	Stutz Excavating Inc	10	EDW:Snow Removal & Salt Parking Lot 02/18-02/19/2025	1,850.00	
5/29/2025	26023	No	Uline	10	Delivery Supplies - Mat (3) for Sorter Induction	189.59	
5/29/2025	26024	No	Urbana & Champaign Sanitary District	10	CHA:Sewer 02/28-04/30/2025	116.16	
5/29/2025	26025	No	Verizon Wireless	10	Cellphone Srvcs, MIFI, Router & After Hrs Line 04/24-05/23/2025	780.36	
5/29/2025		No	Verizon Wireless	85	Cellphone Srvcs, MIFI, Router & After Hrs Line 04/24-05/23/2025	301.07	
5/29/2025	26026	No	Weldon Public Library District	10	Reimb for Damaged Book 'The Perfect Marriage'	30.00	
5/29/2025	26027	No	Wex Bank	10	Fuel Charges 04/24-05/23/2025	13,625.84	
5/29/2025		No	Wex Bank	85	Fuel Charges 04/24-05/23/2025	389.73	
5/29/2025	26028	No	Jonathan Wiarda	10	Reimb for Air Refill on Van Tire 05/16/2025	1.75	
5/29/2025	V0027	No	Constellation NewEnergy - Gas Division	10	Gas Supply 04/01-04/30/2025	174.51	
5/29/2025	V0028	No	MT Library Services Inc	10	Library Journal May 2025 (5)	75.00	
5/29/2025	V0029	No	Lesley Zavediuk	10	Grant Services - May 2025	3,000.00	
5/29/2025		No	Lesley Zavediuk	85	Aspen Implementation - May 2025	1,100.00	
Total Disbursed						***765,604.20***	

Non-routine Bill Payments Explanations

A- *Installation of (2) ceiling fans, electric, and data in the delivery area for the Automated Material Handling System (AMHS).*
B- *Repairs made to delivery van involved in a deer accident. This was reimbursed by an insurance claim less the $1,000 deductible.*
C- *Registration for the Reaching Forward South (RFS) conference for (17) staff in the General, CMC, and SHARE funds.*
D- *Returned the estimated FY2025 unused CMC grant funds to the Illinois State Library.*
E- *Annual premium for Flood Insurance at the Edwardsville office 06/21/2025-06/20/2026.*
F- *Cost to code a new email address to the invoice template in the Traverse software used for the OCLC billing grant.*
G- *HR Source webinar series (2 of 3) "Employment Law". This is partially reimbursed by attendees.*
H- *Final payment for the balance of the AMHS machine and bins at the Edwardsville office.*
I- *Purchase of eBooks from 04/01-04/30/2025 & eBooks purchases to be reimbursed by participating libraries.*
J- *Final payment for the tuckpointing work done on the Edwardsville office building.*
K- *Contractual fee for online course development for the iLEAD Library Trustee Training grant.*
L- *SAM software & support annual renewal 05/26/25-05/25/26 to be reimbursed by members.*

M- *Speaker fee for Signage webinar that was presented to members at the May 15, 2025, Third Thursday CE.*

N- *Contractual fee for online course development for the iLEAD Library Trustee Training grant.*

O- *Contractual fee for online course development for the iLEAD Library Trustee Training grant.*

Illinois Heartland Library System
Credit Card Transactions
From 04/02/2025 Through 05/01/2025

Credit Card Bill Date	Employee	Trans Date	Vendor	Description	Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
5/1/2025	0127 3649-Anderberg Kat	4/4/2025	CIRCLE K	Reaching Forward South Conf:Gas for Rental Car - Anderberg 04/2025	16.56	27	5250	01	27
5/1/2025	0127 3649-Anderberg Kat	4/4/2025	ENTERPRISE	Reaching Forward South Conf:Auto Rental - Anderberg 04/2025	173.78	27	5255	01	27
5/1/2025	0127 3649-Anderberg Kat	4/4/2025	HOLIDAY INN	Reaching Forward South Conf:Breakfast - Anderberg 04/2025	20.70	27	5260	01	27
5/1/2025	0127 3649-Anderberg Kat	4/4/2025	HOLIDAY INN	Reaching Forward South Conf:Dinner - Anderberg 04/2025	29.73	27	5260	01	27
5/1/2025	0127 3649-Anderberg Kat	4/4/2025	HOLIDAY INN	Reaching Forward South Conf:Lodging - Anderberg 04/2025	123.20	27	5265	01	27
5/1/2025	0127 3649-Anderberg Kat	4/4/2025	HOLIDAY INN	Reaching Forward South Conf:Breakfast - Thompson 04/2025	20.70	85	5260	01	85
	Total 0127 3649-Anderberg Kat				384.67				
5/1/2025	0147 7661-Kite Kate	4/21/2025	USPS	Postage 04/2025	12.10	10	5370	01	10
	Total 0147 7661-Kite Kate				12.10				
5/1/2025	0884 2823-Kirchner John	4/4/2025	HOLIDAY INN	Reaching Forward South Conf:Lodging - Kirchner 04/2025	123.20	85	5265	01	85
5/1/2025	0884 2823-Kirchner John	4/25/2025	ILA	Marketing Forum Mini-Conf: Registration - Kirchner 04/2025	35.00	85	5290	01	85
	Total 0884 2823-Kirchner John				158.20				
5/1/2025	1090 8459-Caskey Matthew	4/3/2025	DREAMHOST	Domain Name - lcls.org 04/2025	19.99	10	5580	01	10
5/1/2025	1090 8459-Caskey Matthew	4/15/2025	DREAMHOST	Domain Name - Smithton PL 04/2025	19.99	10	5840	01	10
5/1/2025	1090 8459-Caskey Matthew	4/22/2025	HOME DEPOT	Office Supplies 04/2025	24.79	10	5365	01	10
5/1/2025	1090 8459-Caskey Matthew	4/22/2025	HOME DEPOT	AMHS Office Supplies	20.11	10	5365	01	20
5/1/2025	1090 8459-Caskey Matthew	4/23/2025	DREAMHOST	Domain Name - Litchfield PL 04/2025	19.99	10	5840	01	10
	Total 1090 8459-Caskey Matthew				104.87				
5/1/2025	1809 1250-Brown Troy M	4/1/2025	TELCO BILL CTR	Elevator & Fax Lines 04/2025	26.75	10	5400	01	10
5/1/2025	1809 1250-Brown Troy M	4/1/2025	TELCO BILL CTR	Elevator & Fax Lines 04/2025	26.75	85	5400	01	85
5/1/2025	1809 1250-Brown Troy M	4/2/2025	MAILCHIMP	Subscription:MailChimp Monthly 04/2025	65.18	10	5550	01	10
5/1/2025	1809 1250-Brown Troy M	4/2/2025	MAILCHIMP	Subscription:MailChimp Monthly 04/2025	35.41	27	5550	01	27
5/1/2025	1809 1250-Brown Troy M	4/2/2025	MAILCHIMP	Subscription:MailChimp Monthly 04/2025	14.16	31	5550	01	31
5/1/2025	1809 1250-Brown Troy M	4/2/2025	MICROSOFT	Online Cloud Backup 04/2025	255.26	10	5550	01	10
5/1/2025	1809 1250-Brown Troy M	4/2/2025	MICROSOFT	Online Cloud Backup 04/2025	255.25	85	5550	01	85
5/1/2025	1809 1250-Brown Troy M	4/2/2025	PIPEDRIVE	PipeDrive Monthly Subscription 04/2025	372.51	10	5550	01	10
5/1/2025	1809 1250-Brown Troy M	4/2/2025	PIPEDRIVE	PipeDrive Monthly Subscription 04/2025	372.51	85	5550	01	85
5/1/2025	1809 1250-Brown Troy M	4/4/2025	DOCUSIGN	Subscription - DocuSign 04/2025	2,330.64	85	5550	01	85
5/1/2025	1809 1250-Brown Troy M	4/4/2025	MICROSOFT	Teams Phone Lines (22) 04/2025	337.00	10	5400	01	10
5/1/2025	1809 1250-Brown Troy M	4/4/2025	MICROSOFT	Teams Phone Lines (9) 04/2025	144.00	27	5400	01	27
5/1/2025	1809 1250-Brown Troy M	4/4/2025	MICROSOFT	Teams Phone Lines (1) 04/2025	16.00	31	5400	01	31
5/1/2025	1809 1250-Brown Troy M	4/4/2025	MICROSOFT	Teams Phone Lines (4) 04/2025	64.00	32	5400	01	32
5/1/2025	1809 1250-Brown Troy M	4/4/2025	MICROSOFT	Teams Phone Lines (15) 04/2025	240.00	85	5400	01	85
5/1/2025	1809 1250-Brown Troy M	4/14/2025	AMAZON	AMHS Wall Mount Stands for Status Machines 04/2025	170.99	10	5365	01	20
5/1/2025	1809 1250-Brown Troy M	4/14/2025	AMAZON	AMHS Wall Mount Stands for Status Machines 04/2025	170.99	10	5365	02	20

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Credit Card Bill Date	Employee	Trans Date	Vendor	Description	Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
5/1/2025	1809 1250-Brown Troy M	4/15/2025	AMAZON	USB Memory Sticks (5) 04/2025	23.99	85	5360	01	85
5/1/2025	1809 1250-Brown Troy M	4/15/2025	UBIQUITI STORE	AMHS Video Recorder for CHA 04/2025	702.79	10	5360	02	20
5/1/2025	1809 1250-Brown Troy M	4/22/2025	PHONEPOWER/VOIP	SHARE Annual Fee - Telephone Line 1 of 6 04/2025	142.76	85	5400	01	85
5/1/2025	1809 1250-Brown Troy M	4/29/2025	PHONEPOWER/VOIP	SHARE Annual Fee - Telephone Line 2 of 6 04/2025	142.76	85	5400	01	85
5/1/2025	1809 1250-Brown Troy M	4/29/2025	PHONEPOWER/VOIP	SHARE Annual Fee - Telephone Line 3 of 6 04/2025	142.76	85	5400	01	85
5/1/2025	1809 1250-Brown Troy M	4/29/2025	PHONEPOWER/VOIP	SHARE Annual Fee - Telephone Line 4 of 6 04/2025	142.76	85	5400	01	85
5/1/2025	1809 1250-Brown Troy M	4/29/2025	PHONEPOWER/VOIP	SHARE Annual Fee - Telephone Line 5 of 6 04/2025	142.76	85	5400	01	85
	Total 1809 1250-Brown Troy M				6,337.98				
5/1/2025	2884 5261-Thompson Angela	4/8/2025	MENARDS	CHA:Washer Fluid (4) 04/2025	8.38	10	5210	02	20
5/1/2025	2884 5261-Thompson Angela	4/8/2025	MENARDS	C Batteries 04/2025	14.97	10	5360	02	10
5/1/2025	2884 5261-Thompson Angela	4/8/2025	MENARDS	Delivery Supplies 04/2025	14.00	10	5385	02	20
5/1/2025	2884 5261-Thompson Angela	4/8/2025	MENARDS	Delivery Supplies 04/2025	25.98	10	5385	02	20
5/1/2025	2884 5261-Thompson Angela	4/9/2025	SAMS CLUB	Janitorial Supplies 04/2025	33.88	10	5190	02	10
	Total 2884 5261-Thompson Angela				97.21				
5/1/2025	4924 2137-McInerney Lia	4/1/2025	AUTOTIRE	U37014 - Replace Tires (4) 04/2025	1,103.21	10	5210	01	20
5/1/2025	4924 2137-McInerney Lia	4/3/2025	USPS	Postage 04/2025	24.65	10	5370	01	20
5/1/2025	4924 2137-McInerney Lia	4/14/2025	AUTOTIRE	U37013 - Change Oil/Filter & Tire Rotation 04/2025	151.01	10	5210	01	20
5/1/2025	4924 2137-McInerney Lia	4/16/2025	32AUCTIONS	Advertising - Surplus Vehicle Auction 04/2025	20.00	10	5725	01	20
5/1/2025	4924 2137-McInerney Lia	4/18/2025	AUTOTIRE	U36531 - Change Oil/Filter & Tire Rotation 04/2025	140.23	10	5210	01	22
5/1/2025	4924 2137-McInerney Lia	4/22/2025	AUTOTIRE	U37014 - Change Oil/Filter & Tire Rotation 04/2025	152.11	10	5210	01	20
	Total 4924 2137-McInerney Lia				1,591.21				
5/1/2025	5003 7245-McKinney Eric	4/18/2025	ILA	Sponsorship - Reaching Forward North Exhibit Fee 04/2025	150.00	27	5330	01	27
	Total 5003 7245-McKinney Eric				150.00				
5/1/2025	5125 9147-Wingerter Brant	4/2/2025	GITHUB	GitHub Subscription 04/2025	100.00	10	5550	01	10
5/1/2025	5125 9147-Wingerter Brant	4/5/2025	MICROSOFT	Microsoft Visio Licenses (2) 04/2025	52.80	10	5550	01	10
5/1/2025	5125 9147-Wingerter Brant	4/5/2025	MICROSOFT	Microsoft Visio Licenses (2) 04/2025	52.80	85	5550	01	85
	Total 5125 9147-Wingerter Brant				205.60				
5/1/2025	5645 2424-Bushong Stacie L	4/10/2025	MCALISTERS	Executive Committee Mtg - Lunch - 6 Staff 04/2025	124.83	10	5290	01	10
5/1/2025	5645 2424-Bushong Stacie L	4/15/2025	TARGET	Board Meeting - Snacks 04/2025	16.45	10	5290	01	10
5/1/2025	5645 2424-Bushong Stacie L	4/15/2025	TARGET	Office Supplies 04/2025	7.20	10	5365	01	10
	Total 5645 2424-Bushong Stacie L				148.48				
5/1/2025	5650 4231-Hogan Downey Carol	4/2/2025	HOOTSUITE	Subscription - Hootsuite 04/2025	294.00	10	5550	01	10
5/1/2025	5650 4231-Hogan Downey Carol	4/2/2025	MINUTEMAN PRESS	Promotional Printing - CMC Rack Cards (500) 04/2025	181.57	27	5330	01	27
5/1/2025	5650 4231-Hogan Downey Carol	4/4/2025	HOLIDAY INN	Reaching Forward South Conf:Lodging - Hogan-Downey 04/2025	123.20	10	5265	01	10

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5/1/2025	5650 4231-Hogan Downey Carol	4/4/2025	STARBUCKS	Reaching Forward South Conf:Breakfast - Hogan-Downey 04/2025	11.72	10	5260	01	10
5/1/2025	5650 4231-Hogan Downey Carol	4/4/2025	STARBUCKS	Reaching Forward South Conf:Breakfast - 1 Staff 04/2025	11.71	85	5260	01	85
5/1/2025	5650 4231-Hogan Downey Carol	4/15/2025	STICKERAPP	Promotional Printing - Stickers (400) 04/2025	202.00	31	5330	01	31
5/1/2025	5650 4231-Hogan Downey Carol	4/23/2025	SPREADSHIRT.COM	Survey Incentives/Other Gifts - Spreadshirt Gift Cards (2) 04/2025	100.00	10	5330	01	20
	Total 5650 4231-Hogan Downey Carol				924.20				
5/1/2025	6077 1368-Baugh Jennifer	4/2/2025	WALGREENS	Door Dash Gift Card - Pearson 04/2025	50.00	10	5057	01	10
	Total 6077 1368-Baugh Jennifer				50.00				
5/1/2025	6347 2659-Dettenmeier Colleen	4/3/2025	PANERA	CAR Trip:Lunch - Dettenmeier & Parr 04/2025	37.92	10	5260	01	20
5/1/2025	6347 2659-Dettenmeier Colleen	4/4/2025	BUCKWATER	CAR Trip:Dinner - Dettenmeier 04/2025	11.98	10	5260	01	20
5/1/2025	6347 2659-Dettenmeier Colleen	4/8/2025	KICK PLATE STORE	EDW:Delivery Double Door Kickplates (4) 04/2025	238.22	10	5180	01	10
5/1/2025	6347 2659-Dettenmeier Colleen	4/9/2025	KEWANNA SCREENPRINTING	Delivery Tub Stickers 04/2025	35.76	10	5385	01	20
5/1/2025	6347 2659-Dettenmeier Colleen	4/24/2025	IDENTITY SYSTEMS	Name Badges for Drivers (40) 04/2025	196.07	10	5570	01	20
	Total 6347 2659-Dettenmeier Colleen				519.95				
5/1/2025	6366 3690-Thomas Pamela	4/9/2025	ILA	ILA Membership Dues - Bibliographic Grant Manager 04/2025	150.00	27	5700	01	27
5/1/2025	6366 3690-Thomas Pamela	5/1/2025	ALA	ALA Membership Dues - CARLI Cataloger 04/2025	125.00	27	5700	01	27
	Total 6366 3690-Thomas Pamela				275.00				
5/1/2025	6391 6063-Thompson Cassandra	4/3/2025	CHILIS	Reaching Forward South Conf:Dinner - Hogan-Downey 04/2025	26.79	10	5260	01	10
5/1/2025	6391 6063-Thompson Cassandra	4/3/2025	CHILIS	Reaching Forward South Conf:Dinner - 4 Staff 04/2025	107.15	85	5260	01	85
5/1/2025	6391 6063-Thompson Cassandra	4/4/2025	HOLIDAY INN	Reaching Forward South Conf:Breakfast - Thompson 04/2025	5.00	85	5260	01	85
5/1/2025	6391 6063-Thompson Cassandra	4/4/2025	HOLIDAY INN	Reaching Forward South Conf:Lodging - Thompson 04/2025	123.20	85	5265	01	85
	Total 6391 6063-Thompson Cassandra				262.14				
5/1/2025	6613 2453-Bednar Leslie M	4/1/2025	AMAZON	Office Supplies 04/2025	56.99	10	5365	01	10
5/1/2025	6613 2453-Bednar Leslie M	4/2/2025	AMAZON	Computer Supplies 04/2025	97.35	10	5360	01	10
5/1/2025	6613 2453-Bednar Leslie M	4/2/2025	AMAZON	Office Supplies 04/2025	99.99	10	5365	01	10
5/1/2025	6613 2453-Bednar Leslie M	4/2/2025	AMAZON	Computer Supplies 04/2025	106.98	32	5360	01	32
5/1/2025	6613 2453-Bednar Leslie M	4/2/2025	AMAZON	Office Supplies 04/2025	381.47	32	5365	01	32
5/1/2025	6613 2453-Bednar Leslie M	4/8/2025	AMAZON	Bring Child to Work Day - Supplies 04/2025	36.81	10	5057	01	10
5/1/2025	6613 2453-Bednar Leslie M	4/8/2025	AMAZON	Staff Day - Supplies 04/2025	45.35	10	5058	01	10
5/1/2025	6613 2453-Bednar Leslie M	4/8/2025	AMAZON	Delivery Supplies 04/2025	22.84	10	5385	04	20
5/1/2025	6613 2453-Bednar Leslie M	4/9/2025	OFFICE DEPOT	Office Supplies 04/2025	54.69	10	5265	01	10
5/1/2025	6613 2453-Bednar Leslie M	4/10/2025	SAMS CLUB	Janitorial Supplies 04/2025	168.74	10	5190	01	10
5/1/2025	6613 2453-Bednar Leslie M	4/10/2025	SAMS CLUB	Copy Paper (3) 04/2025	122.88	32	5360	01	32
5/1/2025	6613 2453-Bednar Leslie M	4/15/2025	AMAZON	U38450 - Floor Mats 04/2025	80.99	10	5245	02	20
5/1/2025	6613 2453-Bednar Leslie M	4/17/2025	AMAZON	AMHS Storage for Barcode Duplication Kits 04/2025	41.99	10	5365	01	20

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5/1/2025	6613 2453-Bednar Leslie M	4/21/2025	AMAZON	12V A23 Batteries (4) 04/2025	5.70	10	5360	02	10
5/1/2025	6613 2453-Bednar Leslie M	4/28/2025	AMAZON	Office Supplies 04/2025	16.53	10	5365	01	20
5/1/2025	6613 2453-Bednar Leslie M	4/29/2025	AMAZON	Retirement Gift - EDW-Paden 04/2025	39.99	10	5290	01	10
5/1/2025	6613 2453-Bednar Leslie M	4/30/2025	AMAZON	Office Supplies 04/2025	16.99	10	5365	02	10
5/1/2025	6613 2453-Bednar Leslie M	4/30/2025	AMAZON	AED Battery Replacement 04/2025	139.99	10	5365	04	10
	Total 6613 2453-Bednar Leslie M				1,536.27				
5/1/2025	6792 9931-Trevino Jill	3/31/2025	BRASS PIG	SHRM Conf:Lunch - Trevino & Perkins-Grimes 04/2025	49.71	10	5260	01	10
5/1/2025	6792 9931-Trevino Jill	4/2/2025	EVEN HOTEL	SHRM Conf:Dinner - Trevino & Perkins-Grimes 04/2025	40.02	10	5260	01	10
5/1/2025	6792 9931-Trevino Jill	4/2/2025	EVEN HOTEL	SHRM Conf:Lodging - Perkins-Grimes 04/2025	261.59	10	5265	01	10
5/1/2025	6792 9931-Trevino Jill	4/2/2025	EVEN HOTEL	SHRM Conf:Lodging - Trevino 04/2025	261.59	10	5265	01	10
5/1/2025	6792 9931-Trevino Jill	4/2/2025	NORTH & MAPLE	SHRM Conf:Dinner - Trevino & Perkins-Grimes 04/2025	58.82	10	5260	01	10
5/1/2025	6792 9931-Trevino Jill	4/8/2025	DOLLAR TREE	Bring Child to Work Day - Supplies 04/2025	5.51	10	5057	01	10
	Total 6792 9931-Trevino Jill				677.24				
5/1/2025	6820 4888-Parr Casey	4/8/2025	TODAYS TECH	U35999 - Change Oil/Filter & Tire Rotation 04/2025	89.82	10	5210	04	20
5/1/2025	6820 4888-Parr Casey	4/17/2025	WALMART	Janitorial Supplies 04/2025	22.66	10	5190	04	10
5/1/2025	6820 4888-Parr Casey	4/17/2025	WALMART	CAR:Washer Fluid (5) 04/2025	17.40	10	5210	04	20
5/1/2025	6820 4888-Parr Casey	4/21/2025	TODAYS TECH	U37006-Replace Pkg Brake Actuator/Caliper, Change Oil/Filter,Tire Rot 04/25	713.36	10	5210	04	20
5/1/2025	6820 4888-Parr Casey	4/24/2025	TODAYS TECH	U35969 - Change Oil/Filter & Tire Rotation 04/2025	89.82	10	5210	04	20
5/1/2025	6820 4888-Parr Casey	4/30/2025	OREILLY	U25399 - Wiper Blades 04/2025	87.78	10	5210	04	10
	Total 6820 4888-Parr Casey				1,020.84				
5/1/2025	7080 4774-Popit Ellen C	4/9/2025	WALMART	U30129 - Car Cell Phone Charger 04/2025	28.49	10	5210	04	10
	Total 7080 4774-Popit Ellen C				28.49				
5/1/2025	7107 3890-Gregory Leah	4/2/2025	USPS	Postage 04/2025	29.30	10	5370	01	10
5/1/2025	7107 3890-Gregory Leah	4/11/2025	ISLMA	AISLE Membership Dues - School Membership Coordinator 04/2025	65.00	10	5700	01	10
5/1/2025	7107 3890-Gregory Leah	4/15/2025	COUNTRY INN	RAILS/AISLE Mtg Presentation:Lodging - Gregory 04/2025	125.00	10	5265	01	10
5/1/2025	7107 3890-Gregory Leah	4/25/2025	MCALISTERS	RAILS/AISLE Mtg Presentation:Lunch - Gregory 04/2025	16.18	10	5260	01	10
5/1/2025	7107 3890-Gregory Leah	4/25/2025	MONICALS	RAILS/AISLE Mtg Presentation:Dinner - Gregory 04/2025	16.12	10	5260	01	10
	Total 7107 3890-Gregory Leah				251.60				
5/1/2025	7825 3576-Furby Leanne	4/4/2025	HOLIDAY INN	Galesburg iLEAD Trustee Demo:Lodging - Furby 04/2025	179.81	31	5265	01	31
5/1/2025	7825 3576-Furby Leanne	4/21/2025	HILTON	Reaching Forward North Conf/Bartlett Library Visit:Lodging-Furby 04/2025	577.36	31	5265	01	31
	Total 7825 3576-Furby Leanne				757.17				
5/1/2025	8207 7807-Porter Dena	4/4/2025	HOLIDAY INN	Reaching Forward South Conf:Lodging - Johnson 04/2025	150.61	85	5265	01	85
5/1/2025	8207 7807-Porter Dena	4/4/2025	HOLIDAY INN	Reaching Forward South Conf:Lodging - Porter 04/2025	150.61	85	5265	01	85

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5/1/2025	8207 7807-Porter Dena	4/16/2025	ALA	ALA Membership Dues - Administrative Services Manager 04/2025	55.00	85	5700	01	85
	Total 8207 7807-Porter Dena				356.22				

Report Transaction Totals **15,849.44**

Non-routine Credit Card Transactions Explanations

Brown, Troy - Annual DocuSign subscription to be used for the SHARE member contracts.

Purchase of wall mount for computer and monitor equipment to display the status of the Automated Material Handing Systems (AMHS) at the Champaign and Edwardsville offices.

Purchase of video recording equipment for the Automated Material Handling System (AMHS) at the Champaign office.

Telephone lines used by SHARE to send telephone notifications to library patrons.

McKinney, Eric - Sponsorship exhibit table fee for Reaching Forward North annual conference.

Thomas, Pamela - Illinois Library Association (ILA) annual membership fee for Pam Thomas.

American Library Association (ALA) annual membership fees for Katie Roberts.

Gregory, Leah -Association of Illinois School Library Educators (AISLE) annual membership fees for Leah Gregory.

Porter, Dena -American Library Association (ALA) annual membership fees for Dena Porter.