



Illinois Heartland Library System

FINANCE COMMITTEE MEETING MINUTES

Date: June 9, 2025

Time: 4:00 p.m.

Call to Order

Sarah Hill called the meeting to order at 4:00 p.m.

Roll Call

Committee Members Present: Ann Chandler, Sarah Hill, Ryan Johnson, Kristi Lear, and Michael Treece

Committee Members Absent: None

Other Attendees & Guests: Leslie Bednar, Rhonda Johnisee, and Traci Wadsworth

Public Comment

None

Approve May 12, 2025, Minutes [\(Attachment 4.1\)](#)

No discussion.

Approved by unanimous consent.

Unfinished Business

None

New Business

Acceptance of May 2025 Bills [\(Attachment 6.1\)](#)

Prior to the meeting, the Executive Director addressed a committee member's inquiries via email, covering various topics such as the costs associated with hiring temporary staff versus utilizing existing employees, the total expenditure for staff attending the Reaching Forward South conference, the return of grant funds, the Public Broadcasting Service (PBS) sponsorship, the timeline for contractual staff involved in Aspen's implementation, and potential cost-saving measures. During the meeting, the PBS sponsorship was discussed further. The Executive Director explained that the station in the Carbondale area, where the broadcast airs, has shown the most interest in library services. The advertisement is intended to promote libraries and highlight the services they provide to local communities.

Ryan Johnson motioned, and Michael Treece seconded to move the May 2025 bills to the full board for review. Motion carried unanimously by roll call vote.

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Review of May 31, 2025, Financial Reports ([Attachment 6.2](#))

The Finance Director presented the financial reports, noting that IHLS has received the third-quarter iLEAD Library Trustee Training grant revenue. The General and SHARE funds were reported to be in strong standing, with revenues and expenses performing well for the year. A committee member was pleased with the amount of interest earned.

Pay Grade Assignments Updates ([Attachment 6.3](#))

The Finance Director examined the updates to the Pay Grade Assignments, highlighting the general 2% increase across pay grades, except for pay grade seventeen, which was rebenchmarked. One position adjustment was noted, resulting from a rebenchmarking due to changes in job responsibilities. The committee requested further clarification regarding the benchmarking process for pay grade seventeen.

Ann Chandler motioned, and Michael Treece seconded to move the pay grade assignments updates to the Executive Committee for clarification. Motion carried unanimously by roll call vote.

Public Comment

None

Announcements

Ann Chandler announced that Taylorville Public Library has hired a new library director, Lorachelle Eck. The Finance Director announced that the July Finance Committee meeting will be held on Monday, July 14, 2025, at 4:00 pm.

Adjournment

Adjourned at 4:26 p.m.