



Illinois Heartland Library System

FINANCE COMMITTEE MEETING MINUTES

Date: July 14, 2025

Time: 4:00 p.m.

Call to Order

Sarah Hill called the meeting to order at 4:00 p.m.

Roll Call

Committee Members Present: Ann Chandler, Sarah Hill, Ryan Johnson, and Michael Treece

Committee Members Absent: Kristi Lear

Other Attendees & Guests: Rhonda Johnisee and Traci Wadsworth

Public Comment

None

Approve June 9, 2025, Minutes ([Attachment 4.1](#))

No discussion.

Approved by unanimous consent.

Unfinished Business

None

New Business

Acceptance of June 2025 Bills ([Attachment 6.1](#))

Before the meeting, the Executive Director responded to a committee member's questions via email, addressing a few topics that included the number of members who enrolled in Aspen and how membership covers the cost, the handling of Enterprise lease payments following a refund check and the remaining duration of those leases, and the reason behind the Grammarly subscriptions and the amount that were needed. The topics related to Aspen and the Enterprise leases were discussed further during the meeting to provide additional clarity.

Ann Chandler motioned, and Ryan Johnson seconded to move the June 2025 bills to the full board for review. Motion carried unanimously by roll call vote.

Review of June 30, 2025, Financial Reports ([Attachment 6.2](#))

The Finance Director presented the financial reports, noting that these are draft statements until the audit is completed and presented in September. The General and SHARE funds were reported to be in strong standing, with revenues and expenses performing well for the year.

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IHLS made its annual contribution to SHARE in June, affecting both funds' cash balances.

Public Comment

None

Announcements

The Treasurer asked the committee to sign up for reminder alerts. The Finance Director announced that the next Finance Committee meeting will be held on Monday, August 11, 2025, at 4:00 pm.

Adjournment

Adjourned at 4:12 p.m.