



## Illinois Heartland Library System

---

### DELIVERY & FACILITIES COMMITTEE MEETING MINUTES

Date: June 5, 2025

Time: 4:00 p.m.

#### Call to Order

Karen Bounds called the meeting to order at 4:01 p.m.

#### Roll Call

Committee Members Present: Karen Bounds, Kim Dykstra, Emily Pickell, Josh Short, Michael Treece

Committee Members Absent: None

Other Attendees & Guests: Colleen Dettenmeier

#### Public Comment

None

#### Approval of Minutes ([Attachment 4.1](#))

No discussion.

Approved by unanimous consent.

#### Unfinished Business

None

#### New Business

##### Review of Delivery Survey ([Attachment 6.1](#))

The Delivery & Facilities Director reviewed the delivery survey results.

##### Review of Delivery Guidelines Updates ([Attachment 6.2](#))

The Delivery & Facilities Director reviewed the delivery guidelines updates.

#### Public Comment

None

#### Announcements

The Delivery & Facilities Director announced that next month's scheduled meeting will be on July 3, 2025. Please check your email regularly for cancellations or date changes.

---

IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

---

**Adjournment**

Adjourned at 4:13 p.m.