Subject: Grant Opportunity: Free Delivery Tubs Available for IHLS Member Library Use

As part of our transition to a new style of delivery tubs, we currently have a number of **Rubbermaid delivery tubs** that are no longer in use. We would like to offer these tubs to interested member libraries **free of charge** through a limited-time grant opportunity.

Important Details:

- While several of our tubs are in **good condition**, others may have:
 - Minor cracks
 - Minor duct tape repairs
 - Worn handles
 - Mismatched colored lids/tub combinations
- Tubs will be provided in "as is" condition, and libraries will not be able to come to our hubs to hand-select specific tubs.
- We will do our best to match lids to tubs where possible.
- Any tubs deemed unsafe have already been discarded.

This is a great opportunity to repurpose usable equipment for internal library use. These tubs are to be utilized for library purposes only and are not available for personal use. Libraries can request up to 30 tubs per grant. In the form, you will need to provide the number of tubs you are requesting (a range is acceptable and will be delivered in stacks of 10 tubs)

How to Apply:

If your library is interested, please complete the short application form linked below by **December 15**:

- **Click here to complete the application form**
- **Click here for tubs grant scoring rubric**

Grant applications will be reviewed by the **internal IHLS Grant Committee**, with **library names and identifying information removed** to ensure impartiality and fairness. Libraries selected to receive tubs will be notified and deliveries will take place in **January**. **Important:** Please ensure that your response to the **"Intended Use"** question does **not include any library-identifying details** (such as library name, staff names, or other personal identifiers) to maintain confidentiality during the selection process.

We encourage you to take advantage of this opportunity to support your library's operational needs. If you have any questions, feel free to contact Colleen Dettenmeier at cdettenmeier@illinoisheartland.org or 618-474-9921.



▶ IHLS Tubs Grant Scoring Rubric (Total: 15 Points)

Applicant Number:

Criteria	Excellent (5 pts)	Good (3 pts)	Basic (1 pt)	Score
1. Intended Use	Clear, specific, and demonstrates strong alignment with operational needs. Creative or highly practical use.	Use is relevant and practical, but lacking detail or specificity.	Vague or unclear use; lacks relevance or justification.	/5
2. Frequency of Use	Tubs will be used daily or multiple times a week as part of regular workflows.	Tubs will be used weekly or occasionally, but still in meaningful ways.	Infrequent or minimal use; low impact on operations.	/5
3. Potential Impact	Strong and specific impact described (e.g., improved efficiency, organization, service delivery).	Moderate impact described; benefits are present but somewhat general or limited.	Minimal or unclear impact; benefits are vague or not well-connected to library operations.	/5

Total Score: _____ / 15

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When you submit this form, it will not automatically collect your details like name and email address unless you provide it yourself.

* Required	
1. Library Name * 🗔	
Enter your answer	
2. Library Contact Name *	(4))
Enter your answer	

3. Library Contact Email *

4.	IHLS Hub Location * [] If you're unsure of your IHLS hub or route number, you can look it up on our website here: https://www.illinoisheartland.org/services/delivery/hubs-routes
	Carbondale
	Champaign
	○ Edwardsville
5.	Carbondale Route Number 🕠 \Diamond
	Route 1
	Route 2
	Route 3
	Route 4
	Not currently assigned to a route
6.	We can provide up to 30 tubs per grant. Please provide the number of tubs you are requesting. * (a range is acceptable, we will deliver in stacks of 10 tubs)
	Enter your answer

7. Describe the intended use for the tubs at your library. * \square

(Please do not include any identifying information such as library name or staff names.)

*

(Daily, several times a week, weekly, occasionally, etc.)

Enter your answer

9. What impact would having additional tubs bring to your library? * 🔲

(Explain how these tubs would improve your workflow, service delivery, or other library operations.)

Enter your answer



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