



## Illinois Heartland Library System

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TO: IHLS Finance Committee  
FROM: Leslie Bednar  
DATE: September 5, 2025  
RE: FY2026 SHARE Fund Proposed Budget Amendment

### **Background**

In FY2024, IHLS received a \$4,000 grant from Illinois Humanities that allowed CMC staff to design an effective model for Digitization Days by securing essential equipment, establishing workflows, and partnering with five libraries. This effort enabled us to assist 26 community members and digitize over 1,700 items.

IHLS applied for and was approved for additional grant funding through Illinois Humanities to support the expansion of the IHLS Mobile Memory Lab, bringing digitization and preservation education to more Illinois communities. The IHLS Mobile Memory Lab helps communities preserve and share their local history. We're creating a model that libraries, museums, and historical groups can use to digitize and share community stories. We aim to make history accessible and engaging, inspiring people to save and share their stories for future generations.

### **Proposal**

Attached, please find the FY2026 SHARE Fund proposed budget amendment for your review and consideration. The proposed amendment will need final approval by the IHLS Board at their September meeting.

Thank you, and please let me know if you have any comments or questions.

### **SHARE Fund – Budget changes for FY2026**

#### ***Other Grants (Revenue|4200):***

The proposed \$7,344 in revenue reflects the grant award amount through Illinois Humanities.

#### ***Mileage, Gas & Tolls In-State (Expense|5250):***

The proposed increase of \$1,806 in expenses reflects the mileage reimbursements for travel to Digitization Days.

#### ***Meals In-State (Expense|5260):***

The proposed increase of \$2,708 in expenses reflects the meals consumed during travel to Digitization Days.

#### ***Lodging In-State (Expense|5265):***

The proposed increase of \$2,580 in expenses reflects lodging costs incurred during travel to Digitization Days.

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IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

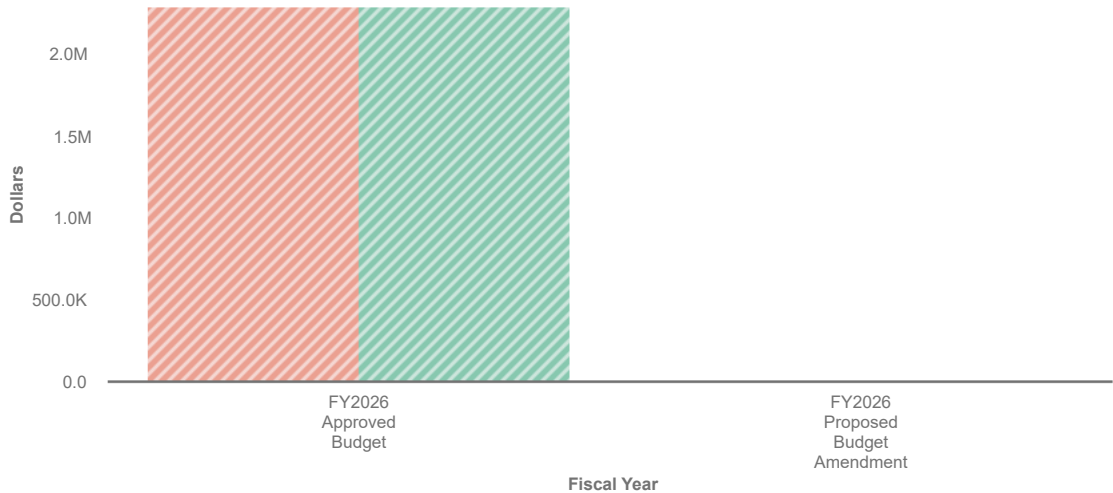
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***Public Relations (Expense/5330):***

The proposed increase of \$250 in expenses reflects promotional flyers for partner libraries and archival tip sheets for program participants.

# FY2026 SHARE Operating Proposed Budget Amendment

## Visualization



Data filtered by Types, SHARE, Operating and exported on August 28, 2025. Created with OpenGov

# FY2026 SHARE Operating Proposed Budget Amendment

Collapse All	FY2026 Approved Budget	FY2026 Proposed Budget Amendment
▼ Revenues	\$ 2,284,726	\$ 7,344
▼ Other Revenues	41,832	7,344
(4200) Other Grants	0	7,344
(4660) Grant Administration	32,190	0
(4678) SAM	9,642	0
▼ Fees for Services and Materials	1,873,626	0
(4305) Fees for Services and Materials	20,045	0
(4380) eResources Subscription	12,358	0
(4385) SHARE - Basic Fee	1,767,713	0
(4386) SHARE - Bibliographic Services	60,160	0
(4387) SHARE - Add'l Module Fee	10,250	0
(4388) SHARE - Transitions Fee	3,100	0
▼ Net Pass-Through	18,800	0
(4400) Reimbursements	5,000	0
(4415) Reimbursements-Subscriptions	13,800	0
▼ Investment Income	468	0
(4500) Interest Income	468	0
▼ Inter-Company Transfers	350,000	0
(4999) Transfers From Other Funds	350,000	0
▼ Expenses	2,280,923	7,344
▼ Personnel	1,339,136	0
(5000) Library Professionals	604,799	0
(5010) Other Professionals	289,267	0
(5020) Support Services	155,495	0
(5027) Leave Payoffs-Library Professional	5,280	0
(5030) Social Security Taxes	80,696	0
(5035) Unemployment Insurance	714	0
(5040) Workers' Compensation	1,139	0
(5045) Retirement Benefits (IMRF)	8,971	0
(5050) Health, Dental and Life Ins	187,807	0
(5058) Training & Professional Development	3,968	0
(5070) Recruiting	1,000	0
▼ Library Materials	247,953	0
(5100) Printed Materials	20,045	0
(5120) E-Resources	227,908	0
▼ Vehicle Expenses	2,500	0

	FY2026 Approved Budget	FY2026 Proposed Budget Amendment
(5200) Fuel	2,500	0
▼ Travel, Meetings, & Continuing for Staff & Board Members	40,576	7,094
(5250) Mileage,Gas & Tolls In-State	2,995	1,806
(5255) In-State Travel(Airfare,Train,etc)	1,440	0
(5260) Meals-In-State	4,714	2,708
(5265) Lodging-In-State	13,240	2,580
(5270) Mileage, Gas & Tolls-Out-of-State	140	0
(5275) Travel-Out-of-State(Airfare,Train,etc)	2,465	0
(5280) Meals-Out-of-State	1,826	0
(5285) Lodging-Out-of-State	3,336	0
(5290) Registration & Meetings, Other Fees	10,420	0
▼ Public Relations	10,475	250
(5330) Public Relations	10,475	250
▼ Supplies, Postage, & Printing	20,400	0
(5360) Computer Software & Supplies	19,100	0
(5365) Gen'l Office Supplies & Equipment	1,150	0
(5370) Postage	150	0
▼ Telephone & Telecommunications	15,550	0
(5400) Telephone & Telecommunications	15,550	0
▼ Equipment Rental, Repair & Maintenance	1,951	0
(5455) Equipment Repair & Maintenance	1,951	0
▼ Professional Services	14,598	0
(5500) Legal	1,000	0
(5510) Accounting	12,598	0
(5520) Consulting	1,000	0
▼ Contractual Services	422,837	0
(5550) Information Service Costs	404,907	0
(5570) Outside Printing Services	150	0
(5580) Other Contractual Services	17,780	0
▼ Professional Membership Dues	3,647	0
(5700) Prof Assoc Membership Dues	3,647	0
▼ Net Pass Through	18,800	0
(5840) Reimbursement	5,000	0
(5851) Reimbursement-Subscriptions	13,800	0
▼ Inter-Company Transfers	142,500	0
(5999) Transfer to Other Funds	142,500	0
<b>Revenues Less Expenses</b>	<b>\$ 3,803</b>	<b>\$ 0</b>