Illinois Heartland Library System

EXECUTIVE COMMITTEE MEETING MINUTES

September 17, 2025
Time: 4:00 p.m.

Call to Order
Sarah Hill called the meeting to order at 4:00 p.m.

Roll Call
Committee Members Present: Sarah Hill, Ryan Johnson, Nick Norovich, Mike Treece, Kristy Walker
Other Attendees & Guests: Leslie Bednar, Stacie Bushong

Public Comment
None

Approval of August 20, 2025 Minutes **(Attachment 4.1)**
No discussion. The minutes stand as presented.

Open Meeting Act Compliance
None

Committee Updates
Budget and Finance
The committee met and watched a presentation from Scheffel Boyle on the audit. The group discussed gathering attorney price comparisons.

Policy & Membership
The committee met and read the committee charge and reviewed two membership considerations.

Unfinished Business
FY2025 Annual Meeting
Reminder that it is necessary to register separately for both the annual meeting and board meeting on October 28, 2025.

1840 Innovation Drive, Carbondale, IL 62903 ▪ 618.985.3711
1704 West Interstate Drive, Champaign, IL 61822 ▪ 217.352.0047
6725 Goshen Road, Edwardsville, IL 62025 ▪ 618.656.3216
www.illinoisheartland.org ▪ 618.656.9401 Fax

New Business

FY2027 Nominating Committee

The board president has been working to build the committee and is waiting for a response from several people. This committee would like to consider changing the charge of the Nominating committee to ensure there is no need to meet in person, which has been a deterrent to getting people to volunteer.

FY2025 Audited Financial Statements Draft (Attachment 8.1)

No discussion.

FY2025 Narrative Draft (Attachment 8.2)

Committee members appreciate the format and the storytelling elements.

FY2026 SHARE Budget Amendment (Attachment 8.3)

No discussion.

Membership Considerations (Attachment 8.4)

No discussion.

Advocacy & Education Committee (Attachment 8.5)

The process of building the committee will begin in October with information shared at conferences. A rubric will be created to help determine qualifications to apply when choosing committee members. The goal is to present committee members to the full board at the November meeting.

IHLS Executive Director

The committee would like to standardize the executive director's evaluation process. The executive director's goals should be formulated to demonstrate the expected result.

September Board Meeting Agenda

The committee discussed topics for the September board meeting agenda.

Public Comment

None

Announcements

Next meeting will be Oct 22 pending availability of the Vandalia public library.

Adjournment

Adjourned at 4:44 p.m.