Illinois Heartland Library System
Disbursement Summary Report
From 09/01/2025 Through 09/30/2025

Attachment 6.1

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount	
9/3/2025	26178	No	Illinois Library Association	27	ILA Conf:Registration - Thomas	(355.00)	A
9/11/2025	ACHIMRFAug2025	No	Illinois Municipal Retirement Fund	10	August 2025 IMRF Payment	17,328.98	
9/11/2025		No	Illinois Municipal Retirement Fund	27	August 2025 IMRF Payment	2,949.13	
9/11/2025		No	Illinois Municipal Retirement Fund	31	August 2025 IMRF Payment	584.70	
9/11/2025		No	Illinois Municipal Retirement Fund	32	August 2025 IMRF Payment	688.64	
9/11/2025		No	Illinois Municipal Retirement Fund	85	August 2025 IMRF Payment	7,290.94	
9/12/2025	26213	No	Ameren Illinois	10	CHA:Gas 08/01-09/01/2025	87.28	
9/12/2025	26214	No	Ameren Illinois	10	EDW:Gas 07/29-08/27/2025	67.51	
9/12/2025	26215	No	American Pest Control	10	CHA:Monthly Extermination 09/05/2025	40.00	
9/12/2025	26216	No	Troy Brown	10	Mileage Reimb - Trvl to EDW for Super Team Mtg 07/24/2025	140.00	
9/12/2025	26217	No	Elan Financial Services	10	Busey Credit Card Stmt Ending 09/02/2025	18,752.57	
9/12/2025		No	Elan Financial Services	27	Busey Credit Card Stmt Ending 09/02/2025	684.68	
9/12/2025		No	Elan Financial Services	31	Busey Credit Card Stmt Ending 09/02/2025	702.34	
9/12/2025		No	Elan Financial Services	32	Busey Credit Card Stmt Ending 09/02/2025	64.00	
9/12/2025		No	Elan Financial Services	85	Busey Credit Card Stmt Ending 09/02/2025	8,265.81	
9/12/2025	26218	No	City of Edwardsville	10	EDW:Water & Sewer 06/09-08/11/2025	172.83	
9/12/2025	26219	No	DISC Occupational Health Marion	10	Pre-employment Fit for Duty Exam & Drug Screen - Courier/Cataloger	115.00	
9/12/2025		No	DISC Occupational Health Marion	85	Pre-employment Fit for Duty Exam & Drug Screen - Courier/Cataloger	50.00	
9/12/2025	26220	No	Colleen Dettenmeier	10	Mileage Reimb - CAR Trip for AMHS Install Go Live Day & Staff Trng 8/25/25	48.99	
9/12/2025		No	Colleen Dettenmeier	10	Mileage Reimb - CAR Trip for AMHS Install Machine Setup & Labeling 8/21/25	59.19	
9/12/2025		No	Colleen Dettenmeier	10	Mileage Reimb - CAR Trip-AMHS Install Shelf Teardown & Rm Rearrange 8/18/25	84.03	
9/12/2025	26221	No	Enterprise FM Trust	10	Monthly Lease 09/01-09/30/2025	550.60	
9/12/2025	26222	No	George Alarm	10	CHA:Fire/Burglar/Cell Backup Monitoring 10/01-12/31/2025	134.94	
9/12/2025	26223	No	Leah Gregory	10	Mileage Reimb - Trvl to Jasper Elem for Site Visit 08/28/2025	51.24	
9/12/2025		No	Leah Gregory	10	Mileage Reimb - Trvl to Nashville HS Site Visit 08/29/2025	22.68	
9/12/2025	26224	No	i3 Broadband - CU	10	Internet 09/01-09/30/2025	17.50	
9/12/2025		No	i3 Broadband - CU	85	Internet 09/01-09/30/2025	17.49	
9/12/2025	26225	No	IHLS-OCLC	85	EZproxy Access & Authentication Software (IHI) 09/01/2025-08/31/2026	772.16	B
9/12/2025	26226	No	Illinois American Water	10	CHA:Water 08/01-08/29/2025	55.56	
9/12/2025	26227	No	Marketview Car Wash	10	U34175, U35767, U37007, U38450, U36092, U35987, U37011, U37012 - Van Wash	140.00	
9/12/2025	26228	No	Marlin Leasing Corp - PEAC Solutions	10	Copier Base & Usage Chrg - October 2025	359.21	
9/12/2025		No	Marlin Leasing Corp - PEAC Solutions	27	Copier Base & Usage Chrg - October 2025	102.62	
9/12/2025		No	Marlin Leasing Corp - PEAC Solutions	32	Copier Base & Usage Chrg - October 2025	153.93	
9/12/2025		No	Marlin Leasing Corp - PEAC Solutions	85	Copier Base & Usage Chrg - October 2025	153.93	
9/12/2025	26229	No	Pamela Perkins-Grimes	10	Mileage Reimb - Trvl to CAR for New Hire Orientation	50.53	
9/12/2025		No	Pamela Perkins-Grimes	10	Reimb for Postage	12.14	
9/12/2025	26230	No	SIUC Research Park Inc	10	CAR:Office Leasing & Fiber Internet	6,112.42	
9/12/2025		No	SIUC Research Park Inc	85	CAR:Office Leasing & Fiber Internet	10.00	
9/12/2025	26231	No	Speed Lube # 14	10	U37012 - Change Oil/Filter	178.42	
9/12/2025	ACHPR-09122025	No	Paylocity	10	Net Payroll Payment for Payroll 09/12/2025	77,745.87	
9/12/2025		No	Paylocity	27	Net Payroll Payment for Payroll 09/12/2025	14,073.63	
9/12/2025		No	Paylocity	31	Net Payroll Payment for Payroll 09/12/2025	2,469.21	
9/12/2025		No	Paylocity	32	Net Payroll Payment for Payroll 09/12/2025	2,981.92	
9/12/2025		No	Paylocity	85	Net Payroll Payment for Payroll 09/12/2025	26,491.83	
9/12/2025	ACHTax -	No	Paylocity	10	Tax Liability Payment for Payroll 09/12/2025	30,411.51	
9/12/2025		No	Paylocity	27	Tax Liability Payment for Payroll 09/12/2025	5,101.16	
9/12/2025		No	Paylocity	31	Tax Liability Payment for Payroll 09/12/2025	776.02	
9/12/2025		No	Paylocity	32	Tax Liability Payment for Payroll 09/12/2025	1,188.24	
9/12/2025		No	Paylocity	85	Tax Liability Payment for Payroll 09/12/2025	10,327.79	
9/12/2025	V20250912-1	No	AAIM EA Training and Consulting LLC	10	Pre-employment Background Check - SHARE Cataloger & Sorter (2)	221.40	
9/12/2025		No	AAIM EA Training and Consulting LLC	85	Pre-employment Background Check - SHARE Cataloger & Sorter (2)	110.20	
9/12/2025	V20250912-10	No	Gateway Occupational Health	10	Pre-employment Drug Screen - Sorter	55.00	
9/12/2025	V20250912-11	No	Grove for Libraries LLC	85	Aspen Development - 72 Hr Support & Development Package	15,000.00	C
9/12/2025	V20250912-12	No	JensenIT	10	Subscription - Microsoft Intune for Education	92.00	D
9/12/2025		No	JensenIT	85	Subscription - Microsoft Intune for Education	552.00	
9/12/2025	V20250912-13	No	Luxury Lawn Care	10	EDW:Mowing Srvcs - August 2025	340.00	
9/12/2025	V20250912-14	No	Lyngsoe Systems Inc	66	CAR:50% Balance for AMHS Machine	71,832.00	E
9/12/2025	V20250912-15	No	Mountain Valley Water of Carbondale	10	CAR:5 Gallon Purified Water Bottle (3)	23.25	

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From 09/01/2025 Through 09/30/2025

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount	
9/12/2025	V20250912-16	No	National Tek Services Inc	85	Spotlight Server Annual Renewal	646.00	F
9/12/2025	V20250912-17	No	OCLC Inc	85	eBooks Subscription Purchases 08/01-08/31/2025	2,362.55	G
9/12/2025	V20250912-18	No	OCLC Inc	85	eBooks Subscription Purchases 08/01-08/31/2025	11,443.28	
9/12/2025	V20250912-19	No	Park Place Technologies LLC	10	Extended Warranty for Servers	3,937.96	H
9/12/2025		No	Park Place Technologies LLC	85	Extended Warranty for Servers	3,937.96	
9/12/2025	V20250912-2	No	ATIS Elevator Inspections	10	EDW:FAID Testing 08/25/2025	410.00	
9/12/2025	V20250912-20	No	Smilez Cleaning	10	Janitorial Srvcs 08/18-08/27/2025	340.00	
9/12/2025	V20250912-21	No	Swank Movie Licensing USA	10	Copyright Compliance Site License 07/01/2025-06/30/2026	385.00	I
9/12/2025	V20250912-22	No	TBC Communications	10	Elevator & Fax Lines 09/01-09/30/2025	26.75	
9/12/2025		No	TBC Communications	85	Elevator & Fax Lines 09/01-09/30/2025	26.75	
9/12/2025	V20250912-23	No	Verizon	10	GPS Tracking (23 Units) 08/01-08/31/2025	401.35	
9/12/2025	V20250912-3	No	Buildingstars Operations Inc	10	Janitorial Srvcs - September 2025	670.00	
9/12/2025	V20250912-4	No	DP Supply Inc	10	Janitorial Supplies	35.00	
9/12/2025	V20250912-5	No	Dave's Precision Mowing	10	CHA:Mowing/Trimming/Blowing 08/05/2025	80.00	
9/12/2025	V20250912-6	No	Dave's Precision Mowing	10	CHA:Mowing/Trimming/Blowing 08/12/2025	80.00	
9/12/2025	V20250912-7	No	Dave's Precision Mowing	10	CHA:Mowing/Trimming/Blowing 08/19/2025	80.00	
9/12/2025	V20250912-8	No	Gateway Occupational Health	10	Pre-employment Drug Screen - Sorter	55.00	
9/12/2025	V20250912-9	No	Gateway Occupational Health	10	Pre-employment Fit for Duty Exam - Sorter (2)	126.00	
9/19/2025	ACH-INV3128091	No	Paylocity	10	Monthly HRIS System & Payroll Srvc - September 2025	1,252.25	
9/26/2025	ACHPR-09262025	No	Paylocity	10	Net Payroll Payment for Payroll 09/26/2025	77,892.91	
9/26/2025		No	Paylocity	27	Net Payroll Payment for Payroll 09/26/2025	14,075.14	
9/26/2025		No	Paylocity	31	Net Payroll Payment for Payroll 09/26/2025	2,469.21	
9/26/2025		No	Paylocity	32	Net Payroll Payment for Payroll 09/26/2025	2,968.88	
9/26/2025		No	Paylocity	85	Net Payroll Payment for Payroll 09/26/2025	26,491.83	
9/26/2025	ACHTax -	No	Paylocity	10	Tax Liability Payment for Payroll 09/26/2025	30,577.42	
9/26/2025		No	Paylocity	27	Tax Liability Payment for Payroll 09/26/2025	5,101.52	
9/26/2025		No	Paylocity	31	Tax Liability Payment for Payroll 09/26/2025	776.02	
9/26/2025		No	Paylocity	32	Tax Liability Payment for Payroll 09/26/2025	1,183.35	
9/26/2025		No	Paylocity	85	Tax Liability Payment for Payroll 09/26/2025	10,326.15	
9/29/2025	26232	No	Apply Designs Inc	31	iLeadLibrary.org Website Design - 50% Down Payment/50% Completion	4,000.00	J
9/29/2025	26233	No	AT&T	10	Internet 09/10-10/09/2025	312.23	
9/29/2025		No	AT&T	85	Internet 09/10-10/09/2025	312.22	
9/29/2025	26234	No	Health Care Service Corporation	10	Health Ins 10/01-10/31/2025	34,919.63	
9/29/2025		No	Health Care Service Corporation	27	Health Ins 10/01-10/31/2025	6,301.88	
9/29/2025		No	Health Care Service Corporation	32	Health Ins 10/01-10/31/2025	1,749.39	
9/29/2025		No	Health Care Service Corporation	85	Health Ins 10/01-10/31/2025	14,743.14	
9/29/2025	26235	No	Beaumont Tire & Auto Repair	10	U38450 - Balance Steel Wheel Clip Weights	72.00	
9/29/2025	26236	No	Bodine Electric of Decatur	10	CHA:Install Exterior Security Cameras	530.00	K
9/29/2025	26237	No	Stacie Bushong	10	Mileage Reimb - Trvl to Exec Comm Mtg 09/17/2025	16.55	
9/29/2025	26238	No	Decatur Public Library	10	Reimb for Damaged Item 'River's End'	25.00	
9/29/2025	26239	No	Colleen Dettenmeier	10	Mileage Reimb - Trvl to CAR for AMHS Follow Up & Finalize Setup 09/08/2025	44.10	
9/29/2025	26240	No	Direct Energy Business	10	EDW:Electric & Lighting Srvcs 07/30-08/27/2025	3,696.25	
9/29/2025	26241	No	Dobbs Tire & Auto Centers	10	U37013 - Repair Flat Tire	24.95	
9/29/2025	26242	No	John Fabick Tractor Company	10	EDW:Maint on Backup Generator 09/02/2025	824.85	
9/29/2025	26243	No	Glesco Electric Inc	10	CHA:Removed & Replaced 2 LED Lights	240.00	
9/29/2025	26244	No	Sarah Hill	10	Board Member:Mileage Reimb 09/17-09/23/2025	163.80	
9/29/2025	26245	No	Technology Management Rev Fund	85	Bandwidth 08/01-08/31/2025	270.00	
9/29/2025	26247	No	Illinois Library Association	10	ILA Conf:Registration - Awards Luncheon - Bednar	75.00	L
9/29/2025		No	Illinois Library Association	10	ILA Conf:Registration - Awards Luncheon - Borowitz	75.00	
9/29/2025		No	Illinois Library Association	10	ILA Conf:Registration - Full Conf & Awards Luncheon - Brown	425.00	
9/29/2025		No	Illinois Library Association	10	ILA Conf:Registration - Full Conf & Pre Conf - Hunt	450.00	
9/29/2025		No	Illinois Library Association	10	ILA Conf:Registration - Full Conf - Gregory	280.00	
9/29/2025		No	Illinois Library Association	27	ILA Conf:Registration - Awards Luncheon - McKinney	75.00	
9/29/2025		No	Illinois Library Association	27	ILA Conf:Registration - Full Conf - Roberts	350.00	
9/29/2025		No	Illinois Library Association	27	ILA Conf:Registration - Thomas	280.00	
9/29/2025		No	Illinois Library Association	31	ILA Conf:Registration - Trustee Day - Furby	240.00	
9/29/2025		No	Illinois Library Association	85	ILA Conf:Registration - Full Conf & Awards Luncheon - Baugh	355.00	
9/29/2025		No	Illinois Library Association	85	ILA Conf:Registration - Full Conf - Evans	350.00	
9/29/2025		No	Illinois Library Association	85	ILA Conf:Registration - Full Conf - Jorgenson	350.00	
9/29/2025		No	Illinois Library Association	85	ILA Conf:Registration - Full Conf - Kirchner	280.00	

Illinois Heartland Library System
Disbursement Summary Report
From 09/01/2025 Through 09/30/2025

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount	
9/29/2025		No	Illinois Library Association	85	ILA Conf:Registration - Full Conf - Sedor	350.00	
9/29/2025	26248	No	Imel Pest Control Inc	10	EDW:Pest Control 09/23/2025	125.00	
9/29/2025	26249	No	Ryan Johnson	10	Board Member:Mileage Reimb 08/20-09/17/2025	215.60	
9/29/2025	26250	No	Jennifer Lemp	10	Mileage Reimb - Trvl to OFallon PL-Deliver Van Keys 09/05/2025	8.30	
9/29/2025	26251	No	Liberty Mutual Insurance Company	10	Employee Dishonest Bond/Policy Coverage 07/01/2025-06/30/2026	2,052.00	M
9/29/2025	26252	No	Eric McKinney	27	Mileage Reimb - Trvl to PUG Day Conf 09/25/2025	236.60	
9/29/2025	26253	No	Nicholas Norovich	10	Board Member:Mileage Reimb 09/17/2025	126.42	
9/29/2025	26254	No	Principal Life Insurance Company	10	Dental, AD&D, Life & Vision Ins 10/01-10/31/2025	3,275.70	
9/29/2025		No	Principal Life Insurance Company	27	Dental, AD&D, Life & Vision Ins 10/01-10/31/2025	460.11	
9/29/2025		No	Principal Life Insurance Company	31	Dental, AD&D, Life & Vision Ins 10/01-10/31/2025	252.97	
9/29/2025		No	Principal Life Insurance Company	32	Dental, AD&D, Life & Vision Ins 10/01-10/31/2025	122.01	
9/29/2025		No	Principal Life Insurance Company	85	Dental, AD&D, Life & Vision Ins 10/01-10/31/2025	1,036.67	
9/29/2025	26255	No	Republic Services # 729	10	CHA:Trash & Recycling Removal 10/01-10/31/2025	93.32	
9/29/2025	26256	No	Republic Services # 350	10	EDW:Trash & Recycling Removal 10/01-10/31/2025	195.56	
9/29/2025	26257	No	Speed Lube # 14	10	U37007 - Change Oil/Filter	118.95	
9/29/2025	26258	No	Urbana & Champaign Sanitary District	10	CHA:Sewer 06/30-08/29/2025	114.09	
9/29/2025	26259	No	Verizon Wireless	10	Cellphone Srvcs, MIFI, Router & After Hrs Line 08/24-09/23/2025	730.20	
9/29/2025		No	Verizon Wireless	85	Cellphone Srvcs, MIFI, Router & After Hrs Line 08/24-09/23/2025	301.13	
9/29/2025	26260	No	Vespasian Warner Public Library District	10	Reimb for Damaged Item 'The Unhoneymooners'	16.00	
9/29/2025	26261	No	Wex Bank	10	Fuel Charges 08/24-09/23/2025	14,023.06	
9/29/2025		No	Wex Bank	85	Fuel Charges 08/24-09/23/2025	438.94	
9/29/2025	V20250929-1	No	Perspectives LTD c/o AllOne Health	10	Employee Assistance Program 09/01-09/30/2025	89.95	
9/29/2025		No	Perspectives LTD c/o AllOne Health	27	Employee Assistance Program 09/01-09/30/2025	12.60	
9/29/2025		No	Perspectives LTD c/o AllOne Health	31	Employee Assistance Program 09/01-09/30/2025	1.40	
9/29/2025		No	Perspectives LTD c/o AllOne Health	32	Employee Assistance Program 09/01-09/30/2025	2.45	
9/29/2025		No	Perspectives LTD c/o AllOne Health	85	Employee Assistance Program 09/01-09/30/2025	21.00	
9/29/2025	V20250929-2	No	Heyl Royster	10	Legal Counsel re:Public Library District Levy Rules 08/13/2025	100.00	
9/29/2025	V20250929-3	No	JensenIT	10	Subscription Renewal - Adobe Acrobat Pro (18) & Adobe Creative Cloud (9)	4,489.87	N
9/29/2025		No	JensenIT	27	Subscription Renewal - Adobe Acrobat Pro (18) & Adobe Creative Cloud (9)	939.97	
9/29/2025		No	JensenIT	32	Subscription Renewal - Adobe Acrobat Pro (18) & Adobe Creative Cloud (9)	919.96	
9/29/2025		No	JensenIT	85	Subscription Renewal - Adobe Acrobat Pro (18) & Adobe Creative Cloud (9)	2,109.93	
9/29/2025	V20250929-4	No	Kodiak Equipment Services Inc	10	EDW:Preventative Maint on 2 Garage Doors	415.00	
9/29/2025	V20250929-5	No	Kone Inc	10	EDW:Elevator State Required FAID Test	1,276.81	
9/29/2025	V20250929-6	No	Smilez Cleaning	10	Janitorial Srvcs 09/03-09/10/2025	255.00	
9/29/2025	V20250929-7	No	Lesley Zavediuk	10	Grant Services - September 2025	3,000.00	
Total Disbursed						***634,425.86***	

Non-routine Bill Payments Explanations

- ***A-*** *Void check #26178 and reissued payment on check #26247. This is due to Pam Thomas's registration being waived for the Illinois Library Association award luncheon.*
- ***B-*** *EZProxy access & authentication annual software fee for SHARE use.*
- ***C-*** *Support and development services focused on enhancing features and resolving issues within Aspen.*
- ***D-*** *Microsoft Intune Subscription licenses for (70) laptops. This allows IT to manage the laptops remotely and install software and updates in a controlled manner.*
- ***E-*** *Final payment for the Automated Material Handling System (AMHS) at the Carbondale office.*
- ***F-*** *Annual renewal of the Spotlight server monitoring software for SHARE.*
- ***G-*** *Purchase of eBooks from 08/01-08/31/2025 & eBooks purchases to be reimbursed by participating libraries.*
- ***H-*** *Purchase of Dell extended warranties for servers. This cost is split between the General and SHARE funds.*
- ***I-*** *Purchased SWANK Copyright Compliance Site Licenses for 07/01/2025-06/30/2026 to be reimbursed by participating libraries.*
- ***J-*** *Fifty percent down payment for the website design of iLeadLibrary.org. This will replace outdated content on the ReadyResources.org page.*
- ***K-*** *Installation fee to install the exterior security cameras at the Champaign office.*
- ***L-*** *Registration for (11) staff members to attend the Illinois Library Association (ILA) conference and Award Luncheon and annual membership fees for (5) staff.*
- ***M-*** *Annual premium for the Employee Dishonesty Bond insurance coverage 07/01/2025-06/30/2026.*
- ***N-*** *Annual renewal of Adobe subscriptions (27). This is used by multiple staff members and includes various programs such as Photoshop, Illustrator, and Acrobat.*

Illinois Heartland Library System
Credit Card Transactions
From 08/02/2025 Through 09/02/2025

Credit Card Bill Date	Employee	Trans Date	Vendor	Description	Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
9/2/2025	0147 7661-Kite Kate	8/4/2025	BARREL HOUSE	Directors Univ Conf:Dinner - Kite 08/2025	22.60	10	5260	1	10
9/2/2025	0147 7661-Kite Kate	8/20/2025	MCDONALDS	Hoopeston Site Visit:Lunch - Kite 08/2025	10.43	10	5260	1	10
9/2/2025	0147 7661-Kite Kate	8/20/2025	MCDONALDS	Hoopeston Site Visit:Lunch - Kirchner 08/2025	10.42	85	5260	1	85
	Total 0147 7661-Kite Kate				43.45				
9/2/2025	0681 0526-Flessner Laura	8/14/2025	AMERICAN EAGLE AUTO GLASS	U35767 - Windshield Repair 08/2025	95.00	10	5210	2	20
9/2/2025	0681 0526-Flessner Laura	8/27/2025	MR AUTOBODY	U36092 - Reattach Rt Rear Bumper Cover 08/2025	40.68	10	5210	2	20
	Total 0681 0526-Flessner Laura				135.68				
9/2/2025	0884 2823-Kirchner John	8/4/2025	USPS	Postage 08/2025	4.96	85	5370	1	85
9/2/2025	0884 2823-Kirchner John	8/11/2025	USPS	Postage 08/2025	4.96	85	5370	1	85
9/2/2025	0884 2823-Kirchner John	8/22/2025	4IMPRINT	Promotional Branded Items - Frolico Pens (500) 08/2025	288.07	85	5330	1	85
	Total 0884 2823-Kirchner John				297.99				
9/2/2025	0903 1256-Parr Casey	8/1/2025	TODAYS TECH	U38151 - Change Oil/Filter, Tire Rotation & Replace Wiper Blades 08/2025	157.59	10	5210	4	20
9/2/2025	0903 1256-Parr Casey	8/5/2025	TODAYS TECH	U35969 - Remove & Replace Disc Rotor, Rear Brakes/Pads & Axle Seal 08/2025	838.04	10	5210	4	20
9/2/2025	0903 1256-Parr Casey	8/11/2025	TODAYS TECH	U30129 - Change Oil/Filter & Tire Rotation 08/2025	75.46	10	5210	4	10
9/2/2025	0903 1256-Parr Casey	8/21/2025	TODAYS TECH	U37010 - Change Oil/Filter & Tire Rotation 08/2025	112.83	10	5210	4	22
9/2/2025	0903 1256-Parr Casey	8/22/2025	TODAYS TECH	U35999 - Change Oil/Filter & Replace Tires (4) 08/2025	1,204.38	10	5210	4	20
9/2/2025	0903 1256-Parr Casey	8/22/2025	TODAYS TECH	U37009 - Inspection on Brakes 08/2025	50.36	10	5210	4	20
9/2/2025	0903 1256-Parr Casey	8/25/2025	TODAYS TECH	U37006 - Adjustment to Right Sliding Door Ajar Switch 08/2025	50.36	10	5210	4	20
	Total 0903 1256-Parr Casey				2,489.02				
9/2/2025	1090 8459-Caskey Matthew	8/6/2025	AMAZON	Dell Laptop Charger (5) 08/2025	122.00	10	5360	1	10
9/2/2025	1090 8459-Caskey Matthew	8/6/2025	AMAZON	Dell Laptop Charger (5) 08/2025	122.00	85	5360	1	85
	Total 1090 8459-Caskey Matthew				244.00				
9/2/2025	1809 1250-Brown Troy M	8/2/2025	MAILCHIMP	Subscription - MailChimp Monthly 08/2025	65.18	10	5550	1	10
9/2/2025	1809 1250-Brown Troy M	8/2/2025	MAILCHIMP	Subscription - MailChimp Monthly 08/2025	35.41	27	5550	1	27
9/2/2025	1809 1250-Brown Troy M	8/2/2025	MAILCHIMP	Subscription - MailChimp Monthly 08/2025	14.16	31	5550	1	31
9/2/2025	1809 1250-Brown Troy M	8/2/2025	MICROSOFT	Online Cloud Backup 08/2025	281.85	10	5550	1	10
9/2/2025	1809 1250-Brown Troy M	8/2/2025	MICROSOFT	Online Cloud Backup 08/2025	281.85	85	5550	1	85
9/2/2025	1809 1250-Brown Troy M	8/4/2025	ZOOM.COM	Zoom Workplace Business Annual (12) & Zoom Room Connector Annual (1) 08/25	2,597.57	10	5550	1	10
9/2/2025	1809 1250-Brown Troy M	8/4/2025	ZOOM.COM	Zoom Room Std Annual Subscription 08/2025	496.27	27	5550	1	27
9/2/2025	1809 1250-Brown Troy M	8/4/2025	ZOOM.COM	Zoom Workplace Business Annual (1) & Zoom Room Connector Annual (1) 08/25	672.18	31	5550	1	31
9/2/2025	1809 1250-Brown Troy M	8/4/2025	ZOOM.COM	Zoom Workplace Bus Ann(1), Zoom Room Conn Ann(1) & Webinar 500 Ann(1) 08/25	1,358.89	85	5550	1	85
9/2/2025	1809 1250-Brown Troy M	8/5/2025	MICROSOFT	Teams Phone Lines (22) 08/2025	337.00	10	5400	1	10

Illinois Heartland Library System
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Credit Card Bill Date	Employee	Trans Date	Vendor	Description	Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
9/2/2025	1809 1250-Brown Troy M	8/5/2025	MICROSOFT	Microsoft Power Automate Annual License 08/2025	72.00	10	5550	1	10
9/2/2025	1809 1250-Brown Troy M	8/5/2025	MICROSOFT	Teams Phone Lines (9) 08/2025	144.00	27	5400	1	27
9/2/2025	1809 1250-Brown Troy M	8/5/2025	MICROSOFT	Teams Phone Lines (1) 08/2025	16.00	31	5400	1	31
9/2/2025	1809 1250-Brown Troy M	8/5/2025	MICROSOFT	Teams Phone Lines (4) 08/2025	64.00	32	5400	1	32
9/2/2025	1809 1250-Brown Troy M	8/5/2025	MICROSOFT	Teams Phone Lines (15) 08/2025	240.00	85	5400	1	85
9/2/2025	1809 1250-Brown Troy M	8/8/2025	AMAZON	AMHS Handheld Scanners 08/2025	279.36	10	5385	1	20
9/2/2025	1809 1250-Brown Troy M	8/19/2025	FIREFLIES.AI	Subscription - Pro Fireflies 08/2025	120.00	10	5550	1	10
9/2/2025	1809 1250-Brown Troy M	8/27/2025	AMAZON	Switches to Support AMHS (2) 08/2025	189.98	10	5360	4	20
9/2/2025	1809 1250-Brown Troy M	9/2/2025	MICROSOFT	Teams Phone Lines (5) 09/2025	15.00	10	5400	1	10
9/2/2025	1809 1250-Brown Troy M	9/2/2025	MICROSOFT	Online Cloud Backup 09/2025	293.11	10	5550	1	10
9/2/2025	1809 1250-Brown Troy M	9/2/2025	MICROSOFT	Teams Phone Lines (3) 08/2025	9.00	27	5400	1	27
9/2/2025	1809 1250-Brown Troy M	9/2/2025	MICROSOFT	Teams Phone Lines (7) 09/2025	21.00	85	5400	1	85
9/2/2025	1809 1250-Brown Troy M	9/2/2025	MICROSOFT	Online Cloud Backup 09/2025	293.11	85	5550	1	85
	Total 1809 1250-Brown Troy M				7,896.92				
9/2/2025	3829 8527-Cook Jace	8/15/2025	ILA	ILA Membership Dues - Cataloger 08/2025	100.00	85	5700	1	85
	Total 3829 8527-Cook Jace				100.00				
9/2/2025	4924 2137-McInerney Lia	7/31/2025	THE AUTO BODY SHOP	U38451 - Remove & Replace Right Rear Combo Lamp Assy 08/2025	300.40	10	5210	1	20
9/2/2025	4924 2137-McInerney Lia	8/1/2025	AUTOTIRE	U38452 - Change Oil/Filter & Tire Rotation 08/2025	143.86	10	5210	1	20
9/2/2025	4924 2137-McInerney Lia	8/4/2025	AUTOTIRE	U38449 - Change Oil/Filter & Tire Rotation 08/2025	143.86	10	5210	1	20
9/2/2025	4924 2137-McInerney Lia	8/5/2025	AUTOTIRE	U37013 - Change Oil/Filter & Tire Rotation 08/2025	152.11	10	5210	1	20
9/2/2025	4924 2137-McInerney Lia	8/21/2025	CLUB CAR WASH	U35998 - Van Wash 08/2025	10.00	10	5210	1	20
9/2/2025	4924 2137-McInerney Lia	8/25/2025	RAINEDOUT	Rained Out Text Alert System 08/2025	60.00	10	5400	1	20
	Total 4924 2137-McInerney Lia				810.23				
9/2/2025	5645 2424-Bushong Stacie L	8/21/2025	MCALISTERS	Executive Comm Mtg - Food 08/2025	96.56	10	5290	1	10
	Total 5645 2424-Bushong Stacie L				96.56				
9/2/2025	5650 4231-Hogan Downey Carol	8/14/2025	LMCC	LMCC Conf:Registration - Hogan-Downey & Borowitz 08/2025	1,100.00	10	5290	1	10
	Total 5650 4231-Hogan Downey Carol				1,100.00				
9/2/2025	6347 2659-Dettenmeier Colleen	8/14/2025	OFFICEMAX/OFFICEDEPOT	Delivery Supplies 08/2025	24.25	10	5385	2	20
9/2/2025	6347 2659-Dettenmeier Colleen	8/14/2025	OFFICEMAX/OFFICEDEPOT	Delivery Supplies 08/2025	24.25	10	5385	4	20
9/2/2025	6347 2659-Dettenmeier Colleen	8/18/2025	TODAYS TECH	U18520 - Change Oil/Filter & Battery Test & Replacement 08/2025	108.06	10	5210	4	10
9/2/2025	6347 2659-Dettenmeier Colleen	8/18/2025	TODAYS TECH	U37006 - Change Oil/Filter & Tire Rotation 08/2025	113.81	10	5210	4	20
9/2/2025	6347 2659-Dettenmeier Colleen	8/21/2025	STAPLES	Delivery Supplies 08/2025	15.06	10	5385	4	20
9/2/2025	6347 2659-Dettenmeier Colleen	8/30/2026	SAFELITE AUTOGLASS	U35969 - Replace Windshield 08/2025	1,370.09	10	5210	4	20
	Total 6347 2659-Dettenmeier Colleen				1,655.52				

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Credit Card Bill Date	Employee	Trans Date	Vendor	Description	Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
9/2/2025	6391 6063-Thompson Cassandra	8/1/2025	LOUIS LATZER LIBRARY	Aspen Testing 08/2025	1.00	85	5725	1	85
	Total 6391 6063-Thompson Cassandra				1.00				
9/2/2025	6613 2453-Bednar Leslie M	8/4/2025	PIPEDRIVE	Subscription - PipeDrive Annual 08/2025	5,382.00	10	5550	1	10
9/2/2025	6613 2453-Bednar Leslie M	8/4/2025	PIPEDRIVE	Subscription - PipeDrive Annual 08/2025	5,382.00	85	5550	1	85
9/2/2025	6613 2453-Bednar Leslie M	8/5/2025	AMAZON	Book Repair Class Supplies 08/2025	585.97	10	5300	1	10
9/2/2025	6613 2453-Bednar Leslie M	8/5/2025	AMAZON	Office Supplies 08/2025	68.66	10	5365	1	10
9/2/2025	6613 2453-Bednar Leslie M	8/6/2025	AMAZON	Book Repair Class Supplies 08/2025	569.43	10	5300	1	10
9/2/2025	6613 2453-Bednar Leslie M	8/6/2025	AMAZON	Office Supplies 08/2025	13.49	10	5365	1	10
9/2/2025	6613 2453-Bednar Leslie M	8/6/2025	AMAZON	Shirts (4) for Delivery 08/2025	69.56	10	5385	1	20
9/2/2025	6613 2453-Bednar Leslie M	8/6/2025	AMAZON	Delivery Supplies 08/2025	6.28	10	5385	2	20
9/2/2025	6613 2453-Bednar Leslie M	8/6/2025	ISLMA	AISLE Conf:Registration - Hill 08/2025	295.00	10	5290	1	10
9/2/2025	6613 2453-Bednar Leslie M	8/6/2025	PANERA	Directors Univ Conf:Dinner - Bednar 08/2025	16.72	10	5260	1	10
9/2/2025	6613 2453-Bednar Leslie M	8/7/2025	ABILA CHECKS	AP Checks for Abila (800) 08/2025	370.89	10	5725	1	10
9/2/2025	6613 2453-Bednar Leslie M	8/7/2025	AMAZON	Office Supplies 08/2025	59.40	85	5365	4	85
9/2/2025	6613 2453-Bednar Leslie M	8/8/2025	AMAZON	Office Supplies 08/2025	28.99	10	5365	4	10
9/2/2025	6613 2453-Bednar Leslie M	8/8/2025	AMAZON	Shirts (2) for Delivery 08/2025	34.78	10	5385	1	20
9/2/2025	6613 2453-Bednar Leslie M	8/11/2025	DON SOL MEXICAN	Lunch - New Hire - Borowitz - 6 Staff 08/2025	109.00	10	5290	1	10
9/2/2025	6613 2453-Bednar Leslie M	8/13/2025	SAMS CLUB	Janitorial Supplies 08/2025	112.82	10	5190	1	10
9/2/2025	6613 2453-Bednar Leslie M	8/19/2025	AMAZON	Shirts (4) for Delivery 08/2025	79.56	10	5385	1	20
9/2/2025	6613 2453-Bednar Leslie M	8/19/2025	SHRM	SHRM Membership Dues - Perkins-Grimes 08/2025	149.50	10	5700	1	10
9/2/2025	6613 2453-Bednar Leslie M	8/20/2025	SAMS CLUB	Board Meeting - Snacks 08/2025	26.91	10	5290	1	10
9/2/2025	6613 2453-Bednar Leslie M	8/26/2025	ENCHANTED DELIGHTS	Board Meeting - Snacks 08/2025	20.50	10	5290	1	10
9/2/2025	6613 2453-Bednar Leslie M	8/26/2025	MCDONALDS	Working Dinner - Board Mtg @ISL - Bednar & Gregory 08/2025	21.27	10	5290	1	10
	Total 6613 2453-Bednar Leslie M				13,402.73				
9/2/2025	8207 7807-Porter Dena	8/8/2025	STAPLES	Office Supplies 08/2025	98.15	10	5365	4	10
9/2/2025	8207 7807-Porter Dena	8/8/2025	STAPLES	Office Supplies 08/2025	98.15	85	5365	4	85
	Total 8207 7807-Porter Dena				196.30				
Report Transaction Totals					**28,469.40**				

Non-routine Credit Card Transactions Explanations

Kirchner, John - Purchase of (500) branded pen for SHARE, intended for distribution at conferences.
Brown, Troy - Annual Zoom Subscriptions (15), Room Connectors (3), (1) Annual Webinar, and (1) Room (paid by General, CMC, LTT, and SHARE).
Purchase of (4) handheld scanners to be used in delivery and in conjunction with the Automated Material Handling Systems (AMHS).
Purchase of (2) switches to support the AMHS at the Carbondale office.
Cook, Jace - Illinois Library Association (ILA) annual membership fees for Jace Cook.
Hogan-Downey, Carol - Registration for the Library Marketing and Communications Conference for Carol Hogan-Downey and Hannah Borowitz.
Bednar, Leslie -Annual Pipedrive subscription (August 1, 2025 – August 1, 2026), converted from a monthly plan to an annual payment to take advantage of a discounted rate.
Purchase of supplies for book repair class offered to member libraries.

Registration for the Association of Illinois School Library Educators (AISLE) annual conference for Sarah Hill.
Society for Human Resource Management (SHRM) annual membership fees for Pamela Perkins-Grimes.