



BOARD OF DIRECTORS MEETING MINUTES

January 22, 2019

5:00 pm

Carbondale Office: 1840 Innovation Drive, Carbondale, IL 62903, 618-985-3711

C.E. Brehm Public Library: 101 South 7th Street, Mt. Vernon, IL 62086, 618-242-6322

Champaign Office: 1704 West Interstate Drive, Champaign, IL 61822, 217-352-0047

Decatur Public Library: 130 North Franklin Street, Decatur, IL 62523, 217-424-2900

Edwardsville Office: 6725 Goshen Road, Edwardsville, IL 62025, 618-656-3216

Effingham Public Library: 200 North Third Street, Effingham, IL 62401, 217-342-2464

Illinois State Library: Gwendolyn Brooks Building, 300 South Second Street, Springfield, IL 62701, 217-785-5600

Southeastern Illinois College: Melba Patton Library, 3575 College Road, Harrisburg, IL 62946, 618-252-5400

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| 4.1 | Approve the January 22, 2019 Consent Agenda | Carried |
| 4.2 | a. Approval of November 27, 2018 Minutes | |
| | b. Director and Staff Activity Report | |
| 5.1 | Accept the November 2018 Bills | Roll Call – Carried |
| 6.1 | Accept the December 2018 Bills | Roll Call – Carried |
| 7.1 | Accept the December Financial Report | Carried |
| 12.1 | Approve the Staff Report | Carried |
| 15c | Approve Replacement Member of Nominating Committee | Carried |
| 16a | Approve Closed Session Minutes January 2018 – June 25, 2018 remain closed | Carried |
| 16b | Approve Destruction of Closed Minutes January 1, 2017 – June 30, 2017 | Carried |
| | Adjourn | Carried |

Call to Order

Sara Zumwalt called the meeting to order at 5:00 pm

Roll Call

Board Members:

Carbondale: Sandy West

Champaign: Geoff Bant (entered 5:10 pm), Bev Obert

Decatur Public Library: Melanie Allen, Stacey Carter

Edwardsville: Gary Denué, Robert Paarlberg, Sara Zumwalt

Effingham: Janet Jenkins, Charlene Topel

Illinois State Library: Susan Pennington

Mt. Vernon: Sharon Yearwood

Southeastern Illinois College: Gary Jones

Absent excused: Tina Hubert, Mary Smith

IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

Other Attendees:

Carbondale: Shelley Stone, Ellen Popit, Anna Yackle, Troy Brown

Champaign: Robert Brady

Edwardsville: Stacie Bushong, Brandon Chapman, Dominique Granger, Rhonda Johnisee, Linda

Paarlberg, Shirley Paden, Susan Palmer, Julia Pernicka, Cassandra Thompson

Illinois State Library: Pat Burg, Rita Stephens

Phone: Leslie Bednar

Ellen Popit announced the retirement of Traci Edwards and gave recognition for 40 years of service to Illinois Library Systems. She acknowledged Traci was a great asset to IHLS and much appreciated. A certificate will be presented to Traci from the board of directors.

Consent Agenda

Gary Denué motion to approve the consent agenda. Bob Paarlberg second. Motion carried with correction of November minutes.

Acceptance of Bills November 2018

Stacey Carter motion to approve the November 2018 bills. Susan Pennington second. Motion carried unanimously by roll call vote.

Acceptance of Bills December 2018

Bev Obert motion to approve the December 2018 bills. Robert Paarlberg second. Motion carried unanimously by roll call vote.

December Financial Report

Sandy West motion to accept December financial reports. Robert Paarlberg second. Motion carried.

FOIA Update

None

Public Comment

None

Communication

Sara Zumwalt shared information about Trustee Day at the Illinois State Library March 9. IHLS will support attendance with travel and accommodations. Leslie Bednar announced the system received a payment in the amount of \$600,921.21 as part of our FY2019 System Area and Per Capita Grant. She encourages board participation in the upcoming Illinois Library Association legislative meet ups: February 4 at Bloomington (8 -10 a.m.); February 8 at Edwardsville (8 – 10 a.m.), and at Effingham (11:30 a.m.– 1:30 p.m.).

Staff Report

Staff Update

Sandy West motion to accept the staff report. Sharon Yearwood second. Motion carried.

Secondary Employment

None

Personnel

None

Illinois State Library Report

Pat Burg reported there is no report this month.

Committee Reports

Executive

Sara Zumwalt reported a routine meeting.

Budget & Finance

Bev Obert reported routine meetings in December and January. Next meeting is February 12 at 3 p.m.

Policy & Membership

Geoff Bant reported the committee did not meet in December or January.

Facilities & Operations

Sandy West reported no meetings in December or January.

Personnel

Stacey Carter reported no meetings in December or January.

Advocacy & Education

Sandy West reported no meeting in November and December and the January meeting cancelled due to lack of a quorum. Rescheduled to February 5.

Nominating

Leslie Bednar reported the committee has met and posted the nomination survey which will remain active to February 8 at midnight. Ballots will be sent to members on March 15.

Unfinished Business

Citation Review

Sara Zumwalt reminded the members the citation review is required by law and due no later than March 26. Please complete and submit to Stacie Bushong.

Marketing Coordinator

Leslie Bednar shared information regarding changes to the Marketing Coordinator position from part-time to full time. If board members have additional questions, please reach out to Leslie directly.

Nominating Committee

Sara Zumwalt reported a nominating committee member had to step down and is recommending Janet Howard (Carlinville Public Library) as a replacement. Sandy West motion to approve Janet Howard to the nomination committee. Gary Denu second. Motion carried.

Proposed Bylaws Change: Article VI, Section 4: Nominating Committee for the Board of Directors

Robert Paarlberg motion to accept proposed bylaws change: Article VI, Section 4. Bev Obert second. Bev Obert and Robert Paarlberg withdrew their motions.

Bev Obert motion to table until the comments can be reviewed by the Policy & Membership committee in February. Susan Pennington second. Motion carried. Sara Zumwalt opposed.

Facilities

Leslie Bednar shared an upcoming meeting with IHLS, RAILS (Reaching Across Illinois Library System), ISL (Illinois State Library) and LASA (Laboratory of Applied Spatial Analysis at Southern Illinois University Edwardsville) to discuss results of research for optimal locations for delivery hubs statewide. An update will be provided to the board at the February meeting.

FY2019 IHLS Board Networking Events

Sara Zumwalt encouraged members to attend the upcoming board networking events. The next event is February 26 at our Carbondale Office.

New Business

Review of Closed Session Minutes January 2018 – June 25, 2018

Sandy West motion to approve keeping minutes January 2018 – June 25, 2018 closed. Geoff Bant second. Motion carried.

Destruction of Closed Session Recordings January 1, 2017 – June 30, 2017

Sandy West motion to approve destruction of Closed Session Recordings January 1, 2017 – June 30, 2017. Bob Paarlberg second. Motion carried.

Agenda Building

Sara Zumwalt mentioned the possibility of a special meeting prior to the February meeting. She will have a report on negotiations for executive director contract at the February meeting.

Public Comment

None

Announcement

None

Adjournment

Bob Paarlberg motion to adjourn. Sandy West second. Adjourned 5:55 pm.