



## BOARD OF DIRECTORS MEETING MINUTES

August 22, 2017  
5:00 pm

**Carbondale Office: 1740 Innovation Drive, Carbondale, IL 62903, 618-985-3711**  
**Champaign Office: 1704 West Interstate Drive, Champaign, IL 61822, 217-352-0047**  
**Decatur Public Library: 130 North Franklin Street, Decatur, IL 62523, 217-424-2900**  
**Edwardsville Office: 6725 Goshen Road, Edwardsville, IL 62025, 618-656-3216**  
**Effingham Public Library: 200 North Third Street, Effingham, IL 62401, 217-342-2464**  
**Illinois State Library, Gwendolyn Brooks Building, 300 South Second Street, Springfield, IL 62701, 217-785-5600**  
**Southeastern Illinois College, Melba Patton Library, 3575 College Road, Harrisburg, IL 62946, 618-252-5400**

3	Recognize Chris Dawdy, SHARE Director	
4	Approve the August 2017 Consent Agenda a. Approval of July 18, 2017 Minutes b. Approval of July 25, 2017 d. Department and Staff Activity Report	Carried
4	Accept the July 2017 Bills	Roll Call – Carried
5	Accept the Financial Reports	Carried
11.a	Accept the Staff Report	Carried
15.a	Accept FY2018 Committee Appointments	Carried
15.c	Appoint Geoff Bant to Ethics Commission	Roll Call - Carried
	Adjourn	Roll Call - Carried

### Call to Order

-Sandy West called the meeting to order at 5:00 p.m.

### Roll Call

#### Board Members:

Champaign: Geoff Bant, Bev Obert  
Edwardsville: Sandy West, Tina Hubert, Gary Denué, Sara Zumwalt, Mary Smith, Deb Owen  
Effingham: Charlene Topel  
Decatur Public Library: Stacey Carter  
Illinois State Library: Susan Pennington  
Southeastern Illinois College: Gary Jones  
Absent/Excused: Mary Beil, Tiffany Droege  
Absent: John Phillips

#### Other Attendees:

IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

Carbondale: Troy Brown, Arlanna Fries

Champaign: Robert Brady, Linda Kates

Edwardsville: Julia Pernicka, Adrienne Elam, Chris Dawdy, Colleen Dettenmeier, Shirley Paden, Ellen Popit, Brandon Chapman, Esther Curry, Susan Palmer, Leslie Bednar, Stacie Bushong

Illinois State Library: Debra Aggertt

### **Recognition of Chris Dawdy**

Leslie Bednar acknowledged Chris Dawdy and her contributions to library systems in Illinois, 9 years (beginning with the Lewis & Clark System and continuing with the Illinois Heartland Library System). Chris helped to grow SHARE, the largest library automation consortium in North America and her considerable achievements on behalf of resource sharing in central and southern Illinois are appreciated.

### **Consent Agenda**

Deb Owen motioned to approve the consent agenda. Gary Denu second. Motion carried.

### **Accept Bills July 2017**

Sara Zumwalt motioned to accept the July bills. Tina Hubert second. Motion carried unanimously by roll call vote.

### **Financial Reports**

Mary Smith motioned to accept the financial reports. Deb Owen second. Motion carried.

### **FOIA Update**

None

### **Public Comment**

None

### **Communication**

Leslie Bednar shared news of receipt of final allotment of FY2017 System Area and Per Capita Grant allocation of \$1,362,924.98. IHLS board expressed appreciation to Illinois State Library staff and Secretary of State Jesse White for their support.

### **Staff Report**

#### Staff Update

Mary Smith motioned to accept the staff report. Susan Pennington second. Motion carried.

#### Secondary Employment

None

#### Personnel

None

### **Illinois State Library Report**

Debra Aggertt reported FY2018 grant announcements will be shared as soon as possible. The library hosted a successful meeting on the unserved and untaxed residents with good ideas to move forward.

## **Committee Reports**

### Executive

Sandy West appointed Stacey Carter as Member at Large to the Executive committee. A routine meeting was held and an evaluation of the Executive Director has been started.

### Finance

Sara Zumwalt reported a routine meeting.

### Membership & Policy

The committee did not meet.

### Facilities & Operations

The committee did not meet.

### Personnel

The committee did not meet.

### Advocacy Committee

The next phase of the advocacy project has been discussed. Stacey Carter and Susan Pennington will join the committee this year. The board training was recapped and discussed. Meetings are first Tuesdays at 3:30 p.m.

## **Unfinished Business**

### ***Board Citation Review***

All members will receive a copy of required citations and an overview document. Board members will be asked to attest to review of citations annually and the system staff will sign off on this requirement (per 23 ILAC 3030.265 b)7), in the System Area and Per Capita Grant. If board members have questions they can contact the Executive director.

### ***Board Training Recap***

Sandy West reported the training provided by Laura Huth was informative. IT videotaped the training so those who could not attend are able to watch the video. IT provided a tutorial for using the training and access information will be sent to board members following tonight's meeting.

## **New Business**

### ***FY2018 Board Committee Appointments***

Sandy West presented the FY2018 committee appointments including the appointment of Stacey Carter as Member at Large to the Executive Committee. Mary Smith motion to accept FY2018 committee appointments. Sara Zumwalt second. Motion carried.

### ***Personnel***

The Executive Committee is reviewing the Executive Director responses. Results to be added to the September agenda and will be sent to members for final comments and concerns.

### ***IHLS Ethics Commission***

Sandy West recommended Geoff Bant to participate in the Ethics Commission. Tina Hubert moved to appoint Geoff Bant to the Ethics commission. Deb Owen second. Motion carried unanimously by roll call vote.

### ***IHLS Board Networking Events***

The board will focus on more board outreach to members with a networking event prior to board meetings every other month. The primary location of the board meeting will change every other month to allow libraries in that area to attend.

### **Agenda Building**

Personnel for Executive director review. Networking event. Follow up on the online board training.

### **Public Comment**

Chris Dawdy thanked all the staff and board that she has worked with. She noted it has been a wonderful experience and it has been her pleasure working with everyone.

### **Announcement**

Tina Hubert said Six Mile Public Library is the first library in Illinois to sell fishing and hunting licenses. They have been approved to become a passport acceptance location. Both services will provide a small revenue for the library. Susan Pennington reported Lincoln Library in Springfield is offering e-cards to all students in Springfield. Sandy West shared information about procedures for closed session minutes.

### **Adjournment**

Tina Hubert motioned to adjourn. Deb Owen second. Motion carried unanimously by roll call vote. Adjourned at 5:45 p.m.