



## BOARD OF DIRECTORS MEETING MINUTES

February 25, 2020  
5:00 pm

**Carbondale Office: 1840 Innovation Drive, Carbondale, IL 62903, 618-985-3711**  
**Champaign Office: 1704 West Interstate Drive, Champaign, IL 61822, 217-352-0047**  
**Decatur Public Library: 130 North Franklin Street, Decatur, IL 62523, 217-424-2900**  
**Edwardsville Office: 6725 Goshen Road, Edwardsville, IL 62025, 618-656-3216**  
**Effingham Public Library: 200 North Third Street, Effingham, IL 62401, 217-342-2464**  
**Illinois State Library: Gwendolyn Brooks Building, 300 South Second Street, Springfield, IL 62701, 217-785-5600**

4	Approve the February 25, 2020 Consent Agenda a. Approval of January 28, 2020 Minutes b. Director and Staff Activity Report	Carried
5.1	Accept the January 2020 Bills	Roll Call - Carried
6.1	Accept the January 2020 Financial Report	Carried
11.1	Approve the Staff Report	Carried
14.1	Approve Proposed Changes to IHL S Bylaws	Carried
14.2	Approve Proposed Changes to IHL S Financial Policy	Carried
	Adjourn	Carried

### Call to Order

Stacey Carter called the meeting to order at 5:04 p.m.

### Roll Call

#### Board Members:

Carbondale: Loretta Broomfield, Karen Bounds  
Champaign: Bill Wagner  
Decatur: Stacey Carter, Bev Obert  
Edwardsville: Gary Denué, Josh Short, Mary Smith  
Effingham: Janet Jenkins, Tammy Krouse (entered 5:06 p.m.), Charlene Topel  
Zoom: Tina Hubert  
Absent excused: Frank Bandre, Susan Pennington, Sandy West

#### Other Attendees:

Carbondale: Troy Brown  
Champaign: Robert Brady, Erin Rose  
Edwardsville: Stacie Bushong, Dominique Granger, John Knirr, Rhonda Johnisee, Julia Pernicka  
Illinois State Library: Greg McCormick  
Zoom: Leslie Bednar

IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

**Welcome New Board Member: Tammy Krouse**

Tammy Krouse accepted the board member Commitment to Serve.

**Consent Agenda**

Josh Short motioned to approve the consent agenda. Gary Denué seconded. Motion carried.

**Acceptance of Bills January 2020**

Tina Hubert motioned to accept the January bills 2020. Bill Wagner seconded. Motion carried unanimously by roll call vote.

**January 2020 Financial Report**

Bev Obert motioned to accept the January 2020 financial report. Bill Wagner seconded. Motion carried.

**FOIA Update**

None

**OMA Update**

None

**Public Comment**

None

**Communication**

Dominique Granger shared a video demonstrating how the newly implemented time clock works at each hub location.

**Staff Report**Personnel

Bill Wagner motioned to enter closed session. Gary Denué seconded. Motion carried. Entered closed session at 5:22 p.m.

Tina Hubert motioned to return to open session. Bill Wagner seconded. Motion carried. Entered open session at 5:28 p.m.

Staff Update

Bev Obert motioned to approve the staff report. Bill Wagner seconded. Motion carried.

Secondary Employment

None

**Illinois State Library Report**

Greg McCormick stated each of the public library districts have received a reminder letter about requirements to report trustee vacancies to the state library in addition to when the vacancies are refilled. They have been busy reviewing the public library per capita grant applications, Live and Learn Construction grant applications, Literacy Project Next Generation and reviewing the System Area and Per Capita Grant application (SAPG) for systems. There will be a slight change to the two regional library system application requirements. They are also looking at the FY2021 public library per capita grant in

light of the updated Serving Our Public document. The governor's budget address acknowledged the Secretary of State's request for an increase in grant funding for public and school libraries.

## **Committee Reports**

### Executive

Stacey Carter reported the group discussed the proposed updates to the IHLS Bylaws and IHLS Financial Policy, meetings via electronic means, ILA Elevate and the FY2021 System Area and Per Capita grant application timeline.

### Budget and Finance

Bev Obert reported a routine meeting in addition to reviewing the comments on the proposed changes to the IHLS Bylaws and Financial Policy.

### Policy and Membership

Tina Hubert reported the committee did not meet. The next meeting is March 2<sup>nd</sup>.

### Facilities and Operations

Stacey Carter reported the committee did not meet.

### Personnel

Mary Smith reported the committee did not meet. The next meeting is March 3<sup>rd</sup>.

### Advocacy and Education

Stacey Carter reported the committee discussed the legislative meet-ups and marketing focus of the committee. Ellen shared information about the southern Association of Illinois School Library Educators (AISLE) chapter.

### Nominating

Leslie Bednar reported the committee is making progress on the nomination process.

## **Unfinished Business**

### Proposed Update to IHLS Bylaws (Second Reading)

Tina Hubert motioned to approve the proposed update to the IHLS Bylaws. Josh Short seconded. Motion carried.

### Proposed Update to IHLS Financial Policy (Second Reading)

Karen Bounds motioned to approve the proposed update to IHLS Financial Policy. Mary Smith seconded. Motion carried.

## **New Business**

### FY2020 Budget and Operational Plan Review

Leslie Bednar reported the document will be sent next week and it will be reviewed and discussed during the March board meeting.

### FY2021 System Area & Per Capita Grant Timeline

Leslie Bednar reviewed the timeline with the group.

### Meetings via Electronic Means

Stacey Carter explained there may at times be extenuating circumstances for attending board meetings via Zoom. To attend via Zoom contact Stacie Bushong at least 24 hours prior to the meeting. The group discussed what length of time board members should be expected to travel to a board meeting location site.

### ILA Elevate 2020

Leslie Bednar shared information about the session to be held Saturday, April 18, at Illinois State Library. Members are encouraged to apply to attend this leadership learning opportunity. This year's focus is on judging vs joining behaviors while learning about inclusive behavior in an organization. The application deadline is March 2<sup>nd</sup>. Direct questions to Leslie Bednar or Ellen Popit.

### **Agenda Building**

Public comment policy.

### **Public Comment**

None

### **Announcements**

Stacey Carter shared the following announcements:

- There is still time to sign up for the Illinois Library Forum Trustee Workshop, Saturday, March 7, at the Illinois State Library. Early bird registration is closed however IHLS will cover your cost of attendance.
- Board member citations/compliance for FY2021 System Area & Per Capita Grant applications is due March 1<sup>st</sup>.
- Please be on the lookout for Madison County Statement of Economic Interest (SOEI) in your email. If you have questions regarding the process, please contact Stacie Bushong.

### **Adjournment**

Karen Bounds motioned to adjourn. Josh Short seconded. Motion carried. Adjourned 6:10 p.m.