



BOARD OF DIRECTORS MEETING MINUTES

October 29, 2019

5:00 p.m.

Carbondale Office: 1840 Innovation Drive, Carbondale, IL 62903, 618-985-3711

Champaign Office: 1704 West Interstate Drive, Champaign, IL 61822, 217-352-0047

Decatur Public Library: 130 North Franklin Street, Decatur, IL 62523, 217-424-2900

Edwardsville Office: 6725 Goshen Road, Edwardsville, IL 62025, 618-656-3216

Effingham Public Library: 200 North Third Street, Effingham, IL 62401, 217-342-2464

Illinois State Library: Gwendolyn Brooks Building, 300 South Second Street, Springfield, IL 62701, 217-785-5600

3	Approve the October 29, 2019 Consent Agenda a. Approval of September 24, 2019 Minutes b. Director and Staff Activity Report	Carried
4.1	Accept the September 2019 Bills	Roll Call – Carried
5.1	Accept the September 2019 Financial Reports	Carried
10.1	Approve the Staff Update	Carried
	Adjourn	Carried

Call to Order

Melanie Weigel called the meeting to order at 5:00 p.m.

Roll Call

Board Members:

Carbondale: Loretta Broomfield

Decatur Public Library: Melanie Weigel

Edwardsville: Frank Bandre, Bev Obert, Josh Short, Mary Smith

Effingham Public Library: Janet Jenkins, Charlene Topel

Illinois State Library: Susan Pennington

Absent excused: Karen Bounds, Stacey Carter, Gary Denu, Tina Hubert, Bill Wagner, Sandy West

Other Attendees:

Champaign: Dominique Granger, Susan Palmer, Erin Rose

Decatur Public Library: Anna Yackle

Edwardsville: Leslie Bednar, Annette Bland, Troy Brown, Stacie Bushong, Brandon Chapman, Colleen Dettenmeier, Diane Foote, Shandi Greve Penrod, Katie Heaton, Rhonda Johnisee, Shirley Paden, Julia Pernicka, Shelley Stone, Cassandra Thompson

Illinois State Library: Pat Burg, Rita Stephens

IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

Consent Agenda

Bev Obert motioned to accept the consent agenda. Josh Short seconded Motion carried.

Acceptance of Bills September 2019

Mary Smith motioned to accept the bills of September 2019. Susan Pennington seconded. Motion carried by roll call vote.

September Financial Report

Josh Short motioned to accept the Financial Report. Susan Pennington seconded. Motion carried.

Rhonda Johnisee shared report details with the group:

- IHLS received \$659,722.21 of the FY2020 System Area & Per Capita Grant (SAPG). This is the federally funded portion of SAPG funds.
- IHLS received \$8,700 of the FY2020 The MARC of Quality (TMQ) Grant funds.
- General Fund total revenues year-to-date actuals are below the year-to-date budget by 20.1%, which is primarily due to having received only 19.4% of the FY2020 System Area & Per Capita grant approved allocation.
- SHARE year-to-date total expense actuals are below YTD Budget by 20.0%. Due to large expenses such as Polaris and Cloud Platform fees being paid at the beginning of the fiscal year.

FOIA Update

None

OMA

None

Public Comment

None

Communication

Association of Illinois School Library Educators

Melanie Weigel shared that she had an excellent experience with both learning and networking at the conference. Anna Yackle noted that she feels there is good work to be done with public and school librarians working together.

Illinois Library Association Conference

Melanie Weigel said this was also a productive conference. Anna Yackle also felt it was a good conference, is excited about the petition for an ILA Small and Rural Libraries Forum, and thanked Diane Foote (ILA Executive Director) for her work to get that started. Diane Foote thanked everyone for their support of the forum. There are 141 signatures to date. She realizes people who are best served are unable to attend the ILA conference. They are also starting a forum for students and new professionals, and there is a petition circulating for that. Shandi Greve Penrod shared that the IHLS table connected with 22 members at ILA and 26 at AISLE. She also enjoyed establishing relationships with counterparts at RAILS. Leslie Bednar mentioned, new for us this year at ILA, the Cataloging Maintenance Center (CMC) also had a booth which had a lot of traffic.

In Focus: Eight Years in the Heartland

Leslie Bednar shared a presentation outlining system accomplishments of FY2019.

Staff Report

Staff Update

Susan Pennington motioned to accept the staff report. Frank Bandre seconded. Motion carried.

Secondary Employment

None

Personnel

None

Illinois State Library Report

Pat Burg provided the Illinois State Library update. School District Library grants were due October 15. They are currently processing the 679 applications and expenditure reports. Thanks to IHLS staff for contacting IHLS-member school libraries and encouraging them to apply. The School District Library grant provides up to \$0.75 per student at eligible attendance centers with \$750 the minimum award. Sadly, many districts have shared that this grant is often the only financial support they have for their school library collections.

Live & Learn Construction grant applications are due January 10. Mark Shaffer presented an informational webinar that is archived on our website for public libraries interested in remodeling for accessibility; mini grants; or new construction, additions to and/or remodeling of existing buildings.

Public Library Per Capita & Equalization grant applications are currently being accepted. Applications are due January 15.

The State Library supports three types of literacy grants to support adults reading below a 9th grade reading level. Adult Volunteer Literacy programs utilize volunteer tutors to provide one-on-one instruction for adults who want to improve their reading, math, writing, and language skills. The educational needs of working adults are met through Workplace Skills Enhancement programs, which provide on-site basic skills learning opportunities at the workplace. Family Literacy programs equip parents and their children, together and separately, to improve their basic reading, math, writing or language skills. Public libraries throughout Illinois have an important role in educating adult learners. Literacy programs rely on libraries for a full array of library services, and many libraries are providing services to more than one literacy program. Thank you to everyone attending who helps support literacy programs in their communities.

Last fiscal year, libraries and literacy programs worked together to achieve the following results:

- 50 adult literacy programs assisted 2,329 adult learners in obtaining library cards
- 178 libraries offered special collections for adult learners

Committee Reports

Executive

Bev Obert reported a routine meeting.

Budget & Finance

Bev Obert reported a routine meeting. Next meeting is November 11, 2:00 p.m.

Membership & Policy

Loretta Broomfield reported a discussion regarding a member library and their non-resident card fees.

Facilities & Operations

Frank Bandre said the committee did not meet due to lack of a quorum. A meeting was scheduled for October 1, however he was the only attendee.

Personnel

Mary Smith reported the committee reviewed the charge of the committee. They also discussed an overview of the Personnel Code with a primary goal of the drug in the workplace law changes. The November date is TBD.

Advocacy & Education

The committee did not meet.

Unfinished Business

Joint IHLS – Reaching Across Illinois Library System Boards Meeting

Melanie Weigel shared the report from Stacey Carter regarding the meeting. They are considering a date in the spring for the boards to meet at the Illinois State Library.

Board Networking Events

Leslie Bednar reminded the board the next event is November 26 in Champaign with the topic of Tax Increment Financing Districts (TIFs).

New Business

Member Day 2019

Leslie Bednar shared the lineup of sessions for Member Day. School librarians will receive credit for professional development hours. Anna Yackle recognized Ellen Popit's hard work in getting the credits for school librarians.

A Measurable Difference: IHLS Delivery Services

Susan Palmer shared a presentation on the highlights of delivery services.

Agenda Building

The group worked on the November agenda with suggestions to include an update to the drug-free workplace policy and a Member Day update.

Public Comment

None

Announcements

None

Adjournment

Josh Short motioned to adjourn. Frank Bandre seconded. Motion carried. Adjourned 6:13 p.m.