

Illinois Heartland Library System

Disbursement Summary Report

Attachment 4.1

From 04/01/2018 Through 04/30/2018

Check Date	Check Number	Spoiled	Vendor Name	Fund		Transaction Description	Transaction Amount
				Code			
4/5/2018	19548	No	Above and Beyond Commercial Cleaning	10		EDW:Janitorial Srvcs March 2018	600.00
4/5/2018	19549	No	Consolidated Communications	10		Local/Long Distance & Toll Free Line 04/01-04/30/18	365.91
4/5/2018		No	Consolidated Communications	27		Local/Long Distance & Toll Free Line 04/01-04/30/18	243.95
4/5/2018		No	Consolidated Communications	32		Local/Long Distance & Toll Free Line 04/01-04/30/18	243.95
4/5/2018		No	Consolidated Communications	85		Local/Long Distance & Toll Free Line 04/01-04/30/18	365.91
4/5/2018	19550	No	City of Edwardsville	10		EDW:Water & Sewer 01/06-03/12/18	111.67
4/5/2018	19551	No	Door Specialty Company of Champaign	10		CHA:Garage Door Repair	150.00
4/5/2018	19552	No	Angela Garrett	10		SWAT Team Barcoding 02/05-03/12/18 Garrett, Angela	452.70
4/5/2018	19553	No	Dominique Granger	10		EDW:Travel to Carbondale 3/14/18 Granger, Dominique	18.85
4/5/2018		No	Dominique Granger	10		EDW:Travel to Champaign 03/27/18 Granger, Dominique	40.91
4/5/2018	19554	No	Theresa Hahne	85		SWAT Team Barcoding 03/24/18 Hahne, Theresa	105.52
4/5/2018	19555	No	Jan Hickox	85		SWAT Team Barcoding 03/21/18 Hickox, Jan	82.89
4/5/2018	19556	No	Illinois American Water	10		CHA:Water 02/27-03/26/18	71.61
4/5/2018	19557	No	i3 Broadband - CU	10		CHA:Internet 04/01-05/01/18	8.33
4/5/2018		No	i3 Broadband - CU	27		CHA:Internet 04/01-05/01/18	8.33
4/5/2018		No	i3 Broadband - CU	85		CHA:Internet 04/01-05/01/18	8.33
4/5/2018	19558	No	Rhonda Johnisee	10		EDW:Travel to Carbondale for Supervisor's Mtg 03/29/18	116.63
4/5/2018	19559	No	Susan Landreth	85		SWAT Team Barcoding 03/19-03/21/18 Landreth, Susan	418.79
4/5/2018	19560	No	NCPERS Group Life Ins.	10		Supp Life Ins 04/01-04/30/18	96.00
4/5/2018		No	NCPERS Group Life Ins.	32		Supp Life Ins 04/01-04/30/18	32.00
4/5/2018		No	NCPERS Group Life Ins.	85		Supp Life Ins 04/01-04/30/18	64.00
4/5/2018	19561	No	Quill Corporation	10		EDW:8.5 x 11 Cardstock (1pk)	16.61
4/5/2018		No	Quill Corporation	10		EDW:Office & Janitorial Supplies	250.15
4/5/2018		No	Quill Corporation	32		EDW:Office & Janitorial Supplies	13.98
4/5/2018	19562	No	Suzanne L Reynolds	85		SWAT Team Barcoding 03/21-03/29/18 Reynolds, Suzanne	361.56
4/5/2018	19563	No	Shred-it USA	10		EDW:Shredding 03/13/18	72.80
4/5/2018	19564	No	SIUC	10		CAR:Office Leasing 04/01-04/30/18	2,083.34
4/5/2018	19565	No	Kim Sparks	10		CAR: Reimb for Orange Juice for Supervisor's Mtg 03/29/18	11.58
4/5/2018	19566	No	Speed Lube #14	10		CHA:Change Oil/Filter Lic #U30759	55.95
4/5/2018	19567	No	Pamela Thomas	27		EDW:Metadata Cataloging 03/16-03/30/18 88.5/hrs Thomas, Pam	2,964.75 A
4/5/2018	19568	No	Cassandra Thompson	85		EDW:Travel to Carbondale 03/21/18 Thompson, Cassandra	21.70
4/5/2018		No	Cassandra Thompson	85		EDW:Travel to Tolano PL/Carbondale 03/22/18 Thompson, Cassandra	39.64
4/5/2018	19569	No	Uline	10		EDW:Ratchet Tie-Down, Basket Truck & Spring Lift	409.50
4/5/2018	19570	No	Verizon Wireless	10		GPS Tracking Srvcs 02/24-03/23/18	164.37
4/5/2018	19571	No	Verizon Wireless	10		Cellphone Srvcs, MIFI, Router & After Hrs Line 02/24-03/23/18	393.78
4/5/2018		No	Verizon Wireless	85		Cellphone Srvcs, MIFI, Router & After Hrs Line 02/24-03/23/18	371.20
4/5/2018	19572	No	Xerox Corporation	10		CAR:Base & Usage Chrg 02/21-03/21/18	80.10
4/5/2018	19573	No	Xerox Corporation	10		CHA:Base & Usage Chrg 02/21-03/21/18	83.61
4/5/2018		No	Xerox Corporation	27		CHA:Base & Usage Chrg 02/21-03/21/18	83.62
4/5/2018		No	Xerox Corporation	85		CHA:Base & Usage Chrg 02/21-03/21/18	83.62
4/5/2018	19574	No	Xerox Corporation	10		EDW:Base & Usage Chrg 02/21-03/21/18	188.24
4/5/2018		No	Xerox Corporation	27		EDW:Base & Usage Chrg 02/21-03/21/18	234.64
4/5/2018		No	Xerox Corporation	85		EDW:Base & Usage Chrg 02/21-03/21/18	188.24
4/5/2018	19575	No	Xerox Corporation	32		EDW:Base & Usage Chrg 02/21-03/21/18	225.75
4/12/2018	19576	No	Allstate Benefits	10		Critical Care Supp Ins 05/01-05/31/18	78.00
4/12/2018		No	Allstate Benefits	85		Critical Care Supp Ins 05/01-05/31/18	43.16
4/12/2018	19577	No	Allstate Benefits	10		Gap Supp Ins 05/01-05/31/18	166.44
4/12/2018		No	Allstate Benefits	85		Gap Supp Ins 05/01-05/31/18	17.83
4/12/2018	19578	No	American Heritage Life Insurance Company	85		Accident Supp Ins 03/11-04/07/18	16.64
4/12/2018	19579	No	The Auto Body Shop Inc	10		EDW:Repair Right Front Door Rear View Mirror & Trim Panel	392.27
4/12/2018	19580	No	Leslie M. Bednar	10		EDW:Travel to CAR for Members Matter Mtg 04/03/18 Bednar, Leslie	105.19
4/12/2018	19581	No	John's Custom Lawn Care, LLC	10		EDW:Repair Gutter & Replace Battery in Automatic Door Opener	149.79
4/12/2018	19582	No	Kavanagh, Scully, Sudow, White &	10		EDW:Legal Counsel re: ILDS & Survey 03/07-03/14/18	1,015.00 B
4/12/2018	19583	No	Morrow Brothers Ford, Inc.	10		EDW:2018 Ford Box Truck with Lift Gate	61,650.00 C
4/12/2018	19584	No	Parker Kent, LLC	10		DUQ:Electric/Gas/Lighting 02/18-03/19/2018	494.38

Illinois Heartland Library System
 Disbursement Summary Report
 From 04/01/2018 Through 04/30/2018

Check Date	Check Number	Spoiled	Vendor Name	Fund		Transaction Description	Transaction Amount
				Code	Transaction Description		
4/12/2018	19585	No	Raben Tire Inc.	10	CAR:Alignment Lic #U30469		59.00
4/12/2018		No	Raben Tire Inc.	10	CAR:Replace Tires (4) Lic #U30469		786.00
4/12/2018	19586	No	Reaching Across Illinois Library System	10	EDW:Reimb for Water Damaged Library Books		100.00
4/12/2018	19587	No	Dave Voyles	10	EDW:Reimb for DEF (2 Gal)		18.51
4/12/2018	19588	No	Wex Bank	10	Fuel Charges 03/06-04/06/18		15,716.84
4/12/2018		No	Wex Bank	85	Fuel Charges 03/06-04/06/18		155.56
4/12/2018	19589	No	Xerox Corporation	10	CAR:Base & Usage Chrg 02/21-03/21/18		90.03
4/12/2018		No	Xerox Corporation	85	CAR:Base & Usage Chrg 02/21-03/21/18		90.05
4/19/2018	19590	No	American Pest Control	10	CHA:Monthly Extermination 04/06/18		35.00
4/19/2018	19591	No	AmTrust North America	10	Workers Comp Ins 9 of 9		3,714.91
4/19/2018		No	AmTrust North America	27	Workers Comp Ins 9 of 9		22.10
4/19/2018		No	AmTrust North America	32	Workers Comp Ins 9 of 9		14.17
4/19/2018		No	AmTrust North America	85	Workers Comp Ins 9 of 9		122.82
4/19/2018	19592	No	AT&T	10	EDW:Internet 04/10-05/09/18		119.06
4/19/2018		No	AT&T	27	EDW:Internet 04/10-05/09/18		119.06
4/19/2018		No	AT&T	85	EDW:Internet 04/10-05/09/18		119.06
4/19/2018	19593	No	AT&T	10	CHA:Alarm, Fax & Fire Phone Line 03/08-04/07/18		43.03
4/19/2018		No	AT&T	27	CHA:Alarm, Fax & Fire Phone Line 03/08-04/07/18		26.00
4/19/2018		No	AT&T	85	CHA:Alarm, Fax & Fire Phone Line 03/08-04/07/18		43.03
4/19/2018	19594	No	AT&T	10	EDW:Elevator Phone Line 03/05-04/04/18		26.92
4/19/2018		No	AT&T	85	EDW:Elevator Phone Line 03/05-04/04/18		26.91
4/19/2018	19595	No	AT&T	10	EDW:Fax Line 03/05-04/04/18		63.31
4/19/2018		No	AT&T	85	EDW:Fax Line 03/05-04/04/18		63.31
4/19/2018	19596	No	Beaumont Tire & Auto Repair	10	CHA:Tire Repair Lic #U29922		23.84
4/19/2018	19597	No	Bibliotheca, LLC	85	ebooks Subscription Purchases 03/01-03/31/18		14,535.50 D
4/19/2018	19598	No	Busey	10	Busey Credit Card Stmt Ending 04/02/18		7,802.37
4/19/2018		No	Busey	27	Busey Credit Card Stmt Ending 04/02/18		35.00
4/19/2018		No	Busey	85	Busey Credit Card Stmt Ending 04/02/18		1,730.42
4/19/2018	19599	No	Continental Western Insurance Company	10	Ins Pmt 10 of 10		3,272.00 E
4/19/2018	19600	No	Dave's Precision Mowing	10	CHA:Spring Clean-up & Grass Seed 03/20/18		140.00
4/19/2018	19601	No	DELL MARKETING L.P.	85	EDW:Cable Mgmt Arms (6) for SHARE Server Upgrade Project		298.14
4/19/2018	19602	No	Edith A. Elliott	85	EDW:Travel to So County PLD for Barcode Training 03/28/18 Elliott, Edie		10.27
4/19/2018	19603	No	Angela Garrett	10	SWAT Team Barcoding 04/01-04/05/18 Garrett, Angela		145.90
4/19/2018	19604	No	Theresa Hahne	85	SWAT Team Barcoding 04/08/18 Hahne, Theresa		116.77
4/19/2018	19605	No	IHLS-OCLC	85	CONTENTdm Hosting Service		1,458.17 F
4/19/2018	19606	No	Susan Landreth	85	SWAT Team Barcoding 04/03-04/11/18 Landreth, Susan		697.98
4/19/2018	19607	No	Ellen C. Popit	10	CAR:Travel to ALPL, Potomac Mtg, Carterville Rec Ret 02/28-03/01/18 Popit,		47.91
4/19/2018		No	Ellen C. Popit	10	CAR:Travel to Caseyville PL for MEPL Mtg 02/22/18 Popit, Ellen		20.01
4/19/2018		No	Ellen C. Popit	10	CAR:Travel to Decatur PL for Board Networking Event & Mtg 03/27/18 Popit, E		31.01
4/19/2018		No	Ellen C. Popit	10	CAR:Travel to Effingham PL for Legislative Meet-up 02/23/18 Popit, Ellen		19.49
4/19/2018		No	Ellen C. Popit	10	CAR:Travel to IHLS EDW & Bunker Hill Site Visit 02/09/18 Popit, Ellen		20.89
4/19/2018		No	Ellen C. Popit	10	CAR:Travel to Lambert Airport for PLA Conf Flight 03/22/18 Popit, Ellen		24.44
4/19/2018		No	Ellen C. Popit	10	CAR:Travel to O'Fallon for PLA Conf (Flight Cancelled) 03/20/18 Popit, Elle		18.56
4/19/2018		No	Ellen C. Popit	10	CAR:Travel to Washington Pk for Mbrshp 01/26/18 Popit, Ellen		20.29
4/19/2018	19608	No	Raben Tire Inc.	10	CAR:Replace Tires (4) & Alignment Lic #U30471		861.00
4/19/2018	19609	No	Suzanne L Reynolds	85	SWAT Team Barcoding 04/06-04/13/18 Reynolds, Susan		105.78
4/19/2018	19610	No	S & G Custom Mowing	10	CHA:Snow Removal 03/24/18		195.00
4/19/2018	19611	No	Speed Lube #14	10	CHA:Change Oil/Filter Lic #U30758		55.95
4/19/2018	19612	No	Stutz Excavating, Inc	10	EDW:Salting Parking Lot 02/06 & 02/11/18		220.00
4/19/2018	19613	No	Pamela Thomas	27	CHA:Travel to Il State Library for Training 04/04/18 Thomas, Pam		93.30
4/19/2018		No	Pamela Thomas	27	CHA:Travel to Vandalia PL for Mtg 04/05/18 Thomas, Pam		81.64
4/19/2018		No	Pamela Thomas	27	EDW:Metadata Cataloging 04/02-04/13/18		2,713.50 G
4/19/2018	19614	No	Tyco Integrated Security LLC	10	CHA:Regular Security Monitoring 05/01-07/31/18		397.32

Illinois Heartland Library System
 Disbursement Summary Report
 From 04/01/2018 Through 04/30/2018

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
4/19/2018	19615	No	UHS Premium Billing	10	Health Ins 05/01-05/31/18	12,596.65
4/19/2018		No	UHS Premium Billing	27	Health Ins 05/01-05/31/18	2,945.02
4/19/2018		No	UHS Premium Billing	32	Health Ins 05/01-05/31/18	1,347.08
4/19/2018		No	UHS Premium Billing	85	Health Ins 05/01-05/31/18	8,453.50
4/25/2018	19616	No	ABC Heating & Air Conditioning Inc	10	CHA:Safety & Efficiency Maintenance Agreement 2018	1,400.00 H
4/25/2018	19617	No	Leslie M. Bednar	10	EDW:Travel to Benton PL for So IL Networking Mtg Bednar, Leslie	27.47
4/25/2018	19618	No	BJ's Printables Inc	10	EDW:Staff Shirts (15)	369.00
4/25/2018	19619	No	CDW Government	10	Network Switch Upgrade (3)	3,950.00
4/25/2018	19620	No	Charter Communications	10	EDW:Internet 05/01-05/31/18	37.08
4/25/2018		No	Charter Communications	27	EDW:Internet 05/01-05/31/18	37.08
4/25/2018		No	Charter Communications	32	EDW:Internet 05/01-05/31/18	37.08
4/25/2018		No	Charter Communications	85	EDW:Internet 05/01-05/31/18	37.07
4/25/2018	19621	No	Comprise	85	Annual Software & Tech Support for SAM 05/26/18-05/25/19	11,488.00 I
4/25/2018	19622	No	John Fabick Tractor Company	10	EDW:Maint on Backup Generator 03/02/18	1,115.36 J
4/25/2018	19623	No	Fred Pryor Seminars / CareerTrack - Div of	27	EDW:Fred Pryor Training Membership-Cheri Schuler-Faust	199.00
4/25/2018	19624	No	Illinois State Library	10	Registration for Reaching Forward South Conf - 11 Staff	675.00
4/25/2018		No	Illinois State Library	85	Registration for Reaching Forward South Conf - 11 Staff	150.00
4/25/2018	19625	No	LIMRiCC Unemployment Compensation	10	1st Qtr 2018 Unemployment Insurance	5,464.00
4/25/2018		No	LIMRiCC Unemployment Compensation	27	1st Qtr 2018 Unemployment Insurance	529.61
4/25/2018		No	LIMRiCC Unemployment Compensation	32	1st Qtr 2018 Unemployment Insurance	329.36
4/25/2018		No	LIMRiCC Unemployment Compensation	85	1st Qtr 2018 Unemployment Insurance	2,533.20
4/25/2018	19626	No	MetLife - Group Benefits	10	Dental, AD&D, Life & Vision Ins 05/01-05/31/18	1,063.47
4/25/2018		No	MetLife - Group Benefits	27	Dental, AD&D, Life & Vision Ins 05/01-05/31/18	166.81
4/25/2018		No	MetLife - Group Benefits	32	Dental, AD&D, Life & Vision Ins 05/01-05/31/18	66.04
4/25/2018		No	MetLife - Group Benefits	85	Dental, AD&D, Life & Vision Ins 05/01-05/31/18	582.32
4/25/2018	19627	No	Monoprice, Inc.	85	EDW:Cables & Cable Ties for SHARE Server Upgrade Project	398.05
4/25/2018	19628	No	Parker Kent, LLC	10	DUQ:Office Leasing 05/01-05/31/18	4,500.00
4/25/2018	19629	No	Potter Electric Service	10	CHA:Disconnect Elec to Paper Cutter & Power Poles, Replace 6 Ballasts	691.46
4/25/2018	19630	No	Technology Management Rev Fund	10	CAR:Bandwidth & ICN Filtering 03/01-03/31/18	(270.00)
4/25/2018		No	Technology Management Rev Fund	85	CAR:Bandwidth & ICN Filtering 03/01-03/31/18	574.65
4/25/2018	19631	No	Pamela Thomas	27	CHA:Travel to ISL-RDA for Video & Sound Recordings	93.30
4/25/2018	19632	No	Uline	10	CHA:Cable Ties (9pks)	178.31
4/30/2018	ACHIMRFApril2018	No	Illinois Municipal Retirement Fund	10	April 2018 IMRF Payment-General	11,024.69 K
4/30/2018		No	Illinois Municipal Retirement Fund	27	April 2018 IMRF Payment-CMC	1,432.16
4/30/2018		No	Illinois Municipal Retirement Fund	32	April 2018 IMRF Payment-OCLC	1,232.53
4/30/2018		No	Illinois Municipal Retirement Fund	85	April 2018 IMRF Payment-SHARE	<u>8,920.41</u>
Total 1000 - US Bank-General Fund						217,275.60
1/26/2018	ACHPRUnemp20180	No	Illinois Department of Revenue	10	Unemployment Ins Tax Fee 3rd Qtr 2017 - PD 01/26/18	(90.00) L
4/4/2018	ACHILPRSUP20180	No	Illinois Department of Revenue	10	IL Payroll Tax Deposit - PD 04/04/2018	56.92
4/4/2018		No	Illinois Department of Revenue	32	IL Payroll Tax Deposit - PD 04/04/2018	81.91
4/4/2018		No	Illinois Department of Revenue	85	IL Payroll Tax Deposit - PD 04/04/2018	262.44
4/4/2018	ACHIRSPRSUP2018	No	Department of the Treasury	10	IRS Payroll Tax Deposit-PD 04/04/2018	294.35
4/4/2018		No	Department of the Treasury	32	IRS Payroll Tax Deposit-PD 04/04/2018	423.58
4/4/2018		No	Department of the Treasury	85	IRS Payroll Tax Deposit-PD 04/04/2018	1,868.04
4/6/2018	ACHILPR20180406	No	Illinois Department of Revenue	10	IL Payroll Tax Deposit - PD 04/06/2018	2,744.39
4/6/2018		No	Illinois Department of Revenue	27	IL Payroll Tax Deposit - PD 04/06/2018	243.47
4/6/2018		No	Illinois Department of Revenue	32	IL Payroll Tax Deposit - PD 04/06/2018	154.27
4/6/2018		No	Illinois Department of Revenue	85	IL Payroll Tax Deposit - PD 04/06/2018	1,305.50
4/6/2018	ACHIRSPR2018040	No	Department of the Treasury	10	IRS Payroll Tax Deposit-PD 04/06/2018	13,831.81
4/6/2018		No	Department of the Treasury	27	IRS Payroll Tax Deposit-PD 04/06/2018	1,228.89
4/6/2018		No	Department of the Treasury	32	IRS Payroll Tax Deposit-PD 04/06/2018	808.80
4/6/2018		No	Department of the Treasury	85	IRS Payroll Tax Deposit-PD 04/06/2018	6,795.71
4/20/2018	ACHILPR20180420	No	Illinois Department of Revenue	10	IL Payroll Tax Deposit - PD 04/20/2018	2,780.45
4/20/2018		No	Illinois Department of Revenue	27	IL Payroll Tax Deposit - PD 04/20/2018	243.47
4/20/2018		No	Illinois Department of Revenue	32	IL Payroll Tax Deposit - PD 04/20/2018	154.27
4/20/2018		No	Illinois Department of Revenue	85	IL Payroll Tax Deposit - PD 04/20/2018	1,310.62

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4/20/2018	ACHIRSPR2018042	No	Department of the Treasury	10	IRS Payroll Tax Deposit-PD 04/20/2018	14,122.76
4/20/2018		No	Department of the Treasury	27	IRS Payroll Tax Deposit-PD 04/20/2018	1,228.89
4/20/2018		No	Department of the Treasury	32	IRS Payroll Tax Deposit-PD 04/20/2018	808.80
4/20/2018		No	Department of the Treasury	85	IRS Payroll Tax Deposit-PD 04/20/2018	<u>6,822.57</u>

Total 1030 - US Bank - Web Junction/(Payroll) 57,481.91

Total Disbursed 274,757.51

Non-routine Bill Payments Explanations

- A-** CMC contracted staff for metadata cataloging (Fully funded by FY2018 CMC Grant)
- B-** Legal Counsel re ILDS & Delivery Survey Results
- C-** EDW - 2018 Ford Box Truck with lift gate
- D-** eBooks purchased 03/01-03/31/18 & eBooks purchases to be reimbursed by members
- E-** Auto, Property, General Liability and Umbrella Insurance Coverages (Payment 10 of 10)
- F-** CONTENTdm Hosting Service & Access for SHARE Staff
- G-** CMC contracted staff for metadata cataloging (Fully funded by FY2018 CMC Grant)
- H-** CHA - HVAC Safety & Efficiency Maintenance Agreement
- I-** Annual Software & Tech Support for SAM 05/26/18 - 05/25/19 (To be reimbursed by members)
- J-** EDW - Semi-Annual Maintenance on Backup Generator
- K-** April 2018 IMRF Pmt.-Employee & Employer Contribution
- L-** April 2018 Payroll Tax Deposits

Illinois Heartland Library System
 Credit Card Transactions
 From 03/02/2018 Through 04/02/2018

Credit Card	Bill Date	Employee	Trans Date	Vendor	Description	Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
	4/2/2018	4654 2433-Bauer Joan C	3/1/2018	HOLIDAY INN EXPRESS	CHA:Lodging-Potomac Townhall Mtg - Joan 03/2018	78.05	85	5265	02	85
	4/2/2018	4654 2433-Bauer Joan C	3/8/2018	SOUTHWEST	CHA:Airfare - IUG Conf - Joan 03/2018	240.96	85	5275	02	85
	4/2/2018	4654 2433-Bauer Joan C	3/8/2018	SWA EARLY	CHA:Airfare Early Check In- IUG Conf - Joan 03/2018	15.00	85	5275	02	85
	4/2/2018	4654 2433-Bauer Joan C	3/8/2018	SWA EARLY	CHA:Airfare Early Check In- IUG Conf - Joan 03/2018	15.00	85	5275	02	85
	4/2/2018	4654 2433-Bauer Joan C	3/15/2018	ACT INNOVATIVE USERS GROUP	CHA:Registration - IUG Reports Pre-Conference - Joan 03/2018	50.00	85	5290	02	85
	4/2/2018	4654 2433-Bauer Joan C	3/15/2018	HOLIDAY INN CARBONDALE	CHA:Lodging - Training at CAR - Joan 03/2018	313.95	85	5265	02	85
	4/2/2018	4654 2433-Bauer Joan C	3/27/2018	HIPCAST.COM	Recording Storage 03/2018	4.95	85	5550	02	85
		Total 4654 2433-Bauer Joan C				717.91				
	4/2/2018	4654 2458-Pernicka Julia A	3/1/2018	AMERICAN LEGION EMBLEM	EDW:American (2) & Illinois (2) Flags 03/2018	103.75	10	5365	01	10
	4/2/2018	4654 2458-Pernicka Julia A	3/6/2018	OFFICE DEPOT	EDW:Index Dividers 03/2018	11.20	10	5365	01	10
	4/2/2018	4654 2458-Pernicka Julia A	3/6/2018	OFFICEMAX/OFFICEDEPT	EDW:Dishwasher Detergent 03/2018	12.57	10	5190	01	10
	4/2/2018	4654 2458-Pernicka Julia A	3/6/2018	OFFICEMAX/OFFICEDEPT	EDW:Trash Bags, Disinfectant, Hand Towels, Toilet Paper & Kleenex	89.87	10	5190	01	10
	4/2/2018	4654 2458-Pernicka Julia A	3/6/2018	OFFICEMAX/OFFICEDEPT	EDW:Labels, Ink Ribbons, Sticky Notes, Sugar & Creamer 03/2018	67.88	10	5365	01	10
	4/2/2018	4654 2458-Pernicka Julia A	3/13/2018	ILLINOIS LIBRARY ASSOC	EDW:Registration - ILA 2018 Marketing Forum Mini-Conf - Julia 03/2018	20.00	10	5290	01	10
		Total 4654 2458-Pernicka Julia A				305.27				
	4/2/2018	4654 2482-Brown Troy M	3/2/2018	PAYFLOW/PAYPAL	EDW:PayPal Monthly Srvc Fee 03/2018	30.00	85	5725	01	85
	4/2/2018	4654 2482-Brown Troy M	3/5/2018	AMAZON.COM	EDW:Replacement Drive for Computer 03/2018	23.98	10	5365	01	10
	4/2/2018	4654 2482-Brown Troy M	3/13/2018	GODADDY.COM	EDW:Domain Name - lcls.org 03/2018	40.34	85	5580	01	85
	4/2/2018	4654 2482-Brown Troy M	3/13/2018	NEW KAHALA CHINESE	CAR:Lunch - Joan, Traci, Kim & Troy 03/2018	31.19	85	5290	04	85
	4/2/2018	4654 2482-Brown Troy M	3/14/2018	LEMONMOJO-ROYALTSX	EDW:Royal TSX V3 Server Mgmt Software 03/2018	85.26	10	5360	01	12
	4/2/2018	4654 2482-Brown Troy M	3/14/2018	LEMONMOJO-ROYALTSX	EDW:Royal TSX V3 Server Mgmt Software 03/2018	85.25	85	5360	01	12
	4/2/2018	4654 2482-Brown Troy M	3/23/2018	DASHLANE	CAR:Dashlane Premium Membership Annual Subscription 03/2018	39.99	10	5360	04	12
	4/2/2018	4654 2482-Brown Troy M	3/23/2018	TECHSOUP	EDW:Techsoup Licenses for SHARE Server Upgrade Project 03/2018	281.00	85	5360	01	85
	4/2/2018	4654 2482-Brown Troy M	3/24/2018	SURVEYMONKEY.COM	EDW:Monthly Subscription - Survey Monkey 03/2018	35.00	27	5550	01	27
	4/2/2018	4654 2482-Brown Troy M	3/28/2018	CDW GOVT	EDW:Printer Ink 03/2018	401.34	10	5365	01	10
	4/2/2018	4654 2482-Brown Troy M	3/30/2018	AMAZON.COM	CAR:Adapter 03/2018	24.25	85	5360	04	85
		Total 4654 2482-Brown Troy M				1,077.60				
	4/2/2018	4654 2508-Edwards Traci L	3/27/2018	JIMMY JOHNS	CAR:Lunch - Supervisor's Mtg 03/2018	266.90	10	5290	04	10
		Total 4654 2508-Edwards Traci L				266.90				
	4/2/2018	4695 2640-Petty Linda	3/1/2018	MARK TWAIN HOTEL	EDW:Lodging - DIOSHA Conf Peoria - Linda P 03/2018	113.85	10	5265	01	10
	4/2/2018	4695 2640-Petty Linda	3/5/2018	DRURY INN CHAMPAIGN	EDW:Lodging - CHA Hub Manager Visit - Linda P 03/2018	79.10	10	5265	01	10
	4/2/2018	4695 2640-Petty Linda	3/7/2018	AMAZON.COM	EDW:Label Pockets for Delivery Tabs 03/2018	31.47	10	5385	01	20
	4/2/2018	4695 2640-Petty Linda	3/21/2018	WM SUPERCENTER	EDW:Brass Padlocks, Sanitizer, DEF & Fire Extinguisher for ILDS 03/2018	37.83	10	5385	01	22
	4/2/2018	4695 2640-Petty Linda	3/28/2018	EB REACHING FORWARD	EDW:Registration - Reaching Forward South Conf - Linda 03/2018	75.00	10	5290	01	20
	4/2/2018	4695 2640-Petty Linda	3/28/2018	WALMART	EDW:Treats for Delivery Mtg 03/2018	18.36	10	5290	01	20

Illinois Heartland Library System
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Credit Card						Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code
4/2/2018	4695 2640-Petty Linda	3/30/2018	WALMART	EDW:Velcro for Shelf Labels 03/2018	50.82	10	5385	01	20
4/2/2018	4695 2640-Petty Linda	3/30/2018	WALMART	EDW:Return Brass Padlock for ILDS 03/2018	(6.27)	10	5385	01	22
Total 4695 2640-Petty Linda					400.16				
4/2/2018	5042 9006-Popit Ellen C	3/1/2018	HOLIDAY INN EXPRESS	CAR:Lodging - Potomac Townhall Mtg - Ellen 03/2018	78.05	10	5265	04	10
4/2/2018	5042 9006-Popit Ellen C	3/1/2018	WALGREENS	DUQ:Face Masks for Record Retention 03/2018	9.02	10	5365	04	10
4/2/2018	5042 9006-Popit Ellen C	3/22/2018	AMERICAN	CAR:Baggage Check - PLA Conf - Ellen 03/2018	25.00	10	5275	04	10
4/2/2018	5042 9006-Popit Ellen C	3/22/2018	PEAR TREE ST. LOUIS	CAR:Lodging - PLA Conf - Ellen 03/2018	104.49	10	5285	04	10
4/2/2018	5042 9006-Popit Ellen C	3/23/2018	VALLEY SHEPHERD	CAR:Lunch - PLA Conf - Ellen, Leslie B, Betsy M 03/2018	34.27	10	5280	04	10
4/2/2018	5042 9006-Popit Ellen C	3/24/2018	AMERICAN	CAR:Baggage Check - PLA Conf - Ellen 03/2018	25.00	10	5275	04	10
4/2/2018	5042 9006-Popit Ellen C	3/24/2018	AMERICAN	CAR:Baggage Check - PLA Conf - Ellen 03/2018	60.00	10	5275	04	10
4/2/2018	5042 9006-Popit Ellen C	3/24/2018	LOEWS HOTELS	CAR:Breakfast - PLA Conf - Ellen 03/2018	22.64	10	5280	04	10
4/2/2018	5042 9006-Popit Ellen C	3/24/2018	LOEWS HOTELS	CAR:Lodging for PLA Conf - Ellen 03/2018	574.84	10	5285	04	10
Total 5042 9006-Popit Ellen C					933.31				
4/2/2018	5085 0664-Palmer Susan	2/28/2018	OMNILERT	EDW:Rained Out Text Alert System 02/2018	29.95	10	5400	01	10
4/2/2018	5085 0664-Palmer Susan	3/1/2018	MARK TWAIN HOTEL	EDW:Lodging - DIOSHA Conf Peoria - Susan 03/2018	125.12	10	5265	01	10
4/2/2018	5085 0664-Palmer Susan	3/1/2018	THE WYLD HOG	EDW:Lunch - Record Retention - Susan, Stacie, Arlanna 03/2018	35.23	10	5290	01	10
4/2/2018	5085 0664-Palmer Susan	3/2/2018	DRURY INN MARION	EDW:Lodging - Record Retention - Susan 03/2018	70.20	10	5265	01	10
4/2/2018	5085 0664-Palmer Susan	3/5/2018	DRURY INN CHAMPAIGN	EDW:Lodging - CHA Hub Manager Visit - Susan 03/2018	79.10	10	5265	01	20
4/2/2018	5085 0664-Palmer Susan	3/5/2018	DRURY INN CHAMPAIGN	EDW:Lodging - ILDS - Susan 03/2018	79.10	10	5265	01	22
4/2/2018	5085 0664-Palmer Susan	3/5/2018	RED LOBSTER	EDW:Dinner - ILDS - Susan 03/2018	22.92	10	5260	01	22
4/2/2018	5085 0664-Palmer Susan	3/7/2018	TGI FRIDAYS	EDW:Lunch - CHA Trip - 6 Staff 03/2018	95.49	10	5290	01	10
4/2/2018	5085 0664-Palmer Susan	3/13/2018	ILLINOIS LIBRARY ASSOC	EDW:Registration - ILA 2018 Marketing Forum Mini-Conf - Susan 03/2018	20.00	10	5290	01	10
4/2/2018	5085 0664-Palmer Susan	3/16/2018	PARKLAND COLLEGE	EDW:Registration - Storytelling for Nonprofits - Susan 03/2018	99.00	10	5290	01	10
4/2/2018	5085 0664-Palmer Susan	3/27/2018	GIANNIS PIZZERA	EDW:Dinner - Board Mtg - Susan, Julia & Stacie 03/2018	43.45	10	5290	01	10
4/2/2018	5085 0664-Palmer Susan	3/28/2018	OMNILERT	EDW:Rained Out Text Alert System 03/2018	29.95	10	5400	01	10
Total 5085 0664-Palmer Susan					729.51				
4/2/2018	5125 9147-Wingter Brant	3/14/2018	QUATROS DEEP PAN PIZZA	CAR:Lunch - Pizza for CAR Mtg - 11 Staff 03/2018	118.40	10	5290	04	10
4/2/2018	5125 9147-Wingter Brant	3/28/2018	WM SUPERCENTER	CAR:Treats for Supervisor's Mtg 03/2018	27.35	10	5290	04	10
4/2/2018	5125 9147-Wingter Brant	3/29/2018	PANERA BREAD	CAR:Breakfast - Supervisor's Mtg 03/2018	55.87	10	5290	04	10
Total 5125 9147-Wingter Brant					201.62				
4/2/2018	5174 4296-Bednar Leslie M	2/28/2018	AUGIES FRONT BURNER	EDW:Lunch Mtg - Leslie & Ellen 02/2018	33.40	10	5290	01	10
4/2/2018	5174 4296-Bednar Leslie M	3/14/2018	SCHNUCKS	CAR:Treats for Staff Mtg 03/2018	18.16	10	5290	04	10
4/2/2018	5174 4296-Bednar Leslie M	3/16/2018	AMAZON.COM	EDW:Books for Admin Team (2) 03/2018	36.63	10	5365	01	10
4/2/2018	5174 4296-Bednar Leslie M	3/21/2018	DINICS BEEF & PORK	EDW:Lunch - PLA Conf - Ellen & Leslie 03/2018	30.00	10	5280	01	10
4/2/2018	5174 4296-Bednar Leslie M	3/22/2018	AMERICAN	EDW:Baggage Check - PLA Conf - Leslie 03/2018	25.00	10	5275	01	10

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Credit Card							Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code	
4/2/2018	5174 4296-Bednar Leslie M	3/22/2018	STARBUCKS	EDW:Breakfast - PLA Conf - Ellen & Leslie 03/2018	11.40	10	5260	01	10	
4/2/2018	5174 4296-Bednar Leslie M	3/22/2018	TAXI SVC	EDW:Taxi to Hotel - PLA Conf - Ellen & Leslie 03/2018	36.18	10	5275	01	10	
4/2/2018	5174 4296-Bednar Leslie M	3/24/2018	FIN MCCOOLS ALE HOUSE	EDW:Lunch - PLA Conf - Leslie, Erika & Betsy 03/2018	46.88	10	5280	01	10	
4/2/2018	5174 4296-Bednar Leslie M	3/24/2018	LOEWS HOTELS	EDW:Breakfast - PLA Conf - Ellen & Leslie 03/2018	50.58	10	5280	01	10	
4/2/2018	5174 4296-Bednar Leslie M	3/24/2018	LOEWS HOTELS	EDW:Lodging - PLA Conf - Leslie 03/2018	603.08	10	5285	01	10	
4/2/2018	5174 4296-Bednar Leslie M	3/24/2018	TAXI SVC	EDW:Taxi to Airport - PLA Conf - Ellen & Leslie 03/2018	<u>52.96</u>	10	5275	01	10	
Total 5174 4296-Bednar Leslie M					944.27					
4/2/2018	5645 2424-Bushong Stacie L	3/1/2018	RED LOBSTER	EDW:Dinner - Record Retention - Susan & Stacie 03/2018	42.52	10	5290	01	10	
4/2/2018	5645 2424-Bushong Stacie L	3/2/2018	DRURY INN MARION	EDW:Lodging - Record Retention - Stacie 03/2018	70.20	10	5265	01	10	
4/2/2018	5645 2424-Bushong Stacie L	3/6/2018	IDENTITY SYSTEMS	EDW:IHLS Nametags (15) 03/2018	117.35	10	5330	01	10	
4/2/2018	5645 2424-Bushong Stacie L	3/19/2018	AMAZON.COM	EDW:Gift Card for Name the Member Packet Contest 03/2018	25.00	10	5055	01	10	
4/2/2018	5645 2424-Bushong Stacie L	3/26/2018	A LITTLE TASTE OF HEAVEN	EDW:Treats for Board Networking Event 03/2018	<u>20.09</u>	10	5290	01	10	
Total 5645 2424-Bushong Stacie L					275.16					
4/2/2018	5720 1358-Downes Stephen	3/8/2018	DOMINO'S	CHA:Pizza - ILDS Mtg 03/2018	<u>45.64</u>	10	5290	02	22	
Total 5720 1358-Downes Stephen					45.64					
4/2/2018	5724 8383-Fries Arlanna	3/1/2018	MARK TWAIN HOTEL	CAR:Lodging - DIOSHA Conf - Arlanna 03/2018	125.12	10	5265	04	20	
4/2/2018	5724 8383-Fries Arlanna	3/1/2018	TODAY'S TECHNOLOGY	CAR:Replace Turn Signal Bulb Lic #U29059 03/2018	40.49	10	5210	04	20	
4/2/2018	5724 8383-Fries Arlanna	3/5/2018	DRURY INN CHAMPAIGN	CAR:Lodging - CHA Hub Manager Visit - Arlanna 03/2018	79.10	10	5265	04	10	
4/2/2018	5724 8383-Fries Arlanna	3/5/2018	TODAY'S TECHNOLOGY	CAR:Install Heat Shield Lic #U30469 03/2018	112.33	10	5210	04	20	
4/2/2018	5724 8383-Fries Arlanna	3/12/2018	SOUND DECISIONS	CAR:Install Remote Starts on Lic #U29924, U25399, U18520 03/2018	1,200.00	10	5245	04	20	
4/2/2018	5724 8383-Fries Arlanna	3/15/2018	TODAY'S TECHNOLOGY	CAR:Change Oil/Filter & Rotate Tires Lic #U30471 03/2018	78.17	10	5210	04	20	
4/2/2018	5724 8383-Fries Arlanna	3/15/2018	WALMART	CAR:Paper Towels 03/2018	7.97	10	5190	04	20	
4/2/2018	5724 8383-Fries Arlanna	3/17/2018	PARKLAND COLLEGE	CAR:Registration - Fundraising That Works - Arlanna 03/2018	99.00	10	5290	04	10	
4/2/2018	5724 8383-Fries Arlanna	3/20/2018	TODAY'S TECHNOLOGY	CAR:Change Oil/Filter & Rotate Tires Lic #U30469 03/2018	78.17	10	5210	04	20	
4/2/2018	5724 8383-Fries Arlanna	3/23/2018	PARTY CITY	CAR:Supplies for Supervisor's Mtg 03/2018	41.54	10	5290	04	20	
4/2/2018	5724 8383-Fries Arlanna	3/23/2018	SUPERIOR DETAIL	CAR:Staff Vehicles Detailed Lic #U25399 & Lic #U18520 03/2018	165.00	10	5210	04	10	
4/2/2018	5724 8383-Fries Arlanna	3/23/2018	TODAY'S TECHNOLOGY	CAR:Replace Muffler Heat Shield Lic #U30471	112.33	10	5210	04	20	
4/2/2018	5724 8383-Fries Arlanna	3/23/2018	WALMART	CAR:Supplies for Supervisor's Mtg 03/2018	31.63	10	5290	04	20	
4/2/2018	5724 8383-Fries Arlanna	3/27/2018	WM SUPERCENTER	CAR:Treats for Delivery Mtg 03/2018	9.92	10	5290	04	20	
4/2/2018	5724 8383-Fries Arlanna	3/29/2018	TODAY'S TECHNOLOGY	CAR:Change Oil/Filter & Rotate Tires Lic #U30468 03/2018	<u>107.04</u>	10	5210	04	20	
Total 5724 8383-Fries Arlanna					2,287.81					
4/2/2018	5724 8417-Kates Linda	3/5/2018	DOMINO'S	CHA:Snacks for Delivery Mtg 03/2018	45.47	10	5290	02	20	
4/2/2018	5724 8417-Kates Linda	3/5/2018	WM SUPERCENTER	CHA:Snacks for Delivery Mtg 03/2018	8.04	10	5290	02	20	
4/2/2018	5724 8417-Kates Linda	3/6/2018	MCALISTER'S DELI	CHA:Food - Operations Mtg 03/2018	53.66	10	5290	02	20	
4/2/2018	5724 8417-Kates Linda	3/21/2018	MENARDS	CHA:Atrix-Hepa BackPack Vacuum 03/2018	239.95	10	5190	02	10	

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Credit Card	Bill Date	Employee	Trans Date	Vendor	Description	Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
	4/2/2018	5724 8417-Kates Linda	3/21/2018	MENARDS	CHA:Aluminum Hand Trucks (4) 03/2018	359.96	10	5385	02	20
	4/2/2018	5724 8417-Kates Linda	3/21/2018	MENARDS	CHA:Batteries 03/2018	6.97	10	5390	02	20
	4/2/2018	5724 8417-Kates Linda	3/27/2018	AMAZON/WIPER BLADES USA	CHA:Wiper Blades Lic #U30472 & Lic #U30470 03/2018	59.80	10	5210	02	20
	4/2/2018	5724 8417-Kates Linda	3/27/2018	MEIJER	CHA:Treats for Delivery Mtg 03/2018	32.50	10	5290	02	20
		Total 5724 8417-Kates Linda				806.35				
	4/2/2018	6067 4468-Henderson Michael Z	3/15/2018	DREAMHOST	EDW:Domain Name - cooperationtoday.org 03/2018	13.95	10	5580	01	10
	4/2/2018	6067 4468-Henderson Michael Z	3/26/2018	DREAMHOST	EDW:Domain Name - Carlinville Library 03/2018	13.95	10	5840	01	12
	4/2/2018	6067 4468-Henderson Michael Z	3/27/2018	DREAMHOST	EDW:Domain Name - Waterloo Library 03/2018	13.95	10	5840	01	12
	4/2/2018	6067 4468-Henderson Michael Z	3/29/2018	DREAMHOST	EDW:Domain Name - Jerseyville Library 03/2018	13.95	10	5840	01	12
		Total 6067 4468-Henderson Michael Z				55.80				
	4/2/2018	6067 4476-Thompson Cassandra	3/13/2018	GOSHEN POST OFFICE	EDW:Postage 03/2018	250.00	85	5370	01	85
	4/2/2018	6067 4476-Thompson Cassandra	3/20/2018	SHOP'N SAVE	EDW:Snacks for SHARE Staff Mtg 03/2018	26.44	85	5290	01	85
	4/2/2018	6067 4476-Thompson Cassandra	3/21/2018	JIMMY JOHNS	EDW:Lunch - SHARE Staff Mtg 03/2018	244.04	85	5290	01	85
		Total 6067 4476-Thompson Cassandra				520.48				

Report Transaction Totals

9,567.79

Non-routine Credit Card Transactions Explanations

- Bauer, Joan C - CHA - IUG 2018 Pre-Conference Registration
 - CHA - IUG 2018 Conference Airfare
 - CHA - Training at CAR 03/12-03/15/18 Lodging
- Brown, Troy M - Licenses for SHARE Server Upgrade Project (Fully funded by SHARE Reserve Fund)
 - EDW - (6) Toner Cartridges
- Edwards, Traci L - Lunches (17) for Supervisor's Meeting in CAR 03/29/18
- Petty, Linda - EDW - DIOSHA Conference Lodging
 - EDW - CHA Hub Visit Lodging 03/06-03/07/18
 - EDW - 2018 Reaching Forward South Conference Registration
- Popit, Ellen C - CAR - Baggage Check, Lodging & Meals for 2018 PLA Conference
 - Lunch at 2018 PLA Conference - Betsy M., Ellen P. & Leslie B.
- Palmer, Susan - EDW - DIOSHA Conference Lodging
 - EDW - CHA Hub Visit Lodging 03/06-03/07/18
 - EDW - ILDS Trip Lodging & Meals 03/05/18
 - Lunch (6 Staff) CHA Hub Visit 03/07/18
 - Storytelling for Nonprofits Registration 04/26/18
- Wingerter, Brant - Lunch for Leslie B., Dominique G., & Cassandra T. meeting with CAR Staff
 - Breakfast & Treats for Supervisor's Meeting in CAR 03/29/18
- Bednar, Leslie M - Taxi & Lunch at 2018 PLA Conference - Ellen P. & Leslie B.
 - Baggage Check, Lodging & Meals at 2018 PLA Conference
 - Lunch at 2018 PLA Conference - Leslie B., Erika H. & Betsy M.
- Bushong, Stacie L - Record Retention Trip to Carterville Lodging 03/01-03/02/18
 - IHLS New Logo Nametags (15)

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Credit Card									
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
	Fries, Arlanna			CAR - DIOSHA Conference Lodging					
				CAR - Install Remote Starts on (3) Vehicles					
				CAR - Fundraising that Works Registration					
	Kates, Linda			CHA - Atrix HEPA Backpack Vacuum					
				CHA - Aluminum Hand Trucks (4)					
	Thompson, Cassandra			Lunch for SHARE Staff Meeting in Effingham 03/21/18					