



## Illinois Heartland Library System

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### FINANCE COMMITTEE MEETING MINUTES

Date: August 13, 2019

Time: 3:00 p.m.

#### Call to Order

3:14 p.m.

#### Roll Call

*Members present: Tina Hubert, Beverly Obert - Chair, and Sandra West*

*Others present: Colleen Dettenmeier, Rhonda Johnisee, Shirley Paden, and Bill Wagner*

#### Approval of Minutes from July 11, 2019 Meeting

Motion to approve by Sandra West, seconded by Bev Obert. Motion carried.

#### Unfinished Business

- a. Staff Responsibilities – *for information only* – Information was shared regarding the steps that have been completed as well as what is next in the process.

#### New Business

- a. Acceptance of July 2019 Bills – Motion to accept by Tina Hubert, seconded by Sandra West. Motion carried by unanimous roll call vote.
- b. Acceptance of July 31, 2019 Financial Reports – Motion to accept by Sandra West, seconded by Tina Hubert. Motion carried. An overview was given along with an explanation of the change in the way the insurance premiums were paid this year.

#### Next Steps

- a. FY2019 Audited Financial Statements Presentation – *for information only* – The in-house portion of the audit has been completed. A representative from Scheffel Boyle will be at the next Finance Committee Meeting to present an overview of the audit.

**Next meeting** – Tuesday, September 10, 2019 at 3:00 p.m.

**Public Comment** – None.

**Announcements** – None.

#### Adjournment

3:24 p.m. Motion to adjourn by Sandra West, seconded by Tina Hubert. Motion carried.

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IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

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