

Illinois Heartland Library System
 Disbursement Summary Report
 From 08/01/2021 Through 08/31/2021

Attachment 4.1

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
8/6/2021	ACHILPR20210806	No	Illinois Department of Revenue	10	IL Payroll Tax Deposit - PD 08/06/2021	3,346.71
8/6/2021		No	Illinois Department of Revenue	27	IL Payroll Tax Deposit - PD 08/06/2021	522.39
8/6/2021		No	Illinois Department of Revenue	32	IL Payroll Tax Deposit - PD 08/06/2021	186.64
8/6/2021		No	Illinois Department of Revenue	85	IL Payroll Tax Deposit - PD 08/06/2021	1,350.14
8/6/2021	ACHIRSPR2021080	No	Department of the Treasury	10	IRS Payroll Tax Deposit-PD 08/06/2021	17,355.36
8/6/2021		No	Department of the Treasury	27	IRS Payroll Tax Deposit-PD 08/06/2021	2,535.93
8/6/2021		No	Department of the Treasury	32	IRS Payroll Tax Deposit-PD 08/06/2021	1,027.86
8/6/2021		No	Department of the Treasury	85	IRS Payroll Tax Deposit-PD 08/06/2021	7,118.83
8/12/2021	22685	No	AAIM EA Training and Consulting LLC	10	Pre-employment Background Check New Hires	170.40
8/12/2021		No	AAIM EA Training and Consulting LLC	85	Pre-employment Background Check New Hires	102.20
8/12/2021	22686	No	Actsoft	10	GPS Quarterly Subscriptions 08/01-10/31/2021	558.74
8/12/2021	22687	No	Ameex Technologies Corp	10	Website Redesign:Final Payment	24,380.00 A
8/12/2021	22688	No	Ameren Illinois	10	CHA:Gas 07/01-08/01/2021	60.85
8/12/2021	22689	No	Ameren Illinois	10	EDW:Gas 07/01-08/01/2021	57.88
8/12/2021	22690	No	Ameren Illinois	10	EDW:Electric & Lighting Srvc 07/01-08/01/2021	2,256.43
8/12/2021	22691	No	American Pest Control	10	CHA:Monthly Extermination 08/06/2021	35.00
8/12/2021	22692	No	William L Snelling DBA Arrowmark Landscape	10	EDW:Landscape Back of Building	1,940.00 B
8/12/2021	22693	No	ATIS Elevator Inspections	10	EDW:Annual Elevator Inspection 07/14/2021	202.50
8/12/2021	22694	No	BJ's Printables Inc	10	CHA:Jacket for Delivery (1)	66.98
8/12/2021		No	BJ's Printables Inc	10	CHA:Shirts for Delivery (5)	123.00
8/12/2021	22695	No	Buildingstars Operations Inc	10	EDW:Janitorial Srvc August 2021	670.00
8/12/2021	22696	No	Busey	10	Busey Credit Card Stmt Ending 08/02/2021	7,531.16
8/12/2021		No	Busey	27	Busey Credit Card Stmt Ending 08/02/2021	320.00
8/12/2021		No	Busey	32	Busey Credit Card Stmt Ending 08/02/2021	64.00
8/12/2021		No	Busey	85	Busey Credit Card Stmt Ending 08/02/2021	3,728.20
8/12/2021	22697	No	Stacey Carter	10	Mileage Reimb for Travel to EDW - Carter,Stacey 07/23/2021	133.28
8/12/2021	22698	No	Cintas Fire 636525	10	CAR:Annual Fire Extinguisher Inspection (4) & Recharge (1)	236.61
8/12/2021	22699	No	CMC Electric Inc	10	EDW:Quarterly Inspection & Replacement Bulbs 07/14/2021	1,786.00 C
8/12/2021		No	CMC Electric Inc	10	EDW:Troubleshoot Dishwasher Circuit 07/09/2021	140.00
8/12/2021	22700	No	Color-Art Integrated Interiors LLC	10	EDW:First Floor Office Chairs (19)	7,215.53 D
8/12/2021	22701	No	Dave's Precision Mowing	10	CHA:Mowing/Trimming/Blowing 07/06/2021	70.00
8/12/2021		No	Dave's Precision Mowing	10	CHA:Mowing/Trimming/Blowing 07/13/2021	70.00
8/12/2021		No	Dave's Precision Mowing	10	CHA:Mowing/Trimming/Blowing 07/20/2021	70.00
8/12/2021		No	Dave's Precision Mowing	10	CHA:Mowing/Trimming/Blowing 07/27/2021	70.00
8/12/2021	22702	No	Enterprise FM Trust	10	Monthly Fees & Routine Maintenance - August 2021	11,315.68
8/12/2021	22703	No	Ford & Harrison LLP	10	Legal Counsel re:Policy Changes 07/01-07/28/2021 (4.1 hrs)	1,596.00
8/12/2021	22704	No	Gateway Occupational Health	85	Pre-employment Drug Screen-EDW-SHARE Manager	49.50
8/12/2021	22705	No	George Alarm Co Inc	10	EDW:Relocate Alarm Device 07/15/2021	280.00
8/12/2021	22706	No	i3 Broadband - CU	10	CHA:Internet 08/01-08/31/2021	11.67
8/12/2021		No	i3 Broadband - CU	27	CHA:Internet 08/01-08/31/2021	11.66
8/12/2021		No	i3 Broadband - CU	85	CHA:Internet 08/01-08/31/2021	11.66
8/12/2021	22707	No	IHLS-OCLC	85	FY22 Annual OCLC Service Fee 07/01/21-06/30/22 - IEU	216.60 E
8/12/2021		No	IHLS-OCLC	85	FY22 Annual OCLC Service Fee 07/01/21-06/30/22 - IHI	216.60
8/12/2021	22708	No	Illinois American Water	10	CHA:Water 06/25-07/28/2021	81.06
8/12/2021	22709	No	Technology Management Rev Fund	85	CAR:Bandwidth 06/01-06/30/2021	270.00
8/12/2021	22710	No	Illinois Office of the State Fire Marshal	10	EDW:Annual Renewal-Elevator Operations 07/14/2021	75.00
8/12/2021	22711	No	Illini Janitorial	10	CHA:Janitorial Srvc July 2021	525.00
8/12/2021	22712	No	Kodiak Equipment Services Inc	10	EDW:Preventative Maintenance on Doors (2)	345.00
8/12/2021	22713	No	Marketview Car Wash	10	CHA:Van Washes Lic #U35100, U34175, U33167, U29922 & U35062	40.00
8/12/2021	22714	No	Mountain Valley Water of Carbondale	10	CAR:5 Gallon Purified Water Bottle (3)	20.25
8/12/2021	22715	No	Mr Auto Body Inc	10	CHA:Repair Back Door Latch Lic #U35058	25.00
8/12/2021	22716	No	Nextgen Solutions	10	CAR:Usage Chrg 07/01-07/31/2021	15.40
8/12/2021		No	Nextgen Solutions	85	CAR:Usage Chrg 07/01-07/31/2021	12.67
8/12/2021	22717	No	Kelsey Pruitt	10	Mileage Reimb for Interview - Pruitt, Kelsey 07/26/2021	123.20
8/12/2021	22718	No	Erin Rose	27	CHA:Rose, Erin-Travel to Effingham PL 07/28/2021	25.32
8/12/2021	22719	No	Selective Insurance Company of America	10	CHA:Flood Ins Premium 10/03/2021-10/02/2022	1,651.00 F
8/12/2021	22720	No	SIUC Research Park Inc	10	CAR:Office Leasing, Electric & lighting Srvc & Fiber Internet	8,079.58
8/12/2021		No	SIUC Research Park Inc	85	CAR:Office Leasing, Electric & lighting Srvc & Fiber Internet	10.00

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From 08/01/2021 Through 08/31/2021

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
8/12/2021	22721	No	Southern IL Medical Care Assoc LLC	10	Pre-employment Fit for Duty & Drug Screen-CAR-Sorter (2) & Courier	345.00
8/12/2021	22722	No	Charter Communications	10	EDW:Internet 08/01-08/31/2021	45.60
8/12/2021		No	Charter Communications	27	EDW:Internet 08/01-08/31/2021	45.59
8/12/2021		No	Charter Communications	32	EDW:Internet 08/01-08/31/2021	45.59
8/12/2021		No	Charter Communications	85	EDW:Internet 08/01-08/31/2021	45.59
8/12/2021	22723	No	Swank Movie Licensing USA	10	Copyright Compliance Site License - Danville PL 07/01/21-06/30/22	522.00 G
8/12/2021	22724	No	The Southern Illinoisan	10	CHA:Public Bid Notice Newspaper Placement - ADA Bathrooms	30.43
8/12/2021	22725	No	Urbana & Champaign Sanitary District	10	CHA:Sewer 04/27-06/24/2021	130.27
8/12/2021	22726	No	Verizon Wireless	10	Cellphone Srvc, MIFI, Router & After Hrs Line 06/24-07/23/2021	706.29
8/12/2021		No	Verizon Wireless	85	Cellphone Srvc, MIFI, Router & After Hrs Line 06/24-07/23/2021	450.70
8/12/2021	22727	No	Xerox Financial Services	10	CAR:Base Chrg August 2021	119.05
8/12/2021		No	Xerox Financial Services	85	CAR:Base Chrg August 2021	84.33
8/20/2021	ACHILPR20210820	No	Illinois Department of Revenue	10	IL Payroll Tax Deposit - PD 08/20/2021	3,151.31
8/20/2021		No	Illinois Department of Revenue	27	IL Payroll Tax Deposit - PD 08/20/2021	430.00
8/20/2021		No	Illinois Department of Revenue	32	IL Payroll Tax Deposit - PD 08/20/2021	174.94
8/20/2021		No	Illinois Department of Revenue	85	IL Payroll Tax Deposit - PD 08/20/2021	1,444.15
8/20/2021	ACHIRSPR2021082	No	Department of the Treasury	10	IRS Payroll Tax Deposit-PD 08/20/2021	16,300.17
8/20/2021		No	Department of the Treasury	27	IRS Payroll Tax Deposit-PD 08/20/2021	2,078.30
8/20/2021		No	Department of the Treasury	32	IRS Payroll Tax Deposit-PD 08/20/2021	943.19
8/20/2021		No	Department of the Treasury	85	IRS Payroll Tax Deposit-PD 08/20/2021	7,610.55
8/25/2021	22728	No	Allerton Public Library	10	EDW:Reimb for Lost Book '5 Ingredient Family Favorites'	19.95
8/25/2021	22729	No	Ameren Illinois	10	CHA:Electric & Lighting Srvc 07/18-08/16/2021	1,090.86
8/25/2021	22730	No	William L Snelling DBA Arrowmark Landscape	10	EDW:Landscape Back of Building	2,910.00 H
8/25/2021	22731	No	Ashby Moving & Storage Inc	10	EDW:Unload & Reload Storage Containers for Furniture Giveaway	1,728.00 I
8/25/2021	22732	No	AT&T	10	EDW:Internet 08/10-09/09/2021	95.34
8/25/2021		No	AT&T	27	EDW:Internet 08/10-09/09/2021	95.34
8/25/2021		No	AT&T	32	EDW:Internet 08/10-09/09/2021	95.34
8/25/2021		No	AT&T	85	EDW:Internet 08/10-09/09/2021	95.34
8/25/2021	22733	No	AT&T	10	EDW:Elevator Phone Line 08/04-09/03/2021	49.74
8/25/2021		No	AT&T	85	EDW:Elevator Phone Line 08/04-09/03/2021	49.73
8/25/2021	22734	No	AT&T	10	EDW:Fax Line 08/04-09/03/2021	21.81
8/25/2021		No	AT&T	32	EDW:Fax Line 08/04-09/03/2021	21.80
8/25/2021		No	AT&T	85	EDW:Fax Line 08/04-09/03/2021	21.80
8/25/2021	22735	No	The Auto Body Shop Inc	10	EDW:Van Wrap Removal Lic #U29923 & U32518	496.00 J
8/25/2021	22736	No	Health Care Service Corporation	10	Health Ins 09/01-09/30/2021	18,186.00
8/25/2021		No	Health Care Service Corporation	27	Health Ins 09/01-09/30/2021	2,185.65
8/25/2021		No	Health Care Service Corporation	32	Health Ins 09/01-09/30/2021	1,356.68
8/25/2021		No	Health Care Service Corporation	85	Health Ins 09/01-09/30/2021	12,826.72
8/25/2021	22737	No	Bibliotheca LLC	85	eBooks Subscription Purchases 07/01-07/31/2021	13,328.54 K
8/25/2021	22738	No	BJ's Printables Inc	10	Board Member Shirt (1)	29.60
8/25/2021	22739	No	Constellation NewEnergy - Gas Division LLC	10	Gas Supply 07/01-07/31/2021	10.14
8/25/2021	22740	No	DELL MARKETING LP	10	EDW:Universal Pairing Receiver (4)	38.12
8/25/2021	22741	No	GIS Benefits	10	Dental, AD&D, Life & Vision Ins 09/01-09/30/2021	1,084.12
8/25/2021		No	GIS Benefits	85	Dental, AD&D, Life & Vision Ins 09/01-09/30/2021	103.99
8/25/2021	22742	No	GIS Benefits	10	Dental, AD&D, Life & Vision Ins 09/01-09/30/2021	1,774.50
8/25/2021		No	GIS Benefits	27	Dental, AD&D, Life & Vision Ins 09/01-09/30/2021	194.06
8/25/2021		No	GIS Benefits	32	Dental, AD&D, Life & Vision Ins 09/01-09/30/2021	116.90
8/25/2021		No	GIS Benefits	85	Dental, AD&D, Life & Vision Ins 09/01-09/30/2021	977.74
8/25/2021	22743	No	Guardian	10	Supp Ins 09/01-09/30/2021	125.30
8/25/2021		No	Guardian	85	Supp Ins 09/01-09/30/2021	229.13
8/25/2021	22744	No	IHLS-OCLC	85	CONTENTdm Annual Subscription 08/01/2021-07/31/2022	1,946.77 L
8/25/2021	22745	No	Kodiak Equipment Services Inc	10	EDW:Repl Springs & Hinges, Adj Cables, Lubed Door & Rollers on Garage Doors	1,432.67 M
8/25/2021	22746	No	Heidi Margold	27	Mileage Reimb-Margold, Heidi-Amigos Conf at Effingham PL 08/11/2021	26.59
8/25/2021	22747	No	Mountain Valley Water of Carbondale	10	CAR:5 Gallon Purified Water Bottle (2)	13.50

Illinois Heartland Library System
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 From 08/01/2021 Through 08/31/2021

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
8/25/2021	22748	No	NCPERS Group Life Ins	10	Supp Life Ins 09/01-09/30/2021	104.00
8/25/2021		No	NCPERS Group Life Ins	32	Supp Life Ins 09/01-09/30/2021	24.00
8/25/2021		No	NCPERS Group Life Ins	85	Supp Life Ins 09/01-09/30/2021	64.00
8/25/2021	22749	No	Republic Services # 729	10	CHA:Trash & Recycling Removal 09/01-09/30/2021	306.10
8/25/2021	22750	No	Republic Services # 350	10	EDW:Trash & Recycling Removal 09/01-09/30/2021	133.64
8/25/2021	22751	No	Erin Rose	27	Mileage Reimb-Rose, Erin-Amigos Conf at Effingham PL 08/11/2021	25.32
8/25/2021	22752	No	Staples Credit Plan	10	CHA:Chair Mat, Pens, Post it Notes & Staples	140.37
8/25/2021		No	Staples Credit Plan	10	CHA:Thermal Address Labels	16.29
8/25/2021	22753	No	Staples Advantage	10	EDW:8.5x11 Copy Paper (6)	104.97
8/25/2021		No	Staples Advantage	32	EDW:8.5x11 Copy Paper (6)	104.97
8/25/2021	22754	No	Travelers CL Remittance Center	10	Employment Practices/Mgmt Liabilities Ins 07/01/2021-06/30/2022	5,736.00 N
8/25/2021	22755	No	Wex Bank	10	Fuel Charges 07/23-08/23/2021	16,252.51
8/25/2021		No	Wex Bank	85	Fuel Charges 07/23-08/23/2021	93.46
8/25/2021	22756	No	Xerox Financial Services	10	Base & Usage Chrg 06/30-07/29/2021	278.52
8/25/2021		No	Xerox Financial Services	27	Base & Usage Chrg 06/30-07/29/2021	123.93
8/25/2021		No	Xerox Financial Services	32	Base & Usage Chrg 06/30-07/29/2021	333.11
8/25/2021		No	Xerox Financial Services	85	Base & Usage Chrg 06/30-07/29/2021	123.91
8/31/2021	ACHIMRFAug2021	No	Illinois Municipal Retirement Fund	10	August 2021 IMRF Payment	9,128.24
8/31/2021		No	Illinois Municipal Retirement Fund	27	August 2021 IMRF Payment	1,837.48
8/31/2021		No	Illinois Municipal Retirement Fund	32	August 2021 IMRF Payment	1,014.12
8/31/2021		No	Illinois Municipal Retirement Fund	85	August 2021 IMRF Payment	<u>5,850.70</u>

Total Disbursed

249,786.93

Non-routine Bill Payments Explanations

- A-** Final payment for the website redesign project.
- B-** Deposit for the removal of weeds and bushes and update landscaping in the back area of the Edwardsville office due to damage from the mine subsidence repairs.
- C-** Replacement of bulbs, (18) ballasts, (1) amp receptacle, moved hanging light fixture, and troubleshot dishwasher circuit at the Edwardsville office.
- D-** Purchase of (19) office chairs on the first floor at the Edwardsville office.
- E-** FY2022 annual Online Computer Library Center (OCLC) service fee.
- F-** Annual premium for Flood Insurance at the Champaign Office 10/03/2021-10/02/2022.
- G-** Purchased SWANK Copyright Compliance Site Licenses for 07/01/2021-06/30/2022 to be reimbursed by participating library.
- H-** Final payment for the removal of weeds and bushes and landscaping the back area of the Edwardsville building.
- I-** Unload storage container of items that were advertised to libraries for giveaway and moved remaining furniture back into storage container along with unused furniture from the second floor.
- J-** Removal of wraps on (2) surplus vans.
- K-** eBooks purchased 07/01-07/31/21 & eBooks purchases to be reimbursed by participating libraries.
- L-** CONTENTdm Hosting Services annual renewal 08/01/21-07/31/22 for SHARE.
- M-** Replaced broken springs and hinges, adjusted cables, and lubed door and rollers on the garage doors at the Edwardsville office.
- N-** Annual premium for Employment Practices & Management Liability Insurance 07/01/2021-06/30/2022.

Illinois Heartland Library System
 Credit Card Transactions
 From 07/02/2021 Through 08/02/2021

Credit Card						Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code
8/2/2021	4654 2482-Brown Troy M	7/2/2021	AMAZON	EDW:Refund for Power Strip Surge Protectors (7) 07/2021	(419.05)	10	5360	01	10
8/2/2021	4654 2482-Brown Troy M	7/2/2021	MAILCHIMP	Subscription:MailChimp Monthly 07/2021	62.99	10	5330	01	10
8/2/2021	4654 2482-Brown Troy M	7/2/2021	PAYFLOW/PAYPAL	PayPal Monthly Srvc Fee 07/2021	30.00	85	5725	01	85
8/2/2021	4654 2482-Brown Troy M	7/2/2021	PIPEDRIVE	PipeDrive Monthly Subscription 07/2021	295.00	10	5550	01	10
8/2/2021	4654 2482-Brown Troy M	7/2/2021	PIPEDRIVE	PipeDrive Monthly Subscription 07/2021	295.00	85	5550	01	85
8/2/2021	4654 2482-Brown Troy M	7/5/2021	MICROSOFT	Teams Phone Lines (17) 07/2021	265.00	10	5400	01	10
8/2/2021	4654 2482-Brown Troy M	7/5/2021	MICROSOFT	Microsoft Power Automate Monthly License 07/2021	6.00	10	5550	01	10
8/2/2021	4654 2482-Brown Troy M	7/5/2021	MICROSOFT	Teams Phone Lines (6) 07/2021	96.00	27	5400	01	27
8/2/2021	4654 2482-Brown Troy M	7/5/2021	MICROSOFT	Teams Phone Lines (4) 07/2021	64.00	32	5400	01	32
8/2/2021	4654 2482-Brown Troy M	7/5/2021	MICROSOFT	Teams Phone Lines (17) 07/2021	272.00	85	5400	01	85
8/2/2021	4654 2482-Brown Troy M	7/8/2021	AMAZON	EDW:Mouse Pads (10) 07/2021	34.00	10	5365	01	10
8/2/2021	4654 2482-Brown Troy M	7/8/2021	AMAZON	EDW:Mouse Pads with Wrist Support (7) 07/2021	55.79	10	5365	01	10
8/2/2021	4654 2482-Brown Troy M	7/9/2021	MICROSOFT AZURE	Online Cloud Backup 07/2021	88.59	10	5550	01	10
8/2/2021	4654 2482-Brown Troy M	7/9/2021	MICROSOFT AZURE	Online Cloud Backup 07/2021	88.59	85	5550	01	85
8/2/2021	4654 2482-Brown Troy M	7/16/2021	AMAZON	CAR:Rpl Optical Drive for Cataloging Blu Ray Player 07/2021	99.99	85	5360	04	85
8/2/2021	4654 2482-Brown Troy M	7/21/2021	PHEEDLOOP	Member Day - Event Management Software 07/2021	3,442.50	10	5315	01	10
8/2/2021	4654 2482-Brown Troy M	7/29/2021	HIPCAST	Recording Storage 07/2021	4.95	85	5550	01	85
8/2/2021	4654 2482-Brown Troy M	8/2/2021	PIPEDRIVE	PipeDrive Monthly Subscription 08/2021	295.00	10	5550	01	10
8/2/2021	4654 2482-Brown Troy M	8/2/2021	PIPEDRIVE	PipeDrive Monthly Subscription 08/2021	<u>295.00</u>	85	5550	01	85
Total 4654 2482-Brown Troy M					5,371.35				
8/2/2021	4695 2640-Petty Linda	7/4/2021	FINISH LINE	CAR:Car Wash Lic #U18520 07/2021	12.99	10	5210	04	10
8/2/2021	4695 2640-Petty Linda	7/7/2021	AMAZON	EDW:Command Strips for Hanging Items on Walls 07/2021	8.36	10	5365	01	10
8/2/2021	4695 2640-Petty Linda	7/7/2021	FINISH LINE	CAR:Van Wash Lic #U33806 07/2021	12.99	10	5210	04	20
8/2/2021	4695 2640-Petty Linda	7/8/2021	AMAZON	EDW:Magnetic Tape for Delivery Shelf Labels 07/2021	78.39	10	5385	01	20
8/2/2021	4695 2640-Petty Linda	7/8/2021	WALMART	EDW:Wiper Blades & Washer Fluid (6) 07/2021	29.80	10	5210	01	20
8/2/2021	4695 2640-Petty Linda	7/8/2021	WALMART	EDW:DEF for Box Truck Lic #U31660 07/2021	6.98	10	5210	01	22
8/2/2021	4695 2640-Petty Linda	7/11/2021	AMAZON	EDW:Labels for Delivery Shelves 07/2021	12.99	10	5385	01	20
8/2/2021	4695 2640-Petty Linda	7/13/2021	AMAZON	EDW:Chair Leg Protectors to Prevent Floors Scratching 07/2021	24.99	10	5365	01	10
8/2/2021	4695 2640-Petty Linda	7/15/2021	AMAZON	EDW:Magnetic Clips for Delivery Shelves 07/2021	31.98	10	5385	01	20
8/2/2021	4695 2640-Petty Linda	7/16/2021	FINISH LINE	CAR:Van Wash Lic #U33023 07/2021	12.99	10	5210	04	22
8/2/2021	4695 2640-Petty Linda	7/18/2021	FINISH LINE	CAR:Van Wash Lic #U33056 07/2021	12.99	10	5210	04	20
8/2/2021	4695 2640-Petty Linda	7/19/2021	USPS	EDW:Postage 07/2021	4.35	10	5370	01	10
8/2/2021	4695 2640-Petty Linda	7/20/2021	USPS	EDW:Postage 07/2021	7.70	10	5370	01	10
8/2/2021	4695 2640-Petty Linda	7/22/2021	OST RENTAL	EDW:Rental of Storage Pods 07/2021	275.00	10	5195	01	10
8/2/2021	4695 2640-Petty Linda	7/26/2021	HOME DEPOT	EDW:Bowl Brush & Plunger Caddy (2) 07/2021	27.94	10	5190	01	10
8/2/2021	4695 2640-Petty Linda	7/26/2021	HOME DEPOT	EDW:Glass Wipes & Windex 07/2021	5.87	10	5190	01	10
8/2/2021	4695 2640-Petty Linda	7/26/2021	HOME DEPOT	EDW:Felt & Toilet Paper Holder 07/2021	35.64	10	5195	01	10

Illinois Heartland Library System
 Credit Card Transactions
 From 07/02/2021 Through 08/02/2021

Credit Card	Bill Date	Employee	Trans Date	Vendor	Description	Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
	8/2/2021	4695 2640-Petty Linda	7/27/2021	HOME DEPOT	EDW:Supplies for First Floor Closet Shelving 07/2021	71.76	10	5180	01	10
	8/2/2021	4695 2640-Petty Linda	7/28/2021	HOME DEPOT	EDW:Windex 07/2021	3.78	10	5190	01	10
	8/2/2021	4695 2640-Petty Linda	7/28/2021	WALMART	EDW:Washer Fluid (6) 07/2021	13.38	10	5210	01	20
	8/2/2021	4695 2640-Petty Linda	7/28/2021	WALMART	EDW:DEF for Box Truck (2) Lic #U31660 07/2021	13.96	10	5210	01	22
	8/2/2021	4695 2640-Petty Linda	7/30/2021	FINISH LINE	CAR:Van Wash Lic #U25399 07/2021	12.99	10	5210	04	10
	8/2/2021	4695 2640-Petty Linda	7/30/2021	FINISH LINE	CAR:Van Wash Lic #U33021 07/2021	12.99	10	5210	04	20
	8/2/2021	4695 2640-Petty Linda	7/30/2021	FINISH LINE	CAR:Van Wash Lic #U33022 07/2021	<u>12.99</u>	10	5210	04	20
		Total 4695 2640-Petty Linda				743.80				
	8/2/2021	5042 9006-Popit Ellen C	7/1/2021	LASALLE FLOWERS	Flowers-Sympathy-Robinson, Cyndi (ILA) 07/2021	77.16	10	5330	01	10
	8/2/2021	5042 9006-Popit Ellen C	7/22/2021	ISLMA	AISLE Membership Dues-Popit, Ellen 07/2021	<u>65.00</u>	10	5700	01	10
		Total 5042 9006-Popit Ellen C				142.16				
	8/2/2021	5085 0664-Palmer Susan	7/1/2021	AMAZON	EDW:Dish Liquid, Handsoap & Poo-Pourri 07/2021	54.72	10	5190	01	10
	8/2/2021	5085 0664-Palmer Susan	7/1/2021	AMAZON	EDW:Handsoap & Poo-Pourri 07/2021	42.61	10	5190	01	10
	8/2/2021	5085 0664-Palmer Susan	7/1/2021	AMAZON	EDW:Hand Sanitizer 07/2021	11.90	10	5390	01	10
	8/2/2021	5085 0664-Palmer Susan	7/1/2021	SAMS CLUB	EDW:C-Fold Paper Towels (3), OCedar Sponges & Paper Towels (3) 07/2021	141.06	10	5190	01	10
	8/2/2021	5085 0664-Palmer Susan	7/1/2021	SAMS CLUB	EDW:Coffee (2) 07/2021	18.32	10	5390	01	10
	8/2/2021	5085 0664-Palmer Susan	7/6/2021	AMAZON	CAR:Nitrile Gloves (5) 07/2021	73.95	10	5390	04	10
	8/2/2021	5085 0664-Palmer Susan	7/6/2021	HOME DEPOT	EDW:Plants for Building 07/2021	99.77	10	5195	01	10
	8/2/2021	5085 0664-Palmer Susan	7/7/2021	AMAZON	EDW:Ink Cartridge for WR 07/2021	6.50	10	5360	01	10
	8/2/2021	5085 0664-Palmer Susan	7/7/2021	AMAZON	EDW:Ink Cartridge for WR 07/2021	12.59	10	5360	01	10
	8/2/2021	5085 0664-Palmer Susan	7/13/2021	AMAZON	EDW:Tape Dispenser & Tape 07/2021	13.68	10	5365	01	10
	8/2/2021	5085 0664-Palmer Susan	7/13/2021	AMAZON	EDW:Removable Tape 07/2021	12.72	85	5365	01	85
	8/2/2021	5085 0664-Palmer Susan	7/18/2021	AMAZON	EDW:Anti-Fatigue Mat 07/2021	99.00	27	5365	01	27
	8/2/2021	5085 0664-Palmer Susan	7/19/2021	AMAZON	EDW:Ink Cartridges for WR 07/2021	<u>91.97</u>	10	5365	01	10
		Total 5085 0664-Palmer Susan				678.79				
	8/2/2021	5174 4296-Bednar Leslie M	7/15/2021	LIBRARY MARKETING	Creating Engaging Annual Reports:Registration-Bednar 07/2021	30.00	10	5290	01	10
	8/2/2021	5174 4296-Bednar Leslie M	7/23/2021	BELLA MILANO	Working Lunch-Leslie & Stacey Carter 07/2021	35.25	10	5290	01	10
	8/2/2021	5174 4296-Bednar Leslie M	7/27/2021	PANERA	Working Lunch-Leslie, Ellen & Jill 07/2021	39.56	10	5290	01	10
	8/2/2021	5174 4296-Bednar Leslie M	7/29/2021	C KRUEGERS	Appreciation Cookie Gift-RAILS Delivery Supervisor 07/2021	<u>40.90</u>	10	5290	01	10
		Total 5174 4296-Bednar Leslie M				145.71				
	8/2/2021	5407 5276-Chapman Brandon M	6/30/2021	DRURY INN	CHA Trip:Lodging-Chapman, Brandon 07/2021	<u>146.89</u>	85	5265	01	85
		Total 5407 5276-Chapman Brandon M				146.89				
	8/2/2021	5645 2424-Bushong Stacie L	7/6/2021	OFFICEMAX/OFFICEDEPOT	EDW:Index Tabs (2) 07/2021	32.11	10	5365	01	10
	8/2/2021	5645 2424-Bushong Stacie L	7/8/2021	USPS	EDW:Postage 07/2021	14.95	10	5370	01	10

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	8/2/2021	5645 2424-Bushong Stacie L	7/14/2021	USPS	EDW:Postage 07/2021	<u>4.20</u>	10	5370	01	10
		Total 5645 2424-Bushong Stacie L				51.26				
	8/2/2021	5724 8417-Kates Linda	7/7/2021	TOMMY HOUSE TIRE	CHA:Tire Repair Lic #U29922 07/2021	27.63	10	5210	02	20
	8/2/2021	5724 8417-Kates Linda	7/30/2021	SAMS CLUB	CHA:Bottled Water (4) 07/2021	11.92	10	5195	02	10
	8/2/2021	5724 8417-Kates Linda	7/30/2021	SAMS CLUB	CHA:Duct Tape (4pk) 07/2021	<u>15.48</u>	10	5385	02	20
		Total 5724 8417-Kates Linda				55.03				
	8/2/2021	6067 4476-Thompson Cassandra	7/14/2021	GOFF & DITTMAN	Plant-Get Well-Sedor, Jacob 07/2021	60.88	85	5057	01	85
	8/2/2021	6067 4476-Thompson Cassandra	7/16/2021	THE LIBRARY STORE	EDW:Sloped Book Trucks (4) 07/2021	<u>2,099.36</u>	85	5365	01	85
		Total 6067 4476-Thompson Cassandra				2,160.24				
	8/2/2021	6176 8335-Stone Shelley	7/7/2021	HOME 2 SUITES	CAR Trng Trip:Lodging-Morris, Deborah 07/2021	<u>165.60</u>	85	5265	04	85
		Total 6176 8335-Stone Shelley				165.60				
	8/2/2021	6176 8343-Yackle Annabel	7/8/2021	ARSL	ARSL Institutional Membership 07/2021	<u>150.00</u>	10	5700	01	10
		Total 6176 8343-Yackle Annabel				150.00				
	8/2/2021	6359 8292-Greve Penrod Shandi	7/8/2021	TARGET	EDW:3M Hooks & Misc Office Supplies 07/2021	26.82	10	5365	01	10
	8/2/2021	6359 8292-Greve Penrod Shandi	7/9/2021	VENNGAGE	Infographics Annual Subscription 07/2021	96.90	10	5550	01	10
	8/2/2021	6359 8292-Greve Penrod Shandi	7/16/2021	USPS	EDW:Postage 07/2021	<u>22.30</u>	10	5370	01	10
		Total 6359 8292-Greve Penrod Shandi				146.02				
	8/2/2021	6359 8300-Elliott Edith	7/6/2021	DRURY INN	CHA Orientation Trip:Lodging-Elliott, Edie 07/2021	96.05	85	5265	01	85
	8/2/2021	6359 8300-Elliott Edith	7/6/2021	JETS PIZZA	Lunch-New Hire- 7 Staff 07/2021	46.47	85	5290	02	85
	8/2/2021	6359 8300-Elliott Edith	7/6/2021	JIMMY JOHNS	Lunch-New Hire-2 Staff 07/2021	<u>14.70</u>	85	5290	02	85
		Total 6359 8300-Elliott Edith				157.22				
	8/2/2021	6366 3690-Thomas Pamela	7/15/2021	ILA	ILA Virtual Conf:Registration -Thomas, Pam 07/2021	<u>125.00</u>	27	5290	02	27
		Total 6366 3690-Thomas Pamela				125.00				
	8/2/2021	6422 0458-Parr Casey	7/6/2021	FINISH LINE	CAR:Van Wash Lic #35061 07/2021	12.99	10	5210	04	20
	8/2/2021	6422 0458-Parr Casey	7/19/2021	WALMART	CAR:Car Cleaning Wipes 07/2021	3.97	10	5210	04	20
	8/2/2021	6422 0458-Parr Casey	7/19/2021	WALMART	CAR:Disinfecting Wipes 07/2021	<u>8.97</u>	10	5390	04	10
		Total 6422 0458-Parr Casey				25.93				
	8/2/2021	6666 6914-Knirr John	7/7/2021	DREAMHOST	Domain Name-Greenfield PL 07/2021	15.99	10	5840	01	10
	8/2/2021	6666 6914-Knirr John	7/7/2021	DREAMHOST	Domain Name-Whitehall Township Lib 07/2021	15.99	10	5840	01	10
	8/2/2021	6666 6914-Knirr John	7/7/2021	DREAMHOST	Domain Name-Wood River PL 07/2021	15.99	10	5840	01	10
	8/2/2021	6666 6914-Knirr John	7/19/2021	THE UPS STORE	EDW:UPS Shipping 07/2021	<u>11.60</u>	10	5370	01	10

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	Total 6666 6914-Knirr John					59.57				
8/2/2021	6756 1734-Trevino Jill	7/2/2021	INDEED	Job Posting-EDW-HR Assistant 07/2021		10.73	10	5070	01	10
8/2/2021	6756 1734-Trevino Jill	7/2/2021	INDEED	Job Posting-CAR-Sorter & Courier 07/2021		33.06	10	5070	04	20
8/2/2021	6756 1734-Trevino Jill	7/28/2021	SHRM	SHRM Virtual Conf:Registration-Trevino, Jill 07/2021		1,195.00	10	5290	01	10
8/2/2021	6756 1734-Trevino Jill	8/1/2021	INDEED	Job Posting-EDW-HR Assistant 07/2021		<u>80.00</u>	10	5070	01	10
	Total 6756 1734-Trevino Jill					1,318.79				

Report Transaction Totals

11,643.36

Non-routine Credit Card Transactions Explanations

- Brown, Troy M - Refund for the return of (7) power strip surge protectors purchased for the new workstations at the Edwardsville office.
- Purchase of event management software for the 2021 IHSL Member Day that will be held virtually.
- Popit, Ellen C - The Association of School Library Educators (AISLE) annual membership fees for Ellen Popit.
- Bednar, Leslie M - Registration for Library Marketing and Communications Conference "Creating Engaging Annual Reports that connect to Institutional Goals" for Leslie Bednar.
- Thompson, Cassandra - Purchase of (4) book carts for cataloging staff at the Edwardsville office.
- Yackle, Annabel - The Association for Rural & Small Libraries (ARSL) annual institutional membership fee.
- Greve Penrod, Shandi - Annual subscription fee for Infographics Yearly used by Marketing and Communications department.
- Thomas, Pamela - Registration for the Illinois Library Association (ILA) virtual conference for Pam Thomas.
- Trevino, Jill - Registration for the Society for Human Resource Management (SHRM) virtual conference for Jill Trevino.