

## EXECUTIVE COMMITTEE MEETING MINUTES

Date: August 11, 2021

Time: 5:00 p.m.

### Call to Order

Josh Short called the meeting to order at 5:00 p.m.

### Roll Call

Members present: Karen Bounds, Loretta Broomfield, Stacey Carter, Josh Short

Others present: Leslie Bednar, Stacie Bushong (entered 5:11 p.m.), Bev Obert (entered 5:03 p.m.)

### Public Comment

None

### Approval of July 2021 Minutes

Stacey Carter motioned to approve the July 14, 2021 minutes. Karen Bounds seconded. Motion carried.

Stacey Carter motioned to approve the July 23, 2021 minutes. Loretta Broomfield seconded. Motion carried.

### SHARE Update

Leslie Bednar provided an update on the SHARE mobile app being developed with the firm Solus. User testing, marketing, and readers' advisory is included in our rollout plan.

### Administrative Updates

#### Accounting and Human Resources

Leslie Bednar reported an update on audit fieldwork last week.

#### IT

Leslie Bednar reported a monthly savings will soon be realized in internet costs at our Edwardsville office as compared to our projected budget. Troy Brown is negotiating a contract with AT&T that increases access and reduces monthly expenditure.

#### Facilities and Operations

Leslie Bednar reported our staff at the Edwardsville office are preparing for a building

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IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

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furnishings giveaway to member libraries on Friday, August 13.

#### Membership and Grants

Leslie Bednar reported Third Thursdays continuing education offerings for 2021 were announced.

#### Administration

Leslie Bednar shared an update on the FY2021 Annual Report activity.

#### **Open Meeting Act Compliance**

None

#### **Committee Updates**

##### Advocacy Committee

The committee did not meet.

##### Budget and Finance Committee

Karen Bounds reported the committee met and had a routine meeting.

##### Facilities and Operations Committee

The committee did not meet.

##### Membership and Policy Committee

The committee did not meet.

##### Personnel Committee

Josh Short reported the committee met and considered the new business item later in the agenda.

#### **Unfinished Business**

##### FY2022 Board Meetings

The committee discussed the meeting schedule moving forward and the possibility of offering an in-person meeting option a few times a year.

#### **New Business**

##### Personnel Code Review -- Personal Social Media and Online Communication Policy

Bev Obert motioned to move Personal Social Media and Online Communication Policy to the full board. Karen Bounds seconded. Motion carried.

##### FY2022 Member-at-Large Recommendation

Josh Short appointed Guadalupe Mejia to be Member-at-Large.

### FY2022 Committee Assignments

Josh Short presented FY2022 Committee Assignments and they will be announced at the August board meeting.

### Ethics Commission

Josh Short appointed Chastity Mays and Bev Obert to the Ethics Commission.

### **Agenda Building**

The committee discussed agenda items.

### **Public Comment**

None

### **Announcements**

None

### **Adjournment**

Karen Bounds motioned to adjourn. Stacey Carter seconded. Motion carried. Adjourned at 5:40 p.m.