



## EXECUTIVE COMMITTEE MEETING MINUTES

October 17, 2022

Time: 3:00 p.m.

### Call to Order

Loretta Broomfield called the meeting to order at 3:00 p.m.

### Roll Call

Members present: Karen Bounds, Loretta Broomfield, Stacey Carter, Chastity Mays, and Josh Short

Others present: Leslie Bednar and Stacie Bushong.

### Public Comment

None

### Approval of September 19, 2022 Minutes

A motion and second were made to approve the September 19, 2022, minutes. Motion carried unanimously by roll call vote.

### SHARE Update

The Executive Director reported SHARE is reinstating the McNaughton Book Leasing Program with more options. Staff are updating member support tools and are in ongoing discussions with ByWater Solutions regarding the Aspen Discovery layer.

### Administrative Updates

#### Accounting and Human Resources

The Executive Director reported that the HR and Accounting teams have been working in tandem to obtain benefit information for staff.

#### IT

The Executive Director reported staff has been updating back-end equipment and assisting members as needed.

#### Facilities and Operations

The Executive Director reported this information will be shared later in this meeting.

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IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

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### Membership and Grants

The Executive Director reported there is an advisory question issued for the Glen Carbon Centennial Public Library District and it will be added to the ballot asking to prevent tax dollars from being used for LGBTQ programs. The IHLS school library coordinator was on a WILL radio podcast discussing libraries and censorship.

### Administration

The Executive Director reported staff is finalizing preparations for the annual meeting scheduled for next week.

### **Open Meeting Act Compliance**

None

### **Committee Updates**

#### Advocacy Committee

The committee chair reported the committee met and discussed items that are being postponed until after the election. Ryan Johnson gave an update on the Association of Illinois School Library Educators (AISLE). There have been censorship challenges to numerous libraries.

#### Budget and Finance Committee

The committee chair reported the committee met and held a routine meeting in addition to reviewing the Edwardsville roof replacement Request for Proposal (RFP), amendments to the Financial Policy, and surplus items.

#### Facilities and Operations Committee

The committee chair reported the committee met and discussed tuckpointing and roof repairs in Edwardsville in addition to the automatic materials handler next steps.

#### Membership and Policy Committee

The committee chair reported the committee did not meet.

#### Personnel Committee

The committee chair reported the committee met and discussed the St. Louis 100 Best Places to Work designation and how IHLS will move forward with the recommendations.

### **Unfinished Business**

#### Edwardsville Roof Update

A motion and second were made to approve the Edwardsville Roof Update. Motion carried unanimously by roll call vote.

#### CARLI Office Construction

The executive director explained IHLS qualifies for an exemption to building the additional wall and so the project is moving forward.

## **New Business**

### Financial Policy Proposed Changes

A motion and second were made to approve the Financial Policy Proposed Changes. Motion carried unanimously by roll call vote.

### Edwardsville Tuckpointing Update

The executive director reported there was only one bid for the tuckpointing that did not meet the required needs. The roof takes precedence, therefore, the tuckpointing issue will be addressed by the new facilities and delivery director at a later date.

### IHLS Board of Directors Meeting Minutes

The board secretary noted the bylaws state minutes are the responsibility of the board secretary. Since the secretary sits on the executive committee that makes it their responsibility.

A motion and second were made to exclude the names of members who motion and second from meeting minutes. Motion carried unanimously by roll call vote.

### Nominating Committee

The executive director reported nominating committee members will be appointed and announced at the November board meeting.

## **October Board Meeting Agenda**

The committee discussed items for the October board agenda.

## **Public Comment**

None

## **Announcements**

None

## **Adjournment**

A motion and second were made to adjourn. Motion carried unanimously by roll call vote. Adjourned at 3:41 p.m.