



## EXECUTIVE COMMITTEE MEETING MINUTES

Date: November 15, 2021

Time: 3:00 p.m.

### Call to Order

Josh Short called the meeting to order at 3:00 p.m.

### Roll Call

Members present: Karen Bounds, Loretta Broomfield, Stacey Carter, Chastity Mays, Josh Short  
Others present: Leslie Bednar, Stacie Bushong, Ann Chandler

### Public Comment

None.

### Approval of, 2020 Minutes

Stacey Carter motioned to approve the October 13, 2021 minutes. Karen Bounds seconded.  
Motion carried.

### SHARE Update

Leslie Bednar reported SHARE has bookmarks to share which cannot be sent through delivery. They will be distributed to members during staff visits and available at conferences or at any of the IHLS hubs.

### Administrative Updates

#### Accounting and Human Resources

Leslie Bednar reported staff training for sexual harassment and ethics is currently underway.

#### IT

Leslie Bednar reported Troy Brown (IT Director) will continue to work with other groups on the broadband project.

#### Facilities and Operations

Leslie Bednar reported staff had a conversation with representatives of the State Library a few weeks ago. Greg McCormick has asked the Southern Illinois University Edwardsville (SIUE) GeoMARC agency to analyze East Peoria as an ILDS exchange point using more accurate data.

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IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

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### Membership and Grants

Leslie Bednar reported the Reaching Across Illinois Libraries System (RAILS) meeting scheduled last week was postponed by their Executive Director Dee Brennan. Leslie has asked for details on the information RAILS used in their application for the cataloging grant they were recently awarded.

### Administration

Leslie Bednar reported there are no updates or new projects to report.

### **Open Meeting Act Compliance**

None.

### **Committee Updates**

#### Advocacy Committee

Karen Bounds reported the committee did not meet and she has been attending Illinois Library Association (ILA) webinars on Advocacy.

#### Budget and Finance Committee

Chastity Mays reported the committee held a routine meeting in addition to discussing the proposed budget amendment listed under New Business.

#### Facilities and Operations Committee

Loretta Broomfield reported the committee met. Susan Palmer updated the group on the Edwardsville and Champaign building updates and shared information on an automated materials handler.

#### Membership and Policy Committee

Stacey Carter reported the committee did not meet.

#### Personnel Committee

Josh Short reported the committee met and discussed staff COVID information and the Nominating committee.

### **Unfinished Business**

#### FY2022 Edwardsville Building Improvement

Leslie Bednar reported staff has requested quotes on the additional changes and a sound canceling system for the building to help with noise reduction.

#### COVID and IHLS Staff

Leslie Bednar explained the OSHA mandates have been stayed by the courts and is expected to be reviewed by the Supreme Court soon. IHLS policy will change if the mandates are upheld.

### Open Board Position

Josh is still working on finding a replacement and welcomes any recommendations. Lupe Mejia is reaching out to her board members to see if anyone would like to fill her position. Leslie Bednar shared that Anna Yackle is also reaching out to members.

### **New Business**

#### FY2022 General Fund Proposed Budget Amendment

Chastity Mays motioned to approve the FY2022 General Fund Proposed Budget Amendment. Stacey Carter seconded. Motion carried unanimously by roll call vote.

### Board Member Attendance

Josh Short reported there is a board member who has missed three meetings. He has reached out to the member to find out why and was told they have had some challenges with Zoom. He let them know if they have problems in the future to call him so IT staff can help solve any issues. According to the bylaws the absences must be brought to the full board, and it will be an action item on the November board meeting agenda.

### **Agenda Building**

The committee discussed topics for the November board agenda.

### **Public Comment**

None.

### **Announcements**

None.

### **Adjournment**

Karen Bounds motioned to adjourn. Stacey Carter seconded. Motion carried. Adjourned at 3:32 p.m.