



## Illinois Heartland Library System

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### FINANCE COMMITTEE MEETING MINUTES

Date: December 13, 2021

Time: 1:00 p.m.

#### Call to Order

Chastity Mays called the meeting to order at 1:02 p.m.

#### Roll Call

Members present: Ann Chandler, Ryan Johnson, Kevin Latoz, Chastity Mays, and Bev Obert (entered 1:05)

Members absent: Karen Bounds

Others present: Leslie Bednar, Colleen Dettenmeier, Rhonda Johnisee, Shirley Paden, and Joshua Short

#### Public Comment

None

#### Approval of Minutes

##### November 8, 2021, Meeting

Ann Chandler motioned to accept the November 8, 2021, minutes. Ryan Johnson seconded. Motion carried.

#### Unfinished Business

##### Edwardsville Building Update

For information only – Rhonda Johnisee shared that the construction on the HR/Finance office was to begin this week. We are expecting the work to be completed in the beginning of January. We are still waiting on quotes for the carpet and painting for the remainder of the second floor.

#### New Business

##### Acceptance of November 2021 Bills

Rhonda Johnisee and Leslie Bednar answered questions submitted by Ann Chandler.

Ann Chandler motioned to accept the November 2021 Bills without the food expenses included. Bev Obert seconded. Motion defeated by roll call vote. Ann Chandler-yes, Ryan Johnson-no, Kevin Latoz- no, Chastity Mays-no, and Bev Obert-no.

Ryan Johnson motioned to accept the November 2021 Bills. Kevin Latoz seconded. Motion

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carried by roll call vote. Ann Chandler-no, Ryan Johnson-yes, Kevin Latoz- yes, Chastity Mays-yes, and Bev Obert-yes. Ann Chandler requested minutes reflect her vote was due to \$655.99 of \$18,567.68 total credit card expenditures spent on working lunches and food items.

#### Acceptance of November 30, 2021, Financial Reports

Bev Obert motioned to accept the November 30, 2021, Financial Reports. Ryan Johnson seconded. Motion carried.

#### January Finance Committee Meeting Date

Rhonda Johnisee asked the committee that the January meeting date be moved to later in the week of the regular scheduled meeting. This is to accommodate for the short amount of time after the holiday to close the month and prepare reports. The committee decided to move the January meeting date to January 13, 2021, at 1:00 p.m.

#### **Public Comment**

None

#### **Announcements**

Chastity Mays reminded the committee of the special IHLS Board meeting at 4:00 p.m. that afternoon.

#### **Adjournment**

Ann Chandler motioned to adjourn. Ryan Johnson seconded. Motion carried. Adjourned at 1:38 p.m.