

**Illinois Heartland Library System**  
 Disbursement Summary Report  
 From 02/01/2020 Through 02/29/2020

Attachment 4.1

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
2/4/2020	21517	No	AAIM EA Training and Consulting LLC	10	Pre-employment Drug Screen, Fit for Duty & Background Check New Hires	626.60
2/4/2020	21518	No	Daniels Quality Painting	10	EDW:Removal of Wallpaper, Repair & Paint Walls-1st FI NE Corner Office	1,400.07 <b>A</b>
2/4/2020		No	Daniels Quality Painting	10	EDW:Removal of Wallpaper, Repair & Paint Walls-1st FI SW Small Mtg Room	1,663.42
2/4/2020	21519	No	Edwardsville/Glen Carbon Chamber of Commerce	10	EDW Chamber of Commerce Membership 01/01-12/31/2020	229.00 <b>B</b>
2/4/2020	21520	No	Guardian	10	Supp Ins 02/01-02/29/2020	148.46
2/4/2020		No	Guardian	32	Supp Ins 02/01-02/29/2020	11.89
2/4/2020		No	Guardian	85	Supp Ins 02/01-02/29/2020	65.90
2/4/2020	21521	No	i3 Broadband - CU	10	CHA:Internet 02/01-02/29/2020	11.67
2/4/2020		No	i3 Broadband - CU	27	CHA:Internet 02/01-02/29/2020	11.66
2/4/2020		No	i3 Broadband - CU	85	CHA:Internet 02/01-02/29/2020	11.66
2/4/2020	21522	No	Illinois American Water	10	CHA:Water 12/28/19-01/31/20	76.88
2/4/2020	21523	No	Janet Jenkins	10	Board Member:Mileage Reimb-Jenkins, Janet 01/28/20	57.50
2/4/2020	21524	No	Mountain Valley Water of Carbondale	10	CAR:5 Gallon Purified Water Bottle (1)	6.25
2/4/2020	21525	No	Beverly J Obert	10	Board Member:Mileage Reimb-Obert, Bev 08/17-10/29/19	230.84
2/4/2020	21526	No	Susan J Palmer	10	ALA Midwinter Conf:Reimb for Dinner-Palmer, Susan	10.80
2/4/2020	21527	No	Plymouth Rocket Inc	85	Book Club Kit Management Software 02/07/2020-02/07/2021	650.00 <b>C</b>
2/4/2020	21528	No	Royal Cleaning & Lewis Enterprises	10	CHA:Janitorial Services January 2020	600.00
2/4/2020	21529	No	Scheffel Boyle	32	FY14-FY19 OCLC Audit	9,600.00 <b>D</b>
2/4/2020	21530	No	Mary L Smith	10	Board Member:Mileage Reimb-Smith, Mary 01/28/20	31.74
2/4/2020	21531	No	Verizon Wireless	10	Cellphone Srvc, MIFI, Router & After Hrs Line 12/24/19-01/23/20	387.07
2/4/2020		No	Verizon Wireless	85	Cellphone Srvc, MIFI, Router & After Hrs Line 12/24/19-01/23/20	445.06
2/4/2020	21532	No	William C Wagner Jr	10	Board Member:Mileage Reimb-Wagner, William 01/28/2020	17.26
2/4/2020	21533	No	Sandra West	10	Board Member:Mileage Reimb-West, Sandra 01/28/2020	48.30
2/4/2020	21534	No	Anna Yackle	10	Ntwkg Mtg Sparta:Mileage Reimb-Yackle, Anna 01/30/20	54.63
2/4/2020		No	Anna Yackle	10	Site Visit-Gilman/Kansas & Ntwkg Grp Tolono:Mileage Reimb-Yackle, Anna	51.35
2/19/2020	21535	No	Above and Beyond Commercial Cleaning	10	EDW:Janitorial Srvc January 2020	600.00
2/19/2020	21536	No	Alternative Business Systems	32	EDW:Provide Support for Pymt Methods & AR Rept Formatting 1.25 hr 02/12/20	231.25
2/19/2020	21537	No	Ameren Illinois	10	EDW:Gas 12/30/19-02/03/20	632.83
2/19/2020	21538	No	Ameren Illinois	10	EDW:Electric & Lighting Srvc 12/30/19-01/30/20	1,005.46
2/19/2020	21539	No	American Pest Control	10	CHA:Monthly Extermination 02/07/20	35.00
2/19/2020	21540	No	AT&T	10	EDW:Internet 02/10-03/09/20	96.46
2/19/2020		No	AT&T	27	EDW:Internet 02/10-03/09/20	96.45
2/19/2020		No	AT&T	32	EDW:Internet 02/10-03/09/20	96.45
2/19/2020		No	AT&T	85	EDW:Internet 02/10-03/09/20	96.45
2/19/2020	21541	No	AT&T	10	EDW:Elevator Phone Line 02/04-03/03/20	42.18
2/19/2020		No	AT&T	85	EDW:Elevator Phone Line 02/04-03/03/20	42.18
2/19/2020	21542	No	AT&T	10	EDW:Fax Line 02/04-03/03/20	64.93
2/19/2020		No	AT&T	32	EDW:Fax Line 02/04-03/03/20	64.93
2/19/2020		No	AT&T	85	EDW:Fax Line 02/04-03/03/20	64.92
2/19/2020	21543	No	The Auto Body Shop Inc	10	EDW:Repair Front Door Handle Lic #U30839	67.67
2/19/2020	21544	No	Monro Inc	10	EDW:Change Oil/Filter & Tire Rotation Lic #U30840	55.99
2/19/2020		No	Monro Inc	10	EDW:Change Oil/Filter & Tire Rotation Lic #U30841	55.99
2/19/2020	21545	No	Leslie M Bednar	10	IHLS Minimum Wage CE Event:Mileage Reimb-Bednar, Leslie 02/13/20	89.13
2/19/2020		No	Leslie M Bednar	10	Nashville PL Planning Mtg:Mileage Reimb-Bednar, Leslie 01/21/20	12.80
2/19/2020	21546	No	Bibliotheca LLC	85	eBooks Subscription Purchases 01/01-01/31/20	7,958.32 <b>E</b>
2/19/2020	21547	No	BJ's Printables Inc	10	Board Member Shirt (1)	24.60
2/19/2020	21548	No	Busey	10	Busey Credit Card Stmt Ending 02/03/2020	9,940.03
2/19/2020		No	Busey	27	Busey Credit Card Stmt Ending 02/03/2020	549.70
2/19/2020		No	Busey	32	Busey Credit Card Stmt Ending 02/03/2020	71.96
2/19/2020		No	Busey	85	Busey Credit Card Stmt Ending 02/03/2020	4,248.74
2/19/2020	21549	No	Consolidated Communications	10	Local/Long Distance & Toll Free Line 02/01-02/29/2020	110.68
2/19/2020		No	Consolidated Communications	27	Local/Long Distance & Toll Free Line 02/01-02/29/2020	73.80

**Illinois Heartland Library System**  
 Disbursement Summary Report  
 From 02/01/2020 Through 02/29/2020

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
2/19/2020		No	Consolidated Communications	32	Local/Long Distance & Toll Free Line 02/01-02/29/2020	73.80
2/19/2020		No	Consolidated Communications	85	Local/Long Distance & Toll Free Line 02/01-02/29/2020	110.70
2/19/2020	21550	No	DELL MARKETING LP	10	EDW:Laptops (2), Laptop Batteries (5), Computer & Monitor	6,852.75 <b>F</b>
2/19/2020	21551	No	Fred Pryor Seminars / CareerTrack - Div of Pryor Learning Solutions Inc	10	Fred Pryor Training Membership - 21 Staff	2,864.00 <b>G</b>
2/19/2020		No	Fred Pryor Seminars / CareerTrack - Div of Pryor Learning Solutions Inc	10	Fred Pryor Training Membership - 5 Staff	358.00
2/19/2020		No	Fred Pryor Seminars / CareerTrack - Div of Pryor Learning Solutions Inc	27	Fred Pryor Training Membership - 21 Staff	179.00
2/19/2020		No	Fred Pryor Seminars / CareerTrack - Div of Pryor Learning Solutions Inc	27	Fred Pryor Training Membership - 5 Staff	537.00
2/19/2020		No	Fred Pryor Seminars / CareerTrack - Div of Pryor Learning Solutions Inc	32	Fred Pryor Training Membership - 21 Staff	358.00
2/19/2020		No	Fred Pryor Seminars / CareerTrack - Div of Pryor Learning Solutions Inc	85	Fred Pryor Training Membership - 21 Staff	358.00
2/19/2020	21552	No	Leo Geizelmann	10	EDW:Working Lunch-2 Operational Staff	20.00
2/19/2020	21553	No	Guardian	10	Supp Ins 03/01-03/31/20	148.46
2/19/2020		No	Guardian	32	Supp Ins 03/01-03/31/20	11.89
2/19/2020		No	Guardian	85	Supp Ins 03/01-03/31/20	65.90
2/19/2020	21554	No	Naomi House	85	Job Posting-SHARE Admin Srvc Supervisor	190.00
2/19/2020	21555	No	Illinois American Water	10	CHA:Water 12/28/19-01/31/20	76.88
2/19/2020	21556	No	IL Dept. of Employment Security	10	IDES Unemployment Additional Due	321.25
2/19/2020	21557	No	Illinois Center for Autism	37	Autism Presentation for SWAYS Group	200.00
2/19/2020	21558	No	Innovative Interfaces Inc	85	Polaris Software Maint & Syndetic Subscription 04/01/20-03/31/21	170,564.93 <b>H</b>
2/19/2020	21559	No	Kavanagh Scully	10	EDW:Legal Counsel re:Website Redesign 01/09-01/13/20	920.00
2/19/2020	21560	No	Mountain Valley Water of Carbondale	10	CAR:5 Gallon Purified Water Bottle (1)	6.25
2/19/2020	21561	No	Myler Automotive Repair Inc	10	CHA:Replace Ignition Switch & Cooling Fan Fuses & Repair Wires Lic #U30799	205.68
2/19/2020	21562	No	NCPERS Group Life Ins	10	Supp Life Ins 03/01-03/31/2020	101.60
2/19/2020		No	NCPERS Group Life Ins	32	Supp Life Ins 03/01-03/31/2020	26.40
2/19/2020		No	NCPERS Group Life Ins	85	Supp Life Ins 03/01-03/31/2020	64.00
2/19/2020	21563	No	NewMed Diagnostics	10	Supervisors Reasonable Suspicion Training (15 Staff) 01/30/20	325.00 <b>I</b>
2/19/2020	21564	No	James Rachlin	10	Presentation:Managing the Minimum Wage Increase 02/13/20	500.00 <b>J</b>
2/19/2020	21565	No	Richards Brick	10	Bricks for Retirees (2)	53.63
2/19/2020	21566	No	SIUC Research Park Inc	10	CAR:Office Leasing/Electric & Lighting Srvc/Fiber Internet	7,476.91
2/19/2020		No	SIUC Research Park Inc	85	CAR:Office Leasing/Electric & Lighting Srvc/Fiber Internet	40.00
2/19/2020	21567	No	Charter Communications	10	EDW:Internet 02/01-02/29/20	42.42
2/19/2020		No	Charter Communications	27	EDW:Internet 02/01-02/29/20	42.41
2/19/2020		No	Charter Communications	32	EDW:Internet 02/01-02/29/20	42.41
2/19/2020		No	Charter Communications	85	EDW:Internet 02/01-02/29/20	42.41
2/19/2020	21568	No	Speed Lube # 11	10	CHA:Change Oil/Filter Lic #U30758	59.95
2/19/2020	21569	No	Speed Lube # 14	10	CHA:Change Oil/Filter Lic #U29922	59.95
2/19/2020		No	Speed Lube # 14	10	CHA:Change Oil/Filter Lic #U30759	65.45
2/19/2020		No	Speed Lube # 14	10	CHA:Change Oil/Filter Lic #U33167	59.95
2/19/2020	21570	No	Speed Lube # 9	10	CHA:Change Oil/Filter Lic #U32276	59.95
2/19/2020	21571	No	Stutz Excavating Inc	10	EDW:Salt Parking Lot 01/17/20	125.00
2/19/2020		No	Stutz Excavating Inc	10	EDW:Salt Parking Lot 01/23-01/24/20	250.00
2/19/2020		No	Stutz Excavating Inc	10	EDW:Salt Parking Lot 01/28/20	125.00
2/19/2020	21572	No	Today's Technology Auto Repair, LLC	10	CAR:Change Oil/Filter & Tire Rotation Lic #U32518	41.75
2/19/2020		No	Today's Technology Auto Repair, LLC	10	CAR:Change Oil/Filter & Tire Rotation Lic #U33022	78.17
2/19/2020	21573	No	Tri County Storage	10	EDW:Storage Unit for Cubicle Walls 03/01-03/31/20	88.00
2/19/2020	21574	No	Wex Bank	10	Fuel Charges 01/06/20-02/05/20	15,512.91
2/19/2020		No	Wex Bank	85	Fuel Charges 01/06/20-02/05/20	15.30
2/19/2020	21575	No	Xerox Corporation	10	CHA:Base & Usage Chrg 12/21/19-01/21/20	60.37
2/19/2020		No	Xerox Corporation	27	CHA:Base & Usage Chrg 12/21/19-01/21/20	60.37
2/19/2020		No	Xerox Corporation	85	CHA:Base & Usage Chrg 12/21/19-01/21/20	60.38
2/19/2020	21576	No	Xerox Corporation	10	EDW:Base & Usage Chrg 12/21/19-01/21/20	91.48
2/19/2020		No	Xerox Corporation	27	EDW:Base & Usage Chrg 12/21/19-01/21/20	91.48
2/19/2020		No	Xerox Corporation	85	EDW:Base & Usage Chrg 12/21/19-01/21/20	91.46
2/19/2020	21577	No	Xerox Corporation	32	EDW:Base & Usage Chrg 12/21/19-01/21/20	302.84
2/19/2020	21578	No	Xerox Financial Services	10	CAR:Base Chrg January 2020	116.64

**Illinois Heartland Library System**  
 Disbursement Summary Report  
 From 02/01/2020 Through 02/29/2020

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
2/19/2020		No	Xerox Financial Services	85	CAR:Base Chrg January 2020	82.64
2/26/2020	21579	No	Ameren Illinois	10	CHA:Electric & Lighting Srvc 01/19-02/18/20	667.72
2/26/2020	21580	No	Ameren Illinois	10	CHA:Gas 01/17-02/18/20	596.37
2/26/2020	21581	No	Monro Inc	10	EDW:Replace Brake Pads & Change Oil/Filter Lic #U33020	1,014.95
2/26/2020		No	Monro Inc	10	EDW:Replace Tires (4) & Wheel Alignment Lic #U30841	1,008.91
2/26/2020	21582	No	Health Care Service Corporation	10	Health Ins 03/01-03/31/20	15,311.24
2/26/2020		No	Health Care Service Corporation	27	Health Ins 03/01-03/31/20	2,887.99
2/26/2020		No	Health Care Service Corporation	32	Health Ins 03/01-03/31/20	1,429.96
2/26/2020		No	Health Care Service Corporation	85	Health Ins 03/01-03/31/20	9,631.55
2/26/2020	21583	No	Leslie M Bednar	10	Leadership Mtg:Mileage Reimb-Bednar, Leslie 02/19/20	169.05
2/26/2020	21584	No	City of Edwardsville	10	EDW:Water & Sewer 12/02/19-02/03/20	139.18
2/26/2020	21585	No	Effingham County Chamber of Commerce	10	Leadership Mtg:Room Rental 02/19/20	20.00
2/26/2020	21586	No	Gale/CENGAGE Learning	10	Scholarship Bundle (5) for Belleville PL	6,475.00 <b>K</b>
2/26/2020	21587	No	GIS Benefits	10	Dental, AD&D, Life & Vision Ins 03/01-03/31/20	1,385.23
2/26/2020		No	GIS Benefits	85	Dental, AD&D, Life & Vision Ins 03/01-03/31/20	29.79
2/26/2020	21588	No	GIS Benefits	10	Dental, AD&D, Life & Vision Ins 03/01-03/31/2020	1,777.01
2/26/2020		No	GIS Benefits	27	Dental, AD&D, Life & Vision Ins 03/01-03/31/2020	251.90
2/26/2020		No	GIS Benefits	32	Dental, AD&D, Life & Vision Ins 03/01-03/31/2020	122.71
2/26/2020		No	GIS Benefits	85	Dental, AD&D, Life & Vision Ins 03/01-03/31/2020	893.33
2/26/2020	21589	No	IHLS-OCLC	27	WebDewey Cataloging Software Renewal	745.90 <b>L</b>
2/26/2020	21590	No	Technology Management Rev Fund	10	CAR:Bandwidth 01/01-01/31/20	(270.00)
2/26/2020		No	Technology Management Rev Fund	85	CAR:Bandwidth 01/01-01/31/20	540.00
2/26/2020	21591	No	Illinois Library Association	10	IL Library Laws & Rules 2020 Books (600)	15,000.00 <b>M</b>
2/26/2020	21592	No	Lia McInerney	10	Fred Pryor Wkshp:Mileage Reimb-McInerney, Lia 02/20/20	16.65
2/26/2020	21593	No	Mountain Valley Water of Carbondale	10	CAR:5 Gallon Purified Water Bottle (1)	6.25
2/26/2020	21594	No	Myler Automotive Repair Inc	10	CHA:Change Oil/Filter Lic #U30799	46.75
2/26/2020	21595	No	Presto-X	10	EDW:Pest Control Interior March 2020	20.67
2/26/2020	21596	No	S & G Custom Mowing	10	CHA:Snow Removal 02/05/20	145.00
2/26/2020	21597	No	Safelite Fulfillment Inc	10	CHA:Replace Windshield Lic #U30470	292.20
2/26/2020	21598	No	Shred-it USA	10	EDW:Shredding 02/07/20	173.74
2/26/2020	21599	No	Stutz Excavating Inc	10	EDW:Salt Parking Lot 02/05/20	125.00
2/26/2020		No	Stutz Excavating Inc	10	EDW:Salt Parking Lot 02/13/20	125.00
2/26/2020	21600	No	Cassandra Thompson	85	ILA Legislative Meet Up:Mileage Reimb-Thompson, Cassandra 02/10/20	19.05
2/26/2020		No	Cassandra Thompson	85	Staff Mtg:Mileage Reimb-Thompson, Cassandra 02/11/20	22.05
2/26/2020	21601	No	Today's Technology Auto Repair, LLC	10	CAR:Change Oil/Filter & Tire Rotation Lic #U33021	88.62
2/26/2020		No	Today's Technology Auto Repair, LLC	10	CAR:Replace Washer Pump Lic #U18520	160.00
2/26/2020	21602	No	Xerox Financial Services	10	EDW:Base & Usage Chrg 12/30/19-01/29/20	193.85
2/28/2020	ACHIMRFFeb2020	No	Illinois Municipal Retirement Fund	10	February 2020 IMRF Payment	12,443.98
2/28/2020		No	Illinois Municipal Retirement Fund	27	February 2020 IMRF Payment	2,410.76
2/28/2020		No	Illinois Municipal Retirement Fund	32	February 2020 IMRF Payment	1,327.18
2/28/2020		No	Illinois Municipal Retirement Fund	85	February 2020 IMRF Payment	<u>7,632.38</u>
<b>Total 1000 - US Bank-General Fund</b>						<b>338,632.55</b>
2/7/2020	ACHILPR20200207	No	Illinois Department of Revenue	10	IL Payroll Tax Deposit - PD 02/07/2020	2,954.38
2/7/2020		No	Illinois Department of Revenue	27	IL Payroll Tax Deposit - PD 02/07/2020	436.28
2/7/2020		No	Illinois Department of Revenue	32	IL Payroll Tax Deposit - PD 02/07/2020	188.44
2/7/2020		No	Illinois Department of Revenue	85	IL Payroll Tax Deposit - PD 02/07/2020	1,233.32
2/7/2020	ACHIRSPR2020020	No	Department of the Treasury	10	IRS Payroll Tax Deposit-PD 02/07/2020	15,522.41
2/7/2020		No	Department of the Treasury	27	IRS Payroll Tax Deposit-PD 02/07/2020	2,230.97
2/7/2020		No	Department of the Treasury	32	IRS Payroll Tax Deposit-PD 02/07/2020	1,011.85
2/7/2020		No	Department of the Treasury	85	IRS Payroll Tax Deposit-PD 02/07/2020	6,482.54
2/21/2020	ACHILPR20200221	No	Illinois Department of Revenue	10	IL Payroll Tax Deposit - PD 02/21/2020	3,046.06
2/21/2020		No	Illinois Department of Revenue	27	IL Payroll Tax Deposit - PD 02/21/2020	436.28
2/21/2020		No	Illinois Department of Revenue	32	IL Payroll Tax Deposit - PD 02/21/2020	188.44
2/21/2020		No	Illinois Department of Revenue	85	IL Payroll Tax Deposit - PD 02/21/2020	1,236.38
2/21/2020	ACHIRSPR2020022	No	Department of the Treasury	10	IRS Payroll Tax Deposit-PD 02/21/2020	15,928.13
2/21/2020		No	Department of the Treasury	27	IRS Payroll Tax Deposit-PD 02/21/2020	2,230.97
2/21/2020		No	Department of the Treasury	32	IRS Payroll Tax Deposit-PD 02/21/2020	1,011.85

**Illinois Heartland Library System**  
 Disbursement Summary Report  
 From 02/01/2020 Through 02/29/2020

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
2/21/2020		No	Department of the Treasury	85	IRS Payroll Tax Deposit-PD 02/21/2020	6,487.90

**Total 1030 - US Bank - Web Junction/(Payroll) 60,626.20**

**Total Disbursed 399,258.75**

**Non-routine Bill Payments Explanations**

- A-** Removal of wallpaper that was coming away from the walls and the repair & painting of the walls in two locations in the Edwardsville office.
- B-** Edwardsville/Glen Carbon Chamber of Commerce annual membership dues.
- C-** Book Club Kit management software 02/07/2020-02/07/2021. This allows for checking availability and reserving the kits.
- D-** FY2014-FY2019 OCLC Audit. This was included in the FY2020 OCLC Grant.
- E-** eBooks purchased 01/01-01/31/20 & eBooks purchases to be reimbursed by members.
- F-** Purchase of laptops (2), laptop batteries (5), computer & monitor needed for new hires, replacement of failing batteries, and computer used for IHLS videos.
- G-** Fred Pryor training membership annual renewals for 21 staff and new memberships for 5 staff.
- H-** Annual Polaris software maintenance & Syndetic subscription 04/01/20-03/31/21.
- I-** Supervisors Reasonable Suspicion training for 15 staff. This was training regarding identifying and handling of suspected drug use in the workplace.
- J-** Cost for James Rachlin to present to IHLS members "Managing the Minimum Wage Increase" from the Illinois State Library.
- K-** Purchase of Scholarship Bundle (5) to be reimbursed by member library.
- L-** Annual renewal of WebDewey cataloging software. This was included in the CMC Grant.
- M-** Purchased 600 "Illinois Library Laws and Rules 2020" books to be provided to members at a discounted rate.

**Illinois Heartland Library System**  
 Credit Card Transactions  
 From 01/03/2020 Through 02/03/2020

Credit Card						Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code
2/3/2020	4654 2458-Pernicka Julia A	1/16/2020	VISTAPRINT	Business Cards-EDW-3 Staff 01/2020	86.37	10	5330	01	10
	Total 4654 2458-Pernicka Julia A				86.37				
2/3/2020	4654 2482-Brown Troy M	1/2/2020	MAILCHIMP	Subscription:MailChimp Monthly 12/2019	34.99	10	5330	01	10
2/3/2020	4654 2482-Brown Troy M	1/2/2020	PAYFLOW/PAYPAL	PayPal Monthly Srvc Fee 01/2020	30.00	85	5725	01	85
2/3/2020	4654 2482-Brown Troy M	1/3/2020	1PASSWORD	Annual Password Mgmt Software 01/2020	391.19	10	5550	04	12
2/3/2020	4654 2482-Brown Troy M	1/3/2020	AMAZON	EDW:Ubiquiti Unifi Security Firewall Software 01/2020	135.95	85	5360	01	85
2/3/2020	4654 2482-Brown Troy M	1/8/2020	FLICKR PRO	Flickr Pro Annual Subscription 01/2020	49.99	10	5550	01	10
2/3/2020	4654 2482-Brown Troy M	1/8/2020	MICROSOFT	Online Cloud Backup 01/2020	15.95	10	5550	01	10
2/3/2020	4654 2482-Brown Troy M	1/8/2020	MICROSOFT	Online Cloud Backup 01/2020	63.80	85	5550	01	85
2/3/2020	4654 2482-Brown Troy M	1/8/2020	SOUTHWEST AIR	IUG Conf:Airfare-Brown, Troy 01/2020	177.96	10	5275	04	10
2/3/2020	4654 2482-Brown Troy M	1/8/2020	SOUTHWEST AIR	IUG Conf:Early-Bird Check In-Brown, Troy 01/2020	20.00	10	5275	04	10
2/3/2020	4654 2482-Brown Troy M	1/8/2020	SOUTHWEST AIR	IUG Conf:Early-Bird Check In-Brown, Troy 01/2020	20.00	10	5275	04	10
2/3/2020	4654 2482-Brown Troy M	1/8/2020	SOUTHWEST AIR	IUG Conf:Early-Bird Check In-Chapman, Brandon 01/2020	20.00	85	5275	01	85
2/3/2020	4654 2482-Brown Troy M	1/8/2020	SOUTHWEST AIR	IUG Conf:Early-Bird Check In-Chapman, Brandon 01/2020	20.00	85	5275	01	85
2/3/2020	4654 2482-Brown Troy M	1/8/2020	SOUTHWEST AIR	IUG Conf:Early-Bird Check In-Knirr, John 01/2020	20.00	85	5275	01	85
2/3/2020	4654 2482-Brown Troy M	1/8/2020	SOUTHWEST AIR	IUG Conf:Early-Bird Check In-Knirr, John 01/2020	20.00	85	5275	01	85
2/3/2020	4654 2482-Brown Troy M	1/8/2020	SOUTHWEST AIR	IUG Conf:Airfare-Chapman, Brandon 01/2020	177.96	85	5275	01	85
2/3/2020	4654 2482-Brown Troy M	1/8/2020	SOUTHWEST AIR	IUG Conf:Airfare-Knirr, John 01/2020	177.96	85	5275	01	85
2/3/2020	4654 2482-Brown Troy M	1/8/2020	SOUTHWEST AIR	IUG Conf:Airfare-Stone, Shelley 01/2020	177.96	85	5275	04	85
2/3/2020	4654 2482-Brown Troy M	1/8/2020	SOUTHWEST AIR	IUG Conf:Early-Bird Check In-Stone, Shelley 01/2020	20.00	85	5275	04	85
2/3/2020	4654 2482-Brown Troy M	1/8/2020	SOUTHWEST AIR	IUG Conf:Early-Bird Check In-Stone, Shelley 01/2020	20.00	85	5275	04	85
2/3/2020	4654 2482-Brown Troy M	1/12/2020	ADOBE	Adobe Creative Cloud Annual Renewal (1 license) 01/2020	382.37	10	5550	01	10
2/3/2020	4654 2482-Brown Troy M	1/13/2020	DREAMHOST	Domain Name-Hartford PL 01/2020	15.99	10	5840	04	10
2/3/2020	4654 2482-Brown Troy M	1/14/2020	BEST BUY	EDW:Canon Camera for IHLS Videos 01/2020	1,449.99	10	5360	01	10
2/3/2020	4654 2482-Brown Troy M	1/14/2020	BEST BUY	EDW:Canon Rechargeable Battery 01/2020	69.99	10	5360	01	10
2/3/2020	4654 2482-Brown Troy M	1/15/2020	AMAZON	CAR:Replacement Ergonomic Mouse 01/2020	19.99	85	5360	04	85
2/3/2020	4654 2482-Brown Troy M	1/15/2020	DREAMHOST	Domain Name-Dupo Library 01/2020	15.99	10	5840	04	10
2/3/2020	4654 2482-Brown Troy M	1/15/2020	DREAMHOST	Domain Name-Fairview Heights PL 01/2020	15.99	10	5840	04	10
2/3/2020	4654 2482-Brown Troy M	1/15/2020	DREAMHOST	Domain Name-Grand Prairie Library 01/2020	15.99	10	5840	04	10
2/3/2020	4654 2482-Brown Troy M	1/15/2020	DREAMHOST	Domain Name-Greenville PL 01/2020	15.99	10	5840	04	10
2/3/2020	4654 2482-Brown Troy M	1/15/2020	DREAMHOST	Domain Name-Nokomis PL 01/2020	15.99	10	5840	04	10
2/3/2020	4654 2482-Brown Troy M	1/15/2020	DREAMHOST	Domain Name-Staunton PL 01/2020	15.99	10	5840	04	10
2/3/2020	4654 2482-Brown Troy M	1/15/2020	DREAMHOST	Domain Name-Troy Library 01/2020	15.99	10	5840	04	10
2/3/2020	4654 2482-Brown Troy M	1/25/2020	AMAZON	EDW:Video Capture Card for IHLS Videos 01/2020	244.41	10	5360	01	10
2/3/2020	4654 2482-Brown Troy M	1/27/2020	AMAZON	EDW:USB Sticks (6) 01/2020	37.50	10	5360	01	10
2/3/2020	4654 2482-Brown Troy M	1/27/2020	AMAZON	EDW:USB Sticks (6) 01/2020	37.50	10	5360	01	12

**Illinois Heartland Library System**  
 Credit Card Transactions  
 From 01/03/2020 Through 02/03/2020

Credit Card						Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code
2/3/2020	4654 2482-Brown Troy M	1/27/2020	AMAZON	CAR:USB Adapters (2pk) 01/2020	8.99	10	5360	04	12
2/3/2020	4654 2482-Brown Troy M	1/27/2020	DREAMHOST	Domain Name-ILLINOISHEARTLAND.COM 01/2020	12.46	10	5580	01	10
2/3/2020	4654 2482-Brown Troy M	1/27/2020	DREAMHOST	Domain Name-ILLINOISHEARTLAND.INFO 01/2020	12.46	10	5580	01	10
2/3/2020	4654 2482-Brown Troy M	1/27/2020	DREAMHOST	Domain Name-ILLINOISHEARTLAND.NET 01/2020	12.46	10	5580	01	10
2/3/2020	4654 2482-Brown Troy M	1/27/2020	DREAMHOST	Domain Name-ILLINOISHEARTLAND.US 01/2020	12.46	10	5580	01	10
2/3/2020	4654 2482-Brown Troy M	1/27/2020	DREAMHOST	Domain Name-ILLSHAREIT.COM 01/2020	9.99	85	5580	01	85
2/3/2020	4654 2482-Brown Troy M	1/27/2020	GODADDY	Domain Name-ILLINOISHEARTLAND.ORG (3 yrs) 01/2020	63.51	10	5580	01	10
2/3/2020	4654 2482-Brown Troy M	1/27/2020	HIPCAST	Recording Storage 01/2020	4.95	85	5550	04	85
2/3/2020	4654 2482-Brown Troy M	1/30/2020	SURVEYMONKEY	Survey Monkey Annual Subscription 01/2020	384.00	10	5580	01	10
2/3/2020	4654 2482-Brown Troy M	1/31/2020	BEST BUY	EDW:Refund-Canon Camera for IHLS Videos 01/2020	(552.49)	10	5360	01	10
2/3/2020	4654 2482-Brown Troy M	2/2/2020	MAILCHIMP	Subscription:MailChimp Monthly 01/2020	34.99	10	5330	01	10
	Total 4654 2482-Brown Troy M				3,967.16				
2/3/2020	4695 2640-Petty Linda	1/4/2020	FINISH LINE	CAR:Car Wash Lic #U18520 01/2020	12.99	10	5210	04	10
2/3/2020	4695 2640-Petty Linda	1/7/2020	FINISH LINE	CAR:Car Wash Lic #U33806 01/2020	12.99	10	5210	04	10
2/3/2020	4695 2640-Petty Linda	1/9/2020	GOSHEN POST OFFICE	EDW:Postage 01/2020	15.29	10	5370	01	20
2/3/2020	4695 2640-Petty Linda	1/10/2020	FINISH LINE	CAR:Van Wash Lic #U33056 01/2020	12.99	10	5210	04	20
2/3/2020	4695 2640-Petty Linda	1/16/2020	FINISH LINE	CAR:Van Wash Lic #U33023 01/2020	12.99	10	5210	04	22
2/3/2020	4695 2640-Petty Linda	1/23/2020	AMAZON	EDW:Restroom Sign Replacement 01/2020	15.95	10	5180	01	10
2/3/2020	4695 2640-Petty Linda	1/30/2020	FINISH LINE	CAR:Van Wash Lic #U25399 01/2020	12.99	10	5210	04	10
2/3/2020	4695 2640-Petty Linda	1/30/2020	FINISH LINE	CAR:Van Wash Lic #U33021 01/2020	12.99	10	5210	04	20
2/3/2020	4695 2640-Petty Linda	1/30/2020	FINISH LINE	CAR:Van Wash Lic #U33022 01/2020	12.99	10	5210	04	20
2/3/2020	4695 2640-Petty Linda	1/31/2020	HOME DEPOT	EDW:Wall Molding Repair Supplies 01/2020	9.53	10	5180	01	10
2/3/2020	4695 2640-Petty Linda	2/1/2020	AMAZON	EDW:Garage Door Openers (6) 01/2020	155.82	10	5180	01	20
	Total 4695 2640-Petty Linda				287.52				
2/3/2020	5042 9006-Popit Ellen C	1/15/2020	ALA	ALA Conf:Registration-Popit, Ellen 01/2020	365.00	10	5290	04	10
2/3/2020	5042 9006-Popit Ellen C	1/28/2020	CRISTAUDOS	Board Mtg-Snacks 01/2020	9.27	10	5290	04	10
2/3/2020	5042 9006-Popit Ellen C	1/28/2020	SUBWAY	Board Mtg-Snacks 01/2020	17.34	10	5290	04	10
	Total 5042 9006-Popit Ellen C				391.61				
2/3/2020	5085 0664-Palmer Susan	1/9/2020	ALA	ALA Membership Dues - Palmer, Susan 01/2020	204.00	10	5700	01	10
2/3/2020	5085 0664-Palmer Susan	1/9/2020	GOODWILL	EDW:Silverware for 2nd Floor Kitchen 01/2020	5.41	10	5365	01	10
2/3/2020	5085 0664-Palmer Susan	1/14/2020	EFFINGHAM CHAMBER	Delivery Mtg:Room Rental (6 Staff) 01/2020	25.00	10	5290	01	20
2/3/2020	5085 0664-Palmer Susan	1/14/2020	MCALISTERS	Delivery Mtg:Lunch (6 Staff) 01/2020	64.61	10	5290	01	20
2/3/2020	5085 0664-Palmer Susan	1/15/2020	ALA	ALA Conf:Registration-Palmer, Susan 01/2020	363.00	10	5290	01	10
2/3/2020	5085 0664-Palmer Susan	1/17/2020	AMAZON	EDW:24x36 Wall Calendar 01/2020	9.90	10	5365	01	10
2/3/2020	5085 0664-Palmer Susan	1/22/2020	SAMS CLUB	EDW:Binders (8) 01/2020	12.98	10	5365	01	10
2/3/2020	5085 0664-Palmer Susan	1/22/2020	SAMS CLUB	EDW:8.5x11 Copy Paper (2 cs) 01/2020	71.96	32	5360	01	32

**Illinois Heartland Library System**  
 Credit Card Transactions  
 From 01/03/2020 Through 02/03/2020

Credit Card						Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code
2/3/2020	5085 0664-Palmer Susan	1/23/2020	AMERICAN AIR	ALA Midwinter Conf:Airfare Priority Seating-Palmer, Susan 01/2020	22.94	10	5275	01	10
2/3/2020	5085 0664-Palmer Susan	1/23/2020	OFFICEMAX/OFFICEDEPT	EDW:File Folders & Pocket Folder 01/2020	21.49	10	5365	01	10
2/3/2020	5085 0664-Palmer Susan	1/23/2020	OFFICEMAX/OFFICEDEPT	EDW:Replacement Bunn Coffee Decanter (2) & Creamer(3pk) 01/2020	28.10	10	5390	01	10
2/3/2020	5085 0664-Palmer Susan	1/23/2020	OFFICEMAX/OFFICEDEPT	EDW:Yellow Copy Paper (1 rm) 01/2020	6.64	85	5360	01	85
2/3/2020	5085 0664-Palmer Susan	1/23/2020	RAINED OUT	EDW:Rained Out Text Alert System Subscripton (275 Texts) 01/2020	110.00	10	5400	01	10
2/3/2020	5085 0664-Palmer Susan	1/24/2020	AMERICAN AIR	ALA Midwinter Conf:Baggage Check-Palmer, Susan 01/2020	30.00	10	5275	01	10
2/3/2020	5085 0664-Palmer Susan	1/24/2020	DOWN HOME DINER	ALA Midwinter Conf:Dinner-Palmer, Susan 01/2020	18.10	10	5280	01	10
2/3/2020	5085 0664-Palmer Susan	1/24/2020	TAXI SVC	ALA Midwinter Conf:Taxi-Palmer, Susan 01/2020	36.38	10	5275	01	10
2/3/2020	5085 0664-Palmer Susan	1/25/2020	HARD ROCK	ALA Midwinter Conf:Lunch-Palmer, Susan 01/2020	28.71	10	5280	01	10
2/3/2020	5085 0664-Palmer Susan	1/26/2020	AMERICAN AIR	ALA Midwinter Conf:Baggage Check-Palmer, Susan 01/2020	30.00	10	5275	01	10
2/3/2020	5085 0664-Palmer Susan	1/26/2020	PANERA BREAD	ALA Midwinter Conf:Lunch-Palmer, Susan 01/2020	14.86	10	5280	01	10
2/3/2020	5085 0664-Palmer Susan	1/27/2020	HOMES 2 SUITES	ALA Midwinter Conf:Lodging-Palmer, Susan 01/2020	621.39	10	5285	01	10
2/3/2020	5085 0664-Palmer Susan	1/27/2020	TAXI SVC	ALA Midwinter Conf:Taxi-Palmer, Susan 01/2020	36.38	10	5275	01	10
2/3/2020	5085 0664-Palmer Susan	1/28/2020	AMAZON	EDW:4-Tier Steel Desk Organizer (2) 01/2020	76.34	85	5365	01	85
2/3/2020	5085 0664-Palmer Susan	1/28/2020	SAMS CLUB	Board Mtg-Coffee 01/2020	32.58	10	5290	01	10
2/3/2020	5085 0664-Palmer Susan	1/28/2020	SAMS CLUB	EDW:Snacks for Staff Reimb Program 01/2020	98.12	10	5365	01	10
2/3/2020	5085 0664-Palmer Susan	1/29/2020	EASY CANVAS PRINTS	EDW:30x40 Canvas Print of IHLS Bldg 01/2020	70.71	10	5365	01	10
2/3/2020	5085 0664-Palmer Susan	1/29/2020	OFFICEMAX/OFFICEDEPT	EDW:Bubble Mailers 10.5x16 (100) 01/2020	59.37	10	5365	01	10
2/3/2020	5085 0664-Palmer Susan	1/29/2020	SAMS CLUB	Board Mtg-Snacks 01/2020	18.98	10	5290	01	10
2/3/2020	5085 0664-Palmer Susan	1/29/2020	WM SUPERCENTER	EDW:Baskets & Chalk Pencils 01/2020	<u>51.83</u>	10	5365	01	10
Total 5085 0664-Palmer Susan					2,169.78				
2/3/2020	5174 4296-Bednar Leslie M	1/6/2020	ISLMA	AISLE Membership Dues-Bednar, Leslie 01/2020	65.00	10	5700	01	10
2/3/2020	5174 4296-Bednar Leslie M	1/7/2020	ALA	ALA Membership Dues - Bednar, Leslie 01/2020	148.00	10	5700	01	10
2/3/2020	5174 4296-Bednar Leslie M	1/7/2020	ALA	PLA Membership Dues -Bednar, Leslie 01/2020	77.00	10	5700	01	10
2/3/2020	5174 4296-Bednar Leslie M	1/9/2020	INNOVATIVE USERS GROUP	IUG Conf:Registration-Brown, Troy 01/2020	325.00	10	5290	04	10
2/3/2020	5174 4296-Bednar Leslie M	1/9/2020	INNOVATIVE USERS GROUP	IUG Conf:Registration-Chapman, Brandon 01/2020	325.00	85	5290	01	85
2/3/2020	5174 4296-Bednar Leslie M	1/9/2020	INNOVATIVE USERS GROUP	IUG Conf:Registration-Knirr, John 01/2020	325.00	85	5290	01	85
2/3/2020	5174 4296-Bednar Leslie M	1/9/2020	INNOVATIVE USERS GROUP	IUG Conf:Registration-Thompson, Cassie 01/2020	390.00	85	5290	01	85
2/3/2020	5174 4296-Bednar Leslie M	1/9/2020	INNOVATIVE USERS GROUP	IUG Conf:Registration-Stone, Shelley 01/2020	325.00	85	5290	04	85
2/3/2020	5174 4296-Bednar Leslie M	1/13/2020	AMERICAN LEGION	EDW:American (2) & Illinois (2) Flags 01/2020	114.86	10	5365	01	10
2/3/2020	5174 4296-Bednar Leslie M	1/15/2020	ALA	ALA Conf:Registration-Bednar, Leslie 01/2020	363.00	10	5290	01	10
2/3/2020	5174 4296-Bednar Leslie M	1/15/2020	EDW GC CHAMBER	Edw Chamber Annual Membership Mtg:Registration-Colleen & Shirley 01/2020	59.16	10	5290	01	10
2/3/2020	5174 4296-Bednar Leslie M	1/23/2020	ILA	ILA Legislative Meet Up:Registration (14 Staff) 01/2020	360.00	10	5290	01	10
2/3/2020	5174 4296-Bednar Leslie M	1/23/2020	ILA	ILA Legislative Meet Up:Registration-Pam & Erin 01/2020	60.00	27	5290	01	27
2/3/2020	5174 4296-Bednar Leslie M	1/23/2020	ILA	ILA Legislative Meet Up:Registration-Don, Cassie & Dena 01/2020	80.00	85	5290	01	85
2/3/2020	5174 4296-Bednar Leslie M	1/24/2020	AATRIX	Electronic Filing, Printing & Mailing 2019 W2 & W3 01/2020	286.74	10	5510	01	10
2/3/2020	5174 4296-Bednar Leslie M	1/27/2020	SAMS CLUB	EDW:Paper Towels, C-Fold Towels, Clorox, Sponges & Trash Bags 01/2020	155.14	10	5190	01	10

**Illinois Heartland Library System**  
 Credit Card Transactions  
 From 01/03/2020 Through 02/03/2020

Credit Card	Bill Date	Employee	Trans Date	Vendor	Description	Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
	2/3/2020	5174 4296-Bednar Leslie M	1/29/2020	AATRIX	Electronic Filing, Printing & Mailing 2019 1095 & 1094 01/2020	135.78	10	5510	01	10
	2/3/2020	5174 4296-Bednar Leslie M	1/31/2020	AATRIX	Electronic Filing, Printing & Mailing 2019 1099 & 1096 01/2020	76.62	10	5510	01	10
	2/3/2020	5174 4296-Bednar Leslie M	1/31/2020	AATRIX	Electronic Filing, Printing & Mailing 2019 IL W2 & W3 1/2020	246.84	10	5510	01	10
	2/3/2020	5174 4296-Bednar Leslie M	2/1/2020	AATRIX	Refund-Electronic Filing, Printing & Mailing 2019 IL W2 & W3 01/2020	<u>(163.35)</u>	10	5510	01	10
		Total 5174 4296-Bednar Leslie M				3,754.79				
	2/3/2020	5645 2424-Bushong Stacie L	1/7/2020	PANERA BREAD	Grant Mtg Lunch-4 Staff 01/2020	40.29	10	5290	01	10
	2/3/2020	5645 2424-Bushong Stacie L	1/28/2020	DIERBERGS	Board Mtg-Snacks 01/2020	71.92	10	5290	01	10
	2/3/2020	5645 2424-Bushong Stacie L	1/30/2020	JIMMY JOHNS	Supervisors Mtg-Lunch (14 Staff) 01/2020	146.33	10	5290	01	10
	2/3/2020	5645 2424-Bushong Stacie L	1/30/2020	SCHNUCKS	Supervisors Mtg-Breakfast Supplies & Snacks 01/2020	<u>19.87</u>	10	5290	01	10
		Total 5645 2424-Bushong Stacie L				278.41				
	2/3/2020	5720 1358-Downes Stephen	1/3/2020	DOMINOS	ILDS Drivers Mtg-CHA-Food 01/2020	69.14	10	5290	02	22
	2/3/2020	5720 1358-Downes Stephen	1/31/2020	MENARDS	CHA:Hand Trucks (4) 01/2020	<u>359.96</u>	10	5385	02	20
		Total 5720 1358-Downes Stephen				429.10				
	2/3/2020	5724 8417-Kates Linda	1/6/2020	MEIJER	Holiday Party-CHA-Food 01/2020	32.69	10	5057	02	10
	2/3/2020	5724 8417-Kates Linda	1/6/2020	MEIJER	Holiday Party-CHA-Gift Cards 01/2020	100.00	10	5057	02	10
	2/3/2020	5724 8417-Kates Linda	1/6/2020	SAMS CLUB	Holiday Party-CHA-Food 01/2020	32.46	10	5057	02	10
	2/3/2020	5724 8417-Kates Linda	1/6/2020	SAMS CLUB	CHA:Lens Wipes 01/2020	8.86	10	5385	02	20
	2/3/2020	5724 8417-Kates Linda	1/6/2020	SAMS CLUB	CHA:Coffee 01/2020	8.98	10	5390	02	10
	2/3/2020	5724 8417-Kates Linda	1/9/2020	AMAZON	CHA:Wrist Supports for Sorters (4) 01/2020	109.56	10	5385	02	20
	2/3/2020	5724 8417-Kates Linda	1/9/2020	OLIVE GARDEN	Holiday Party-CHA-Food 01/2020	107.98	10	5057	02	10
	2/3/2020	5724 8417-Kates Linda	1/11/2020	AMAZON	CHA:Emergency Kits for Delivery Vans (5) 01/2020	133.60	10	5245	02	20
	2/3/2020	5724 8417-Kates Linda	1/16/2020	AMAZON	CHA:Emergency Kits for Delivery Vans (3) 01/2020	73.14	10	5245	02	20
	2/3/2020	5724 8417-Kates Linda	1/16/2020	AMAZON	CHA:Emergency Kit Lic #U30209 01/2020	24.38	10	5245	02	22
	2/3/2020	5724 8417-Kates Linda	1/21/2020	DRURY INN	CHA Trip:Lodging-Taylor, Sarah 01/2020	96.05	10	5265	01	20
	2/3/2020	5724 8417-Kates Linda	1/22/2020	USPS	CHA:Postage 01/2020	11.00	10	5370	02	10
	2/3/2020	5724 8417-Kates Linda	1/31/2020	FARM & FLEET	CHA:Plant Trellis 01/2020	<u>15.39</u>	10	5195	02	10
		Total 5724 8417-Kates Linda				754.09				
	2/3/2020	6067 4476-Thompson Cassandra	1/15/2020	ALA	ALA Conf:Registration-Thompson, Cassandra 01/2020	363.00	85	5290	01	85
	2/3/2020	6067 4476-Thompson Cassandra	1/16/2020	ALA	ALA & PLA Membership Dues-Thompson, Cassandra 01/2020	406.00	85	5700	01	85
	2/3/2020	6067 4476-Thompson Cassandra	1/16/2020	ILA	ILA Membership Dues-Thompson, Cassandra 01/2020	200.00	85	5700	01	85
	2/3/2020	6067 4476-Thompson Cassandra	1/28/2020	INNOVATIVE USERS GROUP	IUG Institutional Membership 01/2020	<u>110.00</u>	85	5700	01	85
		Total 6067 4476-Thompson Cassandra				1,079.00				
	2/3/2020	6094 1800-Granger Dominique S	1/6/2020	54TH STREET	Lunch-New Hires (2)-5 Staff 01/2020	91.00	10	5290	01	10
	2/3/2020	6094 1800-Granger Dominique S	1/8/2020	SUBWAY	CAR Trip:Lunch-Granger, Dominique 01/2020	11.73	10	5290	01	10
	2/3/2020	6094 1800-Granger Dominique S	2/1/2020	INDEED	Job Posting-SHARE Admin Srvc Supervisor 01/2020	<u>100.20</u>	85	5070	01	85

**Illinois Heartland Library System**  
 Credit Card Transactions  
 From 01/03/2020 Through 02/03/2020

Credit Card	Bill Date	Employee	Trans Date	Vendor	Description	Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
		Total 6094 1800-Granger Dominique S				202.93				
2/3/2020	6176 8335-Stone Shelley	1/8/2020	ILA	ILA Membership Dues-Stone, Shelley 01/2020	<u>150.00</u>	85	5700	04	85	
		Total 6176 8335-Stone Shelley				150.00				
2/3/2020	6359 8292-Greve Penrod Shandi	1/9/2020	EDW GC CHAMBER	Edw Chamber Annual Membership Mtg:Registration-Greve Penrod, Shandi 01/2020	<u>29.58</u>	10	5290	01	10	
		Total 6359 8292-Greve Penrod Shandi				29.58				
2/3/2020	6359 8300-Elliott Edith	1/15/2020	ALA	ALA Conf:Registration-Elliott, Edie 01/2020	<u>473.00</u>	85	5290	01	85	
		Total 6359 8300-Elliott Edith				473.00				
2/3/2020	6366 3690-Thomas Pamela	2/1/2020	HILL STREET PARKING	SLA Mtg:Parking-Thomas, Pam 01/2020	1.75	27	5255	02	27	
2/3/2020	6366 3690-Thomas Pamela	2/1/2020	NEIL ST BLUES	SLA Mtg:Lunch-Thomas, Pam 01/2020	<u>14.95</u>	27	5260	02	27	
		Total 6366 3690-Thomas Pamela				16.70				
2/3/2020	6422 0458-Parr Casey	1/9/2020	THE GREAT BOARS OF FIRE	Holiday Party-CAR-Food 01/2020	150.00	10	5057	04	10	
2/3/2020	6422 0458-Parr Casey	1/9/2020	WALMART	Holiday Party-CAR-Food, Cups & Napkins 01/2020	70.14	10	5057	04	10	
2/3/2020	6422 0458-Parr Casey	1/9/2020	WM SUPERCENTER	CAR:Paper Towels, Hand Soap, Lysol & Pledge 01/2020	21.27	10	5190	04	10	
2/3/2020	6422 0458-Parr Casey	1/22/2020	WM SUPERCENTER	CAR:Disinfectant Spray & Kitchen Towels 01/2020	8.94	10	5190	04	10	
2/3/2020	6422 0458-Parr Casey	1/22/2020	WM SUPERCENTER	CAR:Lens Wipes 01/2020	<u>9.97</u>	10	5385	04	20	
		Total 6422 0458-Parr Casey				260.32				
2/3/2020	6449 2370-Schuler Faust Cheri	1/15/2020	ALA	ALA Conf:Registration-Schuler-Faust, Cheri 01/2020	<u>473.00</u>	27	5290	01	27	
		Total 6449 2370-Schuler Faust Cheri				473.00				
2/3/2020	6449 2388-Rose Erin	1/28/2020	MEIJER	Board Mtg-Snacks 01/2020	<u>7.07</u>	10	5290	02	10	
		Total 6449 2388-Rose Erin				7.07				

**Report Transaction Totals**

**14,810.43**

***Non-routine Credit Card Transactions Explanations***

Brown, Troy M - 1Password annual software fee is used for password tracking and storing.  
 Ubiquiti Unifi Security firewall software is used for SHARE libraries.  
 Flickr Pro annual subscription is used to archive our photos to the web.  
 Adobe Creative Cloud annual renewal is used for images and graphics in communication and marketing material.  
 Video recording equipment purchased for projects within the organization.  
 Survey Monkey annual subscription is used to initiate organizational surveys.  
 Refund Canon camera for IHLS videos. Another more suitable camera was purchased for video use.

Popit, Ellen - American Library Association (ALA) conference registration for Ellen Popit.  
 Palmer, Susan - ALA annual membership dues for Susan Palmer.  
 ALA conference registration for Susan Palmer.

Bednar, Leslie - Association of Illinois School Library Educators (AISLE) annual membership dues for Leslie Bednar.

**Illinois Heartland Library System**

Credit Card Transactions

From 01/03/2020 Through 02/03/2020

Credit Card					Fund	G/L#	Loc#	Dept#	
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code
				ALA annual membership dues for Leslie Bednar.					
				Public Library Association (PLA) annual membership dues for Leslie Bednar.					
				Innovative Users Group (IUG) conference registration for Troy Brown, Brandon Chapman, John Knirr, Shelley Stone, and Cassandra Thompson.					
				ALA conference registration for Leslie Bednar.					
				Illinois Library Association (ILA) Legislative Meet Up registration for 19 staff.					
	Thompson, Cassandra			- ALA conference registration for Cassandra Thompson.					
				ALA & PLA annual membership dues for Cassandra Thompson.					
				ILA annual membership dues for Cassandra Thompson.					
				IUG annual institutional membership dues for IHLS.					
	Stone, Shelley			- ILA annual membership dues for Shelley Stone.					
	Elliott, Edith			- ALA conference registration for Edie Elliott.					
	Schuler Faust, Cheri			- ALA conference registration for Cheri Schuler-Faust.					