

Illinois Heartland Library System
 Disbursement Summary Report
 From 01/01/2018 Through 01/31/2018

Attachment 4.1

Check Date	Check Number	Spoiled	Vendor Name	Fund		Transaction Description	Transaction Amount
				Code			
1/5/2018	19301	No	AAIM EA Training and Consulting LLC	85		EDW:Background Checks - SHARE Director	209.45
1/5/2018	19302	No	ABC Heating & Air Conditioning Inc	10		CHA:(1) 4 Ton HVAC Unit	8,675.00 A
1/5/2018	19303	No	Ameren Illinois	10		CHA:Electric/Lighting Srvcs 10/16-11/15/17	675.22
1/5/2018	19304	No	Ameren Illinois	10		CHA:Gas 10/15-11/14/17	230.49
1/5/2018	19305	No	Anderson Pest Solutions	10		EDW:Qtrly Pest Control Interior November 2017	56.78
1/5/2018	19306	No	Monro Inc.	10		EDW:Change Oil/Filter Lic#U29061	36.39
1/5/2018		No	Monro Inc.	10		EDW:Change Oil/Filter Lic#U30203	25.89
1/5/2018		No	Monro Inc.	10		EDW:Change Oil/Filter Lic#U30839	46.39
1/5/2018		No	Monro Inc.	10		EDW:Change Oil/Filter Lic#U30840	36.39
1/5/2018		No	Monro Inc.	10		EDW:Change Oil/Filter Lic#U30841	42.02
1/5/2018		No	Monro Inc.	10		EDW:Replace Battery & Light Bulb Lic#U27250	178.98
1/5/2018	19307	No	Consolidated Communications	10		Local/Long Distance & Toll Free Line 01/01-01/31/18	111.07
1/5/2018		No	Consolidated Communications	27		Local/Long Distance & Toll Free Line 01/01-01/31/18	74.04
1/5/2018		No	Consolidated Communications	32		Local/Long Distance & Toll Free Line 01/01-01/31/18	74.04
1/5/2018		No	Consolidated Communications	85		Local/Long Distance & Toll Free Line 01/01-01/31/18	111.07
1/5/2018	19308	No	Charter Communications	10		EDW:Internet 01/01-01/31/18	29.09
1/5/2018		No	Charter Communications	27		EDW:Internet 01/01-01/31/18	29.09
1/5/2018		No	Charter Communications	32		EDW:Internet 01/01-01/31/18	29.09
1/5/2018		No	Charter Communications	85		EDW:Internet 01/01-01/31/18	29.09
1/5/2018	19309	No	Children's Home, Inc.	10		CHA:Donation - In Memory of C.H. Pippin	50.00
1/5/2018	19310	No	Scott Drone-Silvers	85		EDW:Lodging-SHARE Director Interviews 12/17-12/18/17 - Drone-Silvers,Scott	186.20
1/5/2018	19311	No	Edwardsville/Glen Carbon Chamber of	10		EDW:Membership 01/01-12/31/18	111.00
1/5/2018	19312	No	Edith A. Elliott	85		EDW:Travel to Decatur PL 12/14/17 Elliott, Edie	28.46
1/5/2018		No	Edith A. Elliott	85		EDW:Travel to Odin Elem 11/28/17 Elliott,Edie	12.98
1/5/2018		No	Edith A. Elliott	85		EDW:Travel to So County PLD 11/29/17 Elliott, Edie	10.27
1/5/2018	19313	No	Fire Safety Inc.	10		EDW:Fire Extinguisher Inspection & Maint 12/19/17	204.00
1/5/2018	19314	No	IHLS-OCLC	27		EDW:Renewal of WebDewey Cataloging Software	692.90
1/5/2018		No	IHLS-OCLC	85		EZ Proxy Access & Authentication Software	377.29
1/5/2018	19315	No	Illinois American Water	10		CHA:Water 11/29-12/27/17	70.00
1/5/2018	19316	No	Illini Fire Equipment	10		CHA:Annual Fire Extinguisher Inspection	137.25
1/5/2018	19317	No	i3 Broadband - CU	10		CHA:Internet 01/01-01/31/18	6.66
1/5/2018		No	i3 Broadband - CU	27		CHA:Internet 01/01-01/31/18	6.66
1/5/2018		No	i3 Broadband - CU	85		CHA:Internet 01/01-01/31/18	6.67
1/5/2018	19318	No	LIMRiCC Unemployment Compensation	10		4th Qtr 2017 Unemployment Insurance	2,463.43
1/5/2018		No	LIMRiCC Unemployment Compensation	85		4th Qtr 2017 Unemployment Insurance	48.11
1/5/2018	19319	No	Minuteman Press	10		EDW:IHLS Window Clings for Members (1000)	840.80 B
1/5/2018	19320	No	Parker Kent, LLC	10		DUQ:Office Leasing 01/01-01/31/18	4,500.00
1/5/2018	19321	No	Republic Services #729	10		CHA:Trash Removal 01/01-01/31/18	175.74
1/5/2018	19322	No	SIUC	10		CAR:Office/Delivery Leasing 01/01-01/31/18	2,083.34
1/5/2018	19323	No	Speed Lube #14	10		CHA:Change Oil/Filter Lic #U30758	55.95
1/5/2018	19324	No	The MARC of Quality	34		EDW:OCLC Batchload Processing w/OSMOSIS	4,100.00 C
1/5/2018	19325	No	Pamela Thomas	27		EDW:Metadata Cataloging 12/18-12/30/17 64.5/hrs	2,160.75 D
1/5/2018	19326	No	Verizon Wireless	10		GPS Tracking Srvcs 11/24-12/23/17	140.56
1/5/2018	19327	No	Verizon Wireless	10		Cellphone Srvcs, MIFI, Router & After Hrs Line 11/24-12/23/17	371.56
1/5/2018		No	Verizon Wireless	85		Cellphone Srvcs, MIFI, Router & After Hrs Line 11/24-12/23/17	370.17
1/18/2018	19328	No	Above and Beyond Commercial Cleaning	10		EDW:Janitorial Srvcs December 2017	600.00
1/18/2018	19329	No	American Heritage Life Insurance Company	85		Accident Supp Ins 12/17/17-01/13/18	16.64
1/18/2018	19330	No	American Pest Control	10		CHA:Monthly Extermination 01/12/18	35.00
1/18/2018	19331	No	AT&T	10		CHA:Alarm, Fax & Fire Phone Line 12/08/17-01/07/18	37.36
1/18/2018		No	AT&T	27		CHA:Alarm, Fax & Fire Phone Line 12/08/17-01/07/18	37.37
1/18/2018		No	AT&T	85		CHA:Alarm, Fax & Fire Phone Line 12/08/17-01/07/18	37.37
1/18/2018	19332	No	AT&T	10		EDW:Elevator Phone Line 12/05/17-01/04/18	26.91
1/18/2018		No	AT&T	85		EDW:Elevator Phone Line 12/05/17-01/04/18	26.91
1/18/2018	19333	No	AT&T	10		EDW:Fax Line 12/05/17-01/04/18	41.68
1/18/2018		No	AT&T	32		EDW:Fax Line 12/05/17-01/04/18	41.68
1/18/2018		No	AT&T	85		EDW:Fax Line 12/05/17-01/04/18	41.69
1/18/2018	19334	No	Monro Inc.	10		EDW:Change Oil/Filter Lic#U29062	43.88

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Check Date	Check Number	Spoiled	Vendor Name	Fund		Transaction Description	Transaction Amount
				Code			
1/18/2018	19335	No	BayScan Technologies	10		EDW:Receipt Paper (24) for Delivery Use	172.00
1/18/2018	19336	No	BJ's Printables Inc	10		EDW:Promotional Shirts (15) for Carla Hayden Visit	215.00
1/18/2018	19337	No	Busey	10		Busey Credit Card Stmt Ending 01/02/18	7,398.75
1/18/2018		No	Busey	27		Busey Credit Card Stmt Ending 01/02/18	35.00
1/18/2018		No	Busey	32		Busey Credit Card Stmt Ending 01/02/18	151.20
1/18/2018		No	Busey	85		Busey Credit Card Stmt Ending 01/02/18	708.70
1/18/2018	19338	No	Fire Safety Inc.	10		EDW:Emergency Lights (2)	72.00
1/18/2018	19339	No	Angela Garrett	10		SWAT Team Barcoding 12/11-12/27/17 Garrett, Angela	355.20
1/18/2018	19340	No	Theresa Hahne	85		SWAT Team Barcoding 12/31/17 Hahne, Theresa	113.02
1/18/2018	19341	No	Jan Hickox	85		SWAT Team Barcoding 12/6-12/27/17 Hickox, Jan	414.06
1/18/2018	19342	No	Marcia Horton	10		CHA:Reim for (2) Delivery Storage Boxes for Labels	38.12
1/18/2018	19343	No	Kavanagh, Scully, Sudow, White &	10		EDW:Legal Counsel re: Harrasment	157.50 E
1/18/2018	19344	No	The Lowenbaum Partnership, L.L.C.	10		Legal Counsel re: Harrasement	1,092.50 F
1/18/2018	19345	No	Michael McGinn	10		CAR:Reimb for Fuel Charges - Missing Gas Card 01/16/18 McGinn, Mike	66.51
1/18/2018	19346	No	Myler Automotive Repair Inc	10		CHA:Replace Headlight Lic#U29922	83.93
1/18/2018	19347	No	Ellen C. Popit	10		CAR:Travel to Fairview PL for Mtg 12/14/17 Popit, Ellen	20.53
1/18/2018		No	Ellen C. Popit	10		CAR:Travel to IHLS EDW for Supervisors Mtg 12/08/17 Popit, Ellen	11.10
1/18/2018		No	Ellen C. Popit	10		CAR:Travel to Morrison Talbott for Members Matter Mtg 12/05/17 Popit, Elle	19.33
1/18/2018		No	Ellen C. Popit	85		CAR:Travel to Nashville PL for SHARE Director Interviews 12/18/17 Popit	12.72
1/18/2018		No	Ellen C. Popit	85		CAR:Travel to Nashville PL for SHARE Director Interviews 12/19/17 Popit	12.72
1/18/2018	19348	No	Speed Lube #14	10		CHA:Change Oil/Filter Lic#U29922	55.95
1/18/2018		No	Speed Lube #14	10		CHA:Change Oil/Filter Lic#U30759	55.95
1/18/2018		No	Speed Lube #14	10		CHA:Change Oil/Filter Lic#U30799	55.95
1/18/2018	19349	No	Stutz Excavating, Inc	10		EDW:Salt Parking Lot 01/07 & 01/08/18	220.00
1/18/2018	19350	No	Pamela Thomas	27		EDW:Metadata Cataloging 01/02-01/15/18 39/hrs	1,306.50 G
1/18/2018	19351	No	Tyco Integrated Security LLC	10		CHA:Regular Security Monitoring 02/01-04/30/18	397.32
1/18/2018	19352	No	Wex Bank	10		Fuel Charges 12/06/17-01/06/18	11,128.31
1/18/2018		No	Wex Bank	85		Fuel Charges 12/06/17-01/06/18	111.89
1/18/2018	19353	No	Xerox Corporation	10		CAR:Base & Usage Chrg 11/21-12/21/17	80.45
1/18/2018	19354	No	Xerox Corporation	10		CHA:Base & Usage Chrg 11/21-12/21/17	59.78
1/18/2018		No	Xerox Corporation	27		CHA:Base & Usage Chrg 11/21-12/21/17	59.78
1/18/2018		No	Xerox Corporation	85		CHA:Base & Usage Chrg 11/21-12/21/17	59.79
1/18/2018	19355	No	Xerox Corporation	10		CAR:Base & Usage Chrg 11/21-12/21/17	80.10
1/18/2018		No	Xerox Corporation	85		CAR:Base & Usage Chrg 11/21-12/21/17	80.11
1/18/2018	19356	No	Xerox Corporation	10		EDW:Base & Usage Chrg 11/21-12/21/17	91.87
1/18/2018		No	Xerox Corporation	27		EDW:Base & Usage Chrg 11/21-12/21/17	91.87
1/18/2018		No	Xerox Corporation	85		EDW:Base & Usage Chrg 11/21-12/21/17	91.85
1/18/2018	19357	No	Xerox Corporation	32		EDW:Base & Usage Chrg 11/21-12/21/17	212.07
1/25/2018	19358	No	Allstate Benefits	10		Critical Care Supp Ins 02/01-02/28/18	78.00
1/25/2018		No	Allstate Benefits	85		Critical Care Supp Ins 02/01-02/28/18	43.16
1/25/2018	19359	No	Allstate Benefits	10		Gap Supp Ins 02/01-02/28/18	166.44
1/25/2018		No	Allstate Benefits	85		Gap Supp Ins 02/01-02/28/18	17.83
1/25/2018	19360	No	Ameren Illinois	10		EDW:Gas 11/27-12/28/17	439.54
1/25/2018	19361	No	Ameren Illinois	10		EDW:Electric/lighting Srvc 11/27-12/28/17	986.64
1/25/2018	19362	No	AmTrust North America	10		Workers Comp Ins Pmt 6 of 9	3,714.91
1/25/2018		No	AmTrust North America	27		Workers Comp Ins Pmt 6 of 9	22.10
1/25/2018		No	AmTrust North America	32		Workers Comp Ins Pmt 6 of 9	14.17
1/25/2018		No	AmTrust North America	85		Workers Comp Ins Pmt 6 of 9	122.82
1/25/2018	19363	No	AT&T	10		EDW:Internet 1/10 - 2/9/18	88.67
1/25/2018		No	AT&T	27		EDW:Internet 1/10 - 2/9/18	88.67
1/25/2018		No	AT&T	32		EDW:Internet 1/10 - 2/9/18	88.68
1/25/2018		No	AT&T	85		EDW:Internet 1/10 - 2/9/18	88.68
1/25/2018	19364	No	Bibliotheca, LLC	85		eBooks Purchased 12/01-12/31/17	10,673.79 H
1/25/2018		No	Bibliotheca, LLC	85		eBooks Subscription Purchases 12/01-12/31/17	7.99
1/25/2018	19365	No	CMC Electric, Inc	10		EDW:Qtrly Lamp Check/Replacement 12/28/17	931.60
1/25/2018	19366	No	Continental Western Insurance Company	10		Ins Pmt 7 of 10	3,037.00 I

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 From 01/01/2018 Through 01/31/2018

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
1/25/2018	19367	No	Angela Garrett	10	SWAT Team Barcoding 12/31/17-01/11/18 Garrett, Angela	276.80
1/25/2018	19368	No	Jan Hickox	85	SWAT Team Barcoding 01/03-01/10/18 Hickox, Jan	225.78
1/25/2018	19369	No	Marissa Area District Public Library	10	CAR:Replace Lost Books - A Shade of Vampire Volume 10 &	25.98
1/25/2018	19370	No	MetLife - Group Benefits	10	Dental, AD&D, Life & Vision Ins 02/01-02/28/18	965.08
1/25/2018		No	MetLife - Group Benefits	27	Dental, AD&D, Life & Vision Ins 02/01-02/28/18	202.79
1/25/2018		No	MetLife - Group Benefits	32	Dental, AD&D, Life & Vision Ins 02/01-02/28/18	117.72
1/25/2018		No	MetLife - Group Benefits	85	Dental, AD&D, Life & Vision Ins 02/01-02/28/18	546.34
1/25/2018	19371	No	Quill Corporation	10	EDW:Office & Janitorial Supplies	294.47
1/25/2018	19372	No	S & G Custom Mowing	10	CHA:Snow Removal 12/24 & 12/29/17	290.00
1/25/2018	19373	No	Speed Lube #14	10	CHA:Change Oil/Filter Lic #U30472	55.95
1/25/2018	19374	No	Stutz Excavating, Inc	10	EDW:Salt Parking Lot 01/12 & 01/15/18	220.00
1/25/2018	19375	No	UHS Premium Billing	10	Health Ins 02/01-02/28/18	10,116.79
1/25/2018		No	UHS Premium Billing	27	Health Ins 02/01-02/28/18	4,260.03
1/25/2018		No	UHS Premium Billing	32	Health Ins 02/01-02/28/18	1,472.51
1/25/2018		No	UHS Premium Billing	85	Health Ins 02/01-02/28/18	7,764.94
1/25/2018	19376	No	Walmart Community/SYNCB	10	CAR:Cordless Vacuum, Highlighters (3pks), Windshield Washer Fluid (4)	72.34
1/31/2018	ACHIMRFJanuary20	No	Illinois Municipal Retirement Fund	10	January 2018 IMRF Payment-General	11,450.36
1/31/2018		No	Illinois Municipal Retirement Fund	27	January 2018 IMRF Payment-CMC	1,707.73
1/31/2018		No	Illinois Municipal Retirement Fund	32	Janaury 2018 IMRF Payment-OCLC	1,533.59
1/31/2018		No	Illinois Municipal Retirement Fund	85	January 2018 IMRF Payment-SHARE	<u>9,139.17</u>
Total 1000 - US Bank-General Fund						127,635.31
1/12/2018	ACHILPR20180112	No	Illinois Department of Revenue	10	IL Payroll Tax Deposit - PD 01/12/2018	2,266.02
1/12/2018		No	Illinois Department of Revenue	27	IL Payroll Tax Deposit - PD 01/12/2018	243.47
1/12/2018		No	Illinois Department of Revenue	32	IL Payroll Tax Deposit - PD 01/12/2018	152.76
1/12/2018		No	Illinois Department of Revenue	85	IL Payroll Tax Deposit - PD 01/12/2018	1,333.80
1/12/2018	ACHIRSPR2018011	No	Department of the Treasury	10	IRS Payroll Tax Deposit-PD 01/12/2018	12,673.55
1/12/2018		No	Department of the Treasury	27	IRS Payroll Tax Deposit-PD 01/12/2018	1,338.85
1/12/2018		No	Department of the Treasury	32	IRS Payroll Tax Deposit-PD 01/12/2018	829.58
1/12/2018		No	Department of the Treasury	85	IRS Payroll Tax Deposit-PD 01/12/2018	7,613.46
1/26/2018	ACHILPR20180126	No	Illinois Department of Revenue	10	IL Payroll Tax Deposit - PD 01/26/2018	2,622.44
1/26/2018		No	Illinois Department of Revenue	27	IL Payroll Tax Deposit - PD 01/26/2018	243.47
1/26/2018		No	Illinois Department of Revenue	32	IL Payroll Tax Deposit - PD 01/26/2018	285.72
1/26/2018		No	Illinois Department of Revenue	85	IL Payroll Tax Deposit - PD 01/26/2018	1,133.67
1/26/2018	ACHIRSPR2018012	No	Department of the Treasury	10	IRS Payroll Tax Deposit-PD 01/26/2018	14,400.24
1/26/2018		No	Department of the Treasury	27	IRS Payroll Tax Deposit-PD 01/26/2018	1,338.85
1/26/2018		No	Department of the Treasury	32	IRS Payroll Tax Deposit-PD 01/26/2018	1,576.99
1/26/2018		No	Department of the Treasury	85	IRS Payroll Tax Deposit-PD 01/26/2018	6,331.58
1/26/2018	ACHPRUnemp20180	No	Illinois Department of Revenue	10	Unemployment Ins Tax Fee 3rd Qtr 2017 - PD 01/26/18	90.00
1/30/2018	ACHILPR20180130	No	Illinois Department of Revenue	10	IL Payroll Tax Deposit - PD 01/30/2018	874.14
1/30/2018		No	Illinois Department of Revenue	27	IL Payroll Tax Deposit - PD 01/30/2018	99.82
1/30/2018		No	Illinois Department of Revenue	32	IL Payroll Tax Deposit - PD 01/30/2018	52.28
1/30/2018		No	Illinois Department of Revenue	85	IL Payroll Tax Deposit - PD 01/30/2018	390.26
1/30/2018	ACHIRSPR2018013	No	Department of the Treasury	10	IRS Payroll Tax Deposit-PD 01/30/2018	4,479.12
1/30/2018		No	Department of the Treasury	27	IRS Payroll Tax Deposit-PD 01/30/2018	451.17
1/30/2018		No	Department of the Treasury	32	IRS Payroll Tax Deposit-PD 01/30/2018	227.93
1/30/2018		No	Department of the Treasury	85	IRS Payroll Tax Deposit-PD 01/30/2018	<u>1,920.07</u>
Total 1030 - US Bank - Web Junction/(Payroll)						<u>62,969.24</u>
Total Disbursed						<u>190,604.55</u>

Illinois Heartland Library System

Disbursement Summary Report

From 01/01/2018 Through 01/31/2018

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
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Non-routine Bill Payments Explanations

- A-** CHA-Replaced (1) 4 Ton HVAC Unit
- B-** Oval Window Clings (1000) with New IHLS Logo to be displayed in Member Libraries' Windows
- C-** SHARE Database SemiAnnual Batchload Processing Subscription w/OSMOSIS for OCLC (Fully funded by FY2018 TMQ Grant)
- D-** CMC contracted staff for metadata cataloging (Fully funded by FY2018 CMC Grant)
- E-** Legal Advice for Member Libraries re New Sexual Harassment Law Changes
- F-** Legal Counsel re New Sexual Harassment Law Changes
- G-** CMC contracted staff for metadata cataloging (Fully funded by FY2018 CMC Grant)
- H-** eBooks purchased 12/01-12/31/17 & eBooks purchases to be reimbursed by members
- I-** Auto, Property, General Liability and Umbrella Insurance Coverages (Payment 7 of 10)
- J-** January 2018 IMRF Pmt.-Employee & Employer Contribution
- K-** January 2018 Payroll Tax Deposits

Illinois Heartland Library System
 Credit Card Transactions
 From 12/02/2017 Through 01/02/2018

Credit Card	Bill Date	Employee	Trans Date	Vendor	Description	Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
	1/2/2018	4654 2433-Bauer Joan C	12/1/2017	HIPCAST.COM	Recording Storage 12/2017	4.95	85	5550	02	85
	1/2/2018	4654 2433-Bauer Joan C	12/27/2017	HIPCAST.COM	Recording Storage 01/2018	4.95	85	5550	02	85
		Total 4654 2433-Bauer Joan C				9.90				
	1/2/2018	4654 2458-Pernicka Julia A	12/8/2017	THE WEEPING WILLOW	EDW:Lunch - Supervisor's Mtg 12/2017	110.50	10	5290	01	10
	1/2/2018	4654 2458-Pernicka Julia A	12/9/2017	SCHNUCKS ALTON	EDW:Hand Soap & Refill 12/2017	11.98	10	5190	01	10
		Total 4654 2458-Pernicka Julia A				122.48				
	1/2/2018	4654 2482-Brown Troy M	12/1/2017	AMAZON MKTPLACE PMTS	EDW:Tourniquet 12/2017	32.49	10	5058	01	10
	1/2/2018	4654 2482-Brown Troy M	12/2/2017	AMAZON MKTPLACE PMTS	CAR:Tourniquet (2) 12/2017	71.27	10	5058	04	10
	1/2/2018	4654 2482-Brown Troy M	12/3/2017	AMAZON MKTPLACE PMTS	CHA:Tourniquet 12/2017	32.49	10	5058	02	10
	1/2/2018	4654 2482-Brown Troy M	12/3/2017	DNH*GODADDY.COM	EDW:SSL Renewal for Icls.org 12/2017	74.99	10	5580	01	10
	1/2/2018	4654 2482-Brown Troy M	12/4/2017	DEWEY'S PIZZA	EDW:Lunch - Zach's First Day - Troy, Brandon, Zach 12/2017	48.58	10	5290	01	10
	1/2/2018	4654 2482-Brown Troy M	12/4/2017	PAYFLOW/PAYPAL	EDW:PayPal Monthly Srvc Fee 12/2017	30.00	85	5725	01	85
	1/2/2018	4654 2482-Brown Troy M	12/6/2017	AMAZON MKTPLACE PMTS	EDW:USB Cable 12/2017	37.47	85	5360	01	85
	1/2/2018	4654 2482-Brown Troy M	12/6/2017	WALMART.COM	TV - Walmart Grant - Kitchell Memorial Library 12/2017	212.36	85	5360	01	86
	1/2/2018	4654 2482-Brown Troy M	12/7/2017	DreamHost	EDW:Domain Name - East Alton Library 12/2017	13.95	10	5840	01	12
	1/2/2018	4654 2482-Brown Troy M	12/7/2017	DreamHost	EDW:Domain Name - Fairview Heights Library 12/2017	13.95	10	5840	01	12
	1/2/2018	4654 2482-Brown Troy M	12/11/2017	DreamHost	EDW:Domain Name - Germantown PL 12/2017	13.95	10	5840	01	12
	1/2/2018	4654 2482-Brown Troy M	12/11/2017	DreamHost	EDW:Domain Name - Litchfield PL 12/2017	9.95	10	5840	01	12
	1/2/2018	4654 2482-Brown Troy M	12/13/2017	ADOBE	EDW:Stock Image 12/2017	10.61	10	5330	01	10
	1/2/2018	4654 2482-Brown Troy M	12/13/2017	ADOBE	EDW:Stock Image 12/2017	10.61	10	5330	01	10
	1/2/2018	4654 2482-Brown Troy M	12/13/2017	BESTBUYCOM	EDW:Applecare+ 12/2017	269.00	10	5360	01	10
	1/2/2018	4654 2482-Brown Troy M	12/13/2017	BESTBUYCOM	EDW:Laptop 12/2017	2,049.99	10	5360	01	10
	1/2/2018	4654 2482-Brown Troy M	12/13/2017	BESTBUYCOM	EDW:Thunderbolt Adapter & USB Adapters 12/2017	158.99	10	5360	01	10
	1/2/2018	4654 2482-Brown Troy M	12/14/2017	SOL BISTRO	CAR:Lunch - Decatur Trip - Troy & Traci 12/2017	23.22	85	5290	04	85
	1/2/2018	4654 2482-Brown Troy M	12/15/2017	DreamHost	EDW:Domain Name - Hartford Public Library 12/2017	4.00	10	5840	01	12
	1/2/2018	4654 2482-Brown Troy M	12/20/2017	STK*SHUTTERSTOCK	EDW:Stock Images (5) 12/2017	49.00	10	5330	01	10
	1/2/2018	4654 2482-Brown Troy M	12/24/2017	SMK*SURVEYMONKEY.COM	EDW:Monthly Subscription - Survey Monkey 12/2017	35.00	27	5550	01	27
	1/2/2018	4654 2482-Brown Troy M	12/26/2017	DreamHost	EDW:Domain Name - Fairview Heights PL 12/2017	13.95	10	5840	01	12
	1/2/2018	4654 2482-Brown Troy M	12/26/2017	DreamHost	EDW:Domain Name - Grand Prairie Library 12/2017	13.95	10	5840	01	12
	1/2/2018	4654 2482-Brown Troy M	12/26/2017	DreamHost	EDW:Domain Name - Staunton PL 12/2017	13.95	10	5840	01	12
	1/2/2018	4654 2482-Brown Troy M	12/28/2017	B&H PHOTO	EDW:Thunderbolt for Laptop 12/2017	299.95	10	5360	01	10
	1/2/2018	4654 2482-Brown Troy M	12/28/2017	DNH*GODADDY.COM	EDW:Domain Name - illinoisheartland.com 12/2017	30.34	10	5580	01	10
	1/2/2018	4654 2482-Brown Troy M	12/28/2017	DNH*GODADDY.COM	EDW:Domain Name - illinoisheartland.info 12/2017	40.34	10	5580	01	10
	1/2/2018	4654 2482-Brown Troy M	12/28/2017	DNH*GODADDY.COM	EDW:Domain Name - illinoisheartland.net 12/2017	36.34	10	5580	01	10
	1/2/2018	4654 2482-Brown Troy M	12/28/2017	DNH*GODADDY.COM	EDW:Domain Name - illinoisheartland.org 12/2017	40.34	10	5580	01	10

Illinois Heartland Library System
 Credit Card Transactions
 From 12/02/2017 Through 01/02/2018

Credit Card	Bill Date	Employee	Trans Date	Vendor	Description	Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
	1/2/2018	4654 2482-Brown Troy M	12/28/2017	DNH*GODADDY.COM	EDW:Domain Name - illinoisheartland.us 12/2017	19.98	10	5580	01	10
	1/2/2018	4654 2482-Brown Troy M	12/28/2017	DNH*GODADDY.COM	EDW:Domain Name - illshareit.com 12/2017	<u>30.34</u>	85	5580	01	85
		Total 4654 2482-Brown Troy M				3,741.35				
	1/2/2018	4695 2640-Petty Linda	12/5/2017	INDEED	EDW:Job Posting - HR Generalist 12/2017	25.11	10	5070	01	10
	1/2/2018	4695 2640-Petty Linda	1/1/2018	INDEED	EDW:Job Posting - HR Generalist 12/2017	<u>140.94</u>	10	5070	01	10
		Total 4695 2640-Petty Linda				166.05				
	1/2/2018	5085 0664-Palmer Susan	11/29/2017	BERGHOFF RESTAURANT	EDW:Lunch - Designing the Future Workshop - Susan & Stacie 12/2017	37.22	10	5260	01	10
	1/2/2018	5085 0664-Palmer Susan	12/1/2017	AMTRAK	EDW:Train Fare - Designing the Future Workshop - Susan & Stacie 12/2017	58.00	10	5255	01	10
	1/2/2018	5085 0664-Palmer Susan	12/1/2017	GOLD COAST DOGS	EDW:Dinner - Designing the Future Workshop - Susan 12/2017	6.11	10	5260	01	10
	1/2/2018	5085 0664-Palmer Susan	12/1/2017	LYFT	EDW:Cab Fare - Designing the Future Workshop - Susan & Stacie 12/2017	2.00	10	5255	01	10
	1/2/2018	5085 0664-Palmer Susan	12/1/2017	LYFT	EDW:Cab Fare - Designing the Future Workshop - Susan & Stacie 12/2017	10.79	10	5255	01	10
	1/2/2018	5085 0664-Palmer Susan	12/1/2017	MELI CAFE ON DEARB	EDW:Breakfast - Designing the Future Workshop - Susan & Stacie 12/2017	49.42	10	5260	01	10
	1/2/2018	5085 0664-Palmer Susan	12/1/2017	PRINTERS ROW, LLC	EDW:Lodging - Designing the Future Workshop - Stacie 12/2017	533.11	10	5265	01	10
	1/2/2018	5085 0664-Palmer Susan	12/1/2017	PRINTERS ROW, LLC	EDW:Lodging - Designing the Future Workshop - Susan 12/2017	533.11	10	5265	01	10
	1/2/2018	5085 0664-Palmer Susan	12/2/2017	CITY OF ALTON	EDW:Parking - Designing the Future Workshop - Susan 12/2017	15.00	10	5255	01	10
	1/2/2018	5085 0664-Palmer Susan	12/6/2017	SAMS CLUB #8197	CHA:Snacks & Tumblers (6) - ILDS Mtg 12/2017	81.24	10	5290	02	22
	1/2/2018	5085 0664-Palmer Susan	12/7/2017	DRURY INN CHAMPAIGN	EDW:Lodging - CHA Trip - Susan 12/2017	79.10	10	5265	01	20
	1/2/2018	5085 0664-Palmer Susan	12/7/2017	PORTILLOS HOT DOGS #48	EDW:Lunch - CHA Trip - Susan & Angela 12/2017	19.15	10	5290	01	20
	1/2/2018	5085 0664-Palmer Susan	12/13/2017	MANSION HOUSE GARAGE	EDW:Parking - Fred Pryor Seminar - Linda & Susan 12/2017	6.00	10	5255	01	20
	1/2/2018	5085 0664-Palmer Susan	12/15/2017	AMERICAN LIBRARY ASSN	EDW:Registration - Webinar - Susan 12/2017	54.57	10	5290	01	10
	1/2/2018	5085 0664-Palmer Susan	12/28/2017	OMNILERT LLC	EDW:RainedOut Text Alert System 12/2017	<u>29.95</u>	10	5400	01	10
		Total 5085 0664-Palmer Susan				1,514.77				
	1/2/2018	5174 4296-Bednar Leslie M	12/6/2017	KOOL BEANZ	EDW:Lunch Mtg - Leslie & Juliette 12/2017	24.04	10	5290	01	10
	1/2/2018	5174 4296-Bednar Leslie M	12/12/2017	MCALISTER'S DELI	EDW:Working Lunch - Leslie, Joan, Edie & Sue 12/2017	39.70	85	5290	01	85
	1/2/2018	5174 4296-Bednar Leslie M	12/15/2017	PANERA BREAD	EDW:Breakfast - Admin Team Mtg 12/2017	<u>33.96</u>	10	5290	01	10
		Total 5174 4296-Bednar Leslie M				97.70				
	1/2/2018	5407 5276-Chapman Brandon M	12/27/2017	5GUYS	EDW:Lunch - CHA Colo Trip - Brandon & Zach 12/2017	<u>34.53</u>	85	5260	01	85
		Total 5407 5276-Chapman Brandon M				34.53				
	1/2/2018	5645 2424-Bushong Stacie L	12/1/2017	AMTRAK MIDWEST CAFE	EDW:Dinner - Designing the Future Workshop - Susan & Stacie 12/2017	19.50	10	5260	01	10
	1/2/2018	5645 2424-Bushong Stacie L	12/5/2017	GOSHEN POST OFFICE	EDW:Postage 12/2017	147.00	10	5370	01	10
	1/2/2018	5645 2424-Bushong Stacie L	12/5/2017	GOSHEN POST OFFICE	EDW:Postage (OCLC) 12/2017	151.20	32	5370	01	32
	1/2/2018	5645 2424-Bushong Stacie L	12/5/2017	GOSHEN POST OFFICE	EDW:Postage (SHARE) 12/2017	102.20	85	5370	01	85
	1/2/2018	5645 2424-Bushong Stacie L	12/5/2017	WAL-MART #0256	EDW:Coffee Cups & Treats for Board 12/2017	21.15	10	5290	01	10
	1/2/2018	5645 2424-Bushong Stacie L	12/7/2017	ALDI	EDW:Water for Board Mtgs 12/2017	5.65	10	5290	01	10
	1/2/2018	5645 2424-Bushong Stacie L	12/8/2017	SQ *GLAZY SQUARES DONU	EDW:Treats - Supervisor's Mtg 12/2017	15.18	10	5290	01	10

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Credit Card	Bill Date	Employee	Trans Date	Vendor	Description	Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
	1/2/2018	5645 2424-Bushong Stacie L	12/13/2017	IDENTITY SYSTEMS, INC	EDW:IHLS Employee Name Tags (50) 12/2017	261.97	10	5330	01	10
	1/2/2018	5645 2424-Bushong Stacie L	12/14/2017	USPS PO	EDW:Postage 12/2017	13.60	10	5370	01	10
	1/2/2018	5645 2424-Bushong Stacie L	12/18/2017	PANERA BREAD	EDW:Breakfast - SHARE Director Interviews 12/2017	14.16	85	5290	01	85
	1/2/2018	5645 2424-Bushong Stacie L	12/18/2017	PANERA BREAD	EDW:Lunch - SHARE Director Interviews 12/2017	62.39	85	5290	01	85
	1/2/2018	5645 2424-Bushong Stacie L	12/19/2017	PANERA BREAD	EDW:Lunch - SHARE Director Interviews 12/2017	97.32	85	5290	01	85
	1/2/2018	5645 2424-Bushong Stacie L	12/20/2017	PANERA BREAD	EDW:Lunch - SHARE Director Interviews 12/2017	15.11	85	5290	01	85
	Total 5645 2424-Bushong Stacie L					926.43				
	1/2/2018	5720 1358-Downes Stephen	12/6/2017	DOMINO'S	CHA:Pizza - ILDS Mtg 12/2017	42.28	10	5290	02	22
	1/2/2018	5720 1358-Downes Stephen	12/17/2017	TARGET	CHA:Holiday Decorations 12/2017	11.41	10	5195	02	10
	1/2/2018	5720 1358-Downes Stephen	12/26/2017	MENARDS CHAMPAIGN	CHA:Room Freshner Sprays (2) 12/2017	1.94	10	5190	02	10
	1/2/2018	5720 1358-Downes Stephen	12/26/2017	MENARDS CHAMPAIGN	CHA:Diesel Additive 12/2017	17.76	10	5210	02	20
	Total 5720 1358-Downes Stephen					73.39				
	1/2/2018	5724 8383-Fries Arlanna	12/4/2017	TODAY'S TECHNOLOGY	CAR:Change Oil/Filter & Rotate Tires Lic#U30469 12/2017	78.17	10	5210	04	20
	1/2/2018	5724 8383-Fries Arlanna	12/6/2017	TODAY'S TECHNOLOGY	CAR:Change Oil/Filter, Rotate Tires & Adjust Door Lic#U30471 12/2017	96.68	10	5210	04	20
	1/2/2018	5724 8383-Fries Arlanna	12/14/2017	TODAY'S TECHNOLOGY	CAR:Change Oil/Filter & Rotate Tires Lic#U29924 12/2017	62.60	10	5210	04	20
	1/2/2018	5724 8383-Fries Arlanna	12/20/2017	LOWES #00493	CAR:Space Heaters (2) 12/2017	107.86	10	5195	04	10
	1/2/2018	5724 8383-Fries Arlanna	12/21/2017	TODAY'S TECHNOLOGY	CAR:Change Oil/Filter, Rotate Tires & Replace Fuel Door Lic#U30469 12/2017	228.32	10	5210	04	20
	1/2/2018	5724 8383-Fries Arlanna	12/26/2017	LOWES #00493	CAR:Space Heaters (2) 12/2017	109.90	10	5195	04	10
	1/2/2018	5724 8383-Fries Arlanna	12/26/2017	SQ *DAN'S DETAIL	CAR:Van Wash Tokens (2) 12/2017	100.00	10	5210	04	20
	1/2/2018	5724 8383-Fries Arlanna	12/27/2017	LOWES #00493	CAR:Return Space Heater 12/2017	(54.95)	10	5195	04	10
	1/2/2018	5724 8383-Fries Arlanna	12/28/2017	TODAY'S TECHNOLOGY	CAR:Check Low Tire Pressure on 2 Tires Lic#U18520 12/2017	40.49	10	5210	04	10
	Total 5724 8383-Fries Arlanna					769.07				
	1/2/2018	5724 8417-Kates Linda	12/4/2017	DOLLAR TREE	CHA:Sympathy Cards (2) 12/2017	1.09	10	5057	02	10
	1/2/2018	5724 8417-Kates Linda	12/6/2017	SCHNUCKS FLORIST	CHA:Flowers - Sympathy - Tom N 12/2017	55.64	10	5057	02	10
	1/2/2018	5724 8417-Kates Linda	12/6/2017	WALKER TIRE	CHA:Front End Alignment Lic#U30209 12/2017	75.00	10	5210	02	20
	1/2/2018	5724 8417-Kates Linda	12/8/2017	LOWES #00080	CHA:Holiday Decorations 12/2017	27.23	10	5195	02	10
	1/2/2018	5724 8417-Kates Linda	12/14/2017	Amazon.com	CHA:Vinyl Pockets for Delivery Tubs (5 Boxes) 12/2017	131.65	10	5385	02	20
	1/2/2018	5724 8417-Kates Linda	12/14/2017	MEIJER INC	CHA:Food - Staff Holiday Party 12/2017	79.94	10	5057	02	10
	1/2/2018	5724 8417-Kates Linda	12/27/2017	CHAMBANA SALES	CHA:Maint on Lift Gate Lic#U30209 12/2017	88.50	10	5210	02	20
	1/2/2018	5724 8417-Kates Linda	12/29/2017	MIDWEST AUTOMOTIVE	CHA:Diagnose & Replace Fuel Filter Lic#U30209 12/2017	378.93	10	5210	02	20
	Total 5724 8417-Kates Linda					837.98				

Report Transaction Totals

8,293.65

Illinois Heartland Library System

Credit Card Transactions

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Credit Card	Fund	G/L#	Loc#	Dept#
Bill Date Employee	Code	Code	Code	Code
Trans Date Vendor	Amount			
Description				

Non-routine Credit Card Transactions Explanations

Brown, Troy M - TV Purchased for Kitchell Memorial Library (Fully funded by Walmart Grant)
 EDW:Applecare+, Laptop, Thunderbolt Adapter & USB Adapter-Leslie
 EDW:Thunderbolt for Laptop-Leslie

Petty, Linda - Posting of Human Resources Generalist Position on "indeed.com"

Palmer, Susan - Cab fare, lodging, meals, parking & train fare at "Designing the Future Workshop" - Stacie & Susan

Bushong, Stacie L - IHLS, OCLC & SHARE Postage
 (50) Employee Name Tags with New IHLS Logo
 Breakfast & Lunch for SHARE Director's Interviews 12/18 & 12/19/17

Fries, Arlanna - CAR:Purchase (2) Space Heaters
 CAR:Change Oil/Filter, Rotate Tires & Replace Fuel Door Lic# U30469

Kates, Linda - Diagnose & Replace Fuel Filter Lic# U30209