

Illinois Heartland Library System
Disbursement Summary Report
From 07/01/2021 Through 07/31/2021

Attachment 4.1

Check Date	Check Number	Spoiled	Vendor Name	Fund		Transaction Description	Transaction Amount
				Code			
7/9/2021	ACHILPR20210709	No	Illinois Department of Revenue	10		IL Payroll Tax Deposit - PD 07/09/2021	3,044.10
7/9/2021		No	Illinois Department of Revenue	27		IL Payroll Tax Deposit - PD 07/09/2021	504.39
7/9/2021		No	Illinois Department of Revenue	32		IL Payroll Tax Deposit - PD 07/09/2021	174.68
7/9/2021		No	Illinois Department of Revenue	85		IL Payroll Tax Deposit - PD 07/09/2021	1,639.64
7/9/2021	ACHIRSPR2021070	No	Department of the Treasury	10		IRS Payroll Tax Deposit-PD 07/09/2021	16,899.31
7/9/2021		No	Department of the Treasury	27		IRS Payroll Tax Deposit-PD 07/09/2021	2,439.90
7/9/2021		No	Department of the Treasury	32		IRS Payroll Tax Deposit-PD 07/09/2021	945.52
7/9/2021		No	Department of the Treasury	85		IRS Payroll Tax Deposit-PD 07/09/2021	9,466.63
7/13/2021	22621	No	AAIM EA Training and Consulting LLC	10		Pre-employment Drug Screen & Background Check New Hires	56.20
7/13/2021		No	AAIM EA Training and Consulting LLC	85		Pre-employment Drug Screen & Background Check New Hires	192.70
7/13/2021	22622	No	Abila	10		Maint & Support Abila MIP Fund Software 07/24/2021-07/23/2022	8,681.92 A
7/13/2021	22623	No	Alternative Business Systems	32		EDW:Maint Agreement-Traverse 07/21/2021-07/20/2022	1,982.00 B
7/13/2021		No	Alternative Business Systems	32		EDW:Provide Support for Traverse AR Web Statements 06/30/2021 (.75 hrs)	138.75
7/13/2021	22624	No	Ameren Illinois	10		CHA:Gas 06/01-07/01/2021	60.46
7/13/2021	22625	No	Ameren Illinois	10		EDW:Gas 06/01-07/01/2021	53.91
7/13/2021	22626	No	American Pest Control	10		CHA:Monthly Extermination 07/09/2021	35.00
7/13/2021	22627	No	Bel-O Sales & Service Inc	10		EDW:Main on 11 HVAC Units, Repl Blower Shaft, Bearings & Pulley on Unit 5	3,867.00 C
7/13/2021	22628	No	Bibliotheca LLC	85		eBooks Purchases 06/01-06/30/21	18,373.93 D
7/13/2021	22629	No	Troy Brown	10		CAR:Mileage Reimb-Construction Walk Through-Brown, Troy 06/23/2021	28.88
7/13/2021	22630	No	Buildingstars Operations Inc	10		EDW:Janitorial Srvc July 2021	450.00
7/13/2021	22631	No	Busey	10		Busey Credit Card Stmt Ending 07/01/2021	6,116.17
7/13/2021		No	Busey	27		Busey Credit Card Stmt Ending 07/01/2021	1,817.35
7/13/2021		No	Busey	32		Busey Credit Card Stmt Ending 07/01/2021	64.00
7/13/2021		No	Busey	85		Busey Credit Card Stmt Ending 07/01/2021	1,783.58
7/13/2021	22632	No	Consolidated Insurance Agency	10		FY22 Treasurers Bond	1,750.00 E
7/13/2021	22633	No	Constellation NewEnergy - Gas Division LLC	10		CHA:Gas Supply 06/01-06/30/2021	6.75
7/13/2021	22634	No	Dave's Precision Mowing	10		CHA:Mowing/Trimming/Blowing 06/01/2021	70.00
7/13/2021		No	Dave's Precision Mowing	10		CHA:Mowing/Trimming/Blowing 06/08/2021	70.00
7/13/2021		No	Dave's Precision Mowing	10		CHA:Mowing/Trimming/Blowing 06/15/2021	70.00
7/13/2021		No	Dave's Precision Mowing	10		CHA:Mowing/Trimming/Blowing 06/22/2021	70.00
7/13/2021		No	Dave's Precision Mowing	10		CHA:Mowing/Trimming/Blowing 06/29/2021	70.00
7/13/2021	22635	No	DELL MARKETING LP	10		EDW:Dell Docks (3)	668.79 F
7/13/2021	22636	No	Edith A Elliott	85		EDW:Mileage Reimb-CHA Employee Orientation-Elliott, Edie 07/06-07/07/2021	46.62
7/13/2021	22637	No	Enterprise FM Trust	10		Monthly Fees & Routine Maintenance - July 2021	11,227.63
7/13/2021	22638	No	First Mid-Illinois Bank & Trust	10		Safe Deposit Box 08/01/2021-08/01/2022	60.00
7/13/2021	22639	No	Ford & Harrison LLP	10		Legal Counsel re:Employment Matters 06/01-06/30/21	2,790.00
7/13/2021	22640	No	Gateway Occupational Health	10		Pre-employment Drug Screen-EDW-Sorter	49.50
7/13/2021	22641	No	George Alarm Co Inc	10		EDW:Service Call-Change Battery 06/29/2021	90.00
7/13/2021	22642	No	H&H Health Associates	10		EAP Services 07/01/2021-06/30/2022	3,633.84 G
7/13/2021	22643	No	i3 Broadband - CU	10		CHA:Internet 07/01-07/31/2021	11.67
7/13/2021		No	i3 Broadband - CU	27		CHA:Internet 07/01-07/31/2021	11.66
7/13/2021		No	i3 Broadband - CU	85		CHA:Internet 07/01-07/31/2021	11.66
7/13/2021	22644	No	Identity Systems Inc	10		Name Tags (68)	287.75
7/13/2021		No	Identity Systems Inc	27		Name Tags (68)	35.70
7/13/2021		No	Identity Systems Inc	85		Name Tags (68)	101.15
7/13/2021	22645	No	Illinois American Water	10		CHA:Water 05/27-06/24/2021	73.05
7/13/2021	22646	No	Technology Management Rev Fund	85		CAR:Bandwidth 05/01-05/31/2021	270.00
7/13/2021	22647	No	Illini Janitorial	10		CHA:Janitorial Srvc for June 2021	525.00
7/13/2021	22648	No	Nextgen Solutions	10		CAR:Usage Chrg 06/03-06/30/2021	19.99
7/13/2021		No	Nextgen Solutions	85		CAR:Usage Chrg 06/03-06/30/2021	13.62
7/13/2021	22649	No	OpenGov Inc	10		OpenGov Annual Budgeting & Planning Subscription 07/01/2021-06/30/2022	16,687.00 H
7/13/2021	22650	No	Selective Insurance Company of America	10		CAR:Flood Ins Premium 08/05/2021-08/04/2022	8,080.00 I
7/13/2021	22651	No	SIUC Research Park Inc	10		CAR:Office Leasing, Electric & Lighting Srvc & Fiber Internet	7,566.11
7/13/2021		No	SIUC Research Park Inc	85		CAR:Office Leasing, Electric & Lighting Srvc & Fiber Internet	10.00
7/13/2021	22652	No	Charter Communications	10		EDW:Internet 07/01-07/31/2021	45.60
7/13/2021		No	Charter Communications	27		EDW:Internet 07/01-07/31/2021	45.59
7/13/2021		No	Charter Communications	32		EDW:Internet 07/01-07/31/2021	45.59

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Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
7/13/2021		No	Charter Communications	85	EDW:Internet 07/01-07/31/2021	45.59
7/13/2021	22653	No	Swank Movie Licensing USA	10	Copyright Compliance Site Lic-Bement & Flora 07/01/21-06/30/22	676.00 J
7/13/2021		No	Swank Movie Licensing USA	10	Copyright Compliance Site License-Vespasian 07/01/21-06/30/22	364.00
7/13/2021	22654	No	Verizon Wireless	10	Cellphone Srvc, MIFI, Router & After Hrs Line 05/24-06/23/2021	703.05
7/13/2021		No	Verizon Wireless	85	Cellphone Srvc, MIFI, Router & After Hrs Line 05/24-06/23/2021	450.78
7/13/2021	22655	No	Xerox Financial Services	10	CAR:Base Chrg July 2021	117.80
7/13/2021		No	Xerox Financial Services	85	CAR:Base Chrg July 2021	83.45
7/23/2021	ACHILPR20210723	No	Illinois Department of Revenue	10	IL Payroll Tax Deposit - PD 07/23/2021	2,995.95
7/23/2021		No	Illinois Department of Revenue	27	IL Payroll Tax Deposit - PD 07/23/2021	504.29
7/23/2021		No	Illinois Department of Revenue	32	IL Payroll Tax Deposit - PD 07/23/2021	207.15
7/23/2021		No	Illinois Department of Revenue	85	IL Payroll Tax Deposit - PD 07/23/2021	1,339.93
7/23/2021	ACHIRSPR2021072	No	Department of the Treasury	10	IRS Payroll Tax Deposit-PD 07/23/2021	15,710.98
7/23/2021		No	Department of the Treasury	27	IRS Payroll Tax Deposit-PD 07/23/2021	2,433.50
7/23/2021		No	Department of the Treasury	32	IRS Payroll Tax Deposit-PD 07/23/2021	1,186.44
7/23/2021		No	Department of the Treasury	85	IRS Payroll Tax Deposit-PD 07/23/2021	7,062.32
7/27/2021	22656	No	Ameren Illinois	10	CHA:Electric & Lighting Srvc 06/16-07/18/2021	1,082.85
7/27/2021	22657	No	Ameren Illinois	10	EDW:Electric & Lighting Srvc 06/01-07/01/2021	2,127.57
7/27/2021	22658	No	AT&T	10	EDW:Internet 07/10-08/09/2021	95.45
7/27/2021		No	AT&T	27	EDW:Internet 07/10-08/09/2021	95.44
7/27/2021		No	AT&T	32	EDW:Internet 07/10-08/09/2021	95.44
7/27/2021		No	AT&T	85	EDW:Internet 07/10-08/09/2021	95.44
7/27/2021	22659	No	AT&T	10	EDW:Elevator Phone Line 07/04-08/03/2021	49.71
7/27/2021		No	AT&T	85	EDW:Elevator Phone Line 07/04-08/03/2021	49.70
7/27/2021	22660	No	AT&T	10	EDW:Fax Line 07/04-08/03/2021	21.79
7/27/2021		No	AT&T	32	EDW:Fax Line 07/04-08/03/2021	21.79
7/27/2021		No	AT&T	85	EDW:Fax Line 07/04-08/03/2021	21.79
7/27/2021	22661	No	Health Care Service Corporation	10	Health Ins 08/01-08/31/2021	18,914.55
7/27/2021		No	Health Care Service Corporation	27	Health Ins 08/01-08/31/2021	3,751.71
7/27/2021		No	Health Care Service Corporation	32	Health Ins 08/01-08/31/2021	1,356.68
7/27/2021		No	Health Care Service Corporation	85	Health Ins 08/01-08/31/2021	12,762.09
7/27/2021	22662	No	BJ's Printables Inc	10	Board Member Shirts (4)	100.90
7/27/2021	22663	No	Buildingstars Operations Inc	10	EDW:Janitorial Srvc July-Price Increase for Twice Weekly Cleaning	195.56
7/27/2021	22664	No	City of Edwardsville	10	EDW:Water & Sewer 04/19-06/21/2021	108.21
7/27/2021	22665	No	Color-Art Integrated Interiors LLC	10	EDW:First Floor-Remove File Cabinets/Replace with Legs/Move Cabinets Upstrs	1,701.00 K
7/27/2021	22666	No	Creekside Construction Services LLC	10	CHA:East Door Update	920.00 L
7/27/2021	22667	No	Edwardsville Auto Inc	10	EDW:Install (3) & Remove (1) GPS in Delivery Vans	181.99
7/27/2021	22668	No	Environmental Consultants LLC	10	EDW:Mold & Testing Report	2,890.00 M
7/27/2021	22669	No	Gale/CENGAGE Learning	85	Credit for Gale Subscription-Price It Antiques & Collectibles	(165.68) N
7/27/2021		No	Gale/CENGAGE Learning	85	Gale Subscriptions to be Reimb by Member Libraries 06/30/2021-06/29/2022	17,873.00 O
7/27/2021	22670	No	Gerber National Claim Services	10	EDW:Tire Repair Lic #U33020	122.79
7/27/2021	22671	No	GIS Benefits	10	Dental, AD&D, Life & Vision Ins 08/01-08/31/2021	928.74
7/27/2021		No	GIS Benefits	85	Dental, AD&D, Life & Vision Ins 08/01-08/31/2021	103.99
7/27/2021	22672	No	GIS Benefits	10	Dental, AD&D, Life & Vision Ins 08/01-08/31/2021	1,703.11
7/27/2021		No	GIS Benefits	27	Dental, AD&D, Life & Vision Ins 08/01-08/31/2021	271.00
7/27/2021		No	GIS Benefits	32	Dental, AD&D, Life & Vision Ins 08/01-08/31/2021	58.90
7/27/2021		No	GIS Benefits	85	Dental, AD&D, Life & Vision Ins 08/01-08/31/2021	920.83
7/27/2021	22673	No	Guardian	10	Supp Ins 08/01-08/31/2021	164.50
7/27/2021		No	Guardian	85	Supp Ins 08/01-08/31/2021	152.00
7/27/2021	22674	No	Illinois Library Association	10	ILA Institutional Membership	1,000.00 P
7/27/2021	22675	No	Kavanagh Scully	10	EDW:Legal Counsel re:Mbr Library, SOPPA & NDPA	560.00
7/27/2021	22676	No	LIMRICC Unemployment Compensation	10	2 Qtr 2021 Unemployment Ins	762.78
7/27/2021		No	LIMRICC Unemployment Compensation	27	2 Qtr 2021 Unemployment Ins	57.58
7/27/2021		No	LIMRICC Unemployment Compensation	32	2 Qtr 2021 Unemployment Ins	9.19
7/27/2021		No	LIMRICC Unemployment Compensation	85	2 Qtr 2021 Unemployment Ins	132.15
7/27/2021	22677	No	Marketview Car Wash	10	CHA:Van Washes Lic #U35100, U34175 & U33167	24.00
7/27/2021	22678	No	NCPERS Group Life Ins	10	Supp Life Ins 08/01-08/31/2021	104.00

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 From 07/01/2021 Through 07/31/2021

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
7/27/2021		No	NCPERS Group Life Ins	32	Supp Life Ins 08/01-08/31/2021	24.00
7/27/2021		No	NCPERS Group Life Ins	85	Supp Life Ins 08/01-08/31/2021	64.00
7/27/2021	22679	No	Republic Services # 729	10	CHA:Trash & Recycling Removal 08/01-08/31/2021	245.53
7/27/2021	22680	No	Republic Services # 350	10	EDW:Trash & Recycling Removal 08/01-08/31/2021	167.18
7/27/2021	22681	No	Safelite Fulfillment Inc	10	EDW:Replace Windshield Lic #U35060	772.50
7/27/2021	22682	No	Shred-it USA	10	EDW:Shredding 06/25/2021	64.11
7/27/2021	22683	No	Wex Bank	10	Fuel Charges 06/23-07/23/2021	15,656.39
7/27/2021		No	Wex Bank	85	Fuel Charges 06/23-07/23/2021	114.49
7/27/2021	22684	No	Xerox Financial Services	10	Base & Usage Chrg 05/30-06/29/2021	235.41
7/27/2021		No	Xerox Financial Services	27	Base & Usage Chrg 05/30-06/29/2021	121.35
7/27/2021		No	Xerox Financial Services	32	Base & Usage Chrg 05/30-06/29/2021	181.73
7/27/2021		No	Xerox Financial Services	85	Base & Usage Chrg 05/30-06/29/2021	121.33
7/30/2021	ACHIMRFJul2021	No	Illinois Municipal Retirement Fund	10	July 2021 IMRF Payment	8,961.83
7/30/2021		No	Illinois Municipal Retirement Fund	27	July 2021 IMRF Payment	1,938.10
7/30/2021		No	Illinois Municipal Retirement Fund	32	July 2021 IMRF Payment	1,093.90
7/30/2021		No	Illinois Municipal Retirement Fund	85	July 2021 IMRF Payment	<u>6,880.97</u>

Total Disbursed

275,276.88

Non-routine Bill Payments Explanations

- A-** Annual maintenance and support for Abila MIP fund accounting software 07/24/2021-07/23/2022. This software supports all IHLS accounting activity.
- B-** Annual maintenance agreement for the Traverse accounting software. This software supports the OCLC billing activity and is included in the FY2022 OCLC Budget.
- C-** Seasonal maintenance of 11 HVAC units at the Edwardsville office and replaced filters. Replaced blower shaft, bearings, and pulley on unit 5 after inspection found that the pulley was spinning off shaft.
- D-** eBooks purchased 06/01-06/30/21 & eBooks purchases to be reimbursed by participating libraries.
- E-** FY2022 Treasurer's Bond annual renewal.
- F-** Replaced (3) Dell docking units for staff's laptops.
- G-** Annual premium for Employee Assistance Program (EAP) 07/01/2021-06/30/2022.
- H-** Annual subscription for OpenGov software 07/01/2021-06/30/2022. This software is used for budgeting, planning, and reporting.
- I-** Annual premium for Flood Insurance at the Carbondale office 08/05/2021-08/04/2022.
- J-** Purchased SWANK Copyright Compliance Site Licenses for 07/01/2021-06/30/2022 to be reimbursed by participating libraries.
- K-** Removal of file cabinet drawers and replaced with legs. Moved drawers upstairs to be used by staff on the second floor at the Edwardsville office.
- L-** Replaced door closer, hinges, and kickdown door holder on the east door at the Champaign office.
- M-** Final air quality testing completed after the remodel of the first floor at the Edwardsville office.
- N-** Refund issued to participating FY2021 Gale subscription libraries for the loss of access to the Price It Antiques and Collections database.
- O-** Pooled purchased annual Gale Subscriptions 06/30/2021-06/29/2022 for member libraries to be reimbursed by participating libraries.
- P-** Illinois Library Association (ILA) annual institutional membership fee.

Illinois Heartland Library System
 Credit Card Transactions
 From 06/02/2021 Through 07/01/2021

Credit Card							Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code	
6/30/2021	4654 2482-Brown Troy M	6/1/2021	Busey	Credit for Interest on Fraudulent Chrgs 05/2021	(2.00)	10	5725	01	10	
6/30/2021	4654 2482-Brown Troy M	6/2/2021	MAILCHIMP	Subscription:MailChimp Monthly 06/2021	62.99	10	5330	01	10	
6/30/2021	4654 2482-Brown Troy M	6/2/2021	PAYFLOW/PAYPAL	PayPal Monthly Srvc Fee 06/2021	30.00	85	5725	01	85	
6/30/2021	4654 2482-Brown Troy M	6/2/2021	PIPEDRIVE	PipeDrive Monthly Subscription 06/2021	295.00	10	5550	01	10	
6/30/2021	4654 2482-Brown Troy M	6/2/2021	PIPEDRIVE	PipeDrive Monthly Subscription 06/2021	295.00	85	5550	01	85	
6/30/2021	4654 2482-Brown Troy M	6/5/2021	APPLE	Apple Developer Enterprise Program Membership 06/2021	158.85	10	5550	01	10	
6/30/2021	4654 2482-Brown Troy M	6/5/2021	APPLE	Apple Developer Enterprise Program Membership 06/2021	158.84	85	5550	01	85	
6/30/2021	4654 2482-Brown Troy M	6/7/2021	MICROSOFT	Teams Phone Lines (18) 05/04-06/03/2021 06/2021	423.20	10	5400	01	20	
6/30/2021	4654 2482-Brown Troy M	6/7/2021	MICROSOFT	Teams Phone Lines (6) 05/04-06/03/2021 06/2021	96.00	27	5400	01	27	
6/30/2021	4654 2482-Brown Troy M	6/7/2021	MICROSOFT	Teams Phone Lines (4) 05/04-06/03/2021 06/2021	64.00	32	5400	01	32	
6/30/2021	4654 2482-Brown Troy M	6/7/2021	MICROSOFT	Teams Phone Lines (18) 05/04-06/03/2021 06/2021	288.00	85	5400	01	85	
6/30/2021	4654 2482-Brown Troy M	6/8/2021	GOLD SEA BUSINESS	CAR:Replacement Batteries (4) for Backups 06/2021	631.33	10	5360	04	10	
6/30/2021	4654 2482-Brown Troy M	6/8/2021	MICROSOFT	Microsoft Power Automate Monthly License 06/2021	6.00	10	5550	01	10	
6/30/2021	4654 2482-Brown Troy M	6/8/2021	MICROSOFT AZURE	Online Cloud Backup 06/2021	84.05	10	5550	01	10	
6/30/2021	4654 2482-Brown Troy M	6/8/2021	MICROSOFT AZURE	Online Cloud Backup 06/2021	84.04	85	5550	01	85	
6/30/2021	4654 2482-Brown Troy M	6/17/2021	AMAZON	CAR:Ergonomic Keyboard 06/2021	124.80	10	5360	04	10	
6/30/2021	4654 2482-Brown Troy M	6/22/2021	AMAZON	Amazon Business Prime Membership 06/2021	179.00	10	5580	01	10	
6/30/2021	4654 2482-Brown Troy M	6/23/2021	DREAMHOST	Domain Name-CMCILLINOIS.ORG 06/2021	11.99	27	5580	01	27	
6/30/2021	4654 2482-Brown Troy M	6/25/2021	ADOBE	EDW:Stock Photo 06/2021	9.99	10	5330	01	10	
6/30/2021	4654 2482-Brown Troy M	6/27/2021	HIPCAST	Recording Storage 06/2021	4.95	85	5550	01	85	
6/30/2021	4654 2482-Brown Troy M	6/29/2021	AMAZON	EDW:Power Strip Surge Protectors (18) & Cord Rope Holder 06/2021	<u>451.69</u>	10	5360	01	10	
Total 4654 2482-Brown Troy M					3,457.72					
6/30/2021	4695 2640-Petty Linda	6/3/2021	DOMINOS	Working Dinner-Sorter Staff 06/2021	33.21	10	5290	01	20	
6/30/2021	4695 2640-Petty Linda	6/4/2021	FINISH LINE	CAR:Car Wash Lic #U18520 06/2021	12.99	10	5210	04	10	
6/30/2021	4695 2640-Petty Linda	6/7/2021	FINISH LINE	CAR:Van Wash Lic #U33806 06/2021	12.99	10	5210	04	20	
6/30/2021	4695 2640-Petty Linda	6/11/2021	OST RENTAL	EDW:Rental of Storage Pods 06/2021	275.00	10	5195	01	10	
6/30/2021	4695 2640-Petty Linda	6/15/2021	WALMART	EDW:Washer Fluid (6) 06/2021	11.04	10	5210	01	20	
6/30/2021	4695 2640-Petty Linda	6/15/2021	WALMART	EDW:DEF for Box Truck Lic #U31660 06/2021	20.94	10	5210	01	22	
6/30/2021	4695 2640-Petty Linda	6/16/2021	FINISH LINE	CAR:Van Wash Lic #U33023 06/2021	12.99	10	5210	04	22	
6/30/2021	4695 2640-Petty Linda	6/17/2021	HOME DEPOT	EDW:Painters Tape (2) 06/2021	7.94	10	5385	01	20	
6/30/2021	4695 2640-Petty Linda	6/18/2021	FINISH LINE	CAR:Van Wash Lic #U33056 06/2021	12.99	10	5210	04	20	
6/30/2021	4695 2640-Petty Linda	6/30/2021	FINISH LINE	CAR:Van Wash Lic #U25399 06/2021	12.99	10	5210	04	10	
6/30/2021	4695 2640-Petty Linda	6/30/2021	FINISH LINE	CAR:Van Wash Lic #U33021 06/2021	12.99	10	5210	04	20	
6/30/2021	4695 2640-Petty Linda	6/30/2021	FINISH LINE	CAR:Van Wash Lic #U33022 06/2021	<u>12.99</u>	10	5210	04	20	
Total 4695 2640-Petty Linda					439.06					
6/30/2021	5042 9006-Popit Ellen C	6/10/2021	ALA	ALA & PLA Membership Dues - Popit, Ellen 06/2021	<u>225.00</u>	10	5700	04	10	

Illinois Heartland Library System
 Credit Card Transactions
 From 06/02/2021 Through 07/01/2021

Credit Card						Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code
	Total 5042 9006-Popit Ellen C				225.00				
6/30/2021	5085 0664-Palmer Susan	6/4/2021	MOLEKULE	EDW:Air Filter for Air Purifier 06/2021	65.00	10	5365	01	10
6/30/2021	5085 0664-Palmer Susan	6/4/2021	MOLEKULE	EDW:Air Filter for Air Purifier 06/2021	65.00	10	5365	01	10
6/30/2021	5085 0664-Palmer Susan	6/4/2021	MOLEKULE	EDW:Air Filter for Air Purifier 06/2021	65.00	10	5365	01	10
6/30/2021	5085 0664-Palmer Susan	6/4/2021	MOLEKULE	EDW:Air Filter for Air Purifier 06/2021	65.00	10	5365	01	10
6/30/2021	5085 0664-Palmer Susan	6/7/2021	AMAZON	CHA:Face Masks (10) 06/2021	15.10	10	5390	02	10
6/30/2021	5085 0664-Palmer Susan	6/10/2021	AMAZON	EDW:Binders (4) & Certificate Holders (25) 06/2021	32.74	10	5365	01	10
6/30/2021	5085 0664-Palmer Susan	6/11/2021	ALA	ALA Membership Dues-Palmer, Susan 06/2021	215.00	10	5700	01	10
6/30/2021	5085 0664-Palmer Susan	6/15/2021	AMAZON	EDW:Face Masks (10) 06/2021	15.10	10	5390	01	10
6/30/2021	5085 0664-Palmer Susan	6/18/2021	QUILL	EDW:File Folders (2) 06/2021	21.58	10	5365	01	10
6/30/2021	5085 0664-Palmer Susan	6/24/2021	AMAZON	EDW:Hand Sanitizer (2) 06/2021	99.90	10	5390	01	10
6/30/2021	5085 0664-Palmer Susan	6/24/2021	SAMS CLUB	CAR:Paper Towels (2) 06/2021	39.96	10	5190	04	10
6/30/2021	5085 0664-Palmer Susan	6/26/2021	AMAZON	EDW:Hand Sanitizer (1) 06/2021	24.99	10	5390	01	10
6/30/2021	5085 0664-Palmer Susan	6/27/2021	SAMS CLUB	Sams Club Membership Fee 06/2021	<u>100.00</u>	10	5365	01	10
	Total 5085 0664-Palmer Susan				824.37				
6/30/2021	5174 4296-Bednar Leslie M	6/23/2021	ALA	ALA Virtual Conf:Registration-Bednar, Leslie 06/2021	205.00	10	5290	01	10
6/30/2021	5174 4296-Bednar Leslie M	6/24/2021	ALA	ALA & PLA Membership Dues - Bednar, Leslie 06/2021	225.00	10	5700	01	10
6/30/2021	5174 4296-Bednar Leslie M	6/25/2021	AMAZON	EDW:Ink Toner Cartridges for WR 06/2021	<u>83.00</u>	10	5360	01	10
	Total 5174 4296-Bednar Leslie M				513.00				
6/30/2021	5645 2424-Bushong Stacie L	6/1/2021	JERRYS FLOWERS	Flowers-Sympathy-Burgett, Christine 06/2021	67.56	10	5057	01	10
6/30/2021	5645 2424-Bushong Stacie L	6/16/2021	KINZELS	Flowers-Sympathy-Margold, Heidi 06/2021	63.54	10	5057	01	10
6/30/2021	5645 2424-Bushong Stacie L	6/22/2021	BURKLANDS FLORIST	Flowers-Retiring Board Member-Topel, Charlene 06/2021	66.72	10	5290	01	10
6/30/2021	5645 2424-Bushong Stacie L	6/22/2021	FLOWERS BALLOONS	Flowers-Retiring Board Member-Bandre, Frank 06/2021	64.56	10	5290	01	10
6/30/2021	5645 2424-Bushong Stacie L	6/22/2021	THE ROCKING HORSE	Flowers-Retiring Board Member-Jenkins, Janet 06/2021	<u>67.00</u>	10	5290	01	10
	Total 5645 2424-Bushong Stacie L				329.38				
6/30/2021	5724 8417-Kates Linda	6/30/2021	SAMS CLUB	CHA:Paper Towels 06/2021	27.18	10	5190	02	10
6/30/2021	5724 8417-Kates Linda	6/30/2021	SAMS CLUB	CHA:Bottled Water (4) 06/2021	11.92	10	5195	02	10
6/30/2021	5724 8417-Kates Linda	6/30/2021	SAMS CLUB	CHA:Tylenol 06/2021	11.34	10	5365	02	10
6/30/2021	5724 8417-Kates Linda	6/30/2021	SAMS CLUB	CHA:Lens Wipes 06/2021	<u>7.88</u>	10	5385	02	20
	Total 5724 8417-Kates Linda				58.32				
6/30/2021	6067 4476-Thompson Cassandra	6/22/2021	MY COMMERCE	RDA Toolkit Institutional Subscription 06/2021	905.00	27	5550	01	27
6/30/2021	6067 4476-Thompson Cassandra	6/22/2021	MY COMMERCE	RDA Toolkit Institutional Subscription 06/2021	633.50	85	5550	01	85
6/30/2021	6067 4476-Thompson Cassandra	6/25/2021	BLOSSOM BASKET	Flowers-Retirement-Brady, Robert 06/2021	<u>86.25</u>	85	5057	02	85
	Total 6067 4476-Thompson Cassandra				1,624.75				

Illinois Heartland Library System
 Credit Card Transactions
 From 06/02/2021 Through 07/01/2021

Credit Card						Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code
6/30/2021	6176 8335-Stone Shelley	6/15/2021	AMIGOS	Amigos Annual Membership Dues 06/2021	400.00	27	5700	01	27
	Total 6176 8335-Stone Shelley				400.00				
6/30/2021	6359 8292-Greve Penrod Shandi	6/18/2021	LIBRARY MARKETING	Creating Engaging Annual Repts Webinar:Registration-Beasley 06/2021	30.00	10	5290	01	10
6/30/2021	6359 8292-Greve Penrod Shandi	6/18/2021	LIBRARY MARKETING	Creating Engaging Annual Repts Webinar:Registration-Greve Penrod 06/2021	30.00	10	5290	01	10
6/30/2021	6359 8292-Greve Penrod Shandi	6/25/2021	VISTAPRINT	Printed Items:New Director Folders (250) 06/2021	546.82	10	5330	01	10
6/30/2021	6359 8292-Greve Penrod Shandi	6/26/2021	VISTAPRINT	Printed Items:Refund Tax on Directors Folders 06/2021	(32.17)	10	5330	01	10
	Total 6359 8292-Greve Penrod Shandi				574.65				
6/30/2021	6422 0458-Parr Casey	6/6/2021	FINISH LINE	CAR:Van Wash Lic #U35061 06/2021	12.99	10	5210	04	20
	Total 6422 0458-Parr Casey				12.99				
6/30/2021	6615 7831-Porter Dena	6/15/2021	ALA	ALA Membership Dues - Porter, Dena 06/2021	53.00	85	5700	04	85
6/30/2021	6615 7831-Porter Dena	6/15/2021	ILA	ILA Membership Dues-Porter, Dena 06/2021	150.00	85	5700	04	85
	Total 6615 7831-Porter Dena				203.00				
6/30/2021	6666 6914-Knirr John	6/11/2021	FEDEX	CHA:Shipping of Computer 06/2021	23.83	27	5370	02	27
6/30/2021	6666 6914-Knirr John	6/15/2021	FEDEX	CHA:Shipping of Computer 06/2021	30.53	27	5370	02	27
	Total 6666 6914-Knirr John				54.36				
6/30/2021	6666 6922-Margold Heidi	6/22/2021	LIBRARY JUICE	Desc Photos & Allyship, Anti-Opp Lib Courses:Registration-Margold 06/2021	350.00	27	5290	01	27
	Total 6666 6922-Margold Heidi				350.00				
6/30/2021	6756 1734-Trevino Jill	6/2/2021	INDEED	Job Posting-EDW-Sorter 06/2021	45.00	10	5070	01	20
6/30/2021	6756 1734-Trevino Jill	6/2/2021	INDEED	Job Posting-CAR-Courier 06/2021	105.00	10	5070	04	20
6/30/2021	6756 1734-Trevino Jill	6/11/2021	ZIP RECRUITER	Job Posting-Membership Coordinator 06/2021	64.00	10	5070	01	10
6/30/2021	6756 1734-Trevino Jill	6/23/2021	INDEED	Job Posting-EDW-HR Assistant 06/2021	263.96	10	5070	01	10
6/30/2021	6756 1734-Trevino Jill	6/23/2021	INDEED	Job Posting-CAR-Courier & Sorter 06/2021	236.54	10	5070	04	20
	Total 6756 1734-Trevino Jill				714.50				

Report Transaction Totals

9,781.10

Non-routine Credit Card Transactions Explanations

Brown, Troy M - Annual renewal of the Apple Developer Enterprise Program used to develop software for Apple devices. This is used for the Delivery iPad project and the SHARE Solus project.
 Annual renewal of the Amazon Business Prime membership.
 Purchase of (18) power strip surge protectors and cord rope holders for the new workstations at the Edwardsville office.

Popit, Ellen C - American Library Association (ALA) and Public Library Association (PLA) annual membership fees for Ellen Popit.

Palmer, Susan - ALA annual membership fees for Susan Palmer.
 Renewal of Sam's Club annual membership fee.

Bednar, Leslie M - Registration for ALA virtual conference for Leslie Bednar.

Illinois Heartland Library System

Credit Card Transactions

From 06/02/2021 Through 07/01/2021

Credit Card							Fund	G/L#	Loc#	Dept#
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ALA and PLA annual membership fees for Leslie Bednar.

Thompson, Cassandra - Renewal of the annual RDA Toolkit institutional subscriptions for Cataloging Maintenance Center (CMC) and SHARE.

Stone, Shelley - Renewal of Amigos Library Services annual membership fee.

Greve Penrod, Shandi - Registration for "Creating Engaging Annual Reports that Connect to Institutional Goals" webinar for Danielle Beasley and Shandi Greve Penrod.

Purchase of (250) custom printed presentation folders for new directors.

Porter, Dena - ALA annual membership fees for Dena Porter

Illinois Library Association (ILA) annual membership fees for Dena Porter.

Margold, Heidi - Registration for "Describing Photographs for the Online Catalogue" & "Allyship, Anti-Oppression Practices, and Building Inclusive Libraries" courses for Heidi Margold.