

Illinois Heartland Library System

Disbursement Summary Report

Attachment 4.1

From 03/01/2021 Through 03/31/2021

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
3/9/2021	22340	No	A Rifkin Co	85	EDW:Expanded Zipper Transport Bags for Kit & Kaboodle Program (100)	2,652.39 A
3/9/2021	22341	No	Ameren Illinois	10	CHA:Gas 02/01-03/01/2021	280.31
3/9/2021	22342	No	Ameren Illinois	10	EDW:Gas 02/01-03/01/2021	381.90
3/9/2021	22343	No	Ameren Illinois	10	EDW:Electric & Lighting Svcs 02/01-03/01/2021	798.19
3/9/2021	22344	No	AT&T	10	EDW:Internet 02/10-03/09/2021	95.34
3/9/2021		No	AT&T	27	EDW:Internet 02/10-03/09/2021	95.34
3/9/2021		No	AT&T	32	EDW:Internet 02/10-03/09/2021	95.34
3/9/2021		No	AT&T	85	EDW:Internet 02/10-03/09/2021	95.34
3/9/2021	22345	No	Busey	10	Busey Credit Card Stmt Ending 03/02/2021	2,516.25
3/9/2021		No	Busey	27	Busey Credit Card Stmt Ending 03/02/2021	649.00
3/9/2021		No	Busey	32	Busey Credit Card Stmt Ending 03/02/2021	85.91
3/9/2021		No	Busey	85	Busey Credit Card Stmt Ending 03/02/2021	1,312.47
3/9/2021	22346	No	Consolidated Communications	10	Local/Long Distance & Toll Free Line 03/01-03/31/2021	110.76
3/9/2021		No	Consolidated Communications	27	Local/Long Distance & Toll Free Line 03/01-03/31/2021	73.84
3/9/2021		No	Consolidated Communications	32	Local/Long Distance & Toll Free Line 03/01-03/31/2021	73.84
3/9/2021		No	Consolidated Communications	85	Local/Long Distance & Toll Free Line 03/01-03/31/2021	110.76
3/9/2021	22347	No	Enterprise FM Trust	10	Monthly Fees & Routine Maintenance - March 2021	7,359.94
3/9/2021	22348	No	Gateway Occupational Health	10	Pre-employment Drug Screen-EDW-Sorter	49.50
3/9/2021	22349	No	George Alarm Co Inc	10	EDW:Fire/Burglar/Elevator Alarm Monitoring 04/01-06/30/2021	291.09
3/9/2021	22350	No	George Alarm	10	CHA:Fire/Burglar/Cell Backup Monitoring 04/01-06/30/2021	120.00
3/9/2021	22351	No	i3 Broadband - CU	10	CHA:Internet 03/01-03/31/2021	11.67
3/9/2021		No	i3 Broadband - CU	27	CHA:Internet 03/01-03/31/2021	11.66
3/9/2021		No	i3 Broadband - CU	85	CHA:Internet 03/01-03/31/2021	11.66
3/9/2021	22352	No	Illinois American Water	10	CHA:Water 01/28-02/24/2021	65.13
3/9/2021	22353	No	Technology Management Rev Fund	85	CAR:Bandwidth 02/01-02/28/2021	270.00
3/9/2021	22354	No	Illini Janitorial	10	CHA:Janitorial Svcs February 2021	525.00
3/9/2021	22355	No	Innovative Interfaces Inc	85	Polaris Software Maint 04/01/21-03/31/22	148,808.22 B
3/9/2021		No	Innovative Interfaces Inc	85	Syndetics Subscription 04/01/2021-03/31/2022	26,873.66
3/9/2021	22356	No	Kavanagh Scully	10	EDW:Legal Counsel re:CHA RIP & Bid Documents 02/22/2021	400.00
3/9/2021	22357	No	Marketview Car Wash	10	CHA:Van Wash Lic #U33167	24.00
3/9/2021	22358	No	NCBERS Group Life Ins	10	Supp Life Ins 03/01-03/31/2021	120.00
3/9/2021		No	NCBERS Group Life Ins	32	Supp Life Ins 03/01-03/31/2021	24.00
3/9/2021		No	NCBERS Group Life Ins	85	Supp Life Ins 03/01-03/31/2021	64.00
3/9/2021	22359	No	S & G Custom Mowing	10	CHA:Snow Removal 02/15-02/16/2021	430.00
3/9/2021	22360	No	SIUC Research Park Inc	10	CAR:Office Leasing & Fiber Internet	6,804.33
3/9/2021		No	SIUC Research Park Inc	85	CAR:Office Leasing & Fiber Internet	10.00
3/9/2021	22361	No	Charter Communications	10	EDW:Internet 03/01-03/31/2021	43.10
3/9/2021		No	Charter Communications	27	EDW:Internet 03/01-03/31/2021	43.09
3/9/2021		No	Charter Communications	32	EDW:Internet 03/01-03/31/2021	43.09
3/9/2021		No	Charter Communications	85	EDW:Internet 03/01-03/31/2021	43.09
3/9/2021	22362	No	Stutz Excavating Inc	10	EDW:Snow Removal & Salt Parking Lot 02/16-02/17/2021	550.00
3/9/2021	22363	No	The August Garden	10	Flowers-Sympathy-Ringering, Jerry	64.17
3/9/2021	22364	No	Uline	10	EDW:Aluminum Handtruck (1)	158.63
3/9/2021	22365	No	Verizon Wireless	10	Cellphone Svcs, MIFI, Router & After Hrs Line 01/24-02/23/2021	708.25
3/9/2021		No	Verizon Wireless	85	Cellphone Svcs, MIFI, Router & After Hrs Line 01/24-02/23/2021	465.43
3/9/2021	22366	No	Xerox Financial Services	10	CAR:Base & Usage Chrg 01/24-02/23/2021	127.95
3/9/2021		No	Xerox Financial Services	85	CAR:Base & Usage Chrg 01/24-02/23/2021	89.41
3/19/2021	ACHILPR20210319	No	Illinois Department of Revenue	10	IL Payroll Tax Deposit - PD 03/19/2021	3,027.69
3/19/2021		No	Illinois Department of Revenue	27	IL Payroll Tax Deposit - PD 03/19/2021	428.48
3/19/2021		No	Illinois Department of Revenue	32	IL Payroll Tax Deposit - PD 03/19/2021	173.74
3/19/2021		No	Illinois Department of Revenue	85	IL Payroll Tax Deposit - PD 03/19/2021	1,282.47
3/19/2021	ACHIRSPR20210319	No	Department of the Treasury	10	IRS Payroll Tax Deposit-PD 03/19/2021	15,588.83
3/19/2021		No	Department of the Treasury	27	IRS Payroll Tax Deposit-PD 03/19/2021	2,075.42
3/19/2021		No	Department of the Treasury	32	IRS Payroll Tax Deposit-PD 03/19/2021	940.17

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 From 03/01/2021 Through 03/31/2021

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
3/19/2021		No	Department of the Treasury	85	IRS Payroll Tax Deposit-PD 03/19/2021	6,805.74
3/30/2021	22367	No	Ameren Illinois	10	CHA:Electric & Lighting Srvcs 02/17-03/18/2021	520.86
3/30/2021	22368	No	American Pest Control	10	CHA:Monthly Extermination 03/12/2021	35.00
3/30/2021	22369	No	AT&T	10	EDW:Internet 03/10-04/09/2021	95.34
3/30/2021		No	AT&T	27	EDW:Internet 03/10-04/09/2021	95.34
3/30/2021		No	AT&T	32	EDW:Internet 03/10-04/09/2021	95.34
3/30/2021		No	AT&T	85	EDW:Internet 03/10-04/09/2021	95.34
3/30/2021	22370	No	AT&T	10	EDW:Elevator Line 03/04-04/03/2021	46.99
3/30/2021		No	AT&T	85	EDW:Elevator Line 03/04-04/03/2021	46.98
3/30/2021	22371	No	AT&T	10	EDW:Fax Line 03/04-04/03/2021	21.87
3/30/2021		No	AT&T	32	EDW:Fax Line 03/04-04/03/2021	21.86
3/30/2021		No	AT&T	85	EDW:Fax Line 03/04-04/03/2021	21.86
3/30/2021	22372	No	Health Care Service Corporation	10	Health Ins 04/01-04/30/2021	12,429.64
3/30/2021		No	Health Care Service Corporation	27	Health Ins 04/01-04/30/2021	2,968.68
3/30/2021		No	Health Care Service Corporation	32	Health Ins 04/01-04/30/2021	1,356.68
3/30/2021		No	Health Care Service Corporation	85	Health Ins 04/01-04/30/2021	11,196.03
3/30/2021	22373	No	Danielle Beasley	10	Communications Coord Interview:Mileage Reimb-Beasley, Danielle 03/22/2021	168.00
3/30/2021	22374	No	Bibliotheca LLC	85	eBooks Subscription Purchases 02/01-02/28/2021	24,389.96 C
3/30/2021	22375	No	Buildingstars Operations Inc	10	EDW:Janitorial Srvcs March 2021	450.00
3/30/2021	22376	No	Camargo Township District Library	85	EDW:Reimb for Lost Books/Fines	507.75 D
3/30/2021	22377	No	City of Edwardsville	10	EDW:Water & Sewer 12/14/2020-02/16/2021	76.80
3/30/2021	22378	No	CKE Management	10	Board Member Treats for Holidays	134.25
3/30/2021	22379	No	Comprise	85	SAM Software & Support Annual Renewal 05/26/2021-05/25/2022	11,488.00 E
3/30/2021	22380	No	Constellation NewEnergy - Gas Division	10	Gas Supply 02/01-02/28/2021	624.43
3/30/2021	22381	No	Creekside Construction Services LLC	10	CHA:Exterior Door Upgrades - Locks, Weather Stripping & Door Sweep	3,995.00 F
3/30/2021	22382	No	DP Supply Inc	10	CHA:Bath Tissue	129.24
3/30/2021		No	DP Supply Inc	10	CHA:Trash Bags & Paper Towels	213.77
3/30/2021	22383	No	DELL MARKETING LP	85	atitude 5510 Laptops (3)	4,020.00 G
3/30/2021		No	DELL MARKETING LP	85	Dell Dock, Pro Briefcase 15, Monitor, Keyboard/Mouse & Slim DVD/RW Drv (3)	1,899.42
3/30/2021		No	DELL MARKETING LP	85	EDW:SHARE PowerEdge Server (2)	35,080.50 H
3/30/2021	22384	No	Edith A Elliott	85	EDW:Elliott, Edit-Travel to Ben-Gil Elem for Transitional Lib Barc 02/24/21	8.06
3/30/2021	22385	No	John Fabick Tractor Company	10	EDW:Maint on Backup Generator & Transfer Switch 02/25/2021	515.00
3/30/2021	22386	No	Ford & Harrison LLP	10	Legal Counsel re:Policy Revisions/Personnel Matters 02/05-02/15/2021 2.7hr	1,134.00
3/30/2021	22387	No	Fred Pryor Seminars / CareerTrack - Div of Pryor Learning Solutions Inc	10	Fred Pryor Training Membership	199.00 I
3/30/2021		No	Fred Pryor Seminars / CareerTrack - Div of Pryor Learning Solutions Inc	32	Fred Pryor Training Membership	796.00
3/30/2021	22388	No	Guardian	10	Supp Ins 04/01-04/30/2021	86.10
3/30/2021		No	Guardian	85	Supp Ins 04/01-04/30/2021	152.00
3/30/2021	22389	No	IHLS-OCLC	85	CONTENTdm Hosting Services 03/01/2021-02/28/2022	1,584.74 J
3/30/2021	22390	No	Illinois American Water	10	CHA:Water 02/25-03/24/2021	67.69
3/30/2021	22391	No	Technology Management Rev Fund	85	CAR:Bandwidth 02/01-02/28/2021	270.00
3/30/2021	22392	No	Illinois Library Association	10	Serving Our Public 4.0:Standards for IL Public Libraries (100 Books)	2,500.00 K
3/30/2021	22393	No	Imel Pest Control Inc	10	EDW:Quarterly Pest Control 10/01-12/31/2020	125.00
3/30/2021	22394	No	John's Custom Lawn Care LLC	10	EDW:FY21 Maintenance Contract for Lawn Care & Landscaping	4,910.94 L
3/30/2021	22395	No	Midwest Turf Management Inc	10	EDW:Weed Control, Lawn/Tree/Shrub Fertilization & Mosquito Spray	1,280.00 M
3/30/2021	22396	No	Mountain Valley Water of Carbondale	10	CAR:5 Gallon Purified Water Bottle (2)	12.50
3/30/2021	22397	No	NCPERS Group Life Ins	10	Supp Ins 04/01-04/30/2021	120.00
3/30/2021		No	NCPERS Group Life Ins	32	Supp Ins 04/01-04/30/2021	24.00
3/30/2021		No	NCPERS Group Life Ins	85	Supp Ins 04/01-04/30/2021	64.00
3/30/2021	22398	No	Remco Electrical Corporation	10	CHA:Change Ballasts, Lamps & Rebuild Conf Rm Light	457.79

Illinois Heartland Library System

Disbursement Summary Report

From 03/01/2021 Through 03/31/2021

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
3/30/2021	22399	No	Republic Services # 729	10	CHA:Trash & Recycling Removal 04/01-04/30/2021	211.05
3/30/2021	22400	No	Republic Services # 350	10	EDW:Trash & Recycling Removal 04/01-04/30/2021	125.76
3/30/2021	22401	No	Shred-it USA	10	EDW:Shredding 03/05/2021	64.11
3/30/2021	22402	No	Uline	10	CAR:Black Foam Tile (2)	611.79
3/30/2021	22403	No	Urbana & Champaign Sanitary District	10	CHA:Sewer 12/28/2020-02/24/2021	121.06
3/30/2021	22404	No	Verizon Wireless	10	Cellphone Srvc, MIFI, Router & After Hrs Line 02/24-03/23/2021	701.76
3/30/2021		No	Verizon Wireless	85	Cellphone Srvc, MIFI, Router & After Hrs Line 02/24-03/23/2021	450.76
3/30/2021	22405	No	Wex Bank	10	Fuel Charges 02/24-03/23/2021	15,201.30
3/30/2021		No	Wex Bank	85	Fuel Charges 02/24-03/23/2021	84.49
3/30/2021	22406	No	Xerox Financial Services	10	Base & Usage Chrg 01/30-02/27/2021	225.42
3/30/2021		No	Xerox Financial Services	27	Base & Usage Chrg 01/30-02/27/2021	120.77
3/30/2021		No	Xerox Financial Services	32	Base & Usage Chrg 01/30-02/27/2021	218.24
3/30/2021		No	Xerox Financial Services	85	Base & Usage Chrg 01/30-02/27/2021	120.76
3/31/2021	ACHIMRFAccPmtMa	No	Illinois Municipal Retirement Fund	85	IMRF Accelerated Payment of Retiree - Sparks, Kim	6,131.30
3/31/2021	ACHIMRFMar2021	No	Illinois Municipal Retirement Fund	10	March 2021 IMRF Payment	8,386.62
3/31/2021		No	Illinois Municipal Retirement Fund	27	March 2021 IMRF Payment	1,668.20
3/31/2021		No	Illinois Municipal Retirement Fund	32	March 2021 IMRF Payment	970.24
3/31/2021		No	Illinois Municipal Retirement Fund	85	March 2021 IMRF Payment	5,782.72
Total 1000 - US Bank-General Fund						402,087.69
3/5/2021	ACHILPR20210305	No	Illinois Department of Revenue	10	IL Payroll Tax Deposit - PD 03/05/2021	3,107.50
3/5/2021		No	Illinois Department of Revenue	27	IL Payroll Tax Deposit - PD 03/05/2021	428.48
3/5/2021		No	Illinois Department of Revenue	32	IL Payroll Tax Deposit - PD 03/05/2021	173.74
3/5/2021		No	Illinois Department of Revenue	85	IL Payroll Tax Deposit - PD 03/05/2021	1,280.58
3/5/2021	ACHIRSPR20210305	No	Department of the Treasury	10	IRS Payroll Tax Deposit-PD 03/05/2021	16,058.16
3/5/2021		No	Department of the Treasury	27	IRS Payroll Tax Deposit-PD 03/05/2021	2,075.42
3/5/2021		No	Department of the Treasury	32	IRS Payroll Tax Deposit-PD 03/05/2021	940.17
3/5/2021		No	Department of the Treasury	85	IRS Payroll Tax Deposit-PD 03/05/2021	6,795.80
Total 1030 - US Bank - Web Junction/(Payroll)						30,859.85
Total Disbursed						432,947.54

Non-routine Bill Payments Explanations

- A-** Purchased (100) expanded zipper transport bags used for the SHARE Kit & Kaboodle program.
- B-** Annual Polaris software maintenance & Syndetic subscription 04/01/21-03/31/22.
- C-** eBooks purchased 02/01-02/28/21 & eBooks purchases to be reimbursed by members and the Cares Act E-book grant.
- D-** Reimbursement for lost books and fines for Camargo Township District Library due to a deletion error in Polaris.
- E-** SAM software & support annual renewal 05/26/21-05/25/22 to be reimbursed by members.
- F-** Exterior door upgrades at the Champaign office. Installed and rekeyed door locks and installed weather stripping and door sweep to the north and east doors.
- G-** Replacement laptops and accessories for (3) staff members.
- H-** SHARE capital purchase of (2) PowerEdge servers that were included in the FY2021 SHARE budget and paid for with SHARE reserve funds.
- I-** Fred Pryor training membership annual renewals for (5) staff.
- J-** CONTENTdm Hosting Services annual renewal 03/01/21-02/28/22 for SHARE.
- K-** Purchased (100) "Serving Our Public 4.0:Standards for IL Public Libraries" books to be provided to members at a discounted rate.
- L-** FY2021 annual maintenance contract for lawn care & landscaping at the Edwardsville office.
- M-** Annual fee for weed control, lawn/tree/shrub fertilization & insect control at the Edwardsville office.

Illinois Heartland Library System
 Credit Card Transactions
 From 02/02/2021 Through 03/02/2021

Credit Card						Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code
3/2/2021	4654 2482-Brown Troy M	2/2/2021	AMAZON	CAR:Dock Cables for WR 02/2021	17.53	85	5360	04	85
3/2/2021	4654 2482-Brown Troy M	2/2/2021	AMAZON	CAR:Monitor & Cables for WR 02/2021	174.53	85	5360	04	85
3/2/2021	4654 2482-Brown Troy M	2/2/2021	MAILCHIMP	Subscription:MailChimp Monthly 01/2021	62.99	10	5330	01	10
3/2/2021	4654 2482-Brown Troy M	2/2/2021	PAYFLOW/PAYPAL	PayPal Monthly Srvc Fee 01/2021	30.00	85	5725	01	85
3/2/2021	4654 2482-Brown Troy M	2/2/2021	PIPEDRIVE	PipeDrive Monthly Subscription 02/2021	82.60	10	5550	01	10
3/2/2021	4654 2482-Brown Troy M	2/2/2021	PIPEDRIVE	PipeDrive Monthly Subscription 02/2021	82.60	85	5550	01	85
3/2/2021	4654 2482-Brown Troy M	2/3/2021	DREAMHOST	Domain Name - illinetoclc.info 02/2021	13.95	32	5580	01	32
3/2/2021	4654 2482-Brown Troy M	2/8/2021	FLICKR	Flickr Pro Annual Subscription 02/2021	59.99	10	5550	01	10
3/2/2021	4654 2482-Brown Troy M	2/8/2021	MICROSOFT	Online Cloud Backup 01/2021	83.96	10	5550	01	10
3/2/2021	4654 2482-Brown Troy M	2/8/2021	MICROSOFT	Online Cloud Backup 01/2021	83.95	85	5550	01	85
3/2/2021	4654 2482-Brown Troy M	2/16/2021	ROYAL APPS	Royal TSX Software Package Annual Maint 02/2021	104.04	10	5550	01	10
3/2/2021	4654 2482-Brown Troy M	2/19/2021	IUG	IUG Virtual Conf:Registration-Brown, Troy 02/2021	50.00	10	5290	04	10
3/2/2021	4654 2482-Brown Troy M	2/26/2021	MICROSOFT	Power Automate Single Month License 02/2021	6.00	10	5550	04	12
3/2/2021	4654 2482-Brown Troy M	2/27/2021	HIPCAST	Recording Storage 02/2021	4.95	85	5550	01	85
3/2/2021	4654 2482-Brown Troy M	2/28/2021	AMAZON	CAR:Dell Monitor & Cables for WR 02/2021	185.98	85	5360	04	85
3/2/2021	4654 2482-Brown Troy M	3/2/2021	MAILCHIMP	Subscription:MailChimp Monthly 02/2021	62.99	10	5330	01	10
3/2/2021	4654 2482-Brown Troy M	3/2/2021	PIPEDRIVE	PipeDrive Monthly Subscription 03/2021	82.60	10	5550	01	10
3/2/2021	4654 2482-Brown Troy M	3/2/2021	PIPEDRIVE	PipeDrive Monthly Subscription 03/2021	<u>82.60</u>	85	5550	01	85
Total 4654 2482-Brown Troy M					1,271.26				
3/2/2021	4695 2640-Petty Linda	2/4/2021	FINISH LINE	CAR:Car Wash Lic #U18520 02/2021	12.99	10	5210	04	10
3/2/2021	4695 2640-Petty Linda	2/7/2021	FINISH LINE	CAR:Van Wash Lic #U33806 02/2021	12.99	10	5210	04	20
3/2/2021	4695 2640-Petty Linda	2/10/2021	OST RENTAL	EDW:Rental of Storage Pods 02/2021	275.00	10	5195	01	10
3/2/2021	4695 2640-Petty Linda	2/16/2021	FINISH LINE	CAR:Van Wash Lic #U33023 02/2021	12.99	10	5210	04	22
3/2/2021	4695 2640-Petty Linda	2/16/2021	RAINEDOUT	Rained Out Text Alert Message 02/2021	10.00	10	5400	01	10
3/2/2021	4695 2640-Petty Linda	2/16/2021	RAINEDOUT	Rained Out Text Alert Message 02/2021	10.00	10	5400	01	10
3/2/2021	4695 2640-Petty Linda	2/18/2021	FINISH LINE	CAR:Van Wash Lic #U33056 02/2021	12.99	10	5210	04	20
3/2/2021	4695 2640-Petty Linda	2/19/2021	AMAZON	EDW:Cat Litter(6) for Driving in Snow 02/2021	51.72	10	5210	01	20
3/2/2021	4695 2640-Petty Linda	2/24/2021	THE AUTO BODY SHOP	EDW:Towing Lic #U30840 02/2021	150.00	10	5210	01	20
3/2/2021	4695 2640-Petty Linda	2/28/2021	FINISH LINE	CAR:Van Wash Lic #U25399 02/2021	12.99	10	5210	04	10
3/2/2021	4695 2640-Petty Linda	2/28/2021	FINISH LINE	CAR:Van Wash Lic #U33021 02/2021	12.99	10	5210	04	20
3/2/2021	4695 2640-Petty Linda	2/28/2021	FINISH LINE	CAR:Van Wash Lic #U33022 02/2021	12.99	10	5210	04	20
3/2/2021	4695 2640-Petty Linda	3/1/2021	WALMART	EDW:Washer Fluid (10) 02/2021	8.90	10	5210	01	20
3/2/2021	4695 2640-Petty Linda	3/1/2021	WALMART	EDW:Washer Fluid (10) 02/2021	8.90	10	5210	01	22
3/2/2021	4695 2640-Petty Linda	3/1/2021	WALMART	EDW:DEF for Box Truck Lic #U31660 02/2021	<u>27.92</u>	10	5210	01	22
Total 4695 2640-Petty Linda					633.37				

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Credit Card						Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code
3/2/2021	5085 0664-Palmer Susan	2/24/2021	SAMS CLUB	EDW:Paper Towels (2) 02/2021	39.96	10	5190	01	10
3/2/2021	5085 0664-Palmer Susan	2/24/2021	SAMS CLUB	EDW:8.5x11 Copy Paper (2) 02/2021	71.96	32	5360	01	32
3/2/2021	5085 0664-Palmer Susan	2/24/2021	STAPLES	EDW:Removable Tape (2) 02/2021	15.49	10	5365	01	10
3/2/2021	5085 0664-Palmer Susan	2/25/2021	SAMS CLUB	CAR:Face Masks (10) 02/2021	<u>89.80</u>	10	5390	04	10
	Total 5085 0664-Palmer Susan				217.21				
3/2/2021	5645 2424-Bushong Stacie L	2/1/2021	THE GREENHOUSE	Plant-Sympathy-Landolt, Dale 02/2021	<u>62.85</u>	10	5057	01	10
	Total 5645 2424-Bushong Stacie L				62.85				
3/2/2021	5720 1358-Downes Stephen	2/4/2021	JIMMY JOHNS	ILDS Drivers Mtg-CHA-Food 02/2021	<u>39.94</u>	10	5290	02	22
	Total 5720 1358-Downes Stephen				39.94				
3/2/2021	5724 8417-Kates Linda	2/9/2021	OUTBACK STEAKHOUSE	Sorter Meeting-Food 02/2021	69.17	10	5290	02	20
3/2/2021	5724 8417-Kates Linda	2/22/2021	USPS	CHA:Postage 02/2021	<u>11.00</u>	10	5370	02	10
	Total 5724 8417-Kates Linda				80.17				
3/2/2021	6067 4476-Thompson Cassandra	2/2/2021	IUG	IUG Institutional Membership 02/2021	110.00	85	5700	01	85
3/2/2021	6067 4476-Thompson Cassandra	2/11/2021	IUG	IUG Virtual Conf:Registration-Thompson, Cassandra 02/2021	<u>50.00</u>	85	5290	01	85
	Total 6067 4476-Thompson Cassandra				160.00				
3/2/2021	6176 8335-Stone Shelley	2/19/2021	IUG	IUG Virtual Conf:Registration-Stone, Shelley 02/2021	<u>50.00</u>	85	5290	01	85
	Total 6176 8335-Stone Shelley				50.00				
3/2/2021	6359 8292-Greve Penrod Shandi	2/16/2021	NONPROFIT MARKETERS	Outside the Box & You're on Mute Webinars:Greve Penrod, Shandi 02/2021	<u>20.00</u>	10	5290	01	10
	Total 6359 8292-Greve Penrod Shandi				20.00				
3/2/2021	6359 8300-Elliott Edith	2/27/2021	IUG	IUG Virtual Conf:Registration-Elliott, Edie 02/2021	<u>50.00</u>	85	5290	01	85
	Total 6359 8300-Elliott Edith				50.00				
3/2/2021	6366 3690-Thomas Pamela	2/5/2021	STEVEN HARGADON	Diversity, Equity & Inclusion Webinar:Registration-Thomas, Pam 02/2021	<u>99.00</u>	27	5290	02	27
	Total 6067 4476-Thompson Pamela				99.00				
3/2/2021	6422 0458-Parr Casey	2/26/2021	WALMART	CAR:Face Masks 02/2021	4.90	10	5390	04	10
3/2/2021	6422 0458-Parr Casey	3/1/2021	WALMART	CAR:Washer Fluid (6) 02/2021	<u>10.68</u>	10	5210	04	20
	Total 6422 0458-Parr Casey				15.58				
3/2/2021	6449 2388-Rose Erin	2/4/2021	IUG	IUG Virtual Conf:Registration-Rose, Erin 02/2021	50.00	27	5290	02	27
3/2/2021	6449 2388-Rose Erin	2/5/2021	LIBRARY JUICE ACADEMY	Allyship, Anti-Opression Practices Class:Registration-Rose, Erin 02/2021	<u>175.00</u>	27	5290	02	27

Illinois Heartland Library System
 Credit Card Transactions
 From 02/02/2021 Through 03/02/2021

Credit Card	Bill Date	Employee	Trans Date	Vendor	Description	Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
		Total 6449 2388-Rose Erin				225.00				
	3/2/2021	6615 7831-Porter Dena	2/4/2021	IUG	IUG Virtual Conf:Registration-Porter, Dena 02/2021	50.00	85	5290	04	85
		Total 6615 7831-Porter Dena				50.00				
	3/2/2021	6666 6914-Knirr John	2/10/2021	DREAMHOST	Domain Name-Highland Library 02/2021	15.99	10	5840	01	10
	3/2/2021	6666 6914-Knirr John	2/12/2021	DREAMHOST	Domain Name-Mt Olive PL 02/2021	15.99	10	5840	01	10
		Total 6666 6914-Knirr John				31.98				
	3/2/2021	6666 6922-Margold Heidi	2/3/2021	LIBRARY JUICE ACADEMY	Metadata & Description for Digital Coll:Registration-Margold, Heidi 02/2021	175.00	27	5290	02	27
	3/2/2021	6666 6922-Margold Heidi	2/4/2021	IUG	IUG Virtual Conf:Registration-Margold, Heidi 02/2021	50.00	27	5290	02	27
		Total 6666 6922-Margold Heidi				225.00				
	3/2/2021	6756 1734-Trevino Jill	2/1/2021	INDEED	Job Posting-Communications Coordinator 02/2021	95.37	10	5070	01	10
	3/2/2021	6756 1734-Trevino Jill	2/1/2021	INDEED	Job Posting-HR Assistant 02/2021	102.39	10	5070	01	10
	3/2/2021	6756 1734-Trevino Jill	2/1/2021	INDEED	Job Posting-EDW-Sorter 02/2021	116.17	10	5070	01	20
	3/2/2021	6756 1734-Trevino Jill	2/1/2021	INDEED	Job Posting-SHARE Admin Srvc Specialist 02/2021	45.08	85	5070	01	85
	3/2/2021	6756 1734-Trevino Jill	2/1/2021	INDEED	Job Posting-SHARE Admin Srvc Specialist 02/2021	44.88	85	5070	02	85
	3/2/2021	6756 1734-Trevino Jill	2/1/2021	INDEED	Job Posting-SHARE Admin Srvc Specialist 02/2021	18.69	85	5070	04	85
	3/2/2021	6756 1734-Trevino Jill	2/15/2021	INDEED	Job Posting-Communications Coordinator 02/2021	227.83	10	5070	01	10
	3/2/2021	6756 1734-Trevino Jill	2/15/2021	INDEED	Job Posting-HR Assistant 02/2021	40.98	10	5070	01	10
	3/2/2021	6756 1734-Trevino Jill	2/15/2021	INDEED	Job Posting-SHARE Admin Srvc Specialist 02/2021	112.91	85	5070	01	85
	3/2/2021	6756 1734-Trevino Jill	2/15/2021	INDEED	Job Posting-SHARE Admin Srvc Specialist 02/2021	78.58	85	5070	02	85
	3/2/2021	6756 1734-Trevino Jill	2/15/2021	INDEED	Job Posting-SHARE Admin Srvc Specialist 02/2021	40.19	85	5070	04	85
	3/2/2021	6756 1734-Trevino Jill	2/17/2021	MGMT ASSOC OF IL	Altogether HR 2021 Webinar:Registration-Trevino, Jill 02/2021	159.20	10	5290	01	10
	3/2/2021	6756 1734-Trevino Jill	2/23/2021	MGMT ASSOC OF IL	Employee Handbook Webinar:Registration-Trevino, Jill 02/2021	150.00	10	5290	01	10
	3/2/2021	6756 1734-Trevino Jill	2/27/2021	ILA	Job Posting-CMC Cataloger 02/2021	100.00	27	5070	01	27
		Total 6756 1734-Trevino Jill				1,332.27				

Report Transaction Totals

4,563.63

Non-routine Credit Card Transactions Explanations

Brown, Troy M - Additional computer supplies needed for staff working remotely.

Flickr Pro annual subscription is used to archive our photos to the web.

Royal TSX is software the IT department uses to connect to multiple servers at once using remote control software.

Registration for Innovative Users Group (IUG) virtual conference for Troy Brown.

Thompson, Cassandra - IUG annual institutional membership fee.

Registration for IUG virtual conference for Cassandra Thompson.

Stone, Shelley - Registration for IUG virtual conference for Shelley Stone.

Greve Penrod, Shandi - Registration for Dancing Outside The Box:Innovative Marketing In Times Of Crisis & You're on Mute:Navigating The New Normal With virtual Teams webinars for Shandi Greve Penrod.

Illinois Heartland Library System

Credit Card Transactions

From 02/02/2021 Through 03/02/2021

Credit Card						Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code
	Elliott, Edith			Registration for IUG virtual conference for Edie Elliott.					
	Thomas, Pamela			Registration for Diversity, Equity & Inclusion webinar for Pam Thomas.					
	Rose, Erin			Registration for IUG virtual conference for Erin Rose.					
				Registration for Allyship, Anti-Oppression Practices and Building Inclusive Libraries online course for Erin Rose.					
	Porter, Dena			Registration for IUG virtual conference for Dena Porter.					
	Margold, Heidi			Registration for Metadata and Description for Digital Special Collections online course for Heidi Margold.					
				Registration for IUG virtual conference for Heidi Margold.					
	Trevino, Jill			Registration for HR Source Altogether HR 2021 virtual conference for Jill Trevino.					
				Registration for HR Source Your Employee Handbook webinar for Jill Trevino.					