

Illinois Heartland Library System

Disbursement Summary Report

Attachment 4/1

From 05/01/2021 Through 05/31/2021

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
5/13/2021	22456	No	AAIM EA Training and Consulting LLC	10	Pre-Employment Drug Screen & Background Check New Hires	33.00
5/13/2021		No	AAIM EA Training and Consulting LLC	27	Pre-Employment Drug Screen & Background Check New Hires	124.20
5/13/2021	22457	No	Actsoft	10	GPS Quarterly Subscriptions (23) 05/01-07/31/2021	1,505.34
5/13/2021	22458	No	Ameren Illinois	10	CHA:Gas 04/01-05/01/2021	106.95
5/13/2021	22459	No	Ameren Illinois	10	EDW:Gas 04/01-05/01/2021	92.26
5/13/2021	22460	No	Ameren Illinois	10	EDW:Electric & Lighting Srvcs 04/01-05/01/2021	849.49
5/13/2021	22461	No	American Pest Control	10	CHA:Monthly Extermination 05/07/2021	35.00
5/13/2021	22462	No	Busey	10	Busey Credit Card Stmt Ending 05/03/2021	4,044.86
5/13/2021		No	Busey	27	Busey Credit Card Stmt Ending 05/03/2021	392.55
5/13/2021		No	Busey	32	Busey Credit Card Stmt Ending 05/03/2021	854.38
5/13/2021		No	Busey	85	Busey Credit Card Stmt Ending 05/03/2021	1,480.41
5/13/2021	22463	No	CDW Government	85	EDW:Adobe Acrobat Pro License	85.00
5/13/2021	22464	No	Constellation NewEnergy - Gas Division LLC	10	Gas Supply 03/01-03/31/2021	207.74
5/13/2021		No	Constellation NewEnergy - Gas Division LLC	10	Gas Supply 04/01-04/30/2021	91.87
5/13/2021	22465	No	Dave's Precision Mowing	10	CHA:Mowing/Trimming/Blowing 04/06/2021	70.00
5/13/2021		No	Dave's Precision Mowing	10	CHA:Mowing/Trimming/Blowing 04/13/2021	70.00
5/13/2021		No	Dave's Precision Mowing	10	CHA:Mowing/Trimming/Blowing 04/26/2021	70.00
5/13/2021	22466	No	Enterprise FM Trust	10	Monthly Fees & Routine Maintenance - May 2021	10,459.59
5/13/2021	22467	No	Ford & Harrison LLP	10	Legal Counsel re:Policies & Personnel	4,012.00
5/13/2021	22468	No	HR Source	10	Why, What & How? Webinar Series Members Session 04/22/2021	1,750.00
5/13/2021	22469	No	i3 Broadband - CU	10	CHA:Internet 05/01-05/31/2021	11.67
5/13/2021		No	i3 Broadband - CU	27	CHA:Internet 05/01-05/31/2021	11.66
5/13/2021		No	i3 Broadband - CU	85	CHA:Internet 05/01-05/31/2021	11.66
5/13/2021	22470	No	Illinois American Water	10	CHA:Water 03/25-04/27/2021	74.19
5/13/2021	22471	No	Technology Management Rev Fund	85	CAR:Bandwidth 03/01-03/31/2021	270.00
5/13/2021	22472	No	Illini Janitorial	10	CHA:Janitorial Srvcs April 2021	525.00
5/13/2021	22473	No	Kavanagh Scully	10	EDW:Legal Counsel re:Color Art 04/09/2021	120.00
5/13/2021	22474	No	Liberty Mutual Insurance Company	10	Employee Dishonesty Bond/Policy Coverage 07/01/2021-06/30/2022	2,052.00
5/13/2021	22475	No	LIMRiCC Unemployment Compensation Group Account	10	1 Qtr 2021 Unemployment Ins	1,279.35
5/13/2021		No	LIMRiCC Unemployment Compensation Group Account	27	1 Qtr 2021 Unemployment Ins	190.57
5/13/2021		No	LIMRiCC Unemployment Compensation Group Account	32	1 Qtr 2021 Unemployment Ins	70.19
5/13/2021		No	LIMRiCC Unemployment Compensation Group Account	85	1 Qtr 2021 Unemployment Ins	558.96
5/13/2021	22476	No	Marketview Car Wash	10	CHA:Van Wash Lic #U35100	8.00
5/13/2021	22477	No	Microix	10	Annual Software Maint & Support for Timesheet, Cloud Companion & Timeclock	2,698.75
5/13/2021	22478	No	Myler Automotive Repair Inc	10	CHA:Change Oil/Filter Lic #U30209	155.84
5/13/2021		No	Myler Automotive Repair Inc	10	CHA:Door Handle Replacement Lic #U30759	184.93
5/13/2021		No	Myler Automotive Repair Inc	10	CHA:Replace Headlight Bulb #U30758	57.53
5/13/2021	22479	No	SIUC Research Park Inc	10	CAR:Office Leasing, Electric & Lighting Srvcs & Fiber Internet	7,429.81
5/13/2021		No	SIUC Research Park Inc	85	CAR:Office Leasing, Electric & Lighting Srvcs & Fiber Internet	10.00
5/13/2021	22480	No	Charter Communications	10	EDW:Internet 05/01-05/31/2021	45.60
5/13/2021		No	Charter Communications	27	EDW:Internet 05/01-05/31/2021	45.59
5/13/2021		No	Charter Communications	32	EDW:Internet 05/01-05/31/2021	45.59
5/13/2021		No	Charter Communications	85	EDW:Internet 05/01-05/31/2021	45.59
5/13/2021	22481	No	Xerox Financial Services	10	Base & Usage Chrg 02/28-03/29/2021	225.88
5/13/2021		No	Xerox Financial Services	27	Base & Usage Chrg 02/28-03/29/2021	118.61
5/13/2021		No	Xerox Financial Services	32	Base & Usage Chrg 02/28-03/29/2021	214.66
5/13/2021		No	Xerox Financial Services	85	Base & Usage Chrg 02/28-03/29/2021	118.60
5/13/2021	22482	No	Xerox Financial Services	10	CAR:Base & Usage Chrg 03/24-04/23/2021	134.75
5/13/2021		No	Xerox Financial Services	85	CAR:Base & Usage Chrg 03/24-04/23/2021	93.58
5/14/2021	ACHILPR20210514	No	Illinois Department of Revenue	10	IL Payroll Tax Deposit - PD 05/14/2021	3,078.06

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Illinois Heartland Library System

Disbursement Summary Report

From 05/01/2021 Through 05/31/2021

Check Date	Check Number	Spoiled	Vendor Name	Fund		Transaction Description	Transaction Amount
				Code			
5/14/2021		No	Illinois Department of Revenue	27		IL Payroll Tax Deposit - PD 05/14/2021	489.21
5/14/2021		No	Illinois Department of Revenue	32		IL Payroll Tax Deposit - PD 05/14/2021	174.54
5/14/2021		No	Illinois Department of Revenue	85		IL Payroll Tax Deposit - PD 05/14/2021	1,363.38
5/14/2021	ACHIRSPR20210514	No	Department of the Treasury	10		IRS Payroll Tax Deposit-PD 05/14/2021	15,962.59
5/14/2021		No	Department of the Treasury	27		IRS Payroll Tax Deposit-PD 05/14/2021	2,353.97
5/14/2021		No	Department of the Treasury	32		IRS Payroll Tax Deposit-PD 05/14/2021	944.68
5/14/2021		No	Department of the Treasury	85		IRS Payroll Tax Deposit-PD 05/14/2021	7,240.80
5/25/2021	22483	No	Ameren Illinois	10		CHA:Electric & Lighting Srvc 04/18-05/17/2021	607.00
5/25/2021	22484	No	AT&T	10		EDW:Elevator Phone Line 05/04-06/03/2021	59.21
5/25/2021		No	AT&T	85		EDW:Elevator Phone Line 05/04-06/03/2021	59.21
5/25/2021	22485	No	AT&T	10		EDW:Fax Line 05/04-06/03/2021	22.83
5/25/2021		No	AT&T	32		EDW:Fax Line 05/04-06/03/2021	22.83
5/25/2021		No	AT&T	85		EDW:Fax Line 05/04-06/03/2021	22.82
5/25/2021	22486	No	Bill Bailey	10		Refund for Credit on Dental & Vision Ins	2.08
5/25/2021	22487	No	Health Care Service Corporation	10		Health Ins 06/01-06/30/2021	19,350.40
5/25/2021		No	Health Care Service Corporation	27		Health Ins 06/01-06/30/2021	4,534.74
5/25/2021		No	Health Care Service Corporation	32		Health Ins 06/01-06/30/2021	1,356.68
5/25/2021		No	Health Care Service Corporation	85		Health Ins 06/01-06/30/2021	11,924.58
5/25/2021	22488	No	Bibliotheca LLC	85		eBooks Subscription Purchases 04/01-04/30/2021	32,360.93 E
5/25/2021	22489	No	Buildingstars Operations Inc	10		EDW:Janitorial Srvc May 2021	450.00
5/25/2021	22490	No	City of Edwardsville	10		EDW:Water & Sewer 02/16-04/19/2021	85.54
5/25/2021	22491	No	County Collector	10		CHA:2020 Drainage Sewer System	98.00
5/25/2021	22492	No	GIS Benefits	10		Dental, AD&D, Life & Vision Ins 06/01-06/30/2021	1,056.54
5/25/2021		No	GIS Benefits	85		Dental, AD&D, Life & Vision Ins 06/01-06/30/2021	103.99
5/25/2021	22493	No	GIS Benefits	10		Dental, AD&D, Life & Vision Ins 06/01-06/30/2021	1,813.37
5/25/2021		No	GIS Benefits	27		Dental, AD&D, Life & Vision Ins 06/01-06/30/2021	356.47
5/25/2021		No	GIS Benefits	32		Dental, AD&D, Life & Vision Ins 06/01-06/30/2021	119.67
5/25/2021		No	GIS Benefits	85		Dental, AD&D, Life & Vision Ins 06/01-06/30/2021	902.88
5/25/2021	22494	No	Guardian	10		Supp Ins 06/01-06/30/2021	86.10
5/25/2021		No	Guardian	85		Supp Ins 06/01-06/30/2021	152.00
5/25/2021	22495	No	HR Source	10		Conflict Management Webinar Series Members Session 05/20/2021	1,750.00 F
5/25/2021	22496	No	Technology Management Rev Fund	85		CAR:Bandwidth 04/01-04/30/2021	270.00
5/25/2021	22497	No	Jensen Information Technologies Inc	85		Tricerat ScrewDrivers Software Maint & Support (7)	3,289.93 G
5/25/2021	22498	No	Marion Carnegie Library	10		Reimb for RFS Prize-Venngage Infographics Subscription	95.00 H
5/25/2021	22499	No	NCPERS Group Life Ins	10		Supp Life Ins 06/01-06/30/2021	88.00
5/25/2021		No	NCPERS Group Life Ins	32		Supp Life Ins 06/01-06/30/2021	24.00
5/25/2021		No	NCPERS Group Life Ins	85		Supp Life Ins 06/01-06/30/2021	64.00
5/25/2021	22500	No	Republic Services # 729	10		CHA:Trash & Recycling Removal 06/01-06/30/2021	243.44
5/25/2021	22501	No	Republic Services # 350	10		EDW:Trash & Recycling Removal 06/01-06/30/2021	132.26
5/25/2021	22502	No	Selective Insurance Company of America	10		EDW:Flood Ins Premium 06/21/2021-06/20/2022	1,125.00 I
5/25/2021	22503	No	Shred-it USA	10		EDW:Shredding 04/30/2021	64.11
5/25/2021	22504	No	Staples Credit Plan	10		CHA:Post-it Notes	181.83
5/25/2021		No	Staples Credit Plan	85		CHA:Post-it Notes	16.58
5/25/2021	22505	No	Shelley R Stone	85		CAR:Stone, Shelley-Travel to Melvin PL-Polaris Setup & Trng 04/22-04/24/21	58.18
5/25/2021	22506	No	Uline	85		EDW:Luggage Pouches (100)	31.50
5/25/2021	22507	No	Urbana & Champaign Sanitary District	10		CHA:Sewer 02/24-04/27/2021	129.07
5/25/2021	22508	No	Wex Bank	10		Fuel Charges 04/24-05/23/2021	15,447.28
5/25/2021		No	Wex Bank	85		Fuel Charges 04/24-05/23/2021	60.86
5/25/2021	22509	No	Xerox Financial Services	10		Base & Usage Chrg 03/30-04/29/2021	245.69
5/25/2021		No	Xerox Financial Services	27		Base & Usage Chrg 03/30-04/29/2021	125.72
5/25/2021		No	Xerox Financial Services	32		Base & Usage Chrg 03/30-04/29/2021	268.45
5/25/2021		No	Xerox Financial Services	85		Base & Usage Chrg 03/30-04/29/2021	125.71
5/28/2021	ACHILPR20210528	No	Illinois Department of Revenue	10		IL Payroll Tax Deposit - PD 05/28/2021	3,109.90
5/28/2021		No	Illinois Department of Revenue	27		IL Payroll Tax Deposit - PD 05/28/2021	504.39
5/28/2021		No	Illinois Department of Revenue	32		IL Payroll Tax Deposit - PD 05/28/2021	174.54

Illinois Heartland Library System
 Disbursement Summary Report
 From 05/01/2021 Through 05/31/2021

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
5/28/2021		No	Illinois Department of Revenue	85	IL Payroll Tax Deposit - PD 05/28/2021	1,366.69
5/28/2021	ACHIMRFMay2021	No	Illinois Municipal Retirement Fund	10	May 2021 IMRF Payment	8,758.54
5/28/2021		No	Illinois Municipal Retirement Fund	27	May 2021 IMRF Payment	1,911.67
5/28/2021		No	Illinois Municipal Retirement Fund	32	May 2021 IMRF Payment	973.02
5/28/2021		No	Illinois Municipal Retirement Fund	85	May 2021 IMRF Payment	6,072.12
5/28/2021	ACHIRSPR20210528	No	Department of the Treasury	10	IRS Payroll Tax Deposit-PD 05/28/2021	16,112.21
5/28/2021		No	Department of the Treasury	27	IRS Payroll Tax Deposit-PD 05/28/2021	2,439.90
5/28/2021		No	Department of the Treasury	32	IRS Payroll Tax Deposit-PD 05/28/2021	944.68
5/28/2021		No	Department of the Treasury	85	IRS Payroll Tax Deposit-PD 05/28/2021	7,260.04

Total Disbursed

223,762.61

Non-routine Bill Payments Explanations

- A-** Adobe Acrobat Pro license for SHARE staff to edit Portable Document Format (PDF) documents.
- B-** HR Source webinar series - "Job Description: Why, What, and How?". This was partially reimbursed by participating libraries.
- C-** Annual premium for Employee Dishonesty Bond/Policy Coverage 07/01/2021-06/30/2022.
- D-** Microix timeclock annual maintenance and support agreement 06/21/2021-06/20/2022.
- E-** eBooks purchased 04/01-04/30/21 & eBooks purchases to be reimbursed by members and the Cares Act E-book grant.
- F-** HR Source webinar series - "Conflict Management". This was partially reimbursed by participating libraries.
- G-** Tricerat ScrewDrivers annual licensing (7) - software maintenance and support.
- H-** Reimbursement to the Reaching Forward South prize winner for a Venngage Infographics annual subscription.
- I-** Annual premium for Flood Insurance at the Edwardsville office 06/21/2021-06/20/2022.

Illinois Heartland Library System
 Credit Card Transactions
 From 04/02/2021 Through 05/03/2021

Credit Card							Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code	
5/3/2021	4654 2482-Brown Troy M	4/2/2021	PAYFLOW/PAYPAL	PayPal Monthly Srvc Fee 04/2021	30.00	85	5725	1	85	
5/3/2021	4654 2482-Brown Troy M	4/2/2021	PIPEDRIVE	PipeDrive Monthly Subscription 04/2021	206.50	10	5550	1	10	
5/3/2021	4654 2482-Brown Troy M	4/2/2021	PIPEDRIVE	PipeDrive Monthly Subscription 04/2021	206.50	85	5550	1	85	
5/3/2021	4654 2482-Brown Troy M	4/4/2021	MICROSOFT	License Cancellation Credit on BI Pro 04/2021	(4.44)	10	5550	1	10	
5/3/2021	4654 2482-Brown Troy M	4/6/2021	MAILCHIMP	Subscription:MailChimp Monthly 04/2021	62.99	10	5330	1	10	
5/3/2021	4654 2482-Brown Troy M	4/6/2021	MICROSOFT	Teams Phone Lines (16) 04/2021	140.71	10	5400	1	20	
5/3/2021	4654 2482-Brown Troy M	4/6/2021	MICROSOFT	Microsoft Power Automate Monthly License 04/2021	6.00	10	5550	1	10	
5/3/2021	4654 2482-Brown Troy M	4/6/2021	MICROSOFT	Teams Phone Lines (5) 04/2021	45.00	27	5400	1	27	
5/3/2021	4654 2482-Brown Troy M	4/6/2021	MICROSOFT	Teams Phone Lines (4) 04/2021	36.00	32	5400	1	32	
5/3/2021	4654 2482-Brown Troy M	4/6/2021	MICROSOFT	Teams Phone Lines (17) 04/2021	153.00	85	5400	1	85	
5/3/2021	4654 2482-Brown Troy M	4/7/2021	AMAZON	EDW:Logitech USB Headset (3) 04/2021	74.97	10	5360	1	10	
5/3/2021	4654 2482-Brown Troy M	4/8/2021	MICROSOFT	Online Cloud Backup 03/2021	78.98	10	5550	1	10	
5/3/2021	4654 2482-Brown Troy M	4/8/2021	MICROSOFT	Online Cloud Backup 03/2021	78.97	85	5550	1	85	
5/3/2021	4654 2482-Brown Troy M	4/22/2021	PHONEPOWER	SHARE Annual Fee - Telephony Line 1 of 6 04/2021	89.25	85	5400	1	85	
5/3/2021	4654 2482-Brown Troy M	4/23/2021	1PASSWORD	Subscription:Password Manager (1) 04/2021	68.61	10	5550	1	10	
5/3/2021	4654 2482-Brown Troy M	4/27/2021	HIPCAST	Recording Storage 04/2021	4.95	85	5550	1	85	
5/3/2021	4654 2482-Brown Troy M	4/28/2021	PHONEPOWER	SHARE Annual Fee - Telephony Line 2 of 6 04/2021	89.25	85	5400	1	85	
5/3/2021	4654 2482-Brown Troy M	4/28/2021	PHONEPOWER	SHARE Annual Fee - Telephony Line 3 of 6 04/2021	89.25	85	5400	1	85	
5/3/2021	4654 2482-Brown Troy M	4/28/2021	PHONEPOWER	SHARE Annual Fee - Telephony Line 4 of 6 04/2021	89.25	85	5400	1	85	
5/3/2021	4654 2482-Brown Troy M	4/28/2021	PHONEPOWER	SHARE Annual Fee - Telephony Line 5 of 6 04/2021	89.25	85	5400	1	85	
5/3/2021	4654 2482-Brown Troy M	4/30/2021	PHONEPOWER	SHARE Annual Fee - Telephony Line 6 of 6 04/2021	89.25	85	5400	1	85	
5/3/2021	4654 2482-Brown Troy M	5/2/2021	MAILCHIMP	Subscription:MailChimp Monthly 05/2021	62.99	10	5330	1	10	
5/3/2021	4654 2482-Brown Troy M	5/2/2021	PIPEDRIVE	PipeDrive Monthly Subscription 05/2021	206.50	10	5550	1	10	
5/3/2021	4654 2482-Brown Troy M	5/2/2021	PIPEDRIVE	PipeDrive Monthly Subscription 05/2021	<u>206.50</u>	85	5550	1	85	
Total 4654 2482-Brown Troy M					2,200.23					
5/3/2021	4695 2640-Petty Linda	4/1/2021	LOWES	EDW:Vanity, Light & Faucet for Garage Bathroom 04/2021	337.98	10	5195	1	10	
5/3/2021	4695 2640-Petty Linda	4/2/2021	HOME DEPOT	EDW:Paint for Garage Bathroom 04/2021	63.96	10	5195	1	10	
5/3/2021	4695 2640-Petty Linda	4/4/2021	FINISH LINE	CAR:Car Wash Lic #U18520 04/2021	12.99	10	5210	4	10	
5/3/2021	4695 2640-Petty Linda	4/7/2021	FINISH LINE	CAR:Van Wash Lic #U33806 04/2021	12.99	10	5210	4	20	
5/3/2021	4695 2640-Petty Linda	4/8/2021	FINISH LINE	CAR:Ceramic Soap at Van Wash Lic #U33021 04/2021	5.00	10	5210	4	20	
5/3/2021	4695 2640-Petty Linda	4/14/2021	AMAZON	EDW:Windshield Sun Shade Lic #U31660 04/2021	24.94	10	5210	1	22	
5/3/2021	4695 2640-Petty Linda	4/14/2021	AMAZON	EDW:First Aid Kits for Delivery Vans (2) 04/2021	23.94	10	5245	1	20	
5/3/2021	4695 2640-Petty Linda	4/15/2021	OST RENTAL	EDW:Rental of Storage Pods 04/2021	275.00	10	5195	1	10	
5/3/2021	4695 2640-Petty Linda	4/16/2021	FINISH LINE	CAR:Van Wash Lic #U33056 04/2021	12.99	10	5210	4	20	
5/3/2021	4695 2640-Petty Linda	4/18/2021	FINISH LINE	CAR:Van Wash Lic #U33023 04/2021	12.99	10	5210	4	22	

Illinois Heartland Library System
 Credit Card Transactions
 From 04/02/2021 Through 05/03/2021

Credit Card						Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code
5/3/2021	4695 2640-Petty Linda	4/27/2021	WALMART	EDW:Washer Fluid (12) 04/2021	21.36	10	5210	1	20
5/3/2021	4695 2640-Petty Linda	4/27/2021	WALMART	EDW:DEF for Box Truck Lic #U31660 04/2021	27.92	10	5210	1	22
5/3/2021	4695 2640-Petty Linda	4/28/2021	DOMINOS	Pizza for Delivery-EDW 04/2021	60.75	10	5290	1	20
5/3/2021	4695 2640-Petty Linda	4/30/2021	FINISH LINE	CAR:Van Wash Lic #U25399 04/2021	12.99	10	5210	4	10
5/3/2021	4695 2640-Petty Linda	4/30/2021	FINISH LINE	CAR:Van Wash Lic #U33021 04/2021	12.99	10	5210	4	20
5/3/2021	4695 2640-Petty Linda	4/30/2021	FINISH LINE	CAR:Van Wash Lic #U33022 04/2021	<u>12.99</u>	10	5210	4	20
Total 4695 2640-Petty Linda					931.78				
5/3/2021	5042 9006-Popit Ellen C	4/16/2021	BRODERBUND	CAR:Calendar Creator Deluxe Software 04/2021	29.99	10	5360	04	10
5/3/2021	5042 9006-Popit Ellen C	4/27/2021	ALA	ALA Virtual Conf:Registration-Popit, Ellen 04/2021	<u>179.00</u>	10	5290	04	10
Total 5042 9006-Popit Ellen C					208.99				
5/3/2021	5085 0664-Palmer Susan	4/8/2021	AMAZON	EDW:Monthly Tab Dividers (3) 04/2021	11.79	10	5365	01	10
5/3/2021	5085 0664-Palmer Susan	4/14/2021	OFFICEMAX/OFFICEDEPOT	EDW:Toner Cartridge for WR 04/2021	73.89	10	5360	01	10
5/3/2021	5085 0664-Palmer Susan	4/16/2021	AMAZON	EDW:Employee Record File Jackets (60) 04/2021	39.27	10	5365	01	10
5/3/2021	5085 0664-Palmer Susan	4/20/2021	OFFICE DEPOT	EDW:File Folders 04/2021	17.98	32	5365	01	32
5/3/2021	5085 0664-Palmer Susan	4/20/2021	OFFICEMAX/OFFICEDEPOT	EDW:Binder Clips	11.58	32	5365	01	32
5/3/2021	5085 0664-Palmer Susan	4/20/2021	OFFICEMAX/OFFICEDEPOT	EDW:Calc Ink, Binder Clips, Highlighters, Labels & Notes 04/2021	85.23	32	5365	01	32
5/3/2021	5085 0664-Palmer Susan	4/20/2021	OFFICEMAX/OFFICEDEPOT	EDW:Office Chair for WR 04/2021	313.49	32	5365	01	32
5/3/2021	5085 0664-Palmer Susan	4/21/2021	AMAZON	EDW:9V Batteries (4) 04/2021	13.98	10	5360	01	10
5/3/2021	5085 0664-Palmer Susan	4/21/2021	SAMS CLUB	EDW:Trash Bags 04/2021	39.24	10	5190	01	10
5/3/2021	5085 0664-Palmer Susan	4/21/2021	SAMS CLUB	EDW:8.5x11 Copy Paper (4) 04/2021	143.92	32	5360	01	32
5/3/2021	5085 0664-Palmer Susan	4/22/2021	AMAZON	EDW:Planners, Boxes, Tape, Notes, Staples, Corr Tape, Pens, & Paper 04/2021	235.41	32	5365	01	32
5/3/2021	5085 0664-Palmer Susan	4/22/2021	QUILL	EDW:Blue, Black & Red Refill Ink 04/2021	10.77	32	5365	01	32
5/3/2021	5085 0664-Palmer Susan	4/27/2021	ALA	ALA Virtual Conf:Registration-Palmer, Susan 04/2021	<u>179.00</u>	10	5290	01	10
Total 5085 0664-Palmer Susan					1,175.55				
5/3/2021	5125 9147-Wingerter Brant	4/6/2021	MICROSOFT	Visio Online Subscription (4) 04/2021	<u>105.60</u>	10	5360	01	10
Total 5125 9147-Wingerter Brant					105.60				
5/3/2021	5645 2424-Bushong Stacie L	4/22/2021	A HOUSE OF FLOWERS	Board Member Retirement Planter 04/2021	70.70	10	5290	01	10
5/3/2021	5645 2424-Bushong Stacie L	4/28/2021	SANDYS FLOWERS	Plant-Thinking of You-Popit, Ellen 04/2021	<u>40.00</u>	10	5057	01	10
Total 5645 2424-Bushong Stacie L					110.70				
5/3/2021	5724 8417-Kates Linda	4/23/2021	SAMS CLUB	CHA:Handsoap & Clorox Wipes 04/2021	51.92	10	5190	02	10
5/3/2021	5724 8417-Kates Linda	4/23/2021	SAMS CLUB	CHA:Water (2) 04/2021	<u>5.96</u>	10	5195	02	10
Total 5724 8417-Kates Linda					57.88				

Illinois Heartland Library System
 Credit Card Transactions
 From 04/02/2021 Through 05/03/2021

Credit Card						Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code
5/3/2021	6067 4476-Thompson Cassandra	4/29/2021	ALA	ALA Virtual Conf:Registration-Johnson, Linda 04/2021	<u>249.00</u>	85	5290	01	85
	Total 6067 4476-Thompson Cassandra				249.00				
5/3/2021	6359 8292-Greve Penrod Shandi	4/1/2021	HOOTSUITE	Hootsuite Social Media Mgmt Subscription 04/2021	588.00	10	5550	01	10
5/3/2021	6359 8292-Greve Penrod Shandi	4/2/2021	ILA	ELEVATE:Registration-Greve Penrod, Shandi 04/2021	50.00	10	5290	01	10
5/3/2021	6359 8292-Greve Penrod Shandi	4/3/2021	ILA	Reaching Forward Illinois Sponsorship 04/2021	350.00	10	5330	01	10
5/3/2021	6359 8292-Greve Penrod Shandi	4/12/2021	NONPROFIT MARKETERS	Earn Your ROI Seminar:Registration-Greve Penrod, Shandi 04/2021	<u>10.00</u>	10	5290	01	10
	Total 6359 8292-Greve Penrod Shandi				998.00				
5/3/2021	6366 3690-Thomas Pamela	4/1/2021	ALA	ALA Membership Dues-Thomas, Pam 04/2021	163.00	27	5700	02	27
5/3/2021	6366 3690-Thomas Pamela	4/30/2021	PANERA	Lunch-New Hire-4 Staff 04/2021	<u>50.72</u>	27	5290	02	27
	Total 6067 4476-Thompson Pamela				213.72				
5/3/2021	6422 0458-Parr Casey	4/5/2021	RURAL KING	CAR:Tires for Handtrucks (2) 04/2021	54.85	10	5385	04	20
5/3/2021	6422 0458-Parr Casey	4/6/2021	FINISH LINE	CAR:Van Wash Lic #U35061 04/2021	<u>12.99</u>	10	5210	04	20
	Total 6422 0458-Parr Casey				67.84				
5/3/2021	6449 2388-Rose Erin	4/13/2021	NORTHERN OHIO TECH SRVCS	Northern Ohio Tech Srvc Spring Mtg:Registration-Rose, Erin 04/2021	<u>25.00</u>	27	5290	02	27
	Total 6449 2388-Rose Erin				25.00				
5/3/2021	6490 3723-Georges William	4/27/2021	CIRCLE K	EDW:DEF for Box Truck Lic #U31660 04/2021	<u>10.71</u>	10	5210	01	22
	Total 6490 3723-Georges William				10.71				
5/3/2021	6666 6914-Knirr John	4/9/2021	DREAMHOST	Domain Name-Carlinville Library 04/2021	15.99	10	5840	01	10
5/3/2021	6666 6914-Knirr John	4/9/2021	DREAMHOST	Domain Name-ILLSHAREIT.com 04/2021	15.99	85	5580	01	85
5/3/2021	6666 6914-Knirr John	4/22/2021	USPS	EDW:Postage 04/2021	11.69	10	5370	01	10
5/3/2021	6666 6914-Knirr John	4/26/2021	USPS	EDW:Postage 04/2021	8.55	10	5370	01	10
5/3/2021	6666 6914-Knirr John	4/27/2021	DREAMHOST	Domain Name - Waterloo Library 04/2021	15.99	10	5840	01	10
5/3/2021	6666 6914-Knirr John	4/27/2021	DREAMHOST	Domain Name-Jerseyville Library 04/2021	15.99	10	5840	01	10
5/3/2021	6666 6914-Knirr John	4/27/2021	DREAMHOST	Domain Name-Litchfield PL 04/2021	15.99	10	5840	01	10
5/3/2021	6666 6914-Knirr John	4/27/2021	DREAMHOST	Domain Name-Smithton PL 04/2021	15.99	10	5840	01	10
5/3/2021	6666 6914-Knirr John	4/30/2021	USPS	EDW:Postage 04/2021	<u>10.75</u>	27	5370	01	27
	Total 6666 6914-Knirr John				126.93				
5/3/2021	6666 6922-Margold Heidi	4/21/2021	AMAZON	EDW:Radical Cataloging Book 04/2021	48.08	27	5365	01	27
5/3/2021	6666 6922-Margold Heidi	4/23/2021	ILA	ELEVATE:Registration-Margold, Heidi 04/2021	<u>50.00</u>	27	5290	01	27

Illinois Heartland Library System
 Credit Card Transactions
 From 04/02/2021 Through 05/03/2021

Credit Card						Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code
	Total 6666 6922-Margold Heidi				98.08				
5/3/2021	6756 1734-Trevino Jill	4/2/2021	INDEED	Job Posting-HR Assistant 04/2021	45.00	10	5070	01	10
5/3/2021	6756 1734-Trevino Jill	4/20/2021	MOD PIZZA	Lunch-New Hire-4 Staff 04/2021	42.19	10	5290	01	10
5/3/2021	6756 1734-Trevino Jill	5/1/2021	INDEED	Job Posting-Sorter EDW 04/2021	<u>105.00</u>	10	5070	01	20
	Total 6756 1734-Trevino Jill				192.19				

Report Transaction Totals

6,772.20

Non-routine Credit Card Transactions Explanations

Brown, Troy M - Telephone lines (6) used by SHARE to send telephone notifications to library patrons.
 Password software fee for password tracking and storing for an additional staff member.

Petty, Linda - Vanity, light, faucet, and paint for updates to the garage bathroom.

Popit, Ellen C - Calendar Creator Deluxe software used to create custom calendars.
 Registration for American Library Association (ALA) virtual conference for Ellen Popit.

Palmer, Susan - Supplies needed for staff working remotely.
 Registration for ALA virtual conference for Susan Palmer.

Wingerter, Brant - Visio software license used by IT staff for diagraming.

Thompson, Cassandra - Registration for ALA virtual conference for Linda Johnson.

Greve Penrod, Shandi - Hootsuite annual subscription used to manage social media.
 Registration for Elevate Illinois Libraries Leadership Program virtual conference for Shandi Greve Penrod.
 Sponsorship for the 2021 Reaching Forward Illinois conference.
 Registration for Nonprofit Marketers Network "Earn Your Return On Investment" online seminar for Shandi Greve Penrod.

Thomas, Pamela - ALA annual membership fee for Pam Thomas.

Rose, Erin - Registration for Northern Ohio Technical Services Librarians Spring meeting and presentation for Erin Rose.

Margold, Heidi - Registration for Elevate Illinois Libraries Leadership Program virtual conference for Heidi Margold.