

Illinois Heartland Library System
 Disbursement Summary Report
 From 09/01/2020 Through 09/30/2020

Attachment 4.1

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
9/9/2020	21987	No	AAIM EA Training and Consulting LLC	10	Pre-employment Background Check New Hires	284.40
9/9/2020	21988	No	Ameren Illinois	10	CHA:Gas 08/01-09/01/2020	72.79
9/9/2020	21989	No	Ameren Illinois	10	EDW:Gas 08/01-09/01/2020	68.62
9/9/2020	21990	No	Ameren Illinois	10	EDW:Electric & Lighting Srvc 08/01-09/01/2020	1,759.80
9/9/2020	21991	No	Busey	10	Busey Credit Card Stmt Ending 09/01/20	14,467.20
9/9/2020		No	Busey	27	Busey Credit Card Stmt Ending 09/01/20	1,615.00
9/9/2020		No	Busey	85	Busey Credit Card Stmt Ending 09/01/20	2,711.13
9/9/2020	21992	No	City of Edwardsville	10	EDW:Water & Sewer 06/08-08/10/2020	76.80
9/9/2020	21993	No	CMC Electric Inc	10	EDW:Installation of 2 Security Cameras	1,300.00 A
9/9/2020	21994	No	Consolidated Communications	10	Local/Long Distance & Toll Free Line 09/01-09/30/2020	110.93
9/9/2020		No	Consolidated Communications	27	Local/Long Distance & Toll Free Line 09/01-09/30/2020	73.94
9/9/2020		No	Consolidated Communications	32	Local/Long Distance & Toll Free Line 09/01-09/30/2020	73.94
9/9/2020		No	Consolidated Communications	85	Local/Long Distance & Toll Free Line 09/01-09/30/2020	110.91
9/9/2020	21995	No	Gary Darnell	10	CAR:Fuel Lic #U33023	23.23
9/9/2020	21996	No	Dave's Precision Mowing	10	CHA:Mowing/Trimming/Blowing 08/03/2020	70.00
9/9/2020		No	Dave's Precision Mowing	10	CHA:Mowing/Trimming/Blowing 08/10/2020	70.00
9/9/2020		No	Dave's Precision Mowing	10	CHA:Mowing/Trimming/Blowing 08/18/2020	70.00
9/9/2020		No	Dave's Precision Mowing	10	CHA:Mowing/Trimming/Blowing 08/31/2020	70.00
9/9/2020	21997	No	Edwardsville Auto Inc	10	EDW:Install GPS Lic #U33849	60.67
9/9/2020	21998	No	Enterprise FM Trust	10	Monthly Fees & Routine Maintenance - September 2020	2,799.77
9/9/2020	21999	No	George Alarm Co Inc	10	EDW:Fire/Burglar/Elevator Alarm Monitoring 10/01-12/31/2020	282.90
9/9/2020	22000	No	i3 Broadband - CU	10	CHA:Internet 09/01-09/30/2020	11.67
9/9/2020		No	i3 Broadband - CU	27	CHA:Internet 09/01-09/30/2020	11.66
9/9/2020		No	i3 Broadband - CU	85	CHA:Internet 09/01-09/30/2020	11.66
9/9/2020	22001	No	IHLS-OCLC	85	CONTENTdm Annual Subscription 08/01/2020-07/31/2021	1,908.60 B
9/9/2020	22002	No	Illinois American Water	10	CHA:Water 07/28-08/26/2020	62.36
9/9/2020	22003	No	Technology Management Rev Fund	85	CAR:Bandwidth 08/01-08/31/2020	270.00
9/9/2020	22004	No	Illini Janitorial	10	CHA:Janitorial Srvc August 2020	525.00
9/9/2020	22005	No	Innovative Interfaces Inc	85	Hardware Migration Polaris - Telephony Server Staging	600.00 C
9/9/2020	22006	No	NCBERS Group Life Ins	10	Supp Life Ins 09/01-09/30/020	88.00
9/9/2020		No	NCBERS Group Life Ins	32	Supp Life Ins 09/01-09/30/020	24.00
9/9/2020		No	NCBERS Group Life Ins	85	Supp Life Ins 09/01-09/30/020	64.00
9/9/2020	22007	No	Quill Corporation	10	EDW:Clorox Wipes (6)	29.22
9/9/2020	22008	No	Republic Services # 350	10	EDW:Trash & Recycling Removal 09/01-09/30/2020	102.86
9/9/2020	22009	No	SIUC Research Park Inc	10	CAR:Office Leasing & Fiber Internet	6,834.33
9/9/2020		No	SIUC Research Park Inc	85	CAR:Office Leasing & Fiber Internet	40.00
9/9/2020	22010	No	Charter Communications	10	EDW:Internet 09/01-09/30/2020	43.20
9/9/2020		No	Charter Communications	27	EDW:Internet 09/01-09/30/2020	43.19
9/9/2020		No	Charter Communications	32	EDW:Internet 09/01-09/30/2020	43.19
9/9/2020		No	Charter Communications	85	EDW:Internet 09/01-09/30/2020	43.19
9/9/2020	22011	No	Verizon Wireless	10	Cellphone Srvc, MIFI, Router & After Hrs Line 07/24-08/23/2020	591.77
9/9/2020		No	Verizon Wireless	85	Cellphone Srvc, MIFI, Router & After Hrs Line 07/24-08/23/2020	374.54
9/9/2020	22012	No	Wex Bank	10	Fuel Charges 08/06/2020-09/05/2020	90.58
9/9/2020	22013	No	Xerox Corporation	10	CHA:Usage Chrg 05/25-07/01/2020	29.09
9/9/2020		No	Xerox Corporation	27	CHA:Usage Chrg 05/25-07/01/2020	29.08
9/9/2020		No	Xerox Corporation	85	CHA:Usage Chrg 05/25-07/01/2020	29.08
9/9/2020	22014	No	Xerox Corporation	32	EDW:Usage Chrg 05/21-07/01/2020	150.57
9/9/2020	22015	No	Xerox Financial Services	10	CAR:Base & Usage Chrg 07/24-08/23/2020	125.82
9/9/2020		No	Xerox Financial Services	85	CAR:Base & Usage Chrg 07/24-08/23/2020	91.48
9/24/2020	22016	No	Above and Beyond Commercial Cleaning	10	EDW:Janitorial Srvc August 2020	600.00
9/24/2020	22017	No	ALA	10	IHLS ALA Membership Dues & Core:Leadership, Infrastructure & Futures	350.00 D
9/24/2020	22018	No	Ameren Illinois	10	CHA:Electric & Lighting Srvc 08/17-09/16/2020	1,007.09
9/24/2020	22019	No	American Payroll Association	10	APA Membership Dues-Johnisee, Rhonda	258.00 E
9/24/2020	22020	No	American Pest Control	10	CHA:Monthly Extermination 09/11/2020	35.00
9/24/2020	22021	No	Anne West Lindsey District Library	85	Reimb for USP Marion Lost Book 'In the name of the family'	33.00

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9/24/2020	22022	No	AT&T	10	EDW:Internet 09/10-10/09/2020	95.34
9/24/2020		No	AT&T	27	EDW:Internet 09/10-10/09/2020	95.34
9/24/2020		No	AT&T	32	EDW:Internet 09/10-10/09/2020	95.34
9/24/2020		No	AT&T	85	EDW:Internet 09/10-10/09/2020	95.34
9/24/2020	22023	No	AT&T	10	EDW:Elevator Phone Line 09/04-10/03/2020	48.41
9/24/2020		No	AT&T	85	EDW:Elevator Phone Line 09/04-10/03/2020	48.41
9/24/2020	22024	No	AT&T	10	EDW:Fax Line 09/04-10/03/2020	23.95
9/24/2020		No	AT&T	32	EDW:Fax Line 09/04-10/03/2020	23.94
9/24/2020		No	AT&T	85	EDW:Fax Line 09/04-10/03/2020	23.94
9/24/2020	22025	No	Health Care Service Corporation	10	Health Ins 10/01-10/31/2020	15,691.05
9/24/2020		No	Health Care Service Corporation	27	Health Ins 10/01-10/31/2020	2,887.99
9/24/2020		No	Health Care Service Corporation	32	Health Ins 10/01-10/31/2020	1,323.79
9/24/2020		No	Health Care Service Corporation	85	Health Ins 10/01-10/31/2020	9,631.55
9/24/2020	22026	No	Bibliotheca LLC	85	eBooks Subscription Purchases 08/01-08/31/2020	9,273.17 F
9/24/2020	22027	No	BJ's Printables Inc	10	EDW:Shirts for Delivery (2)	49.20
9/24/2020	22028	No	Borchers Decorating LLC	10	CHA:Exterior Repairs to Bldg to be Reimb by Ins Claim #CP0018845626	4,317.00 G
9/24/2020	22029	No	Carmi Public Library	85	Reimb for USP Marion Lost Book 'Hunted'	22.95
9/24/2020	22030	No	CCR Roofing Services LLC	10	EDW:Maintenance Contract on Roof-Year 4 of 5 01/01-12/31/2020	446.53 H
9/24/2020	22031	No	CDW Government	10	Adobe Subscription Renewal (8)	3,400.00 I
9/24/2020	22032	No	CE Brehm Memorial PLD	85	Reimb for USP Marion Lost Book 'Captain's Fury'	15.00
9/24/2020	22033	No	CMC Electric Inc	10	EDW:Replace Garage Bulbs with LEDs per Ameren Incentive Project	875.00 J
9/24/2020	22034	No	Constellation NewEnergy - Gas Division LLC	10	CHA:Gas Supply 08/01-08/31/2020	7.67
9/24/2020	22035	No	Decatur Public Library	85	Reimb for FCI Greenville Lost Book 'Misconduct'	19.00
9/24/2020	22036	No	East Alton Public Library District	85	Reimb for USP Marion Lost Books 'Gotham by Midnight & Sinestro'	35.98
9/24/2020	22037	No	Ford & Harrison LLP	10	Legal Counsel re:General Employment Matters 08/05-08/14/2020 3.0 hrs	1,075.00
9/24/2020	22038	No	Gateway Occupational Health	10	Pre-employment Drug Screen New Hires-EDW-Courier	49.50
9/24/2020		No	Gateway Occupational Health	10	Pre-employment Fit for Duty New Hires-EDW-Courier	48.00
9/24/2020	22039	No	Groff Memorial Library	85	Reimb for USP Marion Lost Book 'The Fork, The Witch & The Worm'	20.00
9/24/2020	22040	No	Guardian	10	Supp Ins 10/01-10/31/2020	148.46
9/24/2020		No	Guardian	32	Supp Ins 10/01-10/31/2020	11.89
9/24/2020		No	Guardian	85	Supp Ins 10/01-10/31/2020	65.90
9/24/2020	22041	No	IHLS-OCLC	85	EZProxy Access & Authentication Software	411.96 K
9/24/2020	22042	No	Illinois Library Association	10	ILA Annual Conference Sponsorship	500.00 L
9/24/2020	22043	No	Donald Jennings	10	CAR:Reimb for Two Wheeler Replacement Tire	14.26
9/24/2020	22044	No	Jerseyville Public Library	85	Reimb for USP Marion Lost Book 'How to Form a Nonprofit Corporation'	49.99
9/24/2020	22045	No	Kavanagh Scully	10	EDW:Legal Counsel re:SOS Hearings 08/19-08/21/2020	260.00
9/24/2020	22046	No	Marketview Car Wash	10	CHA:Van Wash Lic #U33167 & U32276	16.00
9/24/2020	22047	No	McCoy Memorial Library	85	Reimb for USP Marion Lost Book 'The Boy'	30.00
9/24/2020	22048	No	Mountain Valley Water of Carbondale	10	CAR:5 Gallon Purified Water Bottle (1)	6.25
9/24/2020	22049	No	O'Fallon Public Library	85	Reimb for USP Marion Lost Book 'Descender'	16.99
9/24/2020	22050	No	OST Rental	10	EDW:Rental of Storage Pods 08/01-09/30/2020	600.00
9/24/2020	22051	No	Paris Carnegie Public Library	85	Reimb for USP Marion Lost Book 'Politics for Dummies'	20.00
9/24/2020	22052	No	Patterson Brake & Front End Service Inc	10	EDW:Replace Lift Gate Chain Lic #U31660	578.00
9/24/2020	22053	No	Remco Electrical Corporation	10	CHA:Installation of Security Cameras	1,509.00 M
9/24/2020	22054	No	Republic Services # 729	10	CHA:Trash & Recycling Removal 10/01-10/31/2020	232.75
9/24/2020	22055	No	Republic Services # 350	10	EDW:Trash & Recycling Removal 10/01-10/31/2020	102.92
9/24/2020	22056	No	Rochester Public Library District	85	Reimb for USP Marion Lost Book 'No God but One'	23.00
9/24/2020	22057	No	Southern IL Medical Care Assoc LLC	10	Pre-employment Drug Screen & Fit for Duty New Hires-CAR-Courier	115.00
9/24/2020	22058	No	Today's Technology Auto Repair, LLC	10	CAR:Change Oil/Filter & Replace Steering Rack Hose Seals Lic #U33023	142.64
9/24/2020		No	Today's Technology Auto Repair, LLC	10	CAR:Change Oil/Filter Lic #U33056	78.17

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Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
9/24/2020	22059	No	Uline	10	EDW:Handtruck (2)	314.72
9/24/2020	22060	No	Wayne City Kissner Public Library	85	Reimb for USP Marion Lost Book 'Origin'	10.00
9/24/2020	22061	No	Wex Bank	10	Fuel Charges 08/24/20-09/23/20	11,445.15
9/24/2020		No	Wex Bank	85	Fuel Charges 08/24/20-09/23/20	23.56
9/24/2020	22062	No	Xerox Corporation	10	EDW:Usage Chrg 05/21-07/01/2020	15.37
9/30/2020	ACHIMRFSep2020	No	Illinois Municipal Retirement Fund	10	September 2020 IMRF Payment	13,147.35
9/30/2020		No	Illinois Municipal Retirement Fund	27	September 2020 IMRF Payment	2,426.32
9/30/2020		No	Illinois Municipal Retirement Fund	32	September 2020 IMRF Payment	1,261.20
9/30/2020		No	Illinois Municipal Retirement Fund	85	September 2020 IMRF Payment	8,157.10
Total 1000 - US Bank-General Fund						132,195.60
9/4/2020	ACHILPR20200904	No	Illinois Department of Revenue	10	IL Payroll Tax Deposit - PD 09/04/2020	3,178.20
9/4/2020		No	Illinois Department of Revenue	27	IL Payroll Tax Deposit - PD 09/04/2020	428.50
9/4/2020		No	Illinois Department of Revenue	32	IL Payroll Tax Deposit - PD 09/04/2020	173.71
9/4/2020		No	Illinois Department of Revenue	85	IL Payroll Tax Deposit - PD 09/04/2020	1,326.18
9/4/2020	ACHIRSPR20200904	No	Department of the Treasury	10	IRS Payroll Tax Deposit-PD 09/04/2020	16,551.33
9/4/2020		No	Department of the Treasury	27	IRS Payroll Tax Deposit-PD 09/04/2020	2,075.58
9/4/2020		No	Department of the Treasury	32	IRS Payroll Tax Deposit-PD 09/04/2020	939.90
9/4/2020		No	Department of the Treasury	85	IRS Payroll Tax Deposit-PD 09/04/2020	7,009.46
9/9/2020	ACHILPR20200909	No	Illinois Department of Revenue	10	IL Payroll Tax Deposit - PD 09/09/2020	9.35
9/9/2020	ACHIRSPR20200909	No	Department of the Treasury	10	IRS Payroll Tax Deposit-PD 09/09/2020	33.20
9/18/2020	ACHILPR20200918	No	Illinois Department of Revenue	10	IL Payroll Tax Deposit - PD 09/18/2020	3,160.31
9/18/2020		No	Illinois Department of Revenue	27	IL Payroll Tax Deposit - PD 09/18/2020	428.50
9/18/2020		No	Illinois Department of Revenue	32	IL Payroll Tax Deposit - PD 09/18/2020	173.71
9/18/2020		No	Illinois Department of Revenue	85	IL Payroll Tax Deposit - PD 09/18/2020	1,323.87
9/18/2020	ACHIRSPR20200918	No	Department of the Treasury	10	IRS Payroll Tax Deposit-PD 09/18/2020	16,484.64
9/18/2020		No	Department of the Treasury	27	IRS Payroll Tax Deposit-PD 09/18/2020	2,075.58
9/18/2020		No	Department of the Treasury	32	IRS Payroll Tax Deposit-PD 09/18/2020	939.90
9/18/2020		No	Department of the Treasury	85	IRS Payroll Tax Deposit-PD 09/18/2020	6,994.00
9/23/2020	ACHIRSPR20200923	No	Department of the Treasury	10	IRS Payroll Tax Deposit-PD 09/23/2020	3.66
Total 1030 - US Bank - Web Junction/(Payroll)						63,309.58
Total Disbursed						195,505.18

Non-routine Bill Payments Explanations

- A-** Installation of two outside security cameras for the front and back parking lots at the Edwardsville office.
- B-** CONTENTdm annual subscription used by SHARE staff and included in the FY2021 SHARE budget.
- C-** Routine maintenance and upgrades to the telephony server staging for SHARE.
- D-** American Library Association (ALA) annual institutional membership fee & Core: Leadership, Infrastructure & Futures.
- E-** American Payroll Association (APA) annual membership fee for Rhonda Johnisee.
- F-** eBooks purchased 08/01-08/31/20 & eBooks purchases to be reimbursed by members.
- G-** Exterior repairs to the Champaign building due to damage caused by an IHLS truck. This is to be reimbursed by insurance claim less a \$2,500 deductible.
- H-** Annual maintenance contract on roof at the Edwardsville office. This includes inspection of roof and drains and the clearing of debris.
- I-** Annual renewal of Adobe subscriptions (8). This is used by multiple staff members and includes various programs such as Photoshop, Illustrator, and Acrobat.
- J-** Balance due for the replacement of garage bulbs with LED bulbs. The contractor applied the Ameren Incentive Project rebate to the original cost of this invoice.
- K-** EZProxy access & authentication annual software fee. This is used by SHARE staff and included in the FY2021 SHARE budget.
- L-** Illinois Library Association (ILA) annual conference sponsorship.
- M-** Installation of two outside security cameras for the parking lot areas at the Champaign office.

Illinois Heartland Library System
 Credit Card Transactions
 From 08/04/2020 Through 09/01/2020

Credit Card					Amount	Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Code	Code	Code	Code	Code
9/1/2020	4654 2458-Pernicka Julia A	8/20/2020	EVERY LIBRARY	LAFC Virtual:Registration-Pernicka, Julia 08/2020	100.00	10	5290	01	10
Total 4654 2458-Pernicka Julia A					100.00				
9/1/2020	4654 2482-Brown Troy M	8/3/2020	PAYFLOW/PAYPAL	PayPal Monthly Srvc Fee 08/2020	30.00	85	5725	01	85
9/1/2020	4654 2482-Brown Troy M	8/4/2020	AMAZON	CAR:USB C Hubs (2) 08/2020	151.98	10	5360	04	12
9/1/2020	4654 2482-Brown Troy M	8/5/2020	AMAZON	CAR:Stanchion for Temp Scanner Directive 08/2020	90.99	10	5390	04	10
9/1/2020	4654 2482-Brown Troy M	8/8/2020	MICROSOFT	Online Cloud Backup 08/2020	63.41	10	5550	01	10
9/1/2020	4654 2482-Brown Troy M	8/8/2020	MICROSOFT	Online Cloud Backup 08/2020	63.41	85	5550	01	85
9/1/2020	4654 2482-Brown Troy M	8/11/2020	ZOOM.US	Zoom Std Pro Annual Sub (7) & Room Connectors (8) 08/2020	5,391.30	10	5550	01	10
9/1/2020	4654 2482-Brown Troy M	8/11/2020	ZOOM.US	Zoom Std Pro Annual Sub 08/2020	499.00	27	5550	01	27
9/1/2020	4654 2482-Brown Troy M	8/11/2020	ZOOM.US	Zoom Std Pro Annual Sub & 500 Participants 08/2020	599.90	85	5550	01	85
9/1/2020	4654 2482-Brown Troy M	8/13/2020	AMAZON	CAR:LG Monitor 08/2020	849.00	10	5360	04	10
9/1/2020	4654 2482-Brown Troy M	8/14/2020	AMAZON	CAR:Battery Backup & Surge Protector UPS System (2) 08/2020	145.90	85	5360	04	85
9/1/2020	4654 2482-Brown Troy M	8/15/2020	SAMS CLUB	CAR:Face Masks (500) 08/2020	131.18	10	5390	04	10
9/1/2020	4654 2482-Brown Troy M	8/17/2020	AMAZON	CAR:Single Monitor Gas Spring Desk Mount for Monitor 08/2020	99.99	10	5360	04	10
9/1/2020	4654 2482-Brown Troy M	8/24/2020	AMAZON	EDW:Cisco Smart Switch 08/2020	965.00	10	5360	01	10
9/1/2020	4654 2482-Brown Troy M	8/24/2020	AMAZON	EDW:SmartConnect UPS Battery Backup 08/2020	587.99	10	5360	01	10
9/1/2020	4654 2482-Brown Troy M	8/24/2020	AMAZON	CAR:Replacement Router 08/2020	311.97	85	5360	04	85
9/1/2020	4654 2482-Brown Troy M	8/27/2020	HIPCAST	Recording Storage 08/2020	4.95	85	5550	01	85
9/1/2020	4654 2482-Brown Troy M	8/31/2020	AMAZON	EDW:Standing Desk for WR 08/2020	74.98	10	5365	01	10
Total 4654 2482-Brown Troy M					10,060.95				
9/1/2020	4695 2640-Petty Linda	8/3/2020	AMAZON	CAR:Delivery Tubs (32) 08/2020	364.00	10	5385	04	20
9/1/2020	4695 2640-Petty Linda	8/4/2020	FINISH LINE	CAR:Car Wash Lic #U18520 08/2020	12.99	10	5210	04	10
9/1/2020	4695 2640-Petty Linda	8/6/2020	WALMART	EDW:Paper Towels 08/2020	8.42	10	5190	01	10
9/1/2020	4695 2640-Petty Linda	8/6/2020	WALMART	EDW:Washer Fluid (6) 08/2020	8.88	10	5210	01	20
9/1/2020	4695 2640-Petty Linda	8/6/2020	WALMART	EDW:Def for Box Truck (2) 08/2020	15.76	10	5210	01	22
9/1/2020	4695 2640-Petty Linda	8/6/2020	WALMART	EDW:Masking Tape & Markers 08/2020	9.80	10	5385	01	20
9/1/2020	4695 2640-Petty Linda	8/7/2020	FINISH LINE	CAR:Van Wash Lic #U33806 08/2020	12.99	10	5210	04	20
9/1/2020	4695 2640-Petty Linda	8/11/2020	AMAZON	EDW:Delivery Tubs (48) 08/2020	589.68	10	5385	01	20
9/1/2020	4695 2640-Petty Linda	8/16/2020	AMAZON	EDW:Cabin Filters for Cargo Vans (8) 08/2020	132.24	10	5210	01	20
9/1/2020	4695 2640-Petty Linda	8/16/2020	FINISH LINE	CAR:Van Wash Lic #U33023 08/2020	12.99	10	5210	04	22
9/1/2020	4695 2640-Petty Linda	8/17/2020	AMAZON	EDW:Label Maker Cartridge Refill 08/2020	33.58	10	5365	01	20
9/1/2020	4695 2640-Petty Linda	8/18/2020	ILA	ILA Virtual Conf:Registration-Petty, Linda 08/2020	100.00	10	5290	01	10
9/1/2020	4695 2640-Petty Linda	8/23/2020	AMAZON	EDW:Delivery Tubs (80) 08/2020	973.20	10	5385	01	20
9/1/2020	4695 2640-Petty Linda	8/30/2020	FINISH LINE	CAR:Van Wash Lic #U25399 08/2020	12.99	10	5210	04	10
9/1/2020	4695 2640-Petty Linda	8/30/2020	FINISH LINE	CAR:Van Wash Lic #U33021 08/2020	12.99	10	5210	04	20

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9/1/2020	4695 2640-Petty Linda	8/30/2020	FINISH LINE	CAR:Van Wash Lic #U33022 08/2020	12.99	10	5210	04	20
9/1/2020	4695 2640-Petty Linda	8/31/2020	AMAZON	CAR:Cabin Air Filters for Vans (6) 08/2020	<u>99.18</u>	10	5210	04	20
	Total 4695 2640-Petty Linda				2,412.68				
9/1/2020	5042 9006-Popit Ellen C	8/8/2020	ALA	ALA & PLA Membership Dues-Popit, Ellen 08/2020	225.00	10	5700	04	10
9/1/2020	5042 9006-Popit Ellen C	8/12/2020	ISLMA	AISLE Virtual Conf:Registration-Popit, Ellen 08/2020	110.00	10	5290	04	10
9/1/2020	5042 9006-Popit Ellen C	8/18/2020	ILA	ILA Virtual Conf:Registration-Popit, Ellen 08/2020	100.00	10	5290	04	10
9/1/2020	5042 9006-Popit Ellen C	8/20/2020	USPS	CAR:Postage 08/2020	10.44	10	5370	04	10
9/1/2020	5042 9006-Popit Ellen C	8/21/2020	EVERY LIBRARY	LAFC Virtual:Registration-Popit, Ellen 08/2020	<u>100.00</u>	10	5290	04	10
	Total 5042 9006-Popit Ellen C				545.44				
9/1/2020	5085 0664-Palmer Susan	8/12/2020	SAMS CLUB	EDW:Ink Cartridges for WR 08/2020	55.98	10	5365	01	10
9/1/2020	5085 0664-Palmer Susan	8/17/2020	ABOS	ABOS Virtual Conf:Registration-Palmer, Susan 08/2020	79.00	10	5290	01	10
9/1/2020	5085 0664-Palmer Susan	8/17/2020	OFFICEMAX/DEPOT	EDW:Paper Towels 08/2020	44.74	10	5190	01	10
9/1/2020	5085 0664-Palmer Susan	8/17/2020	SAMS CLUB	EDW:Face Masks (250) 08/2020	59.90	10	5390	01	10
9/1/2020	5085 0664-Palmer Susan	8/17/2020	SAMS CLUB	CHA:Face Masks (250) 08/2020	59.90	10	5390	02	10
9/1/2020	5085 0664-Palmer Susan	8/24/2020	SAMS CLUB	EDW:Face Masks (250) 08/2020	59.90	10	5390	01	10
9/1/2020	5085 0664-Palmer Susan	8/24/2020	SAMS CLUB	CHA:Face Masks (250) 08/2020	59.90	10	5390	02	10
9/1/2020	5085 0664-Palmer Susan	8/31/2020	AMAZON	Member Day-Book Prize 08/2020	<u>25.00</u>	10	5315	01	10
	Total 5085 0664-Palmer Susan				444.32				
9/1/2020	5125 9147-Wingerter Brant	8/31/2020	ZAPIER.COM	Zapier-Newsletter Automations Project Subscription 08/2020	<u>240.00</u>	10	5550	01	10
	Total 5125 9147-Wingerter Brant				240.00				
9/1/2020	5645 2424-Bushong Stacie L	8/4/2020	LA SALLE FLOWERS	Flowers-Andrea Telli-Retirement (CPL) 08/2020	68.60	10	5330	01	10
9/1/2020	5645 2424-Bushong Stacie L	8/21/2020	EVERY LIBRARY	LAFC Virtual:Registration-Carter, Stacey 08/2020	100.00	10	5290	01	10
9/1/2020	5645 2424-Bushong Stacie L	8/21/2020	EVERY LIBRARY	LAFC Virtual:Registration-Short, Josh 08/2020	100.00	10	5290	01	10
9/1/2020	5645 2424-Bushong Stacie L	8/22/2020	USPS	EDW:Postage 08/2020	<u>2.60</u>	10	5370	01	10
	Total 5645 2424-Bushong Stacie L				271.20				
9/1/2020	5724 8417-Kates Linda	8/4/2020	AMAZON	CHA:Cabin Air Filters for Vans (7) 08/2020	115.71	10	5210	02	20
9/1/2020	5724 8417-Kates Linda	8/6/2020	AMAZON	CHA:Delivery Tubs(56) 08/2020	637.00	10	5385	02	20
9/1/2020	5724 8417-Kates Linda	8/9/2020	AMAZON	CHA:Painters Tape (12) 08/2020	83.88	10	5385	02	20
9/1/2020	5724 8417-Kates Linda	8/12/2020	MIDWEST AUTOMOTIVE	CHA:Replace Wiring Harness for Rear Tail Light Lic #U30209 08/2020	379.09	10	5210	02	22
9/1/2020	5724 8417-Kates Linda	8/21/2020	WALKER TIRE	CHA:Replace Tire Lic #U30209 08/2020	<u>35.00</u>	10	5210	02	22
	Total 5724 8417-Kates Linda				1,250.68				
9/1/2020	6067 4476-Thompson Cassandra	9/1/2020	ILA	ILA Virtual Conf:Registration-Thompson, Cassie 08/2020	<u>100.00</u>	85	5290	01	85

Illinois Heartland Library System
 Credit Card Transactions
 From 08/04/2020 Through 09/01/2020

Credit Card							Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code	Code
	Total 6067 4476-Thompson Cassandra				100.00					
9/1/2020	6094 1800-Granger Dominique S	8/20/2020	MANE DESIGNS	Flowers-Sympathy-Brown, Troy 08/2020	<u>69.60</u>	10	5057	04	10	
	Total 6094 1800-Granger Dominique S				69.60					
9/1/2020	6176 8335-Stone Shelley	8/11/2020	ON-LINE VISUAL CA	OLAC Virtual Conf:Registration-Stone, Shelley 08/2020	235.00	85	5290	04	85	
9/1/2020	6176 8335-Stone Shelley	8/27/2020	ILA	ILA Virtual Conf:Registration-Stone, Shelley 08/2020	<u>100.00</u>	85	5290	04	85	
	Total 6176 8335-Stone Shelley				335.00					
9/1/2020	6176 8343-Yackle Annabel	8/27/2020	ILA	ILA Virtual Conf:Registration-Yackle, Anna 08/2020	100.00	10	5290	04	10	
9/1/2020	6176 8343-Yackle Annabel	8/27/2020	ILA	ILA Membership Dues-Yackle, Anna 08/2020	<u>100.00</u>	10	5700	04	10	
	Total 6176 8343-Yackle Annabel				200.00					
9/1/2020	6359 8292-Greve Penrod Shandi	8/3/2020	CSPRC	Nonprofit Marketers Network Organizational Membership 08/2020	250.00	10	5700	01	10	
9/1/2020	6359 8292-Greve Penrod Shandi	8/4/2020	AMERICAN MARKETING ASSOC	AMA Membership Dues-Greve Penrod, Shandi 08/2020	149.00	10	5700	01	10	
9/1/2020	6359 8292-Greve Penrod Shandi	8/4/2020	CSPRC	Nonprofit Marketers Network Webinar:Registration-Bednar, Leslie 08/2020	5.00	10	5290	01	10	
9/1/2020	6359 8292-Greve Penrod Shandi	8/4/2020	CSPRC	Nonprofit Marketers Network Webinar:Registration-Bushong, Stacie 08/2020	<u>5.00</u>	10	5290	01	10	
	Total 6359 8292-Greve Penrod Shandi				409.00					
9/1/2020	6359 8300-Elliott Edith	8/13/2020	ON-LINE VISUAL CA	OLAC Virtual Conf:Registration-Elliott, Edie 08/2020	235.00	85	5290	01	85	
9/1/2020	6359 8300-Elliott Edith	8/14/2020	ON-LINE VISUAL CA	OLAC Virtual Conf:Registration-Pearson, Sue 08/2020	150.00	85	5290	01	85	
9/1/2020	6359 8300-Elliott Edith	8/14/2020	ON-LINE VISUAL CA	OLAC Virtual Conf:Registration-Perkins, Liz 08/2020	150.00	85	5290	02	85	
9/1/2020	6359 8300-Elliott Edith	8/14/2020	ON-LINE VISUAL CA	OLAC Virtual Conf:Registration-Pippin, Don 08/2020	235.00	85	5290	02	85	
9/1/2020	6359 8300-Elliott Edith	8/14/2020	ON-LINE VISUAL CA	OLAC Virtual Conf:Registration-Brady, Robert 08/2020	150.00	85	5290	02	85	
9/1/2020	6359 8300-Elliott Edith	8/25/2020	ILA	ILA Virtual Conf:Registration-Elliott, Edie 08/2020	100.00	85	5290	01	85	
9/1/2020	6359 8300-Elliott Edith	8/25/2020	ILA	ILA Virtual Conf:Registration-Pippin, Don 08/2020	<u>100.00</u>	85	5290	02	85	
	Total 6359 8300-Elliott Edith				1,120.00					
9/1/2020	6366 3690-Thomas Pamela	8/3/2020	ON-LINE VISUAL CA	OLAC Virtual Conf:Registration-Thomas, Pam 08/2020	<u>235.00</u>	27	5290	02	27	
	Total 6366 3690-Thomas Pamela				235.00					
9/1/2020	6422 0458-Parr Casey	8/25/2020	WALMART	CAR:Paper Towels 08/2020	3.82	10	5190	04	10	
9/1/2020	6422 0458-Parr Casey	8/25/2020	WALMART	CAR:Washer Fluid (4) 08/2020	5.92	10	5210	04	20	
9/1/2020	6422 0458-Parr Casey	8/25/2020	WALMART	CAR:Masking Tape & Microfiber Towel 08/2020	<u>6.86</u>	10	5385	04	20	
	Total 6422 0458-Parr Casey				16.60					
9/1/2020	6449 2370-Schuler Faust Cheri	8/4/2020	ON-LINE VISUAL CA	OLAC Virtual Conf:Registration-Schuler-Faust, Cheri 08/2020	<u>235.00</u>	27	5290	01	27	
	Total 6449 2370-Schuler Faust Cheri				235.00					

Illinois Heartland Library System
 Credit Card Transactions
 From 08/04/2020 Through 09/01/2020

Credit Card							Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code	Code
9/1/2020	6449 2388-Rose Erin	8/3/2020	ON-LINE VISUAL CA	OLAC Virtual Conf:Registration-Rose, Erin 08/2020	150.00	27	5290	02	27	
9/1/2020	6449 2388-Rose Erin	8/12/2020	ON-LINE VISUAL CA	OLAC Virtual Pre-Conf:Registration-Rose, Erin 08/2020	<u>85.00</u>	27	5290	02	27	
Total 6449 2388-Rose Erin					235.00					
9/1/2020	6666 6914-Knirr John	8/6/2020	BEST BUY	EDW:Power Adapter 08/2020	85.87	10	5360	01	10	
9/1/2020	6666 6914-Knirr John	8/15/2020	DREAMHOST	Domain Name-Roodhouse Library 08/2020	<u>15.99</u>	10	5840	01	10	
Total 6666 6914-Knirr John					101.86					
9/1/2020	6666 6922-Margold Heidi	8/3/2020	ON-LINE VISUAL CA	OLAC Virtual Conf:Registration-Margold, Heidi 08/2020	150.00	27	5290	01	27	
9/1/2020	6666 6922-Margold Heidi	8/12/2020	ON-LINE VISUAL CA	OLAC Virtual Pre-Conf:Registration-Margold, Heidi 08/2020	85.00	27	5290	01	27	
9/1/2020	6666 6922-Margold Heidi	8/17/2020	ISLMA	AISLE Virtual Conf:Registration-Margold, Heidi 08/2020	<u>176.00</u>	27	5290	01	27	
6666 6922-Margold Heidi					411.00					

Report Transaction Totals

18,793.33

Non-routine Credit Card Transactions Explanations

- Pernicka, Julia A - Registration for the virtual Library Advocacy and Funding Conference (LAFC) for Julia Pernicka.
- Brown, Troy M - Annual Zoom Subscriptions (9), Room Connectors (8), and 500 Participant Meeting (paid by General, CMC, and SHARE).
 Equipment needed to support the network expansion on the second floor at the Edwardsville office. Expansion is needed for the security cameras and additional staff on the second floor.
- Popit, Ellen C - American Library Association (ALA) and Public Library Association (PLA) annual membership fees for Ellen Popit.
 Registration for Association of Illinois School Library Educators (AISLE) virtual conference for Ellen Popit.
 Registration for Illinois Library Association (ILA) virtual conference for Ellen Popit.
 Registration for the virtual LAFC for Ellen Popit.
- Palmer, Susan - Registration for Association of Bookmobile & Outreach Services (ABOS) virtual conference for Susan Palmer.
- Wingarter, Brant - Annual Zapier newsletter automation subscription.
- Bushong, Stacie - Registration for the virtual LAFC for Stacey Carter and Josh Short.
- Thompson, Cassandra - Registration for the ILA virtual conference for Cassandra Thompson.
- Stone, Shelley - Registration for the Online Audiovisual Catalogers (OLAC) virtual conference for Shelley Stone.
 Registration for ILA virtual conference for Shelley Stone.
- Yackle, Anna - Registration for ILA virtual conference for Anna Yackle.
 ILA annual membership fee for Anna Yackle.
- Greve Penrod, Shandi - Nonprofit Marketers Network Organizational annual organizational membership fee.
 American Marketing Association (AMA) annual membership fee for Shandi Greve Penrod.
 Registration for Nonprofit Marketers Network webinar for Leslie Bednar & Stacie Bushong.
- Elliott, Edith - Registration for the OLAC virtual conference for Edie Elliott, Sue Pearson, Liz Perkins, Don Pippin, and Robert Brady.
 Registration for ILA virtual conference for Edie Elliott and Don Pippin.
- Thomas, Pamela - Registration for the OLAC virtual conference for Pam Thomas.
- Schuler Faust, Cheri - Registration for the OLAC virtual conference for Cheri Schuler-Faust.
- Rose, Erin - Registration for the OLAC virtual conference and pre-conference for Erin Rose.
- Margold, Heidi - Registration for the OLAC virtual conference and pre-conference for Heidi Margold.
 Registration for AISLE virtual conference for Heidi Margold.