

Illinois Heartland Library System
Disbursement Summary Report
From 09/01/2022 Through 09/30/2022

Attachment 4.1

Check Date	Check Number	Spoiled	Vendor Name	Fund		Transaction Description	Transaction Amount
				Code			
9/2/2022	ACHILPR20220902	No	Illinois Department of Revenue	10		IL Payroll Tax Deposit - PD 09/02/2022	3,690.80
9/2/2022		No	Illinois Department of Revenue	27		IL Payroll Tax Deposit - PD 09/02/2022	842.68
9/2/2022		No	Illinois Department of Revenue	31		IL Payroll Tax Deposit - PD 09/02/2022	62.96
9/2/2022		No	Illinois Department of Revenue	32		IL Payroll Tax Deposit - PD 09/02/2022	189.91
9/2/2022		No	Illinois Department of Revenue	85		IL Payroll Tax Deposit - PD 09/02/2022	1,729.45
9/2/2022	ACHIRS20220902	No	Department of the Treasury	10		IRS Payroll Tax Deposit-PD 09/02/2022	19,381.21
9/2/2022		No	Department of the Treasury	27		IRS Payroll Tax Deposit-PD 09/02/2022	4,064.83
9/2/2022		No	Department of the Treasury	31		IRS Payroll Tax Deposit-PD 09/02/2022	384.49
9/2/2022		No	Department of the Treasury	32		IRS Payroll Tax Deposit-PD 09/02/2022	1,034.96
9/2/2022		No	Department of the Treasury	85		IRS Payroll Tax Deposit-PD 09/02/2022	9,177.80
9/15/2022	23650	No	AAIM EA Training and Consulting LLC	10		Pre-employment Background Check-CAR-Courier (2)	146.40
9/15/2022	23651	No	Ameren Illinois	10		CHA:Gas 08/01-09/01/2022	64.26
9/15/2022	23652	No	Ameren Illinois	10		EDW:Gas 08/01-09/01/2022	57.42
9/15/2022	23653	No	Ameren Illinois	10		EDW:Electric & Lighting Svcs 08/01-09/01/2022	2,021.59
9/15/2022	23654	No	American Pest Control	10		CHA:Monthly Extermination 09/02/2022	35.00
9/15/2022	23655	No	Association for Rural and Small Libraries	10		ARSL Pre-Conf:Registration-Popit, Ellen	50.00 A
9/15/2022		No	Association for Rural and Small Libraries	10		ARSL Pre-Conference Workshop:Registration-Bednar, Leslie	50.00
9/15/2022		No	Association for Rural and Small Libraries	85		ARSL Pre-Conf:Registration-Pippin, Don	50.00
9/15/2022		No	Association for Rural and Small Libraries	85		ARSL Pre-Conf:Registration-Porter, Dena	50.00
9/15/2022		No	Association for Rural and Small Libraries	85		ARSL Pre-Conf:Registration-Wiegand, Anna	50.00
9/15/2022	23656	No	Monro Inc	10		U33807 - Change Oil/Filter & Tire Rotation	57.95
9/15/2022	23657	No	Leslie M Bednar	10		ISL Advisory Mtg:Mileage Reimb-Bednar, Leslie 08/25/2022	34.36
9/15/2022	23658	No	Bibliotheca LLC	85		eBooks Subscription Purchases 08/01-08/31/2022	11,689.95 B
9/15/2022	23659	No	Buildingstars Operations Inc	10		EDW:Janitorial Svcs September 2022	670.00
9/15/2022	23660	No	Busey	10		Busey Credit Card Stmt Ending 9/1/2022	14,750.92
9/15/2022		No	Busey	27		Busey Credit Card Stmt Ending 9/1/2022	1,093.00
9/15/2022		No	Busey	31		Busey Credit Card Stmt Ending 9/1/2022	16.00
9/15/2022		No	Busey	32		Busey Credit Card Stmt Ending 9/1/2022	72.34
9/15/2022		No	Busey	85		Busey Credit Card Stmt Ending 9/1/2022	3,194.51
9/15/2022	23661	No	CDW Government	10		Adobe Acrobat Pro (Pro-Rated)	20.79 C
9/15/2022		No	CDW Government	10		Adobe Subscription Renewal	2,622.68
9/15/2022		No	CDW Government	27		Adobe Subscription Renewal	721.12
9/15/2022		No	CDW Government	32		Adobe Subscription Renewal	1,965.84
9/15/2022		No	CDW Government	85		Adobe Subscription Renewal	1,377.96
9/15/2022	23662	No	Cintas Fire 636525	10		CAR:Annual Fire Extinguisher Inspection (4)	180.00
9/15/2022	23663	No	Commercial Collision of Champaign	10		U35065 - Replace 2 Liftgate Springs	91.00
9/15/2022	23664	No	Constellation NewEnergy - Gas Division	10		CHA:Gas Supply 08/01-08/31/2022	11.53
9/15/2022	23665	No	Jace Cook	10		Member Day-Reimb for Planning Committee Shirt	28.98
9/15/2022	23666	No	Dave's Precision Mowing	10		CHA:Mowing Fuel Charge 08/31/2022	40.00
9/15/2022		No	Dave's Precision Mowing	10		CHA:Mowing/Trimming/Blowing 08/02/2022	80.00
9/15/2022		No	Dave's Precision Mowing	10		CHA:Mowing/Trimming/Blowing 08/09/2022	80.00
9/15/2022		No	Dave's Precision Mowing	10		CHA:Mowing/Trimming/Blowing 08/16/2022	80.00
9/15/2022		No	Dave's Precision Mowing	10		CHA:Mowing/Trimming/Blowing 08/24/2022	80.00
9/15/2022		No	Dave's Precision Mowing	10		CHA:Mowing/Trimming/Blowing 08/30/2022	80.00
9/15/2022	23667	No	Enterprise FM Trust	10		Monthly Leasing 09/01-09/30/2022	6,386.42
9/15/2022	23668	No	Gateway Occupational Health	10		Pre-employment Drug Screen-EDW-Sorter	49.50
9/15/2022		No	Gateway Occupational Health	10		Pre-employment Fit for Duty Exam-EDW-Sorter	58.00
9/15/2022	23669	No	George Alarm Co Inc	10		EDW:Fire/Burglar/Elevator Alarm Monitoring 10/01-12/31/2022	274.47
9/15/2022	23670	No	George Alarm	10		CHA:Fire/Burglar/Cell Backup Monitoring 10/01-12/31/2022	127.20
9/15/2022	23671	No	i3 Broadband - CU	10		CHA:Internet 09/01-09/30/2022	11.67
9/15/2022		No	i3 Broadband - CU	27		CHA:Internet 09/01-09/30/2022	11.66
9/15/2022		No	i3 Broadband - CU	85		CHA:Internet 09/01-09/30/2022	11.66
9/15/2022	23672	No	IHLS-OCLC	85		CONTENTdm Annual Subscription (IHI) 08/01/2022-07/31/2023	1,985.71 D
9/15/2022	23673	No	Technology Management Rev Fund	85		CAR:Bandwidth 07/01-07/31/2022	270.00
9/15/2022	23674	No	Illini Janitorial	10		CHA:Janitorial Svcs August 2022	525.00
9/15/2022	23675	No	Imel Pest Control Inc	10		EDW:Pest Control 09/06/2022	125.00
9/15/2022	23676	No	Instructure Inc	31		Instructure Platform Implementation Fees	17,290.00 E
9/15/2022	23677	No	Jensen Information Technologies Inc	10		Microsoft Intune Subscription License (70)	92.00 F
9/15/2022		No	Jensen Information Technologies Inc	85		Microsoft Intune Subscription License (70)	552.00
9/15/2022	23678	No	Metro East Humane Society	10		Donation-Sympathy-Henderson, Zach	50.00
9/15/2022	23679	No	Nextgen Solutions	10		CAR:Usage Chrg 08/01-08/31/2022	27.78

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Check Date	Check Number	Spoiled	Vendor Name	Fund		Transaction Description	Transaction Amount	
				Code				
9/15/2022		No	Nextgen Solutions	85		CAR:Usage Chrg 08/01-08/31/2022	24.14	
9/15/2022	23680	No	Safelite Fulfillment Inc	10		U35062 - Repair Windshield	85.00	
9/15/2022	23681	No	SIUC Research Park Inc	10		CAR:Office Leasing, Electric & Lighting Srvcs & Fiber Internet	8,647.37	
9/15/2022		No	SIUC Research Park Inc	85		CAR:Office Leasing, Electric & Lighting Srvcs & Fiber Internet	10.00	
9/15/2022	23682	No	Southern IL Medical Care Assoc LLC	10		Pre-employment Fit for Duty Exam & Drug Screen-CAR-Courier (2)	380.00	
9/15/2022	23683	No	Speed Lube # 11	10		U35058 - Change Oil/Filter	73.45	
9/15/2022	23684	No	Speed Lube # 14	10		U35062 - Change Oil/Filter	73.45	
9/15/2022	23685	No	Swank Movie Licensing USA	10		Copyright Compliance Site Lic-Goose Creek Lib	275.00	
9/15/2022	23686	No	The Hartford	10		FY2022 Workers Comp Audit Additional	6,522.00	G
9/15/2022	23687	No	Today's Technology Auto Repair, LLC	10		U25399 - Change Oil/Filter, Replace Brake Pads & Calipers	828.09	
9/15/2022		No	Today's Technology Auto Repair, LLC	10		U33021 - Replace Turn Signal Bulb	33.87	
9/15/2022		No	Today's Technology Auto Repair, LLC	10		U33022 - Change Oil/Filter & Tire Rotation	78.17	
9/15/2022		No	Today's Technology Auto Repair, LLC	10		U33056 - Change Oil/Filter, Replace Wipers, Brakes, Rotors & Tires (2)	1,285.26	
9/15/2022		No	Today's Technology Auto Repair, LLC	10		U35061- Change Oil/Filter & Tire Rotation	106.03	
9/15/2022	23688	No	Verizon	10		GPS Tracking (23 Units) 08/01-08/31/2022	401.35	
9/15/2022	23689	No	WSIU Public Broadcasting	10		Sponsorship:PBS 24/7 Kids - September Installment	130.00	
9/15/2022	23690	No	Xerox Financial Services	10		CAR:Base Chrg September 2022	120.40	
9/15/2022		No	Xerox Financial Services	85		CAR:Base Chrg September 2022	85.28	
9/16/2022	ACHILPR20220916	No	Illinois Department of Revenue	10		IL Payroll Tax Deposit - PD 09/16/2022	3,627.97	
9/16/2022		No	Illinois Department of Revenue	27		IL Payroll Tax Deposit - PD 09/16/2022	843.38	
9/16/2022		No	Illinois Department of Revenue	31		IL Payroll Tax Deposit - PD 09/16/2022	62.96	
9/16/2022		No	Illinois Department of Revenue	32		IL Payroll Tax Deposit - PD 09/16/2022	190.37	
9/16/2022		No	Illinois Department of Revenue	85		IL Payroll Tax Deposit - PD 09/16/2022	1,645.01	
9/16/2022	ACHIRS20220916	No	Department of the Treasury	10		IRS Payroll Tax Deposit-PD 09/16/2022	19,068.52	
9/16/2022		No	Department of the Treasury	27		IRS Payroll Tax Deposit-PD 09/16/2022	4,066.97	
9/16/2022		No	Department of the Treasury	31		IRS Payroll Tax Deposit-PD 09/16/2022	384.49	
9/16/2022		No	Department of the Treasury	32		IRS Payroll Tax Deposit-PD 09/16/2022	1,039.11	
9/16/2022		No	Department of the Treasury	85		IRS Payroll Tax Deposit-PD 09/16/2022	8,597.67	
9/29/2022	23691	No	Ameren Illinois	10		CHA:Electric & Lighting Srvcs 08/16-09/15/2022	1,209.08	
9/29/2022	23692	No	American Payroll Association	10		APA Membership Dues - Johnisee, Rhonda	275.00	H
9/29/2022	23693	No	Asphalt Clinic LLC	66		CHA:Repair, Seal & Paint Parking Lot	7,996.00	I
9/29/2022	23694	No	AT&T	10		EDW:Internet 09/10-10/09/2022	154.26	
9/29/2022		No	AT&T	27		EDW:Internet 09/10-10/09/2022	154.25	
9/29/2022		No	AT&T	32		EDW:Internet 09/10-10/09/2022	154.25	
9/29/2022		No	AT&T	85		EDW:Internet 09/10-10/09/2022	154.26	
9/29/2022	23695	No	Health Care Service Corporation	10		Health Ins 10/01-10/31/2022	16,326.14	
9/29/2022		No	Health Care Service Corporation	27		Health Ins 10/01-10/31/2022	4,818.13	
9/29/2022		No	Health Care Service Corporation	31		Health Ins 10/01-10/31/2022	412.89	
9/29/2022		No	Health Care Service Corporation	32		Health Ins 10/01-10/31/2022	1,423.96	
9/29/2022		No	Health Care Service Corporation	85		Health Ins 10/01-10/31/2022	12,324.98	
9/29/2022	23696	No	C&D Auto Repair	10		U35065-Detail Box Truck	75.00	
9/29/2022	23697	No	CDW Government	10		EDW:Wiring Project-8 Port Switch (2)	2,370.96	J
9/29/2022	23698	No	City of Edwardsville	10		EDW:Water & Sewer 07/04-09/05/2022	173.15	
9/29/2022	23699	No	Decatur Public Library	10		EDW:Damaged Book 'Rabbits'	15.95	
9/29/2022	23700	No	Dex's Tree Service	10		EDW:Final Payment - Tree Removal/Stump Grinding (2) & Limb Removal	1,200.00	K
9/29/2022	23701	No	Edwardsville Plumbing & Heating Inc	10		EDW:Replace Flushometer Valve-Upstairs Womens Restroom	452.67	
9/29/2022	23702	No	Leah Gregory	10		Mileage Reimb-Gregory, Leah-Visit School Members 09/19-09/21/2022	72.08	
9/29/2022		No	Leah Gregory	10		Mileage Reimb-Gregory, Leah-Visit School Members 09/22/2022	42.32	
9/29/2022	23703	No	Guardian	10		Dental, AD&D, Life & Vision Ins 10/01-10/31/2022	2,839.20	
9/29/2022		No	Guardian	27		Dental, AD&D, Life & Vision Ins 10/01-10/31/2022	517.90	
9/29/2022		No	Guardian	31		Dental, AD&D, Life & Vision Ins 10/01-10/31/2022	24.96	
9/29/2022		No	Guardian	32		Dental, AD&D, Life & Vision Ins 10/01-10/31/2022	105.72	
9/29/2022		No	Guardian	85		Dental, AD&D, Life & Vision Ins 10/01-10/31/2022	1,043.50	
9/29/2022	23704	No	IHLS-OCLC	85		EZProxy Access & Authentication Software (IHI)	681.52	L
9/29/2022	23705	No	Illinois American Water	10		CHA:Water 08/25-09/27/2022	52.53	
9/29/2022	23706	No	LIMRICC Unemployment Compensation	10		Refund on IDES Account Balance paid to LIMRICC	2,013.76	M
9/29/2022	23707	No	Marketview Car Wash	10		U35058 - Van Wash	10.00	
9/29/2022	23708	No	Myler Automotive Repair Inc	10		U29922 - Remove & Replace Door Handle	158.65	
9/29/2022		No	Myler Automotive Repair Inc	10		U32274 - Replace Headlight Parking Light Bulb	44.42	

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From 09/01/2022 Through 09/30/2022

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
9/29/2022	23709	No	NCPERS Group Life Ins	10	Supp Life Ins 10/01-10/31/2022	96.00
9/29/2022		No	NCPERS Group Life Ins	27	Supp Life Ins 10/01-10/31/2022	16.00
9/29/2022		No	NCPERS Group Life Ins	31	Supp Life Ins 10/01-10/31/2022	8.00
9/29/2022		No	NCPERS Group Life Ins	32	Supp Life Ins 10/01-10/31/2022	24.00
9/29/2022		No	NCPERS Group Life Ins	85	Supp Life Ins 10/01-10/31/2022	80.00
9/29/2022	23710	No	Julia A Pernicka	10	Health Ins Refund on Premium Rate Chngs (COBRA-Pernicka)	245.33
9/29/2022	23711	No	Republic Services # 729	10	CHA:Trash & Recycling Removal 10/01-10/31/2022	194.28
9/29/2022	23712	No	Republic Services # 350	10	EDW:Trash & Recycling Removal 10/01-10/31/2022	194.87
9/29/2022	23713	No	Riverside Regional Library	10	Donation-Sympathy-Malone, John	50.00
9/29/2022	23714	No	Speed Lube # 14	10	U32276 - Change Oil/Filter & Replace Wiper Blades	121.85
9/29/2022		No	Speed Lube # 14	10	U33167 - Change Oil/Filter	73.45
9/29/2022		No	Speed Lube # 14	10	U35100 - Change Oil/Filter	73.45
9/29/2022	23715	No	Cassandra Thompson	85	Mileage Reimb-Thompson, Cassie-SHARE Staff Mtg 09/22/2022	64.38
9/29/2022		No	Cassandra Thompson	85	Mileage Reimb-Thompson, Cassie-SHARE Staff/Membership Mtg 09/07/2022	141.25
9/29/2022		No	Cassandra Thompson	85	SHARE Staff Mtg-Reimb for Ice-Thompson, Cassie	8.54
9/29/2022	23716	No	Tire Choice #390	10	U32277 - Change Oil/Filter & Tire Rotation	63.74
9/29/2022		No	Tire Choice #390	10	U33020 - Change Oil/Filter & Tire Rotation	63.74
9/29/2022	23717	No	Today's Technology Auto Repair, LLC	10	U33023 - Change Oil/Filter & Tire Rotation	78.17
9/29/2022		No	Today's Technology Auto Repair, LLC	10	U33023 - Remove & Replace Turn Signal Bulb	33.87
9/29/2022		No	Today's Technology Auto Repair, LLC	10	U33056-Change Oil/Filter & Tire Rotation	79.43
9/29/2022	23718	No	Urbana & Champaign Sanitary District	10	CHA:Sewer 06/24-08/24/2022	106.42
9/29/2022	23719	No	Verizon Wireless	10	Cellphone Srvc, MIFI, Router & After Hrs Line 08/24-09/23/2022	685.99
9/29/2022		No	Verizon Wireless	32	Cellphone Srvc, MIFI, Router & After Hrs Line 08/24-09/23/2022	8.34
9/29/2022		No	Verizon Wireless	85	Cellphone Srvc, MIFI, Router & After Hrs Line 08/24-09/23/2022	323.81
9/29/2022	23720	No	Wex Bank	10	Fuel Charges 08/23-09/23/2022	18,010.88
9/29/2022		No	Wex Bank	27	Fuel Charges 08/23-09/23/2022	32.46
9/29/2022		No	Wex Bank	85	Fuel Charges 08/23-09/23/2022	286.01
9/29/2022	23721	No	Xerox Financial Services	10	Base & Usage Chrg 07/30-08/29/2022	243.22
9/29/2022		No	Xerox Financial Services	27	Base & Usage Chrg 07/30-08/29/2022	123.21
9/29/2022		No	Xerox Financial Services	32	Base & Usage Chrg 07/30-08/29/2022	287.50
9/29/2022		No	Xerox Financial Services	85	Base & Usage Chrg 07/30-08/29/2022	123.19
9/29/2022	23722	No	Lesley Zavediuk	10	Grant Services September 2022	2,900.00
9/30/2022	ACHILPR20220930	No	Illinois Department of Revenue	10	IL Payroll Tax Deposit - PD 09/30/2022	3,966.02
9/30/2022		No	Illinois Department of Revenue	27	IL Payroll Tax Deposit - PD 09/30/2022	850.03
9/30/2022		No	Illinois Department of Revenue	31	IL Payroll Tax Deposit - PD 09/30/2022	63.99
9/30/2022		No	Illinois Department of Revenue	32	IL Payroll Tax Deposit - PD 09/30/2022	194.06
9/30/2022		No	Illinois Department of Revenue	85	IL Payroll Tax Deposit - PD 09/30/2022	1,696.82
9/30/2022	ACHILPR20220930	No	Illinois Department of Revenue	10	IL Payroll Tax Deposit - PD 09/30/2022	0.30
9/30/2022	ACHIMRFSep2022	No	Illinois Municipal Retirement Fund	10	September 2022 IMRF Payment	10,802.18
9/30/2022		No	Illinois Municipal Retirement Fund	27	September 2022 IMRF Payment	4,086.70
9/30/2022		No	Illinois Municipal Retirement Fund	31	September 2022 IMRF Payment	225.78
9/30/2022		No	Illinois Municipal Retirement Fund	32	September 2022 IMRF Payment	1,233.89
9/30/2022		No	Illinois Municipal Retirement Fund	85	September 2022 IMRF Payment	6,727.23
9/30/2022	ACHIRS20220930	No	Department of the Treasury	10	IRS Payroll Tax Deposit-PD 09/30/2022	20,828.83
9/30/2022		No	Department of the Treasury	27	IRS Payroll Tax Deposit-PD 09/30/2022	4,099.87
9/30/2022		No	Department of the Treasury	31	IRS Payroll Tax Deposit-PD 09/30/2022	392.25
9/30/2022		No	Department of the Treasury	32	IRS Payroll Tax Deposit-PD 09/30/2022	1,062.61
9/30/2022		No	Department of the Treasury	85	IRS Payroll Tax Deposit-PD 09/30/2022	8,888.13
9/30/2022	ACHIRSPR2022093	No	Department of the Treasury	10	IRS Payroll Tax Deposit-Supp PD 09/30/2022	11.70

Total Disbursed

315,975.33

Non-routine Bill Payments Explanations

- A-** Registration for the Association for Rural & Small Libraries (ARSL) pre-conference for (5) staff members.
- B-** Purchase of eBooks from 08/01-08/31/22 & eBooks purchases to be reimbursed by participating libraries.
- C-** Annual renewal of Adobe subscriptions (20). This is used by multiple staff members and includes various programs such as Photoshop, Illustrator, and Acrobat.
- D-** CONTENTdm Hosting Services annual renewal 08/01/22-07/31/23 for SHARE.
- E-** Implementation fees for Instructure learning platform that will be used for the purpose of the Library Trustee Training grant.
- F-** Microsoft Intune Subscription licenses for (70) laptops. This allows IT to manage the laptops remotely and install software and updates in a controlled manner.
- G-** Additional Workers Compensation insurance premium due from the result of the FY2022 audit.
- H-** American Payroll Association (APA) annual membership fees for Rhonda Johnisee.

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From 09/01/2022 Through 09/30/2022

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
I-	<i>Repair, seal, and paint lines in the Champaign office parking lot.</i>					
J-	<i>Purchase of (2) 8 port switch for the IT wiring project.</i>					
K-	<i>Final payment for the removal of (2) tree and limb removals and (2) stump grindings.</i>					
L-	<i>EZProxy access & authentication annual software fee.</i>					
M-	<i>Refund received from the Illinois Department of Employment Security (IDES) account balance that was due to the Library Insurance Management and Risk Control Combination (LIMRICC).</i>					
N-	<i>Health insurance premium refund due to overpayment from rate reduction.</i>					

Illinois Heartland Library System

Credit Card Transactions

From 08/03/2022 Through 09/01/2022

Credit Card							Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code	Code
9/1/2022	4695 2640-Petty Linda	8/4/2022	FINISH LINE	U18520 - Car Wash 08/2022	17.99	10	5210	04	10	
9/1/2022	4695 2640-Petty Linda	8/4/2022	JACK SCHMITT FORD	U32277 - Repl Battery Junction Box with Harness for AC System 08/2022	1,617.08	10	5210	01	20	
9/1/2022	4695 2640-Petty Linda	8/4/2022	MPC58	U32277 - Fuel 08/2022	61.50	10	5200	01	20	
9/1/2022	4695 2640-Petty Linda	8/7/2022	FINISH LINE	U33806 - Van Wash 08/2022	17.99	10	5210	04	20	
9/1/2022	4695 2640-Petty Linda	8/16/2022	FINISH LINE	U33023 - Van Wash 08/2022	17.99	10	5210	04	22	
9/1/2022	4695 2640-Petty Linda	8/16/2022	VALVOLINE	U30423 - Change Oil/Filter 08/2022	35.38	10	5210	01	10	
9/1/2022	4695 2640-Petty Linda	8/17/2022	AMAZON	EDW:Self-Adhesive Index Card Pockets (96) 08/2022	41.27	10	5385	01	20	
9/1/2022	4695 2640-Petty Linda	8/18/2022	FINISH LINE	U33056 - Van Wash 08/2022	17.99	10	5210	04	20	
9/1/2022	4695 2640-Petty Linda	8/24/2022	BANDANAS BBQ	CAR Trip:Dinner-Petty, Linda 08/2022	19.62	10	5260	01	20	
9/1/2022	4695 2640-Petty Linda	8/25/2022	HOME 2 SUITES	CAR Trip:Lodging-Petty, Linda 08/2022	86.25	10	5265	01	10	
9/1/2022	4695 2640-Petty Linda	8/25/2022	MCDONALDS	CAR Trip:Lunch-Petty, Linda 08/2022	9.25	10	5260	01	20	
9/1/2022	4695 2640-Petty Linda	8/30/2022	FINISH LINE	U25399 - Van Wash 08/2022	17.99	10	5210	04	10	
9/1/2022	4695 2640-Petty Linda	8/30/2022	FINISH LINE	U33021 - Van Wash 08/2022	17.99	10	5210	04	20	
9/1/2022	4695 2640-Petty Linda	8/30/2022	FINISH LINE	U33022 - Van Wash 08/2022	17.99	10	5210	04	20	
9/1/2022	4695 2640-Petty Linda	8/30/2022	WALMART	EDW:Washer Fluid (6) 08/2022	<u>9.00</u>	10	5210	01	20	
	Total 4695 2640-Petty Linda				2,005.28					
9/1/2022	5085 0664-Palmer Susan	8/31/2022	HEARTSMART	EDW:AED Replacement Batteries (2) 08/2022	<u>373.58</u>	10	5365	01	10	
	Total 5085 0664-Palmer Susan				373.58					
9/1/2022	5407 5276-Chapman Brandon M	8/4/2022	5GUYS	CHA Trip:Lunch-Chapman, Brandon 08/2022	<u>31.01</u>	85	5260	01	85	
	Total 5407 5276-Chapman Brandon M				31.01					
9/1/2022	5645 2424-Bushong Stacie L	8/2/2022	WALMART	EDW:Staff Engagement Ice Cream Social Supplies 08/2022	65.36	10	5057	01	10	
9/1/2022	5645 2424-Bushong Stacie L	8/4/2022	SCHNUCKS	EDW:Staff Engagement Ice Cream Social Supplies 08/2022	12.13	10	5057	01	10	
9/1/2022	5645 2424-Bushong Stacie L	8/10/2022	USPS	EDW:Postage 08/2022	5.10	10	5370	01	10	
9/1/2022	5645 2424-Bushong Stacie L	8/19/2022	ALA	ALA Institutional Membership Dues 08/2022	150.00	10	5700	01	10	
9/1/2022	5645 2424-Bushong Stacie L	8/19/2022	ALA	CORE (ALCTS) Institutional Membership Dues 08/2022	200.00	27	5700	01	27	
9/1/2022	5645 2424-Bushong Stacie L	8/19/2022	ILA	Donation-Retiring Board Member-Newell, Zach 08/2022	50.00	10	5290	01	10	
9/1/2022	5645 2424-Bushong Stacie L	8/30/2022	DOLLAR TREE	EDW:Shelf Liners 08/2022	6.76	10	5365	01	10	
9/1/2022	5645 2424-Bushong Stacie L	8/30/2022	ONE HOT COOKIE	Annual Mtg-Food Deposit 08/2022	<u>100.00</u>	10	5290	01	10	
	Total 5645 2424-Bushong Stacie L				589.35					
9/1/2022	5912 4772-Brown Troy M	8/2/2022	MAILCHIMP	Subscription:MailChimp Monthly 08/2022	69.99	10	5550	01	10	
9/1/2022	5912 4772-Brown Troy M	8/2/2022	PAYFLOW/PAYPAL	PayPal Monthly Srvc Fee 08/2022	30.00	85	5725	01	85	
9/1/2022	5912 4772-Brown Troy M	8/3/2022	LOWES	EDW:Drill Bit Set 08/2022	26.30	10	5365	01	10	
9/1/2022	5912 4772-Brown Troy M	8/3/2022	MICROSOFT	Teams Phone Lines (17) 08/2022	246.16	10	5400	01	10	
9/1/2022	5912 4772-Brown Troy M	8/3/2022	MICROSOFT	Teams Room Subscription-CAR 08/2022	6.00	10	5550	01	10	
9/1/2022	5912 4772-Brown Troy M	8/3/2022	MICROSOFT	Credit - Microsoft A5 License for Phone System 08/2022	(3.60)	10	5550	01	10	

Illinois Heartland Library System

Credit Card Transactions

From 08/03/2022 Through 09/01/2022

Credit Card							Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code	Code
9/1/2022	5912 4772-Brown Troy M	8/3/2022	MICROSOFT	Teams Phone Lines (9) 08/2022	144.00	27	5400	01	27	
9/1/2022	5912 4772-Brown Troy M	8/3/2022	MICROSOFT	Teams Phone Lines (1) 08/2022	16.00	31	5400	01	31	
9/1/2022	5912 4772-Brown Troy M	8/3/2022	MICROSOFT	Teams Phone Lines (4) 08/2022	64.00	32	5400	01	32	
9/1/2022	5912 4772-Brown Troy M	8/3/2022	MICROSOFT	Teams Phone Lines (18) 08/2022	288.00	85	5400	01	85	
9/1/2022	5912 4772-Brown Troy M	8/4/2022	ZOOM.US	Zoom Std Annual Subscription & Room Connectors 08/2022	2,496.20	10	5550	01	10	
9/1/2022	5912 4772-Brown Troy M	8/4/2022	ZOOM.US	Zoom Room Std Annual Subscription 08/2022	499.00	27	5550	01	27	
9/1/2022	5912 4772-Brown Troy M	8/4/2022	ZOOM.US	Zoom Std Annual Subscription 08/2022	600.00	85	5550	01	85	
9/1/2022	5912 4772-Brown Troy M	8/8/2022	MICROSOFT	Online Cloud Backup 08/2022	163.44	10	5550	01	10	
9/1/2022	5912 4772-Brown Troy M	8/8/2022	MICROSOFT	Online Cloud Backup 08/2022	163.44	85	5550	01	85	
9/1/2022	5912 4772-Brown Troy M	8/8/2022	SURVEYMONKEY	Survey Monkey Subscription 08/2022	222.74	10	5580	01	10	
9/1/2022	5912 4772-Brown Troy M	8/9/2022	AMAZON	EDW:TV Mount Delivery Area 08/2022	27.96	10	5365	01	10	
9/1/2022	5912 4772-Brown Troy M	8/14/2022	MICROSOFT	Teamflect Software Subscription Add'l Charge 08/2022	16.00	10	5550	01	10	
9/1/2022	5912 4772-Brown Troy M	8/15/2022	TELCO	EDW:Elevator & Fax Lines 08/2022	9.20	10	5400	01	10	
9/1/2022	5912 4772-Brown Troy M	8/15/2022	TELCO	EDW:Fax Line 08/2022	8.34	32	5400	01	32	
9/1/2022	5912 4772-Brown Troy M	8/15/2022	TELCO	EDW:Elevator & Fax Lines 08/2022	9.21	85	5400	01	85	
9/1/2022	5912 4772-Brown Troy M	8/18/2022	PHEEDLOOP	Member Day-Pheedloop Vendor Lead Credits (2) 08/2022	201.96	10	5315	01	10	
9/1/2022	5912 4772-Brown Troy M	8/30/2022	HIPCAST	Recording Storage 08/2022	4.95	85	5550	01	85	
9/1/2022	5912 4772-Brown Troy M	8/30/2022	MICROSOFT	Online Cloud Backup 08/2022	195.34	10	5550	01	10	
9/1/2022	5912 4772-Brown Troy M	8/30/2022	MICROSOFT	Online Cloud Backup 08/2022	195.33	85	5550	01	85	
9/1/2022	5912 4772-Brown Troy M	8/31/2022	AMAZON	CAR:Cable Ties 08/2022	<u>8.27</u>	10	5365	04	10	
	Total 5912 4772-Brown Troy M				5,708.23					
9/1/2022	6067 4476-Thompson Cassandra	8/8/2022	USPS	EDW:Postage 08/2022	3.95	85	5370	01	85	
9/1/2022	6067 4476-Thompson Cassandra	8/29/2022	SUGOS	Working Lunch-9 Staff 08/2022	<u>187.65</u>	85	5290	01	85	
	Total 6067 4476-Thompson Cassandra				191.60					
9/1/2022	6176 8343-Yackle Annabel	8/14/2022	BKGBOOKING	Broadband Grant Trip:Lodging-Yackle, Anna 08/2022	66.59	10	5265	01	10	
9/1/2022	6176 8343-Yackle Annabel	8/19/2022	STEAK N SHAKE	Broadband Grant Trip:Dinner-Yackle, Anna 08/2022	<u>9.91</u>	10	5260	01	10	
	Total 6176 8343-Yackle Annabel				76.50					
9/1/2022	6354 1516-Kates Linda	8/10/2022	AMAZON	CHA:Bathroom Supplies 08/2022	43.98	10	5190	02	20	
9/1/2022	6354 1516-Kates Linda	8/10/2022	AMAZON	U35065 - Phone Charging Cord 08/2022	15.99	10	5385	02	22	
9/1/2022	6354 1516-Kates Linda	8/22/2022	INTERSTATE BATTERY	U35065 - Battery 08/2022	148.95	10	5210	02	22	
9/1/2022	6354 1516-Kates Linda	8/24/2022	SAMS CLUB	CHA:Paper Towels (2) 08/2022	61.96	10	5190	02	10	
9/1/2022	6354 1516-Kates Linda	8/24/2022	SAMS CLUB	CHA:Bottled Water (3) 08/2022	12.72	10	5195	02	10	
9/1/2022	6354 1516-Kates Linda	8/24/2022	SAMS CLUB	CHA:Bottled Water (3) 08/2022	12.72	10	5195	02	22	
9/1/2022	6354 1516-Kates Linda	8/29/2022	WALKER TIRE	U35065 - Replace Tires (6) 08/2022	<u>2,237.00</u>	10	5210	02	22	
	Total 6354 1516-Kates Linda				2,533.32					

Illinois Heartland Library System

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Credit Card						Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code
9/1/2022	6359 8292-Greve Penrod Shandi	8/12/2022	NONPROFIT MARKETERS	Crisis Communications Webinar:Registration-Carol & Shandi 08/2022	70.00	10	5290	01	10
9/1/2022	6359 8292-Greve Penrod Shandi	8/30/2022	MINUTEMAN PRESS	Promotional Printing-Bookmarks (500) & PAC Search Handouts (200) 08/2022	<u>1,110.97</u>	85	5330	01	85
Total 6359 8292-Greve Penrod Shandi					1,180.97				
9/1/2022	6613 2453-Bednar Leslie M	8/6/2022	SAMS CLUB	EDW:8.5x11 Copy Paper (2) 08/2022	93.96	10	5360	01	10
9/1/2022	6613 2453-Bednar Leslie M	8/11/2022	SHRM	SHRM Certification-Trevino, Jill 08/2022	1,293.44	10	5058	01	10
9/1/2022	6613 2453-Bednar Leslie M	8/11/2022	SHRM	SHRM Conf:Registration-Trevino, Jill 08/2022	1,295.00	10	5290	01	10
9/1/2022	6613 2453-Bednar Leslie M	8/19/2022	ALA	ALA Membership Dues-Bednar, Leslie 08/2022	150.00	10	5700	01	10
9/1/2022	6613 2453-Bednar Leslie M	8/19/2022	ALA	PLA Membership Dues-Bednar, Leslie 08/2022	78.00	10	5700	01	10
9/1/2022	6613 2453-Bednar Leslie M	8/19/2022	ILA	ILA Conf:Awards Luncheon Registration-3 Staff 08/2022	150.00	10	5290	01	10
9/1/2022	6613 2453-Bednar Leslie M	8/19/2022	ILA	ILA Membership Dues-Bednar, Leslie 08/2022	250.00	10	5700	01	10
9/1/2022	6613 2453-Bednar Leslie M	8/19/2022	ILA	ILA Conf:Awards Luncheon Registration-5 Staff 08/2022	250.00	27	5290	01	27
9/1/2022	6613 2453-Bednar Leslie M	8/19/2022	ILA	ILA Conf:Awards Luncheon Registration-2 Staff 08/2022	100.00	85	5290	01	85
9/1/2022	6613 2453-Bednar Leslie M	8/24/2022	AMAZON	EDW:Letter Openers 08/2022	5.95	10	5365	01	10
9/1/2022	6613 2453-Bednar Leslie M	8/25/2022	AMAZON	CHA:Staff Engagement - Drink Mix 08/2022	60.04	10	5057	02	10
9/1/2022	6613 2453-Bednar Leslie M	8/25/2022	CAFE MOXO	ISL Advisory Mtg:Lunch-Bednar, Leslie 08/2022	11.52	10	5260	01	10
9/1/2022	6613 2453-Bednar Leslie M	8/30/2022	AMAZON	EDW:Hand Soap 08/2022	38.52	10	5190	01	10
9/1/2022	6613 2453-Bednar Leslie M	8/30/2022	AMAZON	EDW:Wite Out Correction Tape 08/2022	14.86	10	5365	01	10
9/1/2022	6613 2453-Bednar Leslie M	8/31/2022	AMAZON	EDW:Bathroom Supplies 08/2022	14.07	10	5190	01	10
9/1/2022	6613 2453-Bednar Leslie M	8/31/2022	AMAZON	Annual Mtg-Disposable Plates, Napkins & Silverware 08/2022	<u>29.98</u>	10	5290	01	10
Total 6613 2453-Bednar Leslie M					3,835.34				
9/1/2022	6666 6914-Knirr John	8/12/2022	BEST BUY	EDW:USB Drives (3) 08/2022	64.23	10	5360	01	10
9/1/2022	6666 6914-Knirr John	8/25/2022	DREAMHOST	Domain Name - Bethalto Library 08/2022	15.99	10	5840	01	10
9/1/2022	6666 6914-Knirr John	8/25/2022	DREAMHOST	Domain Name - Cahokia Library 08/2022	15.99	10	5840	01	10
9/1/2022	6666 6914-Knirr John	8/25/2022	DREAMHOST	Domain Name - Caseyville Library 08/2022	15.99	10	5840	01	10
9/1/2022	6666 6914-Knirr John	8/25/2022	DREAMHOST	Domain Name - Roodhouse Library 08/2022	15.99	10	5840	01	10
9/1/2022	6666 6914-Knirr John	8/25/2022	DREAMHOST	Domain Name - Roxana Library 08/2022	<u>15.99</u>	10	5840	01	10
Total 6666 6914-Knirr John					144.18				
9/1/2022	6820 4888-Parr Casey	8/6/2022	FINISH LINE	U35061 - Van Wash 08/2022	17.99	10	5210	04	20
9/1/2022	6820 4888-Parr Casey	8/9/2022	WALMART	CAR:Wasp Spray 08/2022	<u>7.55</u>	10	5365	04	10
Total 6820 4888-Parr Casey					25.54				
9/1/2022	6945 6065-Popit Ellen C	8/26/2022	PHEEDLOOP	Member Day-Pheedloop User Credits for Registration 08/2022	<u>1,071.00</u>	10	5315	01	10
Total 6945 6065-Popit Ellen C					1,071.00				
9/1/2022	7107 3890-Gregory Leah	8/3/2022	ILA	AISLE Membership Dues-Gregory, Leah 08/2022	25.00	10	5700	01	10
9/1/2022	7107 3890-Gregory Leah	8/9/2022	ISLMA	AISLE Conf:Registration-Gregory, Leah 08/2022	350.00	10	5290	01	10
9/1/2022	7107 3890-Gregory Leah	8/10/2022	JIMMY JOHNS	Reimbursed Lunch-AISLE/LBSS Grant Writing Workshop 08/2022	<u>515.87</u>	10	5290	01	10

Illinois Heartland Library System

Credit Card Transactions

From 08/03/2022 Through 09/01/2022

Credit Card						Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code
Total 7107 3890-Gregory Leah					890.87				
9/1/2022	8961 4023-Cook Jace	8/25/2022	ISLMA	AISLE Conf:Registration-Pippin, Don 08/2022	<u>470.00</u>	85	5290	01	85
Total 8961 4023-Cook Jace					470.00				

Report Transaction Totals

19,126.77

Non-routine Credit Card Transactions Explanations

Palmer, Susan - Purchase of (2) automated external defibrillator (AED) replacement batteries. The batteries were ordered before Susan's retirement and were on backorder.

Bushong, Stacie - American Library Association (ALA) annual institutional membership fee & Core: Leadership, Infrastructure & Futures.

Brown, Troy M - Annual Zoom Subscriptions (8), Room Connectors (3), and (1) Room (paid by General, CMC, and SHARE).

Greve Penrod, Shandi - Printing of promotional items for SHARE - (5,000) bookmarks and (200) Public Access Catalog (PAC) search handouts.

Bednar, Leslie M - Registration for the Society for Human Resource Management (SHRM) certification exam, application fee, and learning system for Jill Trevino.

Registration for the SHRM annual conference of Jill Trevino.

ALA annual membership fee for Leslie Bednar.

Public Library Association (PLA) annual membership fee for Leslie Bednar.

Registration for the Illinois Library Association (ILA) awards luncheon for (10) staff.

ILA annual membership fee for Leslie Bednar.

Popit, Ellen C - Purchase of additional (100) Pheedloop software user credits for IHLS Member Day registration.

Gregory, Leah -Association of Illinois School Library Educators (AISLE) annual membership fee for Leah Gregory.

Registration for the AISLE conference for Leah Gregory.

Purchase of lunch for the AISLE grant writing workshop. IHLS has been fully reimbursed by AISLE.

Cook, Jace - Registration for the AISLE conference for Don Pippin.