



Staff Report

MEMO TO: IHLS Board of Directors
FROM: Leslie Bednar
DATE: February 14, 2019
RE: Staffing Update

The following represents my approval for four new hires this month based on management recommendations. We currently have a few additional open positions and anticipate presenting those recommendations for the regular February board meeting. Our objective is to place staff as soon after the February 19th board meeting as possible. We ask your concurrence of the list below.

Thank you for meeting an additional time this month. It will allow our staff to onboard one group of new colleagues as we prepare to meet another round at the end of the month.

New Hires – Pending Board Approval

Classification: Marketing Coordinator (full-time)

Project/Location: Administration/ Edwardsville

Start Date: March 11, 2019

Salary: \$44,000.00

Comment: Pending preemployment testing

Classification: Courier (Part-time)

Project/Location: Operations/ Carbondale

Start Date: TBD

Salary: \$10.24/hr.

Comment: Pending preemployment testing

Classification: Sorter (part-time)

Project/Location: Operations/ Champaign

Start Date: TBD

Salary: \$9.50/ hr.

Comment: Pending preemployment testing

Classification: Cataloger (Full-time)

Project/Location: SHARE/ Carbondale

Start Date: TBD

Salary: \$40,000.00

Comment: Pending preemployment testing

Resignations and Retirements

None



Staff Report

Promotions/Change in Position:

None