



## Operations Board Report February 2017

### Delivery Accomplishments

Delivery Survey been sent to all member libraries. The information gained from survey will be used to further improve our delivery service.

Worked in Champaign hub to evaluate delivery/ILDS (Illinois Library Delivery Service). The ILDS operations are running incredibly smoothly due to the team of folks (RAILS- Justin, RAILS-Shane, IHLS-David, IHLS-Gary, IHLS-Mike and IHLS-Stephen). Bravo.

### Building Updates

#### *Champaign*

Main part of roof is completed. The final caulking and sides will be finished as soon as the weather is warmer. It is water tight. As a final step, roof will be evaluated by the insurance company guaranteeing the roof installation for 20 years.

Office areas are being rearranged to accommodate a staging area for the routes.

#### *Carbondale*

No updates

#### *Edwardsville*

No updates

Respectfully submitted,

A handwritten signature in black ink that reads 'Susan J. Palmer'. The signature is written in a cursive, flowing style.

Susan Palmer