

**Illinois Heartland Library System**

Disbursement Summary Report

Attachment 5.1

From 02/01/2019 Through 02/28/2019

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
2/7/2019	20444	No	AAIM EA Training and Consulting LLC	10	CAR:Background Check - Delivery	64.60
2/7/2019	20445	No	Monro Inc.	10	EDW:Change Oil/Filter & Rotate Tires Lic #U31660	60.99
2/7/2019		No	Monro Inc.	10	EDW:Change Oil/Filter, New Tires(4), Rep Brakes, Calipers & Rtrs Lic#U30840	1,686.23 <b>A</b>
2/7/2019		No	Monro Inc.	10	EDW:Replace Brakes, Rotors & Calipers Lic #U30839	1,113.25 <b>B</b>
2/7/2019		No	Monro Inc.	10	EDW:Replace Headlight Lic #U29062	54.99
2/7/2019		No	Monro Inc.	10	EDW:Replace Wiper Blades Lic #U30839	28.58
2/7/2019	20446	No	Bel-O Sales & Service Inc.	10	EDW:Remove & Replace Thermostat 01/28/19	444.30
2/7/2019	20447	No	Bibliotheca, LLC	85	eBooks Subscription Purchases 12/01-12/31/18	7,814.87 <b>C</b>
2/7/2019	20448	No	BJ's Printables Inc	10	Embroider Logo on Shirt & Coat	10.00
2/7/2019	20449	No	Commercial Collision of Champaign	10	CHA:Lift Gate Maintenance Lic #U30209	201.80
2/7/2019	20450	No	Danville Paper & Supply, Inc	10	CHA:Garbage Bags	38.29
2/7/2019	20451	No	DELL MARKETING L.P.	85	PowerEdge R740XD2 (1), Hot-plug Drive (24), & Digitizer (2)	101,431.93 <b>D</b>
2/7/2019	20452	No	Jeffrey Feller	10	CHA:Refund of Dental Insurance Premiums 11/01/18-01/31/19	86.82
2/7/2019	20453	No	Fire Safety Inc.	10	EDW:Fire Extinguisher Inspection & Maint 01/17/19	223.00
2/7/2019	20454	No	i3 Broadband - CU	10	CHA:Internet 02/01-02/28/19	8.33
2/7/2019		No	i3 Broadband - CU	27	CHA:Internet 02/01-02/28/19	8.33
2/7/2019		No	i3 Broadband - CU	85	CHA:Internet 02/01-02/28/19	8.33
2/7/2019	20455	No	Illinois American Water	10	CHA:Water 12/29/18-01/28/19	65.98
2/7/2019	20456	No	Janet Jenkins	10	Board Member:Travel to IHLS Board Mtg 01/22/19 Jenkins, Janet	58.00
2/7/2019	20457	No	Mountain Valley Water of Carbondale	10	CAR:5 Gallon Purified Water Bottle (1)	6.25
2/7/2019	20458	No	Mr. Auto Body, Inc.	10	CHA:Align Right Rear Door Lic #U30758	52.00
2/7/2019	20459	No	Myler Automotive Repair Inc	10	CHA:Replace Door Handle Lic #U30799	107.43
2/7/2019	20460	No	NCPERS Group Life Ins.	10	Supp Life Ins 02/01-02/28/19	112.00
2/7/2019		No	NCPERS Group Life Ins.	32	Supp Life Ins 02/01-02/28/19	32.00
2/7/2019		No	NCPERS Group Life Ins.	85	Supp Life Ins 02/01-02/28/19	64.00
2/7/2019	20461	No	Presto-X	10	EDW:Pest Control Interior February 2019	19.49
2/7/2019	20462	No	Republic Services #729	10	CHA:Trash Removal 02/01-02/28/19	181.16
2/7/2019	20463	No	Republic Services #350	10	EDW:Trash Removal 02/01-02/28/19	102.64
2/7/2019	20464	No	Suzanne L Reynolds	85	SWAT Team Barcoding 01/16-01/28/19 Reynolds, Suzanne	144.09
2/7/2019	20465	No	Royal Cleaning & Lewis Enterprises	10	CHA:Janitorial Srvc for January 2019	600.00
2/7/2019	20466	No	Cheri L. Schuler-Faust	27	EDW:Travel to Chatham PL for Training 01/24/19 Schuler-Faust, Cheri	14.11
2/7/2019		No	Cheri L. Schuler-Faust	27	EDW:Travel to Moyer PL for Training 12/18/18 Schuler-Faust, Cheri	34.89
2/7/2019		No	Cheri L. Schuler-Faust	27	EDW:Travel to Palestine PL for Training 01/23/19 Schuler-Faust, Cheri	27.06
2/7/2019	20467	No	SIUC Research Park, Inc.	10	CAR:Exterior Door & Installation Charges	7,264.27 <b>E</b>
2/7/2019		No	SIUC Research Park, Inc.	10	CAR:Office Leasing/Electric & Lighting Srvc/Fiber Internet	7,174.90
2/7/2019		No	SIUC Research Park, Inc.	85	CAR:Office Leasing/Electric & Lighting Srvc/Fiber Internet	40.00
2/7/2019	20468	No	Charter Communications	10	EDW:Internet 02/01-02/28/19	37.52
2/7/2019		No	Charter Communications	27	EDW:Internet 02/01-02/28/19	37.52
2/7/2019		No	Charter Communications	32	EDW:Internet 02/01-02/28/19	37.52
2/7/2019		No	Charter Communications	85	EDW:Internet 02/01-02/28/19	37.51
2/7/2019	20469	No	Speed Lube #14	10	CHA:Change Oil/Filter Lic #U32276	56.95
2/7/2019	20470	No	Stutz Excavating, Inc	10	EDW:Salt Parking Lot 01/19 & 01/20/19	220.00
2/7/2019	20471	No	Triad Shredding Corp	10	CHA:Shredding 01/18/19	500.00
2/7/2019	20472	No	Uline	10	CHA:Cable Ties (9 pks)	208.05
2/7/2019	20473	No	Urbana & Champaign Sanitary District	10	CHA:Sewer 10/25-12/28/18	123.44
2/7/2019	20474	No	Verizon Wireless	10	GPS Tracking Srvc 12/24/18-01/23/19	169.18
2/7/2019	20475	No	Verizon Wireless	10	Cellphone Srvc, MIFI, Router & After Hrs Line 12/24/18-01/23/19	393.29
2/7/2019		No	Verizon Wireless	85	Cellphone Srvc, MIFI, Router & After Hrs Line 12/24/18-01/23/19	445.66
2/7/2019	20476	No	Sandra West	10	Board Member:Travel to IHLS Board Mtg 01/22/19 West, Sandra	50.46
2/7/2019	20477	No	Xerox Corporation	10	CAR:Base & Usage Chrg 12/21/18-01/21/19	110.79
2/7/2019	20478	No	Xerox Corporation	10	CHA:Base & Usage Chrg 12/21/18-01/21/19	53.54
2/7/2019		No	Xerox Corporation	27	CHA:Base & Usage Chrg 12/21/18-01/21/19	53.54
2/7/2019		No	Xerox Corporation	85	CHA:Base & Usage Chrg 12/21/18-01/21/19	53.55

**Illinois Heartland Library System**

Disbursement Summary Report

From 02/01/2019 Through 02/28/2019

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
2/7/2019	20479	No	Xerox Corporation	10	CAR:Base & Usage Chrg 12/21/18-01/21/19	98.08
2/7/2019		No	Xerox Corporation	85	CAR:Base & Usage Chrg 12/21/18-01/21/19	98.08
2/7/2019	20480	No	Xerox Corporation	10	EDW:Base & Usage Chrg 12/21/18-01/21/19	104.46
2/7/2019		No	Xerox Corporation	27	EDW:Base & Usage Chrg 12/21/18-01/21/19	104.47
2/7/2019		No	Xerox Corporation	85	EDW:Base & Usage Chrg 12/21/18-01/21/19	104.47
2/7/2019	20481	No	Xerox Corporation	32	EDW:Base & Usage Chrg 12/21/18-01/21/19	327.41
2/14/2019	20482	No	Above and Beyond Commercial Cleaning	10	EDW:Janitorial Srvc's January 2019	600.00
2/14/2019	20483	No	Actsoft	10	GPS Quarterly Subscriptions (22) 02/01-04/30/19	990.00
2/14/2019	20484	No	Allstate Benefits	10	Gap Supp Ins 03/01-03/31/19	124.83
2/14/2019		No	Allstate Benefits	85	Gap Supp Ins 03/01-03/31/19	17.83
2/14/2019	20485	No	American Heritage Life Insurance Company	85	Accident Supp Ins 01/13-02/09/19	16.64
2/14/2019	20486	No	American Pest Control	10	CHA:Monthly Extermination 02/08/19	35.00
2/14/2019	20487	No	AmTrust North America	10	Workers Comp Ins Pmt 7 of 9	3,828.22
2/14/2019		No	AmTrust North America	27	Workers Comp Ins Pmt 7 of 9	44.46
2/14/2019		No	AmTrust North America	32	Workers Comp Ins Pmt 7 of 9	23.19
2/14/2019		No	AmTrust North America	85	Workers Comp Ins Pmt 7 of 9	180.13
2/14/2019	20488	No	AT&T	10	EDW:Elevator Phone Line 01/05-02/04/19	34.06
2/14/2019		No	AT&T	85	EDW:Elevator Phone Line 01/05-02/04/19	34.05
2/14/2019	20489	No	AT&T	10	EDW:Fax Line 01/05-02/04/19	48.83
2/14/2019		No	AT&T	32	EDW:Fax Line 01/05-02/04/19	48.83
2/14/2019		No	AT&T	85	EDW:Fax Line 01/05-02/04/19	48.82
2/14/2019	20490	No	Leslie M. Bednar	10	EDW:Travel to CAR for Supervisor's Mtg 01/31/19 Bednar, Leslie	22.09
2/14/2019		No	Leslie M. Bednar	10	EDW:Travel to CAR-Mtg with Troy & Brant 01/25/19 Bednar, Leslie	21.40
2/14/2019	20491	No	Busey	10	Busey Credit Card Stmt Ending 02/01/19	9,848.39
2/14/2019		No	Busey	32	Busey Credit Card Stmt Ending 02/01/19	792.00
2/14/2019		No	Busey	85	Busey Credit Card Stmt Ending 02/01/19	1,106.26
2/14/2019	20492	No	City of Edwardsville	10	EDW:Water & Sewer 11/19/18-01/22/19	116.05
2/14/2019	20493	No	Commercial Collision of Champaign	10	CHA:Maintenance on Lift Gate Lic #U30209	224.44
2/14/2019	20494	No	Consolidated Communications	10	Local/Long Distance & Toll Free Line 02/01-02/28/19	109.38
2/14/2019		No	Consolidated Communications	27	Local/Long Distance & Toll Free Line 02/01-02/28/19	72.91
2/14/2019		No	Consolidated Communications	32	Local/Long Distance & Toll Free Line 02/01-02/28/19	72.88
2/14/2019		No	Consolidated Communications	85	Local/Long Distance & Toll Free Line 02/01-02/28/19	109.38
2/14/2019	20495	No	Edith A. Elliott	85	EDW:Travel to CAR for Interviews-Cataloging Position 02/06/19 Elliott, Edie	17.88
2/14/2019	20496	No	Massachusetts Library System	10	EDW:Cab Fare-ALA Midwinter Conf - Susan	36.87
2/14/2019	20497	No	Collinsville Memorial Public Library	10	EDW:Replace Lost Book 'Keeping Secrets'	18.99
2/14/2019	20498	No	Mountain Valley Water of Carbondale	10	CAR:5 Gallon Purified Water Bottle (1)	6.25
2/14/2019	20499	No	Onarga Public Library	10	CHA:Replace Damaged Book 'Hidden Peril (Code of Honor)'	10.87
2/14/2019	20500	No	S & G Custom Mowing	10	CHA:Snow Removal 01/17-02/01/19 & Salting 01/20/19	925.00 <b>F</b>
2/14/2019	20501	No	Speed Lube #14	10	CHA:Change Oil/Filter Lic #U30758	56.95
2/14/2019	20502	No	Cassandra Thompson	85	EDW:Travel to CAR-Cataloger Interviews 02/06/19 Thompson,	19.31
2/14/2019	20503	No	Wex Bank	10	Fuel Charges 01/06-02/05/19	11,688.41
2/14/2019		No	Wex Bank	85	Fuel Charges 01/06-02/05/19	14.12
2/21/2019	20504	No	ABC Heating & Air Conditioning Inc	10	CHA:Efficiency Maint Agreement 2019 for HVAC Systems	1,400.00 <b>G</b>
2/21/2019	20505	No	AT&T	10	EDW:Internet 02/10-03/09/19	81.78
2/21/2019		No	AT&T	27	EDW:Internet 02/10-03/09/19	81.78
2/21/2019		No	AT&T	32	EDW:Internet 02/10-03/09/19	81.78
2/21/2019		No	AT&T	85	EDW:Internet 02/10-03/09/19	81.77
2/21/2019	20506	No	Monro Inc.	10	EDW:Change Oil/Filter & Tire Rotation Lic #U30839	46.17
2/21/2019		No	Monro Inc.	10	EDW:Change Oil/Filter Lic #U29062	42.89
2/21/2019		No	Monro Inc.	10	EDW:Change Oil/Filter Lic #U29923	61.58
2/21/2019	20507	No	Bel-O Sales & Service Inc.	10	EDW:Service Call-Reset Unit After Power Outage 02/13/19	180.00
2/21/2019	20508	No	Bibliotheca, LLC	85	eBooks Subscription Purchases 01/01-01/31/19	6,747.30 <b>H</b>
2/21/2019	20509	No	Continental Western Insurance Company	10	Ins Pmt 8 of 10	3,839.00 <b>I</b>
2/21/2019	20510	No	Jeffrey Feller	10	CHA:Refund of Final Dental Ins Deduction	14.47
2/21/2019	20511	No	GIS Benefits	10	Dental, AD&D, Life & Vision Ins 03/01-03/31/19	1,413.56
2/21/2019		No	GIS Benefits	85	Dental, AD&D, Life & Vision Ins 03/01-03/31/19	34.32

**Illinois Heartland Library System**

Disbursement Summary Report

From 02/01/2019 Through 02/28/2019

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
2/21/2019	20512	No	GIS Benefits	10	Dental, AD&D, Life & Vision Ins 03/01-03/31/19	1,733.40
2/21/2019		No	GIS Benefits	27	Dental, AD&D, Life & Vision Ins 03/01-03/31/19	240.61
2/21/2019		No	GIS Benefits	32	Dental, AD&D, Life & Vision Ins 03/01-03/31/19	129.19
2/21/2019		No	GIS Benefits	85	Dental, AD&D, Life & Vision Ins 03/01-03/31/19	988.03
2/21/2019	20513	No	Illinois Library Association	10	EDW:Registration- Legislative Meet-Ups (12 Staff)	300.00
2/21/2019		No	Illinois Library Association	10	EDW:Registration-ILA Trustee Forum Wkshp-Sandy West	85.00
2/21/2019	20514	No	Susan C. Pearson	10	EDW:Travel to Lawrence PL-Circulation Trng 02/12/19 Pearson, Sue	29.99
2/21/2019		No	Susan C. Pearson	85	EDW:Travel to IHLS CHA-Circulation Trng 01/16/19 Pearson, Sue	28.20
2/21/2019	20515	No	Plymouth Rocket Inc	85	Book Club Kit Management Software 02/01/2019-01/31/2020	475.00
2/21/2019	20516	No	Quill Corporation	10	EDW:Clorox Wipes, Highlighters, Ziplock Bgs, Paper Towels & Correction Tape	77.10
2/21/2019	20517	No	Suzanne L Reynolds	85	SWAT Team Barcoding 02/08-02/14/19 Reynolds, Suzanne	182.29
2/21/2019	20518	No	Speed Lube #9	10	CHA:Change Oil/Filter Lic #U30799	56.95
2/21/2019	20519	No	Stutz Excavating, Inc	10	EDW:Salt Parking Lot 02/10/19	110.00
2/21/2019	20520	No	Tri County Storage	10	EDW:Storage Unit for Cubicle Walls 03/01-03/31/19	88.00
2/21/2019	20521	No	Uline	10	CAR:Totes for ILDS	447.41
2/21/2019	20522	No	Xerox Financial Services	10	EDW:Base & Usage Chrg 12/30/18-01/29/19	127.46
2/26/2019	20523	No	Ameren Illinois	10	CHA:Electric/Lighting Srvcs 12/17/18-01/18/19	817.57
2/26/2019	20524	No	Ameren Illinois	10	CHA:Gas 12/16/18-01/17/19	493.92
2/26/2019	20525	No	Ameren Illinois	10	EDW:Gas 01/01-01/31/19	698.57
2/26/2019	20526	No	Ameren Illinois	10	EDW:Electric/Lighting Srvcs 01/01-01/31/19	996.03
2/26/2019	20527	No	Health Care Service Corporation	10	Health Ins 03/01-03/31/19	13,592.44
2/26/2019		No	Health Care Service Corporation	27	Health Ins 03/01-03/31/19	2,700.52
2/26/2019		No	Health Care Service Corporation	32	Health Ins 03/01-03/31/19	1,363.10
2/26/2019		No	Health Care Service Corporation	85	Health Ins 03/01-03/31/19	9,789.43
2/26/2019	20528	No	Danville Paper & Supply, Inc	10	CHA:Paper Towels (2 cs) & Roll Towels (1 cs)	105.36
2/26/2019		No	Danville Paper & Supply, Inc	10	CHA:Soap/Sanitizer Dispensers (4), Soap & Sanitizer Refills	132.16
2/26/2019	20529	No	Technology Management Rev Fund	10	CAR:Bandwidth & ICN Filtering 01/01-01/31/19	(270.00)
2/26/2019		No	Technology Management Rev Fund	85	CAR:Bandwidth & ICN Filtering 01/01-01/31/19	553.05
2/26/2019	20530	No	Louer Facility Planning Inc	10	EDW:Phase 1 Design Srvcs	6,000.00 J
2/26/2019	20531	No	Michael McGinn	10	CAR:Reimb for Replacement of Windshield Wiper Lic #U32275	5.00
2/26/2019	20532	No	Kevin Sanderson	10	CHA:Tree Removal (3) & Tree Trimming (1)	1,050.00
2/26/2019	20533	No	Speed Lube #14	10	CHA:Change Oil/Filter Lic #U23770	38.95
2/26/2019		No	Speed Lube #14	10	CHA:Change Oil/Filter Lic #U30470	56.95
2/26/2019		No	Speed Lube #14	10	CHA:Change Oil/Filter Lic #U30759	56.95
2/26/2019	20534	No	St. Joseph Township-Swearingen Memorial	10	CHA:Reimb for Lost Book 'Exit Strategy'	5.99
2/26/2019	20535	No	Uline	10	CAR:Totes for Delivery	435.61
2/27/2019	ACHIMRFFebruary2019	No	Illinois Municipal Retirement Fund	10	February 2019 IMRF Payment-General	5,309.59 K
2/27/2019		No	Illinois Municipal Retirement Fund	27	February 2019 IMRF Payment-CMC	925.90
2/27/2019		No	Illinois Municipal Retirement Fund	32	February 2019 IMRF Payment-OCLC	598.36
2/27/2019		No	Illinois Municipal Retirement Fund	85	February 2019 IMRF Payment-SHARE	4,083.86
<b>Total 1000 - US Bank-General Fund</b>						<b>232,919.46</b>
2/8/2019	ACHILPR20190208	No	Illinois Department of Revenue	10	IL Payroll Tax Deposit - PD 02/08/2019	2,819.55 L
2/8/2019		No	Illinois Department of Revenue	27	IL Payroll Tax Deposit - PD 02/08/2019	350.79
2/8/2019		No	Illinois Department of Revenue	32	IL Payroll Tax Deposit - PD 02/08/2019	184.91
2/8/2019		No	Illinois Department of Revenue	85	IL Payroll Tax Deposit - PD 02/08/2019	1,326.36
2/8/2019	ACHIRSPR20190208	No	Department of the Treasury	10	IRS Payroll Tax Deposit-PD 02/08/2019	14,843.76
2/8/2019		No	Department of the Treasury	27	IRS Payroll Tax Deposit-PD 02/08/2019	1,778.48
2/8/2019		No	Department of the Treasury	32	IRS Payroll Tax Deposit-PD 02/08/2019	971.38
2/8/2019		No	Department of the Treasury	85	IRS Payroll Tax Deposit-PD 02/08/2019	7,024.53
2/22/2019	ACHILPR20190222	No	Illinois Department of Revenue	10	IL Payroll Tax Deposit - PD 02/22/2019	2,925.32
2/22/2019		No	Illinois Department of Revenue	27	IL Payroll Tax Deposit - PD 02/22/2019	350.79
2/22/2019		No	Illinois Department of Revenue	32	IL Payroll Tax Deposit - PD 02/22/2019	184.91
2/22/2019		No	Illinois Department of Revenue	85	IL Payroll Tax Deposit - PD 02/22/2019	1,329.24

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 Disbursement Summary Report  
 From 02/01/2019 Through 02/28/2019

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
2/22/2019	ACHIRSPR20190222	No	Department of the Treasury	10	IRS Payroll Tax Deposit-PD 02/22/2019	15,383.13
2/22/2019		No	Department of the Treasury	27	IRS Payroll Tax Deposit-PD 02/22/2019	1,778.48
2/22/2019		No	Department of the Treasury	32	IRS Payroll Tax Deposit-PD 02/22/2019	971.38
2/22/2019		No	Department of the Treasury	85	IRS Payroll Tax Deposit-PD 02/22/2019	<u>7,015.47</u>

**Total 1030 - US Bank - Web Junction/(Payroll) 59,238.48**

**Total Disbursed 292,157.94**

**Non-routine Bill Payments Explanations**

- A-** EDW - Purchased (4) new tires, changed oil/filter, and replaced rear brakes, calipers & rotors Lic# U30840
- B-** EDW - Replaced rear brakes, rotors & calipers Lic# U30839
- C-** eBooks purchased 12/01-12/31/18 & eBooks purchases to be reimbursed by members
- D-** Purchased (24) hard drives to maximize server storage space; (1) backup server; and (2) tablets for Colo Site (Fully funded by SHARE Reserve Fund)
- E-** CAR - 50% of cost to purchase & install new exterior door for delivery operations (Board Approved at May 22, 2018 Meeting)
- F-** CHA - Plowed snow (5) times & applied ice melt (1) time
- G-** CHA - Semiannual HVAC Units (3 Rooftop Units) Planned Maintenance / Safety & Efficiency Agreement
- H-** eBooks purchased 01/01-01/31/19 & eBooks purchases to be reimbursed by members
- I-** Auto, Property, General Liability and Umbrella Insurance Coverages (Payment 8 of 10)
- J-** EDW - Preliminary renovation design consultant services (Board Approved at September 25, 2018 Meeting)
- K-** February 2019 IMRF Pmt.-Employee & Employer Contribution
- L-** February 2019 Payroll Tax Deposits

**Illinois Heartland Library System**  
 Credit Card Transactions  
 From 01/03/2019 Through 02/01/2019

Credit Card	Bill Date	Employee	Trans Date	Vendor	Description	Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
	2/1/2019	4654 2433-Bauer Joan C	1/27/2019	HIPCAST.COM	Recording Storage 01/2019	4.95	85	5550	02	85
		Total 4654 2433-Bauer Joan C				4.95				
	2/1/2019	4654 2458-Pernicka Julia A	1/7/2019	SAMSClub.COM	EDW:Paper Towels 01/2019	18.24	10	5190	01	10
	2/1/2019	4654 2458-Pernicka Julia A	1/7/2019	SAMSClub.COM	EDW:Plastic Film & Sugar 01/2019	43.78	10	5365	01	10
	2/1/2019	4654 2458-Pernicka Julia A	1/15/2019	SAMSClub.COM	EDW:Coffee (2), Bankers Boxes (2), Pocket Folders & Pencils 01/2019	70.66	10	5365	01	10
	2/1/2019	4654 2458-Pernicka Julia A	1/16/2019	OFFICEMAX/OFFICEDEPT	EDW:Employee Record Jackets, Lead & Env Moisteners 01/2019	88.27	10	5365	01	10
		Total 4654 2458-Pernicka Julia A				220.95				
	2/1/2019	4654 2482-Brown Troy M	1/2/2019	AMTRAK	CAR:Train Fare-DPLA Conf-Troy 01/2019	172.00	10	5255	04	10
	2/1/2019	4654 2482-Brown Troy M	1/2/2019	MAILCHIMP	Monthly Subscription MailChimp 01/2019	30.00	10	5580	01	10
	2/1/2019	4654 2482-Brown Troy M	1/2/2019	PAYPAL	EDW:PayPal Monthly Srvc Fee 01/2019	30.00	85	5725	01	85
	2/1/2019	4654 2482-Brown Troy M	1/3/2019	SERVER SUPPLY	EDW:Replacement Power Supply for SHARE Servers 01/2019	103.95	85	5360	01	85
	2/1/2019	4654 2482-Brown Troy M	1/8/2019	FASTENAL	CAR:Refund-Tools CoLo Trip 01/2019	(84.06)	85	5360	04	85
	2/1/2019	4654 2482-Brown Troy M	1/8/2019	FLICKR	EDW:Flickr Pro Annual Subscription for Photo Storage 01/2019	49.99	10	5550	01	10
	2/1/2019	4654 2482-Brown Troy M	1/12/2019	ADOBE	EDW:Adobe Creative Cloud Renewal 01/2019	382.37	10	5360	01	10
	2/1/2019	4654 2482-Brown Troy M	1/15/2019	ILA	CAR:Registration-ILA Legislative Meet Up-Troy 01/2019	25.00	10	5290	04	10
	2/1/2019	4654 2482-Brown Troy M	1/16/2019	AMAZON	EDW:Easels (2) 01/2019	395.74	10	5365	01	10
	2/1/2019	4654 2482-Brown Troy M	1/17/2019	EL PAISANO	CAR:IT Lunch Mtg-Troy & Zach 01/2019	25.20	10	5290	04	12
	2/1/2019	4654 2482-Brown Troy M	1/22/2019	AMAZON	EDW:Desktop 3-Hole Punch (2) 01/2019	15.68	10	5365	01	10
	2/1/2019	4654 2482-Brown Troy M	1/22/2019	DPLA	CAR:Registration-DPLA Conf-Troy 01/2019	156.84	10	5290	04	10
	2/1/2019	4654 2482-Brown Troy M	1/25/2019	PANERA	CAR:Working Lunch-Troy & Leslie 01/2019	30.28	10	5290	04	10
	2/1/2019	4654 2482-Brown Troy M	1/27/2019	AMAZON	CAR:Cables 01/2019	79.90	10	5360	04	12
	2/1/2019	4654 2482-Brown Troy M	1/30/2019	SURVEYMONKEY	EDW:Annual Subscription-Survey Monkey 01/30/2018-01/29/2019	360.00	10	5580	01	10
		Total 4654 2482-Brown Troy M				1,772.89				
	2/1/2019	4695 2640-Petty Linda	1/18/2019	USPS	EDW:Postage 01/2019	328.40	10	5370	01	10
	2/1/2019	4695 2640-Petty Linda	1/18/2019	USPS	EDW:Postage 01/2019	792.00	32	5370	01	32
	2/1/2019	4695 2640-Petty Linda	1/18/2019	USPS	EDW:Postage 01/2019	100.00	85	5370	01	85
	2/1/2019	4695 2640-Petty Linda	1/23/2019	AED MARKET	EDW:AED Replacement Pads 01/2019	67.00	10	5195	01	10
	2/1/2019	4695 2640-Petty Linda	1/23/2019	BATTERIES PLUS	EDW:12V Lead Batteries for Fire Panel 01/2019	37.90	10	5360	01	10
	2/1/2019	4695 2640-Petty Linda	1/23/2019	WALMART	EDW:Washer Fluid (3) 01/2019	5.34	10	5210	01	20
	2/1/2019	4695 2640-Petty Linda	1/23/2019	WALMART	EDW:Def for Box Truck (3) 01/2019	20.18	10	5210	01	22
		Total 4695 2640-Petty Linda				1,350.82				
	2/1/2019	5042 9006-Popit Ellen C	1/9/2019	ALA	CAR:Registration-ALA Conf-Ellen 01/2019	320.00	10	5290	04	10
	2/1/2019	5042 9006-Popit Ellen C	1/9/2019	SOUTHWEST AIR	CAR:Airfare Early Check In-ALA Conf-Ellen 01/2019	20.00	10	5275	04	10
	2/1/2019	5042 9006-Popit Ellen C	1/9/2019	SOUTHWEST AIR	CAR:Airfare Early Check In-ALA Conf-Ellen 01/2019	20.00	10	5275	04	10
	2/1/2019	5042 9006-Popit Ellen C	1/9/2019	SOUTHWEST AIR	CAR:Airfare-ALA Conf-Ellen 01/2019	293.96	10	5275	04	10

**Illinois Heartland Library System**  
 Credit Card Transactions  
 From 01/03/2019 Through 02/01/2019

Credit Card						Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code
2/1/2019	5042 9006-Popit Ellen C	1/10/2019	THE EGG & I	CAR:Working Lunch-Ellen & Leslie 01/2019	30.27	10	5290	04	10
2/1/2019	5042 9006-Popit Ellen C	1/22/2019	SCHNUCKS	CAR:Treats for Board Mtg 01/2019	8.77	10	5290	04	10
2/1/2019	5042 9006-Popit Ellen C	1/23/2019	ILA	CAR:Registration-IL Youth Srvc Institute Conf-Ellen 01/2019	175.00	10	5290	04	10
2/1/2019	5042 9006-Popit Ellen C	1/23/2019	ILA	CAR:Registration-Trustee Forum Wkshp-Ellen 01/2019	85.00	10	5290	04	10
2/1/2019	5042 9006-Popit Ellen C	1/26/2019	HAMPTON INN	CAR:Lodging-Medium Pubs Mtg-Ellen 01/2019	112.89	10	5265	04	10
2/1/2019	5042 9006-Popit Ellen C	1/28/2019	HOLIDAY INN	CAR:Lodging-Interviews for Mktg Coordinator-Ellen 01/2019	106.22	10	5265	04	10
2/1/2019	5042 9006-Popit Ellen C	1/29/2019	HOLIDAY INN	CAR:Lodging-Interviews for Mktg Coordinator-Ellen 01/2019	106.22	10	5265	04	10
2/1/2019	5042 9006-Popit Ellen C	1/29/2019	SCHNUCKS	CAR:Treats for Supervisor's Mtg 01/2019	39.84	10	5290	04	10
2/1/2019	5042 9006-Popit Ellen C	1/31/2019	PANERA	CAR:Lunch-Supervisor's Mtg (15 Staff) 01/2019	168.94	10	5290	04	10
2/1/2019	5042 9006-Popit Ellen C	1/31/2019	PANERA	CAR:Treats for Supervisor's Mtg 01/2019	21.60	10	5290	04	10
	Total 5042 9006-Popit Ellen C				1,508.71				
2/1/2019	5085 0664-Palmer Susan	1/8/2019	BOLD CONF	EDW:Registration-BOLD Conf -Susan 01/2019	67.50	10	5290	01	10
2/1/2019	5085 0664-Palmer Susan	1/9/2019	ALA	EDW:Registration-ALA Conf-Susan 01/2019	320.00	10	5290	01	10
2/1/2019	5085 0664-Palmer Susan	1/9/2019	SAMS CLUB	EDW:Treats for Space Planning Mtg 01/2019	47.94	10	5290	01	10
2/1/2019	5085 0664-Palmer Susan	1/9/2019	SOUTHWEST AIR	EDW:Airfare Early Check In-ALA Conf-Susan 01/2019	20.00	10	5275	01	10
2/1/2019	5085 0664-Palmer Susan	1/9/2019	SOUTHWEST AIR	EDW:Airfare Early Check In-ALA Conf-Susan 01/2019	20.00	10	5275	01	10
2/1/2019	5085 0664-Palmer Susan	1/9/2019	SOUTHWEST AIR	EDW:Airfare-ALA Conf-Susan 01/2019	293.96	10	5275	01	10
2/1/2019	5085 0664-Palmer Susan	1/16/2019	ALA	EDW:ALA Membership-Susan 01/2019	201.00	10	5700	01	10
2/1/2019	5085 0664-Palmer Susan	1/24/2019	700 E-CAB	EDW:Cab Fare-ALA Midwinter Conf-Susan 01/2019	58.50	10	5275	01	10
2/1/2019	5085 0664-Palmer Susan	1/24/2019	HYATT REG	EDW:Dinner-ALA Midwinter Conf-Susan 01/2019	27.40	10	5280	01	10
2/1/2019	5085 0664-Palmer Susan	1/25/2019	GRILL CONCEPTS	EDW:Lunch-ALA Midwinter Conf-Susan 01/2019	20.24	10	5280	01	10
2/1/2019	5085 0664-Palmer Susan	1/25/2019	HYATT REG	EDW:Breakfast-ALA Midwinter Conf-Susan 01/2019	19.79	10	5280	01	10
2/1/2019	5085 0664-Palmer Susan	1/25/2019	HYATT REG	EDW:Dinner-ALA Midwinter Conf-Susan 01/2019	28.77	10	5280	01	10
2/1/2019	5085 0664-Palmer Susan	1/26/2019	HYATT REG	EDW:Breakfast-ALA Midwinter Conf-Susan 01/2019	23.37	10	5280	01	10
2/1/2019	5085 0664-Palmer Susan	1/26/2019	HYATT REG	EDW:Dinner-ALA Midwinter Conf-Susan 01/2019	28.50	10	5280	01	10
2/1/2019	5085 0664-Palmer Susan	1/26/2019	YELLOW CARD	EDW:Taxi to Hotel-ALA Midwinter Conf-Susan 01/2019	10.00	10	5275	01	10
2/1/2019	5085 0664-Palmer Susan	1/27/2019	ESPRESSO CAFFE	EDW:Breakfast-ALA Midwinter Conf-Susan 01/2019	3.00	10	5280	01	10
2/1/2019	5085 0664-Palmer Susan	1/27/2019	FEDEXOFFICE	EDW:Copies-ALA Midwinter Conf-Susan 01/2019	2.41	10	5365	01	10
2/1/2019	5085 0664-Palmer Susan	1/27/2019	FEDEXOFFICE	EDW:Copies-ALA Midwinter Conf-Susan 01/2019	4.39	10	5365	01	10
2/1/2019	5085 0664-Palmer Susan	1/28/2019	CHEESECAKE FAC	EDW:Breakfast-ALA Midwinter Conf-Susan 01/2019	29.72	10	5280	01	10
2/1/2019	5085 0664-Palmer Susan	1/28/2019	HYATT REG	EDW:Breakfast-ALA Midwinter Conf-Susan 01/2019	19.79	10	5280	01	10
2/1/2019	5085 0664-Palmer Susan	1/28/2019	HYATT REG	EDW:Dinner-ALA Midwinter Conf-Susan 01/2019	24.92	10	5280	01	10
2/1/2019	5085 0664-Palmer Susan	1/28/2019	OMNILERT	EDW:Rained Out Text Alert System 01/2019	29.95	10	5400	01	10
2/1/2019	5085 0664-Palmer Susan	1/29/2019	GYRO STOP	EDW:Lunch-ALA Midwinter Conf-Susan 01/2019	14.90	10	5280	01	10
2/1/2019	5085 0664-Palmer Susan	1/29/2019	HYATT REG	EDW:Lodging-ALA Midwinter Conf-Susan 01/2019	1,160.20	10	5285	01	10
2/1/2019	5085 0664-Palmer Susan	1/29/2019	MCDONALDS	EDW:Breakfast-ALA Midwinter Conf-Susan 01/2019	7.46	10	5280	01	10
2/1/2019	5085 0664-Palmer Susan	1/30/2019	OFFICEMAX/OFFICEDEPT	EDW:Sheet Protectors, Flashlights, Thumb Tacks 01/2019	27.36	10	5365	01	10

**Illinois Heartland Library System**  
 Credit Card Transactions  
 From 01/03/2019 Through 02/01/2019

Credit Card	Bill Date	Employee	Trans Date	Vendor	Description	Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
	2/1/2019	5085 0664-Palmer Susan	1/30/2019	OFFICEMAX/OFFICEDEPT	EDW:8.5 x 11 Yellow Copy Paper 01/2019	13.99	85	5365	01	85
		Total 5085 0664-Palmer Susan				2,525.06				
	2/1/2019	5174 4296-Bednar Leslie M	1/9/2019	ALA	EDW:Registration-ALA Conf-Leslie 01/2019	320.00	10	5290	01	10
	2/1/2019	5174 4296-Bednar Leslie M	1/9/2019	SOUTHWEST AIR	EDW:Airfare Early Check In-ALA Conf-Leslie 01/2019	20.00	10	5275	01	10
	2/1/2019	5174 4296-Bednar Leslie M	1/9/2019	SOUTHWEST AIR	EDW:Airfare Early Check In-ALA Conf-Leslie 01/2019	20.00	10	5275	01	10
	2/1/2019	5174 4296-Bednar Leslie M	1/9/2019	SOUTHWEST AIR	EDW:Airfare-ALA Conf-Leslie 01/2019	293.96	10	5275	01	10
	2/1/2019	5174 4296-Bednar Leslie M	1/10/2019	CRUSHED RED	EDW:Working Lunch (5 Staff) 01/2019	77.30	10	5290	01	10
	2/1/2019	5174 4296-Bednar Leslie M	1/17/2019	AATRIX	Electronic Filing, Printing & Mailing 2018 W2 & W3 01/2019	264.77	10	5510	01	10
	2/1/2019	5174 4296-Bednar Leslie M	1/18/2019	AATRIX	Electronic Filing, Printing & Mailing 2018 1095 & 1094 01/2019	81.48	10	5510	01	10
	2/1/2019	5174 4296-Bednar Leslie M	1/29/2019	AATRIX	Electronic Filing, Printing & Mailing 2018 1099 & 1096 01/2019	81.69	10	5510	01	10
		Total 5174 4296-Bednar Leslie M				1,159.20				
	2/1/2019	5645 2424-Bushong Stacie L	1/3/2019	CLEMMONS FLORIST	EDW:Plant-Congratulations-Lesley Z 01/2019	58.66	10	5057	01	10
	2/1/2019	5645 2424-Bushong Stacie L	1/8/2019	BOLD CONF	EDW:Registration-BOLD Conf-Stacie 01/2019	67.50	10	5290	01	10
	2/1/2019	5645 2424-Bushong Stacie L	1/9/2019	BOLD CONF	EDW:Registration-BOLD Conf-Adrienne & Rhonda 01/2019	135.00	10	5290	01	10
	2/1/2019	5645 2424-Bushong Stacie L	1/16/2019	WALMART	EDW:Water for Board Mtgs 01/2019	3.98	10	5290	01	10
	2/1/2019	5645 2424-Bushong Stacie L	1/22/2019	TARGET	EDW:Treats for Board Mtg 01/2019	6.43	10	5290	01	10
	2/1/2019	5645 2424-Bushong Stacie L	1/28/2019	PANERA	EDW:Lunch-Mktg Coord Interviews (4 Staff) 01/2019	36.03	10	5290	01	10
	2/1/2019	5645 2424-Bushong Stacie L	1/28/2019	PANERA	EDW:Soup for Staff During Power Outage 01/2019	115.27	10	5290	01	10
		Total 5645 2424-Bushong Stacie L				422.87				
	2/1/2019	5720 1358-Downes Stephen	1/8/2019	WM SUPERCENTER	CHA:Bags for Recycling Containers 01/2019	17.31	10	5190	02	10
	2/1/2019	5720 1358-Downes Stephen	1/19/2019	LOWES	CHA:Salt for Parking Lot 01/2019	97.77	10	5195	02	10
		Total 5720 1358-Downes Stephen				115.08				
	2/1/2019	5724 8383-Fries Arlanna	1/2/2019	TODAYS TECH	CAR:Diagnostics for Check Engine Light Lic #U30468 01/2019	80.99	10	5210	04	20
	2/1/2019	5724 8383-Fries Arlanna	1/4/2019	FINISH LINE	CAR:Van Wash Lic #U30471 01/2019	12.99	10	5210	04	20
	2/1/2019	5724 8383-Fries Arlanna	1/6/2019	FINISH LINE	CAR:Van Wash Lic #U30468 01/2019	12.99	10	5210	04	20
	2/1/2019	5724 8383-Fries Arlanna	1/10/2019	FINISH LINE	CAR:Car Wash Lic #U18520 01/2019	12.99	10	5210	04	10
	2/1/2019	5724 8383-Fries Arlanna	1/10/2019	FINISH LINE	CAR:Van Wash Lic #U25399 01/2019	12.99	10	5210	04	10
	2/1/2019	5724 8383-Fries Arlanna	1/10/2019	FINISH LINE	CAR:Van Wash Lic #U29924 01/2019	12.99	10	5210	04	20
	2/1/2019	5724 8383-Fries Arlanna	1/10/2019	FINISH LINE	CAR:Van Wash Lic #U30469 01/2019	12.99	10	5210	04	20
	2/1/2019	5724 8383-Fries Arlanna	1/10/2019	FINISH LINE	CAR:Van Wash Lic #U32275 01/2019	12.99	10	5210	04	20
	2/1/2019	5724 8383-Fries Arlanna	1/11/2019	WALMART	CAR:Paper Towels 01/2019	3.98	10	5190	04	10
	2/1/2019	5724 8383-Fries Arlanna	1/11/2019	WALMART	CAR:Water 01/2019	4.97	10	5290	04	10
	2/1/2019	5724 8383-Fries Arlanna	1/18/2019	TODAYS TECH	CAR:Change Oil/Filter, Rotate Tires & Replace Bulb Lic #U30471 01/2019	79.54	10	5210	04	20
	2/1/2019	5724 8383-Fries Arlanna	1/22/2019	TODAYS TECH	CAR:Change Oil/Filter & Tire Rotation Lic #U30469 01/2019	78.17	10	5210	04	20
	2/1/2019	5724 8383-Fries Arlanna	1/24/2019	TODAYS TECH	CAR:Change Oil/Filter & Tire Rotation Lic #U32275 01/2019	78.17	10	5210	04	20

**Illinois Heartland Library System**  
 Credit Card Transactions  
 From 01/03/2019 Through 02/01/2019

Credit Card	Bill Date	Employee	Trans Date	Vendor	Description	Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
	2/1/2019	5724 8383-Fries Arlanna	1/29/2019	WALMART	CAR:Water for Supervisor's Mtg 01/2019	4.38	10	5290	04	10
		Total 5724 8383-Fries Arlanna				421.13				
	2/1/2019	5724 8417-Kates Linda	1/9/2019	DRI DUCK TRADERS	CHA:Jacket for Delivery 01/2019	72.21	10	5385	02	20
	2/1/2019	5724 8417-Kates Linda	1/9/2019	REYNOLDS TOWING	CHA:Repair Flat Tire Lic #U30799 01/2019	55.00	10	5210	02	20
	2/1/2019	5724 8417-Kates Linda	1/10/2019	ILA	CHA:Registration-ILA Legislative Meet-Up-Linda & Angela 01/2019	60.00	10	5290	02	20
	2/1/2019	5724 8417-Kates Linda	1/12/2019	GLOBAL INDUSTRIAL	CHA:Platform Trucks (4) 01/2019	623.80	10	5385	02	20
	2/1/2019	5724 8417-Kates Linda	1/22/2019	MEIJER	CHA:Hand Soap, Soap Refills & Clorox Wipes 01/2019	28.30	10	5190	02	10
	2/1/2019	5724 8417-Kates Linda	1/22/2019	MEIJER	CHA:Treats for Board Mtg 01/2019	5.53	10	5290	02	10
	2/1/2019	5724 8417-Kates Linda	1/28/2019	NYFIFTH	CHA:Refund-Jacket for Delivery 01/2019	(85.48)	10	5385	02	20
	2/1/2019	5724 8417-Kates Linda	1/29/2019	MIDWEST AUTOMOTIVE	CHA:Change Oil/Filter & Replace Fuel Filters Lic #U30209 01/2019	336.28	10	5210	02	22
		Total 5724 8417-Kates Linda				1,095.64				
	2/1/2019	6067 4468-Henderson Michael Z	1/14/2019	DREAMHOST	EDW:Domain Name-Dupo Library 01/2019	13.95	10	5840	01	10
	2/1/2019	6067 4468-Henderson Michael Z	1/14/2019	DREAMHOST	EDW:Domain Name-Fairview Heights PL 01/2019	13.95	10	5840	01	10
	2/1/2019	6067 4468-Henderson Michael Z	1/14/2019	DREAMHOST	EDW:Domain Name-Greenville PL 01/2019	13.95	10	5840	01	10
	2/1/2019	6067 4468-Henderson Michael Z	1/14/2019	DREAMHOST	EDW:Domain Name-Hartford PL 01/2019	13.95	10	5840	01	10
	2/1/2019	6067 4468-Henderson Michael Z	1/14/2019	DREAMHOST	EDW:Domain Name-Nokomis PL 01/2019	13.95	10	5840	01	10
	2/1/2019	6067 4468-Henderson Michael Z	1/14/2019	DREAMHOST	EDW:Domain Name-Troy Library 01/2019	13.95	10	5840	01	10
	2/1/2019	6067 4468-Henderson Michael Z	1/22/2019	DREAMHOST	EDW:Domain Name-Highland Library 01/2019	13.95	10	5840	01	10
	2/1/2019	6067 4468-Henderson Michael Z	1/22/2019	DREAMHOST	EDW:Domain Name-Mt Olive PL 01/2019	13.95	10	5840	01	10
		Total 6067 4468-Henderson Michael Z				111.60				
	2/1/2019	6067 4476-Thompson Cassandra	1/9/2019	ALA	EDW:Registration-ALA Conf-Cassandra 01/2019	320.00	85	5290	01	85
	2/1/2019	6067 4476-Thompson Cassandra	1/11/2019	AMTRAK	EDW:Trainfare-DPLA Conf-Cassandra 01/2019	135.00	85	5255	01	85
	2/1/2019	6067 4476-Thompson Cassandra	1/11/2019	DPLA	EDW:Registration-DPLA Conf-Cassandra 01/2019	156.84	85	5290	01	85
	2/1/2019	6067 4476-Thompson Cassandra	1/12/2019	ILA	CHA:Registration-ILA Legislative Meet-Up-Don P 01/2019	30.00	85	5290	02	85
	2/1/2019	6067 4476-Thompson Cassandra	1/17/2019	SOUTHWEST AIR	EDW:Airfare-ALA Conf-Cassandra 01/2019	293.96	85	5275	01	85
	2/1/2019	6067 4476-Thompson Cassandra	1/24/2019	GOSHEN PO	EDW:Postage 01/2019	1.63	85	5370	01	85
		Total 6067 4476-Thompson Cassandra				937.43				
	2/1/2019	6130 7761-Voyles David	1/19/2019	WM SUPERCENTER	EDW:Def for Box Truck (3) Lic #U31660 01/2019	25.32	10	5210	01	22
		Total 6130 7761-Voyles David				25.32				
	2/1/2019	6176 8343-Yackle Annabel	1/23/2019	ILA	CAR:Registration-ILA Trustee Forum Wkshp-Anna 01/2019	75.00	10	5290	04	10
		Total 6176 8343-Yackle Annabel				75.00				

**Report Transaction Totals**

**11,746.65**



**Illinois Heartland Library System**  
 Credit Card Transactions  
 From 01/03/2019 Through 02/01/2019

Credit Card					Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code
<b>Non-routine Credit Card Transactions Explanations</b>								
	Brown, Troy M			Roundtrip Train Fare to Chicago, IL for Digital Public Libraries of America Conference (DPLA) 04/17-04/18/19				
				Annual Creative Cloud Subscription Renewal (1)				
				EDW - Purchased (2) Easels				
				DPLA Conference Registration 04/17-04/18/19				
				Survey Monkey Annual Subscription 01/30/19-01/29/2020				
	Petty, Linda			EDW - (6) Rolls of 100 and (40) 2oz Stamps				
				(15) Rolls of 100 and 200 1oz Stamps (Fully funded by OCLC FY2019 Operations Budget)				
				(2) Rolls of 100 Stamps (Fully funded by SHARE FY2019 Operations Budget)				
	Popit, Ellen C			American Library Association (ALA) Conference 06/20-06/25/19 Registration and Airfare				
				2019 Illinois Youth Services Institute Conference 03/21-03/22/19 Registration				
				2019 Trustee Forum Workshop-Springfield 03/09/19 Registration				
				Lodging for Small Public Libraries Meeting in Forsyth, IL 01/24/19				
				Lodging for Marketing Coordinator Interviews at Edwardsville Location 01/27-01/28/19				
	Palmer, Susan			B.O.L.D. by Macoupin CEO Conference 02/14/19 Registration				
				ALA Conference 06/20-06/25/19 Registration and Airfare				
				ALA Annual Membership Renewal				
				Cab fare, copies, lodging & meals at ALA MidWinter Conference 01/24-01/29/19				
	Bednar, Leslie M			ALA Conference 06/20-06/25/19 Registration and Airfare				
				Electronic filing, printing & mailing (113) 2018 W-2's				
				Electronic filing, printing & mailing (42) 2018 1095-C's				
				Electronic filing, printing & mailing (21) 2018 1099's				
	Bushong, Stacie L			B.O.L.D. by Macoupin CEO Conference 02/14/19 Registration - Bushong, Stacie				
				B.O.L.D. by Macoupin CEO Conference 02/14/19 Registrations - Elam, Adrienne & Johnisee, Rhonda				
	Kates, Linda			CHA-Purchased (4) Folding Aluminum Platform Truck 48 x 24 600lb. Capacity				
				CHA-Changed oil/filter and replaced fuel filters Lic#U30209				
	Thompson, Cassandra			ALA Conference 06/20-06/25/19 Registration and Airfare				
				Roundtrip Train Fare to Chicago, IL for DPLA Conference 04/17-04/18/19				
				DPLA Conference Registration 04/17-04/18/19				
	Yackle, Annabel			2019 Trustee Forum Workshop-Springfield 03/09/19 Registration				