

Illinois Heartland Library System

Disbursement Summary Report

Attachment 5.1

From 11/01/2018 Through 11/30/2018

Check Date	Check Number	Spoiled	Vendor Name	Fund		Transaction Description	Transaction Amount
				Code			
11/9/2018	20217	No	AAIM EA Training and Consulting LLC	10		Background Checks-Delivery	186.80
11/9/2018		No	AAIM EA Training and Consulting LLC	10		CHA:Background Checks-Delivery	47.80
11/9/2018		No	AAIM EA Training and Consulting LLC	10		EDW:Background Checks	140.55
11/9/2018		No	AAIM EA Training and Consulting LLC	10		EDW:Background Checks-Delivery	129.20
11/9/2018	20218	No	AmTrust North America	10		Workers Comp Ins Pmt 4 of 9	3,844.63
11/9/2018		No	AmTrust North America	27		Workers Comp Ins Pmt 4 of 9	31.07
11/9/2018		No	AmTrust North America	32		Workers Comp Ins Pmt 4 of 9	22.23
11/9/2018		No	AmTrust North America	85		Workers Comp Ins Pmt 4 of 9	178.07
11/9/2018	20219	No	Anderson Pest Solutions	10		EDW:Qtrly Pest Control Interior November 2018	58.48
11/9/2018	20220	No	Vincent P. Andrzejewski	10		EDW:Travel to IHLS Member Day 09/27/18 Andrzejewski, Vince	93.20
11/9/2018	20221	No	Leslie M. Bednar	10		EDW:Travel to IHLS CAR for Mtgs 10/24/18 Bednar, Leslie	30.78
11/9/2018		No	Leslie M. Bednar	10		EDW:Travel to Tinley Park for AISLE Conf 11/01-11/03/18 Bednar, Leslie	76.25
11/9/2018	20222	No	Bel-O Sales & Service Inc.	10		EDW:Maint of 11 Heating Units & Replace Filters (34) 10/11-10/12/18	2,020.00 A
11/9/2018		No	Bel-O Sales & Service Inc.	10		EDW:Remove/Replace Gas Valve on HVAC Unit 10/18/18	640.00
11/9/2018		No	Bel-O Sales & Service Inc.	10		EDW:Service Call-Float Issue on HVAC 10/26/18	240.00
11/9/2018	20223	No	John Burks	10		EDW:Reimb - Replacement Part for Hand Truck on Route Burks, John	14.01
11/9/2018	20224	No	Stacie Bushong	10		EDW:Reimb for Plant for Front of Bldg 10/22/18 Bushong, Stacie	10.70
11/9/2018	20225	No	CMC Electric, Inc	10		EDW:Qtrly Lamp Check/Replacement 10/25/18	1,072.50
11/9/2018	20226	No	Dave's Precision Mowing	10		CHA:Mowing/Trimming/Blowing 10/02/18	70.00
11/9/2018		No	Dave's Precision Mowing	10		CHA:Mowing/Trimming/Blowing 10/09/18	70.00
11/9/2018		No	Dave's Precision Mowing	10		CHA:Mowing/Trimming/Blowing 10/16/18	70.00
11/9/2018		No	Dave's Precision Mowing	10		CHA:Mowing/Trimming/Blowing 10/30/18	70.00
11/9/2018	20227	No	i3 Broadband - CU	10		CHA:Internet 11/01-11/30/18	8.33
11/9/2018		No	i3 Broadband - CU	27		CHA:Internet 11/01-11/30/18	8.33
11/9/2018		No	i3 Broadband - CU	85		CHA:Internet 11/01-11/30/18	8.33
11/9/2018	20228	No	Illinois American Water	10		CHA:Water 09/28-10/25/18	64.27
11/9/2018	20229	No	Illinois Library Association	10		EDW:Registration-2019 ILA Conf Booth-IHLS	500.00 B
11/9/2018		No	Illinois Library Association	10		EDW:Sponsorship-2018 Elevate Preconference	1,000.00
11/9/2018		No	Illinois Library Association	27		EDW:Registration-2019 ILA Conf Booth-CMC	500.00
11/9/2018	20230	No	Janet Jenkins	10		Board Member:Travel to IHLS Annual Mtg 10/23/18 Jenkins, Janet	126.44
11/9/2018	20231	No	Marketview Car Wash	10		CHA:Van Wash (1) 10/01-10/31/18 Lic #U23770	7.00
11/9/2018	20232	No	Midwest Automotive & Diesel	10		CHA:Change Oil/Filter Lic #U30209	109.95
11/9/2018	20233	No	Mountain Valley Water of Carbondale	10		CAR:5 Gallon Purified Water Bottles (2) & Deposits	27.50
11/9/2018	20234	No	Myler Automotive Repair Inc	10		CHA:Replace Headlight Lic #U29922	56.59
11/9/2018	20235	No	Quest Diagnostics	10		Pre-employment Drug Screen (2)	61.00
11/9/2018	20236	No	Quill Corporation	10		EDW:Labels, Tape, Desk Calendar & Cardstock	73.95
11/9/2018	20237	No	Royal Cleaning & Lewis Enterprises	10		CHA:Janitorial Svcs for Annual Mtg 10/22/18	270.00
11/9/2018	20238	No	Cheri L. Schuler-Faust	10		EDW:Travel to Effingham-IHLS Mbr Day 09/27/18 Schuler-Faust, Cheri	42.84
11/9/2018		No	Cheri L. Schuler-Faust	27		EDW:Travel to Moline for Cataloging Pres 09/27-09/28/18 Schuler-Faust,Cheri	62.78
11/9/2018		No	Cheri L. Schuler-Faust	27		EDW:Travel to Olney PL for Cataloging Training 11/01/18 Schuler-Faust,Cheri	30.43
11/9/2018	20239	No	SIUC Research Park, Inc.	10		CAR:Office Leasing Nov 2018/Electric & Lighting Svcs 08/16-09/17/18	8,110.50
11/9/2018	20240	No	Speed Lube #14	10		CHA:Change Oil/Filter Lic #U30472	56.95
11/9/2018	20241	No	The August Garden	10		Flowers-Sympathy-Cheri Schuler-Faust 10/27/18	100.00
11/9/2018	20242	No	Pamela Thomas	27		CHA:Travel to IHLS EDW for Members Matter Mtg 11/06/18 Thomas, Pam	48.66
11/9/2018		No	Pamela Thomas	27		CHA:Travel to Joliet for Consortial Staff In-Srvc Day 11/02/18 Thomas, Pam	32.94
11/9/2018	20243	No	Uline	10		CAR:Conference Table	627.18
11/9/2018	20244	No	Verizon Wireless	10		GPS Tracking Svcs 09/24-10/23/18	179.10
11/9/2018	20245	No	Verizon Wireless	10		Cellphone Svcs, MIFI, Router & After Hrs Line 09/24-10/23/18	396.04
11/9/2018		No	Verizon Wireless	85		Cellphone Svcs, MIFI, Router & After Hrs Line 09/24-10/23/18	445.29

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From 11/01/2018 Through 11/30/2018

Check Date	Check Number	Spoiled	Vendor Name	Fund		Transaction Description	Transaction Amount
				Code			
11/9/2018	20246	No	Wex Bank	10		Fuel Charges 10/06-11/05/18	17,063.57
11/9/2018		No	Wex Bank	27		Fuel Charges 10/06-11/05/18	16.86
11/9/2018		No	Wex Bank	85		Fuel Charges 10/06-11/05/18	129.34
11/9/2018	20247	No	Xerox Corporation	10		CAR:Base & Usage Chrg 09/21-10/21/18	129.77
11/9/2018	20248	No	Xerox Corporation	10		CHA:Base & Usage Chrg 09/21-10/21/18	49.12
11/9/2018		No	Xerox Corporation	27		CHA:Base & Usage Chrg 09/21-10/21/18	49.12
11/9/2018		No	Xerox Corporation	85		CHA:Base & Usage Chrg 09/21-10/21/18	49.12
11/9/2018	20249	No	Xerox Corporation	10		CAR:Base & Usage Chrg 09/21-10/21/18	134.41
11/9/2018		No	Xerox Corporation	85		CAR:Base & Usage Chrg 09/21-10/21/18	134.43
11/9/2018	20250	No	Xerox Corporation	10		EDW:Base & Usage Chrg 09/21-10/21/18	138.42
11/9/2018		No	Xerox Corporation	27		EDW:Base & Usage Chrg 09/21-10/21/18	138.42
11/9/2018		No	Xerox Corporation	85		EDW:Base & Usage Chrg 09/21-10/21/18	138.42
11/9/2018	20251	No	Xerox Corporation	32		EDW:Base & Usage Chrg 09/21-10/21/18	378.43
11/20/2018	20252	No	Actsoft	10		GPS Quarterly Subscriptions (22) 12/01/18-02/28/19	990.00
11/20/2018	20253	No	Allstate Benefits	10		Gap Supp Ins 12/01-12/31/18	83.22
11/20/2018		No	Allstate Benefits	85		Gap Supp Ins 12/01-12/31/18	17.83
11/20/2018	20254	No	American Pest Control	10		CHA:Monthly Extermination 11/09/2018	35.00
11/20/2018	20255	No	AT&T	10		EDW:Elevator Phone Line 10/05-11/04/18	33.14
11/20/2018		No	AT&T	85		EDW:Elevator Phone Line 10/05-11/04/18	33.14
11/20/2018	20256	No	AT&T	10		EDW:Fax Line 10/05-11/04/18	48.65
11/20/2018		No	AT&T	32		EDW:Fax Line 10/05-11/04/18	48.65
11/20/2018		No	AT&T	85		EDW:Fax Line 10/05-11/04/18	48.64
11/20/2018	20257	No	The Auto Body Shop Inc	10		EDW:Replace Front Door Handle Lic#U30839	124.30
11/20/2018	20258	No	Bibliotheca, LLC	85		eBooks Subscription Purchases 10/01-10/31/18	12,832.86 C
11/20/2018	20259	No	Busey	10		Busey Credit Card Stmt Ending 11/01/18	10,419.15
11/20/2018		No	Busey	27		Busey Credit Card Stmt Ending 11/01/18	1,821.97
11/20/2018		No	Busey	32		Busey Credit Card Stmt Ending 11/01/18	73.50
11/20/2018		No	Busey	85		Busey Credit Card Stmt Ending 11/01/18	1,684.64
11/20/2018	20260	No	Consolidated Communications	10		Local/Long Distance & Toll Free Line 11/01-11/30/18	109.99
11/20/2018		No	Consolidated Communications	27		Local/Long Distance & Toll Free Line 11/01-11/30/18	73.33
11/20/2018		No	Consolidated Communications	32		Local/Long Distance & Toll Free Line 11/01-11/30/18	73.33
11/20/2018		No	Consolidated Communications	85		Local/Long Distance & Toll Free Line 11/01-11/30/18	109.98
11/20/2018	20261	No	Continental Western Insurance Company	10		Ins Pmt 5 of 10	3,840.00 D
11/20/2018	20262	No	Suzanne L Reynolds	85		SWAT Team Barcoding 11/03-11/05/18 Reynolds,Suzanne	159.24
11/20/2018	20263	No	Speed Lube #14	10		CHA:Change Oil/Filter Lic #U32276	56.95
11/20/2018		No	Speed Lube #14	10		CHA:Change Oil/Filter Lic#U32274	56.95
11/20/2018	20264	No	Staples Advantage	10		CAR:8.5x11 Copy Paper (3 cs)	125.97
11/20/2018	20265	No	Tri County Storage	10		EDW:Storage Unit for Cubical Walls 12/01-12/31/18	88.00
11/27/2018	20266	No	Above and Beyond Commercial Cleaning	10		EDW:Janitorial Srvcs October 2018	600.00
11/27/2018	20267	No	Ameren Illinois	10		CHA:Electric/Lighting Srvcs 09/18-10/16/18	836.08
11/27/2018	20268	No	Ameren Illinois	10		CHA:Gas 09/16-10/15/18	116.10
11/27/2018	20269	No	Ameren Illinois	10		EDW:Gas 09/26-10/28/18	162.83
11/27/2018	20270	No	Ameren Illinois	10		EDW:Electric/Lighting Srvcs 09/26-10/28/18	1,213.35
11/27/2018	20271	No	American Heritage Life Insurance	85		Accident Supp Ins 10/21-11/17/18	16.64
11/27/2018	20272	No	AT&T	10		EDW:Internet 11/10-12/09/18	91.69
11/27/2018		No	AT&T	27		EDW:Internet 11/10-12/09/18	91.69
11/27/2018		No	AT&T	32		EDW:Internet 11/10-12/09/18	91.69
11/27/2018		No	AT&T	85		EDW:Internet 11/10-12/09/18	91.70
11/27/2018	20273	No	Monro Inc.	10		EDW:Change Oil/Filter Lic #U29923	51.98
11/27/2018		No	Monro Inc.	10		EDW:Change Oil/Filter Lic #U31660	62.99
11/27/2018		No	Monro Inc.	10		EDW:Change Oil/Filter Lic #U8313	43.88
11/27/2018		No	Monro Inc.	10		EDW:Replace Backup Lense Lic #U31660	88.00
11/27/2018		No	Monro Inc.	10		EDW:Tune-Up Lic #U29061	195.75
11/27/2018	20274	No	Health Care Service Corporation	10		Health Ins 12/01-12/31/18	12,891.64
11/27/2018		No	Health Care Service Corporation	27		Health Ins 12/01-12/31/18	2,700.52
11/27/2018		No	Health Care Service Corporation	32		Health Ins 12/01-12/31/18	1,363.10
11/27/2018		No	Health Care Service Corporation	85		Health Ins 12/01-12/31/18	9,789.43
11/27/2018	20275	No	Bel-O Sales & Service Inc.	10		EDW:Remove/Replace/Adjust Float on HVAC Unit 11/14 & 11/19/18	460.00
11/27/2018	20276	No	CDW Government	85		CHA:SHARE UPS Battery Backup for CoLo Space	6,650.00 E

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 From 11/01/2018 Through 11/30/2018

Attachment 5.1

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
11/27/2018	20277	No	CMC Electric, Inc	10	EDW:Service Call-Replace Emergency Exit Light 11/16/18	73.00
11/27/2018	20278	No	Edith A. Elliott	85	EDW:Trvl to Nashville PL-SHARE Ctlg Trng w/S Stone 11/20/18 Elliott, Edie	9.74
11/27/2018	20279	No	Forsyth Public Library	10	CHA:Reimb for Water Damaged Book 'The Iron Trail'	10.52
11/27/2018	20280	No	Technology Management Rev Fund	10	CAR:Bandwidth & ICN Filtering 10/01-10/31/18	(270.00)
11/27/2018		No	Technology Management Rev Fund	85	CAR:Bandwidth & ICN Filtering 10/01-10/31/18	553.05
11/27/2018	20281	No	Minuteman Press	10	EDW:Infographics (300)	106.03
11/27/2018	20282	No	Raben Tire Inc.	10	CAR:Replace Tires (2) Lic #U32518	401.00
11/27/2018	20283	No	Scheffel Boyle	10	FY2018 Audit	10,400.00 F
11/27/2018		No	Scheffel Boyle	32	FY2018 Audit	2,800.00
11/27/2018		No	Scheffel Boyle	85	FY2018 Audit	10,300.00
11/27/2018	20284	No	Shred-it USA	10	EDW:Shredding 11/14/18	74.43
11/27/2018	20285	No	Charter Communications	10	EDW:Internet 12/01-12/31/18	37.09
11/27/2018		No	Charter Communications	27	EDW:Internet 12/01-12/31/18	37.09
11/27/2018		No	Charter Communications	32	EDW:Internet 12/01-12/31/18	37.09
11/27/2018		No	Charter Communications	85	EDW:Internet 12/01-12/31/18	37.10
11/27/2018	20286	No	Staples Credit Plan	10	CHA:Adapter (1)	15.62
11/27/2018		No	Staples Credit Plan	10	CHA:Monthly Wall Calendar (2)	50.85
11/27/2018	20287	No	Staples Advantage	10	CAR:Removable Magic Tape (1 ct)	92.99
11/27/2018	20288	No	Urbana & Champaign Sanitary District	10	CHA:Sewer 08/24-10/25/18	121.13
11/27/2018	20289	No	Xerox Financial Services	10	EDW:Base & Usage Chrg 09/30-10/29/18	208.15
11/30/2018	ACHIMRFNovember	No	Illinois Municipal Retirement Fund	10	November 2018 IMRF Payment-General	18,272.63 G
11/30/2018		No	Illinois Municipal Retirement Fund	27	November 2018 IMRF Payment-CMC	3,242.65
11/30/2018		No	Illinois Municipal Retirement Fund	32	November 2018 IMRF Payment-OCLC	2,001.43
11/30/2018		No	Illinois Municipal Retirement Fund	85	November 2018 IMRF Payment-SHARE	<u>13,262.70</u>

Total 1000 - US Bank-General Fund

173,091.88

11/2/2018	ACHILPR20181102	No	Illinois Department of Revenue	10	IL Payroll Tax Deposit - PD 11/02/2018	3,072.10 H
11/2/2018		No	Illinois Department of Revenue	27	IL Payroll Tax Deposit - PD 11/02/2018	346.04
11/2/2018		No	Illinois Department of Revenue	32	IL Payroll Tax Deposit - PD 11/02/2018	250.51
11/2/2018		No	Illinois Department of Revenue	85	IL Payroll Tax Deposit - PD 11/02/2018	1,476.16
11/2/2018	ACHIRSPR2018110	No	Department of the Treasury	10	IRS Payroll Tax Deposit-PD 11/02/2018	15,849.18
11/2/2018		No	Department of the Treasury	27	IRS Payroll Tax Deposit-PD 11/02/2018	1,749.24
11/2/2018		No	Department of the Treasury	32	IRS Payroll Tax Deposit-PD 11/02/2018	1,318.08
11/2/2018		No	Department of the Treasury	85	IRS Payroll Tax Deposit-PD 11/02/2018	7,722.09
11/16/2018	ACHILPR20181116	No	Illinois Department of Revenue	10	IL Payroll Tax Deposit - PD 11/16/2018	2,996.15
11/16/2018		No	Illinois Department of Revenue	27	IL Payroll Tax Deposit - PD 11/16/2018	346.04
11/16/2018		No	Illinois Department of Revenue	32	IL Payroll Tax Deposit - PD 11/16/2018	184.91
11/16/2018		No	Illinois Department of Revenue	85	IL Payroll Tax Deposit - PD 11/16/2018	1,344.97
11/16/2018	ACHIRSPR2018111	No	Department of the Treasury	10	IRS Payroll Tax Deposit-PD 11/16/2018	15,537.55
11/16/2018		No	Department of the Treasury	27	IRS Payroll Tax Deposit-PD 11/16/2018	1,749.24
11/16/2018		No	Department of the Treasury	32	IRS Payroll Tax Deposit-PD 11/16/2018	971.38
11/16/2018		No	Department of the Treasury	85	IRS Payroll Tax Deposit-PD 11/16/2018	7,061.32
11/30/2018	ACHILPR20181130	No	Illinois Department of Revenue	10	IL Payroll Tax Deposit - PD 11/30/2018	2,853.79
11/30/2018		No	Illinois Department of Revenue	27	IL Payroll Tax Deposit - PD 11/30/2018	406.29
11/30/2018		No	Illinois Department of Revenue	32	IL Payroll Tax Deposit - PD 11/30/2018	186.77
11/30/2018		No	Illinois Department of Revenue	85	IL Payroll Tax Deposit - PD 11/30/2018	1,376.79
11/30/2018	ACHIRSPR2018113	No	Department of the Treasury	10	IRS Payroll Tax Deposit-PD 11/30/2018	14,961.04
11/30/2018		No	Department of the Treasury	27	IRS Payroll Tax Deposit-PD 11/30/2018	2,089.90
11/30/2018		No	Department of the Treasury	32	IRS Payroll Tax Deposit-PD 11/30/2018	981.69
11/30/2018		No	Department of the Treasury	85	IRS Payroll Tax Deposit-PD 11/30/2018	<u>7,236.33</u>

Total 1030 - US Bank - Web Junction/(Payroll)

92,067.56

Total Disbursed

265,159.44

Illinois Heartland Library System
 Disbursement Summary Report
 From 11/01/2018 Through 11/30/2018

Attachment 5.1

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
<i>Non-routine Bill Payments Explanations</i>						
A-	<i>Performed fall maintenance and replaced filters On HVAC Units (11), replaced gas valve on HVAC Unit, and repaired float on HVAC Unit</i>					
B-	<i>2018 Elevate Preconference Sponsorship & 2019 (2) Booth Deposits - IHLS & CMC (Fully funded by CMC Grant)</i>					
C-	<i>eBooks purchased 10/01-10/31/18 & eBooks purchases to be reimbursed by members</i>					
D-	<i>Auto, Property, General Liability and Umbrella Insurance Coverages (Payment 5 of 10)</i>					
E-	<i>Purchased Backup Battery for Colo Space (Fully funded by SHARE Reserves)</i>					
F-	<i>FY2018 Audit Fee</i>					
G-	<i>November 2018 IMRF Pmt.-Employee & Employer Contribution</i>					
H-	<i>November 2018 Payroll Tax Deposits</i>					

Illinois Heartland Library System
 Credit Card Transactions
 From 10/03/2018 Through 11/01/2018

Attachment 5.1

Credit Card	Bill Date	Employee	Trans Date	Vendor	Description	Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
	11/1/2018	4654 2433-Bauer Joan C	10/5/2018	GALLUP INC	CHA:Registration-ILA Conf Pre-Test-Joan 10/2018	49.99	85	5290	02	85
	11/1/2018	4654 2433-Bauer Joan C	10/12/2018	MARRIOTT PERE PEORIA	CHA:Lodging-ILA Conf-Vince 10/2018	431.25	27	5265	01	27
	11/1/2018	4654 2433-Bauer Joan C	10/12/2018	MARRIOTT PERE PEORIA	CHA:Lodging-ILA Conf-Ian 10/2018	431.25	27	5265	02	27
	11/1/2018	4654 2433-Bauer Joan C	10/27/2018	HIPCAST	Recording Storage 10/2018	4.95	85	5550	02	85
		Total 4654 2433-Bauer Joan C				917.44				
	11/1/2018	4654 2458-Pernicka Julia A	10/3/2018	SAMS CLUB	EDW:Breakfast for Delivery 10/2018	13.96	10	5290	01	20
	11/1/2018	4654 2458-Pernicka Julia A	10/5/2018	4IMPRINT	EDW:Coasters (1000) for ILA Conf Handouts 10/2018	536.32	10	5330	01	10
	11/1/2018	4654 2458-Pernicka Julia A	10/12/2018	SAMS CLUB	EDW:Multi-Fold Paper Towels (2cs) & Disinfecting Wipes (5) 10/2018	65.36	10	5190	01	10
	11/1/2018	4654 2458-Pernicka Julia A	10/13/2018	PROGRESSIVE DISPLAYS	EDW:Sign & Brochure Holders 10/2018	25.13	10	5365	01	10
	11/1/2018	4654 2458-Pernicka Julia A	10/16/2018	VISTAPRINT	EDW:Business Cards (1) 10/2018	26.38	10	5330	01	10
	11/1/2018	4654 2458-Pernicka Julia A	10/24/2018	DOLLAR TREE	EDW:Monthly Planners (12) 10/2018	12.00	10	5365	01	10
	11/1/2018	4654 2458-Pernicka Julia A	10/28/2018	SAMS CLUB	EDW:Kleenex (12), Paper Towels (15) & Ziplock Bags (1) 10/2018	44.50	10	5190	01	10
	11/1/2018	4654 2458-Pernicka Julia A	10/29/2018	VISTAPRINT	CAR:Business Cards-Pam 10/2018	16.64	27	5330	02	27
	11/1/2018	4654 2458-Pernicka Julia A	10/29/2018	VISTAPRINT	CHA:Business Cards-Joan 10/2018	22.63	85	5330	02	85
	11/1/2018	4654 2458-Pernicka Julia A	10/29/2018	VISTAPRINT	CHA:Business Cards-Shelley 10/2018	22.64	85	5330	04	85
		Total 4654 2458-Pernicka Julia A				785.56				
	11/1/2018	4654 2482-Brown Troy M	10/2/2018	MAILCHIMP	Monthly Subscription MailChimp 10/2018	30.00	10	5580	01	10
	11/1/2018	4654 2482-Brown Troy M	10/2/2018	PAYPAL	EDW:PayPal Monthly Srvc Fee 10/2018	30.00	85	5725	01	85
	11/1/2018	4654 2482-Brown Troy M	10/3/2018	AMAZON	EDW:Business Card Holders (3) & Binders (2) 10/2018	8.58	10	5365	01	10
	11/1/2018	4654 2482-Brown Troy M	10/3/2018	AMAZON	EDW:Business Card Holders (3) 10/2018	4.42	27	5365	01	27
	11/1/2018	4654 2482-Brown Troy M	10/3/2018	AMAZON	EDW:Binders (2) 10/2018	4.14	32	5365	01	32
	11/1/2018	4654 2482-Brown Troy M	10/3/2018	AMAZON	EDW:Keyboard for Training Lab 10/2018	26.99	85	5360	01	85
	11/1/2018	4654 2482-Brown Troy M	10/3/2018	GO DADDY	EDW:Domain Name System (DNS) Mgmt 10/2018	107.64	10	5580	01	10
	11/1/2018	4654 2482-Brown Troy M	10/4/2018	GALLUP INC	CAR:Registration-ILA Conf Pre-Test -Troy 10/2018	49.99	10	5290	04	10
	11/1/2018	4654 2482-Brown Troy M	10/5/2018	MCALISTERS DELI	CAR:Lunch-Final Move Day-Troy & Zach 10/2018	18.07	10	5290	04	10
	11/1/2018	4654 2482-Brown Troy M	10/5/2018	WALMART	CAR:Small Printout of Pictures for Member Day READ Posters 10/2018	17.00	10	5315	04	10
	11/1/2018	4654 2482-Brown Troy M	10/7/2018	GRANITE CITY FOOD & BREWERY	EDW:Dinner-ILA Conf-Susan & Sara Z 10/2018	46.68	10	5260	01	10
	11/1/2018	4654 2482-Brown Troy M	10/7/2018	GRANITE CITY FOOD & BREWERY	CAR:Dinner-ILA Conf-Anna, Ellen & Troy 10/2018	70.02	10	5260	04	10
	11/1/2018	4654 2482-Brown Troy M	10/7/2018	GRANITE CITY FOOD & BREWERY	CAR:Dinner-ILA Conf-Shelley 10/2018	23.33	85	5260	04	85
	11/1/2018	4654 2482-Brown Troy M	10/8/2018	EMBASSY SUITES	CAR:Lodging-ILA Conf-Troy 10/2018	181.10	10	5265	04	10
	11/1/2018	4654 2482-Brown Troy M	10/8/2018	WENDYS	CAR:Dinner-ILA Conf-Troy 10/2018	10.90	10	5260	04	10
	11/1/2018	4654 2482-Brown Troy M	10/13/2018	DROPBOX	CAR:Cloud Storage (IT) 10/2018	99.00	10	5550	04	12
	11/1/2018	4654 2482-Brown Troy M	10/17/2018	AMAZON	CAR:Replacement Dock 10/2018	249.00	85	5360	04	85
	11/1/2018	4654 2482-Brown Troy M	10/17/2018	HOBBY LOBBY	CHA:Frames for Posters 10/2018	170.05	10	5365	02	10
	11/1/2018	4654 2482-Brown Troy M	10/17/2018	WALGREENS	CHA:Posters for Wall Decor 10/2018	98.74	10	5365	02	10

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Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code
11/1/2018	4654 2482-Brown Troy M	10/27/2018	AMAZON	EDW:AA Batteries (50) & Power Adapters (3) 10/2018	144.77	10	5360	01	12
11/1/2018	4654 2482-Brown Troy M	10/27/2018	AMAZON	CAR:AA Batteries (50) & Power Adapters (2) 10/2018	144.77	10	5360	04	12
11/1/2018	4654 2482-Brown Troy M	10/27/2018	AMAZON	CAR:USB Drives (2) 10/2018	59.98	10	5360	04	12
Total 4654 2482-Brown Troy M					1,595.17				
11/1/2018	4695 2640-Petty Linda	10/15/2018	WALMART	EDW:Replacement Tires for Handtruck 10/2018	62.76	10	5385	01	20
11/1/2018	4695 2640-Petty Linda	10/17/2018	WM SUPERCENTER	EDW:Deicer & Washer Fluid 10/2018	8.18	10	5210	01	20
11/1/2018	4695 2640-Petty Linda	10/17/2018	WM SUPERCENTER	EDW:Def for Box Truck Lic #U31660 10/2018	7.88	10	5210	01	22
11/1/2018	4695 2640-Petty Linda	10/25/2018	GOSHEN POST OFFICE	EDW:Postage 10/2018	29.26	10	5370	01	10
Total 4695 2640-Petty Linda					108.08				
11/1/2018	5042 9006-Popit Ellen C	10/2/2018	PEORIA FLAG	CAR:Rental Table & Chairs for ILA Conf Booth 10/2018	125.00	10	5290	04	10
11/1/2018	5042 9006-Popit Ellen C	10/4/2018	CHOCOLATE FACTORY	CAR:Chocolate Books for ILA Conf Award Winners 10/2018	47.55	10	5290	04	10
11/1/2018	5042 9006-Popit Ellen C	10/6/2018	WALMART	CAR:Candy for ILA Conf Booth 10/2018	53.46	10	5290	04	10
11/1/2018	5042 9006-Popit Ellen C	10/8/2018	MARRIOTT PEORIA F&B	EDW:Breakfast-ILA Conf-Susan, Dominique, Sara Z 10/2018	57.87	10	5260	01	10
11/1/2018	5042 9006-Popit Ellen C	10/8/2018	MARRIOTT PEORIA F&B	CAR:Breakfast-ILA Conf-Ellen & Anna 10/2018	38.56	10	5260	04	10
11/1/2018	5042 9006-Popit Ellen C	10/8/2018	MARRIOTT PEORIA F&B	CAR:Breakfast-ILA Conf-Shelley 10/2018	19.29	85	5260	04	85
11/1/2018	5042 9006-Popit Ellen C	10/8/2018	WALMART	CAR:Wrapping Paper/Bags for ILA Award Winner Gifts 10/2018	9.29	10	5290	04	10
11/1/2018	5042 9006-Popit Ellen C	10/9/2018	MARRIOTT PEORIA F&B	EDW:Breakfast-ILA Conf-Susan, Dominique & Leslie 10/2018	59.19	10	5260	01	10
11/1/2018	5042 9006-Popit Ellen C	10/9/2018	MARRIOTT PEORIA F&B	CAR:Breakfast-ILA Conf-Anna & Ellen 10/2018	39.44	10	5260	04	10
11/1/2018	5042 9006-Popit Ellen C	10/9/2018	MARRIOTT PEORIA F&B	CAR:Breakfast-ILA Conf-Shelley 10/2018	19.73	85	5260	04	85
11/1/2018	5042 9006-Popit Ellen C	10/12/2018	MARRIOTT PERE PEORIA	CAR:Lodging-ILA Conf-Ellen 10/2018	575.00	10	5265	04	10
11/1/2018	5042 9006-Popit Ellen C	10/12/2018	MARRIOTT PERE PEORIA	EDW:Lodging-ILA Conf-Cheri 10/2018	431.25	27	5265	01	27
11/1/2018	5042 9006-Popit Ellen C	10/12/2018	MARRIOTT PERE PEORIA	EDW:Lodging-ILA Conf-Sue 10/2018	431.25	85	5265	01	85
11/1/2018	5042 9006-Popit Ellen C	10/19/2018	MARRIOTT PERE PEORIA	CAR:Lodging-ILA Conf-Shelley 10/2018	575.00	85	5265	04	85
11/1/2018	5042 9006-Popit Ellen C	10/25/2018	PAYPAL	CAR:Registration-IETC 2018 Conf-Ellen 10/2018	105.00	10	5290	04	10
Total 5042 9006-Popit Ellen C					2,586.88				
11/1/2018	5085 0664-Palmer Susan	10/2/2018	MCALISTERS DELI	EDW:Dinner-Carbondale Trip-Susan 10/2018	1.78	10	5260	01	20
11/1/2018	5085 0664-Palmer Susan	10/2/2018	MCALISTERS DELI	EDW:Dinner-Carbondale Trip-Susan 10/2018	11.04	10	5260	01	20
11/1/2018	5085 0664-Palmer Susan	10/2/2018	OFFICEMAX/OFFICEDEPOT	EDW:8.5x11 Copy Paper (1cs) 10/2018	28.51	10	5360	01	10
11/1/2018	5085 0664-Palmer Susan	10/2/2018	OFFICEMAX/OFFICEDEPOT	EDW:Calculator Ink Rollers (4) 10/2018	13.10	10	5365	01	10
11/1/2018	5085 0664-Palmer Susan	10/2/2018	OFFICEMAX/OFFICEDEPOT	EDW:8.5x11 Copy Paper (2cs) 10/2018	57.00	32	5360	01	32
11/1/2018	5085 0664-Palmer Susan	10/2/2018	OFFICEMAX/OFFICEDEPOT	EDW:Binders (2) 10/2018	3.26	32	5365	01	32
11/1/2018	5085 0664-Palmer Susan	10/2/2018	OFFICEMAX/OFFICEDEPOT	EDW:8.5x11 Copy Paper (1cs) 10/2018	28.51	85	5360	01	85
11/1/2018	5085 0664-Palmer Susan	10/3/2018	DAIRY QUEEN	EDW:Lunch-Carbondale Trip-Susan & Cheryl 10/2018	13.23	10	5260	01	20
11/1/2018	5085 0664-Palmer Susan	10/3/2018	GALLUP INC	EDW:Registration-ILA Conf Pre-Test-Susan 10/2018	49.99	10	5290	01	10
11/1/2018	5085 0664-Palmer Susan	10/3/2018	OFFICEMAX/OFFICEDEPOT	EDW:K-Cup Pods Variety Pack for Board Mtgs 10/2018	28.51	10	5290	01	10
11/1/2018	5085 0664-Palmer Susan	10/4/2018	HAMPTON INNS	EDW:Lodging-Carbondale Trip-Susan 10/2018	275.30	10	5265	01	20

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	11/1/2018	5085 0664-Palmer Susan	10/12/2018	MARRIOTT PERE PEORIA	EDW:Lodging-ILA Conf-Susan 10/2018	575.00	10	5265	01	10
	11/1/2018	5085 0664-Palmer Susan	10/22/2018	AMER LIB ASSOC	EDW:Registration-ALA Conf-Susan 10/2018	245.00	10	5290	01	10
	11/1/2018	5085 0664-Palmer Susan	10/22/2018	SOUTHWEST	EDW:Airfare-ALA Conf-Susan 10/2018	271.96	10	5275	01	10
	11/1/2018	5085 0664-Palmer Susan	10/22/2018	SWA EARLY	EDW:Airfare Early Check-in-ALA Conf-Susan 10/2018	25.00	10	5275	01	10
	11/1/2018	5085 0664-Palmer Susan	10/22/2018	SWA EARLY	EDW:Airfare Early Check-in-ALA Conf-Susan 10/2018	25.00	10	5275	01	10
	11/1/2018	5085 0664-Palmer Susan	10/23/2018	TRAVEL GUARD	EDW:Travel Insurance-ALA Conf-Susan 10/2018	21.65	10	5275	01	10
	11/1/2018	5085 0664-Palmer Susan	10/27/2018	OFFICEMAX/OFFICEDEPOT	EDW:Color Tabs-Green & Blue 10/2018	9.10	32	5365	01	32
	11/1/2018	5085 0664-Palmer Susan	10/27/2018	PAYPAL	EDW:Registration-IETC 2018 Conf-Susan 10/2018	105.00	10	5290	01	10
	11/1/2018	5085 0664-Palmer Susan	10/28/2018	OMNILERT	EDW:Rained Out Text Alert System 10/2018	29.95	10	5400	01	10
	11/1/2018	5085 0664-Palmer Susan	10/29/2018	OFFICEMAX/OFFICEDEPOT	EDW:AA & AAA Batteries 10/2018	21.64	10	5365	01	10
		Total 5085 0664-Palmer Susan				1,839.53				
	11/1/2018	5174 4296-Bednar Leslie M	10/4/2018	TARGET	EDW:Cards for ILA Conf Award Recipients 10/2018	42.57	10	5290	01	10
	11/1/2018	5174 4296-Bednar Leslie M	10/9/2018	KELLEHERS	EDW:Dinner-ILA Conf-Leslie, Susan, Anne 10/2018	32.70	10	5260	01	10
	11/1/2018	5174 4296-Bednar Leslie M	10/9/2018	KELLEHERS	CAR:Dinner-ILA Conf-Ellen 10/2018	10.88	10	5260	04	10
	11/1/2018	5174 4296-Bednar Leslie M	10/9/2018	OBED & ISAACS	EDW:Dinner-ILA Conf-Susan, Leslie, Sara Z, Dominique 10/2018	64.92	10	5260	01	10
	11/1/2018	5174 4296-Bednar Leslie M	10/9/2018	OBED & ISAACS	CAR:Dinner-ILA Conf-Ellen 10/2018	16.24	10	5260	04	10
	11/1/2018	5174 4296-Bednar Leslie M	10/9/2018	OBED & ISAACS	EDW:Dinner-ILA Conf-Vince & Cheri 10/2018	32.46	27	5260	01	27
	11/1/2018	5174 4296-Bednar Leslie M	10/9/2018	OBED & ISAACS	CHA:Dinner-ILA Conf-Ian & Pam 10/2018	32.46	27	5260	02	27
	11/1/2018	5174 4296-Bednar Leslie M	10/9/2018	OBED & ISAACS	EDW:Dinner-ILA Conf-Edie & Sue 10/2018	32.46	85	5260	01	85
	11/1/2018	5174 4296-Bednar Leslie M	10/9/2018	OBED & ISAACS	CAR:Dinner-ILA Conf-Shelley 10/2018	16.24	85	5260	04	85
	11/1/2018	5174 4296-Bednar Leslie M	10/10/2018	MARRIOTT PEORIA F&B	EDW:Dinner-ILA Conf-Leslie 10/2018	10.31	10	5260	01	10
	11/1/2018	5174 4296-Bednar Leslie M	10/11/2018	MCDONALDS	EDW:Dinner-ILA Conf-Leslie 10/2018	6.35	10	5260	01	10
	11/1/2018	5174 4296-Bednar Leslie M	10/12/2018	COURTYARD BY MARRIOTT	EDW:Lodging-ILA Conf-Adrienne 10/2018	143.75	10	5265	01	10
	11/1/2018	5174 4296-Bednar Leslie M	10/12/2018	COURTYARD BY MARRIOTT	EDW:Lodging-ILA Conf-Bev Obert 10/2018	143.75	10	5265	01	10
	11/1/2018	5174 4296-Bednar Leslie M	10/12/2018	COURTYARD BY MARRIOTT	EDW:Lodging-ILA Conf-Rhonda 10/2018	143.75	10	5265	01	10
	11/1/2018	5174 4296-Bednar Leslie M	10/12/2018	MARRIOTT PERE PEORIA	EDW:Dinner-ILA Conf-Leslie 10/2018	34.12	10	5260	01	10
	11/1/2018	5174 4296-Bednar Leslie M	10/12/2018	MARRIOTT PERE PEORIA	EDW:Lodging-ILA Conf-Leslie 10/2018	431.25	10	5265	01	10
		Total 5174 4296-Bednar Leslie M				1,194.21				
	11/1/2018	6067 4468-Henderson Michael Z	10/3/2018	DREAMHOST	EDW:Domain Name-Benld Library 10/2018	13.95	10	5840	01	10
	11/1/2018	6067 4468-Henderson Michael Z	10/23/2018	SHELL OIL	EDW:Fuel-Zach to CHA 10/23/18 10/2018	24.73	10	5200	01	10
		Total 6067 4468-Henderson Michael Z				38.68				
	11/1/2018	5645 2424-Bushong Stacie L	10/10/2018	RED LOBSTER	EDW:Lunch-ILA Conf-Adrienne, Stacie & Rhonda 10/2018	45.76	10	5260	01	10
	11/1/2018	5645 2424-Bushong Stacie L	10/11/2018	MARRIOTT PEORIA F&B	EDW:Breakfast-ILA Conf-6 Staff 10/2018	120.08	10	5260	01	10
	11/1/2018	5645 2424-Bushong Stacie L	10/11/2018	MARRIOTT PEORIA F&B	EDW:Breakfast-ILA Conf-Ian 10/2018	20.00	27	5260	04	27
	11/1/2018	5645 2424-Bushong Stacie L	10/12/2018	AMAZON	EDW:Presentation Folders for Annual Report (10) 10/2018	79.80	10	5365	01	10
	11/1/2018	5645 2424-Bushong Stacie L	10/12/2018	MARRIOTT PERE PEORIA	EDW:Lodging-ILA Conf-Stacie 10/2018	143.75	10	5265	01	10

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Credit Card	Bill Date	Employee	Trans Date	Vendor	Description	Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
	11/1/2018	5645 2424-Bushong Stacie L	10/12/2018	USPS	EDW:Postage 10/2018	28.00	10	5370	01	10
	11/1/2018	5645 2424-Bushong Stacie L	10/18/2018	AMAZON	EDW:Refund-Presentation Folder for Annual Report 10/2018	(7.98)	10	5365	01	10
	11/1/2018	5645 2424-Bushong Stacie L	10/18/2018	LIBRARYWORKS	EDW:Registration for Webinar-Building Better Working Relationships 10/2018	49.00	10	5058	01	10
	11/1/2018	5645 2424-Bushong Stacie L	10/19/2018	AMAZON	EDW:Refund-Presentation Folder for Annual Report 10/2018	(7.98)	10	5365	01	10
	11/1/2018	5645 2424-Bushong Stacie L	10/19/2018	OFFICEMAX/OFFICEDEPOT	Annual Report Presentation Folders (15) 10/2018	25.09	10	5365	01	10
	11/1/2018	5645 2424-Bushong Stacie L	10/22/2018	DOLLAR GENERAL	EDW:Treats for Board Mtg 10/2018	5.33	10	5290	01	10
	11/1/2018	5645 2424-Bushong Stacie L	10/23/2018	BLAZE PIZZA	EDW:Lunch-Annual Mtg Trip-Stacie 10/2018	11.39	10	5290	01	10
	11/1/2018	5645 2424-Bushong Stacie L	10/27/2018	AMAZON	EDW:Refund-Presentation Folder for Annual Report (7) 10/2018	(55.06)	10	5365	01	10
	11/1/2018	5645 2424-Bushong Stacie L	10/27/2018	AMAZON	EDW:Refund-Presentation Folder for Annual Report 10/2018	(7.58)	10	5365	01	10
	11/1/2018	5645 2424-Bushong Stacie L	10/27/2018	CLEAN EATZ	EDW:Lunch-Supervisor's Mtg (14 Staff) 10/2018	115.53	10	5290	01	10
	11/1/2018	5645 2424-Bushong Stacie L	10/29/2018	SCHNUCKS	EDW:Breakfast-Supervisor's Mtg (14 Staff) 10/2018	32.26	10	5290	01	10
	11/1/2018	5645 2424-Bushong Stacie L	10/30/2018	CLEAN EATZ	EDW:Lunch-Supervisor's Mtg-Dominique 10/2018	9.20	10	5290	01	10
	11/1/2018	5645 2424-Bushong Stacie L	10/31/2018	CLEAN EATZ	EDW:Lunch-RAILS Mtg with Jane Plass (4 Staff) 10/2018	34.88	10	5290	01	10
		Total 5645 2424-Bushong Stacie L				641.47				
	11/1/2018	5720 1358-Downes Stephen	10/23/2018	MENARDS	CHA:Def for Box Truck Lic #U30209 10/2018	26.64	10	5210	02	22
		Total 5720 1358-Downes Stephen				26.64				
	11/1/2018	5724 8383-Fries Arlanna	10/3/2018	TODAYS TECHNOLOGY	CAR:Change Oil/Filter,Tire Rotation,Spark Plugs & Flush Lic #U30471 10/2018	424.96	10	5210	04	20
	11/1/2018	5724 8383-Fries Arlanna	10/5/2018	FINISH LINE	CAR:Car Wash Lic #U18520 10/2018	12.99	10	5210	04	10
	11/1/2018	5724 8383-Fries Arlanna	10/6/2018	FINISH LINE	CAR:Van Wash Lic #U32275 10/2018	12.99	10	5210	04	20
	11/1/2018	5724 8383-Fries Arlanna	10/10/2018	FINISH LINE	CAR:Van Wash Lic #U25399 10/2018	12.99	10	5210	04	10
	11/1/2018	5724 8383-Fries Arlanna	10/10/2018	FINISH LINE	CAR:Van Wash Lic #U29924 10/2018	12.99	10	5210	04	20
	11/1/2018	5724 8383-Fries Arlanna	10/10/2018	FINISH LINE	CAR:Van Wash Lic #U30468 10/2018	12.99	10	5210	04	20
	11/1/2018	5724 8383-Fries Arlanna	10/10/2018	FINISH LINE	CAR:Van Wash Lic #U30469 10/2018	12.99	10	5210	04	20
	11/1/2018	5724 8383-Fries Arlanna	10/10/2018	FINISH LINE	CAR:Van Wash Lic #U30471 10/2018	12.99	10	5210	04	20
	11/1/2018	5724 8383-Fries Arlanna	10/10/2018	TODAYS TECHNOLOGY	CAR:Change Oil/Filter,Rotate Tires & Fix Sliding Door Lic #U30468 10/2018	102.46	10	5210	04	20
	11/1/2018	5724 8383-Fries Arlanna	10/11/2018	TODAYS TECHNOLOGY	CAR:Change Oil/Filter, Wiper Blades & Rotate Tires Lic #U18520 10/2018	111.73	10	5210	04	10
	11/1/2018	5724 8383-Fries Arlanna	10/12/2018	AMAZON	CAR:Replace Damaged Book (Elkville PL) 10/2018	16.83	10	5385	04	20
	11/1/2018	5724 8383-Fries Arlanna	10/12/2018	LOWES	CAR:Door Stop Hardware 10/2018	15.99	10	5195	04	10
	11/1/2018	5724 8383-Fries Arlanna	10/12/2018	TODAYS TECHNOLOGY	CAR:Change Oil/Filter,Rotate Tires,Spark Plugs & Flush Lic #U30469 10/2018	530.60	10	5210	04	20
	11/1/2018	5724 8383-Fries Arlanna	10/15/2018	TODAYS TECHNOLOGY	CAR:Install GPS Lic #U32518 10/2018	40.49	10	5245	04	22
	11/1/2018	5724 8383-Fries Arlanna	10/18/2018	USPS	CAR:Postage 10/2018	9.40	10	5370	04	20
	11/1/2018	5724 8383-Fries Arlanna	10/19/2018	TODAYS TECHNOLOGY	CAR:Change Oil/Filter & Rotate Tires Lic #U29924 10/2018	88.49	10	5210	04	20
	11/1/2018	5724 8383-Fries Arlanna	10/22/2018	WALMART	CAR:Paper Towels & Kleenex 10/2018	11.93	10	5190	04	10

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Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code
11/1/2018	5724 8383-Fries Arlanna	10/22/2018	WALMART	CAR:Windshield Washer Fluid (4) 10/2018	7.12	10	5210	04	20
11/1/2018	5724 8383-Fries Arlanna	10/22/2018	WALMART	CAR:Water & Forks 10/2018	11.89	10	5365	04	10
11/1/2018	5724 8383-Fries Arlanna	10/26/2018	TODAYS TECHNOLOGY	CAR:Replace Flange Lic #U29924 10/2018	146.80	10	5210	04	20
11/1/2018	5724 8383-Fries Arlanna	10/31/2018	TODAYS TECHNOLOGY	CAR:Change Oil/Filter & Rotate Tires Lic #U30471 10/2018	78.17	10	5210	04	20
	Total 5724 8383-Fries Arlanna				1,687.79				
11/1/2018	5724 8417-Kates Linda	10/1/2018	MENARDS	CHA:Wall Outlet Plate 10/2018	0.29	10	5180	02	10
11/1/2018	5724 8417-Kates Linda	10/1/2018	MENARDS	CHA:9V Batteries 10/2018	6.37	10	5365	02	10
11/1/2018	5724 8417-Kates Linda	10/3/2018	AUTOZONE	CHA:Vehicle Cleaning Supplies 10/2018	35.93	10	5210	02	20
11/1/2018	5724 8417-Kates Linda	10/8/2018	ADVANCE AUTO	CHA:Vehicle Headliner Adhesive 10/2018	13.61	10	5210	02	20
11/1/2018	5724 8417-Kates Linda	10/9/2018	AUTOZONE	CHA:Vehicle Air Filters & Clear Tape 10/2018	48.36	10	5210	02	20
11/1/2018	5724 8417-Kates Linda	10/11/2018	MICHAELS	CHA:Plates for IHLS Annual Mtg 10/2018	8.14	10	5290	02	10
11/1/2018	5724 8417-Kates Linda	10/11/2018	WALMART	CHA:Snacks for IHLS Annual Mtg 10/2018	10.94	10	5290	02	10
11/1/2018	5724 8417-Kates Linda	10/17/2018	WALMART	CHA:Freezer Bags 10/2018	4.66	10	5365	02	10
11/1/2018	5724 8417-Kates Linda	10/18/2018	LIBRARYWORKS	CHA:Registration for Webinar-Building Better Working Relationships 10/2018	49.00	10	5058	02	10
11/1/2018	5724 8417-Kates Linda	10/22/2018	LOWES	CHA:Plants for IHLS Annual Mtg 10/2018	51.10	10	5290	02	10
	Total 5724 8417-Kates Linda				228.40				
11/1/2018	6094 1800-Granger Dominique S	10/5/2018	USPS	EDW:Postage 10/2018	6.70	10	5370	01	10
11/1/2018	6094 1800-Granger Dominique S	10/6/2018	GALLUP INC	EDW:Registration-ILA Conf Pre-Test-Dominique 10/2018	49.99	10	5290	01	10
11/1/2018	6094 1800-Granger Dominique S	10/7/2018	REGIONAL HELP	CAR:Job Posting-PT Courier 10/2018	149.00	10	5070	04	20
11/1/2018	6094 1800-Granger Dominique S	10/9/2018	IDENTITY SYSTEMS	EDW:Nametags (10) 10/2018	100.10	10	5330	01	10
11/1/2018	6094 1800-Granger Dominique S	10/10/2018	MARRIOTT PEORIA F&B	EDW:Lunch-ILA Conf-Dominique 10/2018	20.00	10	5260	01	10
11/1/2018	6094 1800-Granger Dominique S	10/10/2018	THE BLUE DUCK	EDW:Dinner-ILA Conf-6 Staff/2 Board Mbrs 10/2018	122.97	10	5260	01	10
11/1/2018	6094 1800-Granger Dominique S	10/10/2018	THE BLUE DUCK	CAR:Dinner-ILA Conf-Ellen & Anna 10/2018	30.74	10	5260	04	10
11/1/2018	6094 1800-Granger Dominique S	10/12/2018	MARRIOTT PERE PEORIA	EDW:Dinner-ILA Conf-Dominique 10/2018	28.03	10	5260	01	10
11/1/2018	6094 1800-Granger Dominique S	10/12/2018	MARRIOTT PERE PEORIA	EDW:Lodging-ILA Conf-Dominique 10/2018	575.00	10	5265	01	10
11/1/2018	6094 1800-Granger Dominique S	10/15/2018	BLOSSOM BASKET	CHA:Flowers-Recovery-Linda Kates 10/2018	91.70	10	5057	02	10
	Total 6094 1800-Granger Dominique S				1,174.23				
11/1/2018	6130 7761-Voyles David	10/3/2018	WM SUPERCENTER	EDW:Def for Box Truck (3) Lic #U31660 10/2018	25.32	10	5210	01	20
	Total 6130 7761-Voyles David				25.32				
11/1/2018	6176 8335-Stone Shelley	10/4/2018	GALLUP INC	CAR:Registration-ILA Conf Pre-Test -Shelley 10/2018	19.99	85	5290	04	85
11/1/2018	6176 8335-Stone Shelley	10/9/2018	MARRIOTT PEORIA F&B	EDW:Breakfast-ILA Conf-Vince 10/2018	19.50	27	5260	01	27
11/1/2018	6176 8335-Stone Shelley	10/9/2018	MARRIOTT PEORIA F&B	CHA:Breakfast-ILA Conf-Ian & Pam 10/2018	39.02	27	5260	02	27
11/1/2018	6176 8335-Stone Shelley	10/9/2018	MARRIOTT PEORIA F&B	EDW:Breakfast-ILA Conf-Sue & Edie 10/2018	39.02	85	5260	01	85
11/1/2018	6176 8335-Stone Shelley	10/9/2018	MARRIOTT PEORIA F&B	CAR:Breakfast-ILA Conf-Shelley 10/2018	19.50	85	5260	04	85
11/1/2018	6176 8335-Stone Shelley	10/10/2018	KENNYS WESTSIDE	EDW:Dinner-ILA Conf-Cheri & Vince 10/2018	22.40	27	5260	01	27

Illinois Heartland Library System
 Credit Card Transactions
 From 10/03/2018 Through 11/01/2018

Attachment 5.1

Credit Card	Bill Date	Employee	Trans Date	Vendor	Description	Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
	11/1/2018	6176 8335-Stone Shelley	10/10/2018	KENNYS WESTSIDE	CHA:Dinner-ILA Conf-Ian 10/2018	11.20	27	5260	02	27
	11/1/2018	6176 8335-Stone Shelley	10/10/2018	MARRIOTT PEORIA F&B	EDW:Breakfast-ILA Conf-Vince & Cheri 10/2018	36.04	27	5260	01	27
	11/1/2018	6176 8335-Stone Shelley	10/10/2018	MARRIOTT PEORIA F&B	CHA:Breakfast-ILA Conf-Ian & Pam 10/2018	36.08	27	5260	02	27
	11/1/2018	6176 8335-Stone Shelley	10/10/2018	MARRIOTT PEORIA F&B	EDW:Breakfast-ILA Conf-Sue & Edie 10/2018	36.08	85	5260	01	85
	11/1/2018	6176 8335-Stone Shelley	10/10/2018	MARRIOTT PEORIA F&B	CAR:Breakfast-ILA Conf-Shelley 10/2018	18.04	85	5260	04	85
	11/1/2018	6176 8335-Stone Shelley	10/25/2018	PAYPAL/AMIGOS LIBRARY	EDW:Registration-Future of Cataloging Online Conf-Edie 10/2018	129.00	27	5290	01	27
	11/1/2018	6176 8335-Stone Shelley	10/25/2018	PAYPAL/AMIGOS LIBRARY	CHA:Registration-Future of Cataloging Online Conf-Pam 10/2018	<u>129.00</u>	27	5290	02	27
	Total 6176 8335-Stone Shelley					554.87				
	11/1/2018	6176 8343-Yackle Annabel	10/4/2018	GALLUP INC	CAR:Registration-ILA Conf Pre-Test-Anna 10/2018	19.99	10	5290	04	10
	11/1/2018	6176 8343-Yackle Annabel	10/12/2018	MARRIOTT PERE PEORIA	CAR:Lodging-ILA Conf-Anna 10/2018	<u>575.00</u>	10	5265	04	10
	Total 6176 8343-Yackle Annabel					<u>594.99</u>				

Report Transaction Totals

13,999.26

Non-routine Credit Card Transactions Explanations

- Bauer, Joan C - ILA Pre-Conference (Elevate) Pre-Test - Bauer, Joar
 ILA Conference Lodging 10/08-10/10/18 - Anderson, Ian & Andrzejewski, Vince
- Pernicka, Julia A - IHLS Logoed Coasters (1,000) for ILA Conference Booth
- Brown, Troy M - ILA Pre-Conference (Elevate) Pre-Test - Brown, Troy
 ILA Conference Dinner 10/07/18 (6) Staff
 ILA Pre-Conference (Elevate) Lodging 10/07/18 - Brown, Troy
 CAR:Laptop docking station
 Frames (5) for iREAD Posters
- Popit, Ellen C - Table & chairs rented and candy purchased for ILA Booth
 ILA Conference Breakfasts 10/08-10/09/18
 ILA Conference Award Winners' Gifts & Wrapping Supplies
 ILA Conference Lodging 10/07-10/10/18 - Popit, Ellen & Stone, Shelley
 ILA Conference Lodging 10/08-10/10/18 - Pearson, Sue & Schuler-Faust, Cheri
 Illinois Education and Technology Conference (IETC) 2018 Conference 11/14-11/16/18 Registration - Popit, Ellen
- Palmer, Susan - ILA Pre-Conference (Elevate) Pre-Test - Palmer, Susan
 Lodging 10/02-10/03/18 Carbondale Trip - Palmer, Susan
 ILA Conference Lodging 10/07-10/10/18 - Palmer, Susan
 ALA Midwinter Meeting & Exhibits 01/25-01/29/18 Registration & Airfare - Palmer, Susan
 IETC 2018 Conference 11/14-11/16/18 Registration - Palmer, Susan
- Bednar, Leslie M - ILA Conference Meals 10/08-10/11/18
 ILA Conference Lodging 10/10/18 - Johnisee, Rhonda; Elam, Adrienne; Obert, Beverly
 ILA Conference Lodging 10/08-10/10/18 - Bednar, Leslie
- Bushong, Stacie L - ILA Conference Meals - Lunch (3) Staff & Breakfast (7) Staff
 ILA Conference Lodging 10/10/18 - Bushong, Stacie
 Breakfast & Lunch Supervisor's Meeting 10/26/18 (14) Staff
- Fries, Arlanna - CAR:Change Oil/Filter, Remove & Replace Spark Plugs, Flush Cooling System, and Rotate Tires Lic# U30471
 CAR:Change Oil/Filter, Remove & Replace Spark Plugs, Flush Cooling System, Replace Ignition Coil, and Rotate Tires Lic# U30469
 CAR:Replace Exhaust Gasket and Hardware Lic # U29924

Illinois Heartland Library System

Credit Card Transactions

From 10/03/2018 Through 11/01/2018

Attachment 5.1

Credit Card					Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code
	Granger, Dominique S			ILA Pre-Conference (Elevate) Pre-Test - Granger, Dominique				
				CAR:Part-Time Courier Job Posting				
				IHLS Logoed Nametags (10)				
				ILA Conference Lunch & Dinner-(8) Staff & (2) Board Members 10/10/18				
				ILA Conference Lodging 10/07-10/10/18 - Granger, Dominique				
	Stone, Shelley			ILA Pre-Conference (Elevate) Pre-Test - Stone, Shelley				
				ILA Conference Meals 10/09-10/10/18				
				Online Conference 'Future of Cataloging" Registrations - Elliot, Edie & Thomas, Parr				
	Yackle, Annabel			ILA Pre-Conference (Elevate) Pre-Test - Yackle, Annabe				
				ILA Conference Lodging 10/07-10/10/18 - Yackle, Annabel				