

Illinois Heartland Library System

Disbursement Summary Report

Attachment 6.1

From 12/01/2018 Through 12/31/2018

Check Date	Check Number	Spoiled	Vendor Name	Fund		Transaction Description	Transaction Amount
				Code	Transaction Description		
12/6/2018	20290	No	AmTrust North America	10	FY2018 Worker's Comp Audit Add'l	8,380.00	A
12/6/2018	20291	No	Monro Inc.	10	EDW:Change Oil/Filter & Replace Wiper Blades Lic #U29062	72.86	
12/6/2018		No	Monro Inc.	10	EDW:Change Oil/Filter Lic #U29923	49.36	
12/6/2018		No	Monro Inc.	10	EDW:Change Oil/Filter Lic #U31660	60.99	
12/6/2018	20292	No	BJ's Printables Inc	10	CAR:Delivery Shirts (2)	48.20	
12/6/2018		No	BJ's Printables Inc	10	Jackets for Delivery (2)	142.56	
12/6/2018	20293	No	CDW Government	85	CHA:SHARE Transformer (2) & Rail Kit (2) for CoLo Space	1,600.00	B
12/6/2018	20294	No	William D. Georges/D.G. Contracting	10	EDW:Relocate Cubical Walls/Panels & Connection Supports	125.00	
12/6/2018	20295	No	Dave's Precision Mowing	10	CHA:Mowing/Trimming/Blowing 11/07/18	70.00	
12/6/2018	20296	No	Door Specialty Company of Champaign	10	CHA:Garage Door Repair	775.00	
12/6/2018	20297	No	George Alarm Co., Inc.	10	EDW:Fire/Burglar/Elevator Alarm Monitoring 01/01/19-03/31/19	282.90	
12/6/2018	20298	No	Highland Recycling & Shredding	10	EDW:Pickup & Shredding-Prev Legacy System Approved Dest of Records 11/28/18	350.00	
12/6/2018	20299	No	i3 Broadband - CU	10	CHA:Internet 12/01-12/31/18	8.33	
12/6/2018		No	i3 Broadband - CU	27	CHA:Internet 12/01-12/31/18	8.33	
12/6/2018		No	i3 Broadband - CU	85	CHA:Internet 12/01-12/31/18	8.33	
12/6/2018	20300	No	Illinois American Water	10	CHA:Water 10/26-11/28/18	65.00	
12/6/2018	20301	No	J.T. McDermott Remodeling Contractors,	10	EDW:Work Space Design & Planning Agreement	1,500.00	C
12/6/2018	20302	No	Minuteman Press	10	EDW:Secretary of State Poster Mounted	47.99	
12/6/2018	20303	No	NCPERS Group Life Ins.	10	Supp Life Ins 12/01-12/31/18	112.00	
12/6/2018		No	NCPERS Group Life Ins.	32	Supp Life Ins 12/01-12/31/18	32.00	
12/6/2018		No	NCPERS Group Life Ins.	85	Supp Life Ins 12/01-12/31/18	64.00	
12/6/2018	20304	No	Beverly J. Obert	10	Board Member:Travel to IHLS Board Mtg 11/27/18 Obert, Beverly	73.03	
12/6/2018	20305	No	Susan J. Palmer	10	EDW:Reimb for Lunch-Annual Mtg-Susan & Mary J 10/23/18	15.17	
12/6/2018	20306	No	Susan C. Pearson	85	EDW:Travel to CHA for Circulation Trng 10/03/18 Pearson, Sue	40.50	
12/6/2018		No	Susan C. Pearson	85	EDW:Travel to New Athens DL for Circulation Inservice 11/27/18 Pearson, Sue	10.91	
12/6/2018		No	Susan C. Pearson	85	EDW:Travel to Tilden PL for Patron Trng 10/16/18 Pearson, Sue	15.64	
12/6/2018		No	Susan C. Pearson	85	EDW:Travel to Tilden PL for Polaris 'Go Live' 10/19/18 Pearson, Sue	15.64	
12/6/2018		No	Susan C. Pearson	85	EDW:Travel to Tilden PL for Polaris 'Go Live' 10/23/18 Pearson, Sue	15.53	
12/6/2018	20307	No	Ellen C. Popit	10	CAR:Trvl to ArthurPL & CHA for Site Visit/Annual Mtg 10/23/18 Popit, Ellen	43.16	
12/6/2018		No	Ellen C. Popit	10	CAR:Trvl to Litchfld to Meet Leslie/Susan for ISL Mtg 11/7/18 Popit, Ellen	30.41	
12/6/2018		No	Ellen C. Popit	10	EDW:Travel to Sprfld for 3 Site Visits & IETC Conf 11/14-11/15/18 Popit	42.69	
12/6/2018	20308	No	Quest Diagnostics	10	EDW:Preemployment Drug Screen	30.50	
12/6/2018	20309	No	Republic Services #729	10	CHA:Trash Removal 12/01-12/31/18	183.90	
12/6/2018	20310	No	Republic Services #350	10	EDW:Trash Removal 12/01-12/31/18	104.20	
12/6/2018	20311	No	Suzanne L Reynolds	85	SWAT Team Barcoding 11/20/18 Reynolds, Suzanne	76.22	
12/6/2018	20312	No	Royal Cleaning & Lewis Enterprises	10	CHA:Janitorial Srvcs for November 2018	600.00	
12/6/2018	20313	No	S & G Custom Mowing	10	CHA:Snow Removal 11/15/18	145.00	
12/6/2018	20314	No	Safelite Fulfillment, Inc.	10	CHA:Replace Windshield Lic #U30759	315.66	
12/6/2018	20315	No	SIUC Research Park, Inc.	10	CAR:Office Leasing 12/01-12/31/18 & Utilities 08/01-11/21/18	7,775.82	
12/6/2018		No	SIUC Research Park, Inc.	85	CAR:Office Leasing 12/01-12/31/18 & Utilities 08/01-11/21/18	148.38	
12/6/2018	20316	No	Speed Lube #14	10	CHA:Change Oil/Filter Lic #U30470	56.95	
12/6/2018		No	Speed Lube #14	10	CHA:Change Oil/Filter Lic #U30758	62.45	
12/6/2018		No	Speed Lube #14	10	CHA:Change Oil/Filter Lic #U30799	56.95	
12/6/2018	20317	No	Cassandra Thompson	85	EDW:Travel to Anna-Jonesboro CHS for Mtg 12/04/18 Thompson, Cassie	23.41	
12/6/2018	20318	No	Verizon Wireless	10	GPS Tracking Srvcs 10/24-11/23/18	187.70	
12/6/2018	20319	No	Verizon Wireless	10	Cellphone Srvcs, MIFI, Router & After Hrs Line 10/24-11/23/18	399.54	
12/6/2018		No	Verizon Wireless	85	Cellphone Srvcs, MIFI, Router & After Hrs Line 10/24-11/23/18	447.39	
12/6/2018	20320	No	Anna Yackle	10	CAR:Travel to Carlyle for Library Law Day 10/26/18 Yackle, Anna	17.60	
12/6/2018		No	Anna Yackle	10	CAR:Trvl to Gilman/Loda/Oakwood for Ntwkg Grp & Site Visit 10/29/18 Yackle	49.98	

Illinois Heartland Library System
 Disbursement Summary Report
 From 12/01/2018 Through 12/31/2018

Check Date	Check Number	Spoiled	Vendor Name	Fund		Transaction Description	Transaction Amount
				Code	Transaction Description		
12/13/2018	20321	No	51 Fire & Safety	10	CHA:Annual Fire Extinguisher Inspection & (5) Extinguishers	91.00	
12/13/2018	20322	No	AAIM EA Training and Consulting LLC	10	CHA:Preemployment Drug, Fit for Duty & Background Screens	185.60	
12/13/2018	20323	No	AmTrust North America	10	Workers Comp Ins Pmt 5 of 9	3,828.22	
12/13/2018		No	AmTrust North America	27	Workers Comp Ins Pmt 5 of 9	44.46	
12/13/2018		No	AmTrust North America	32	Workers Comp Ins Pmt 5 of 9	23.19	
12/13/2018		No	AmTrust North America	85	Workers Comp Ins Pmt 5 of 9	180.13	
12/13/2018	20324	No	AT&T	10	EDW:Elevator Phone Line 11/05-12/04/18	33.14	
12/13/2018		No	AT&T	85	EDW:Elevator Phone Line 11/05-12/04/18	33.14	
12/13/2018	20325	No	AT&T	10	EDW:Fax Line 11/05-12/04/18	48.09	
12/13/2018		No	AT&T	32	EDW:Fax Line 11/05-12/04/18	48.09	
12/13/2018		No	AT&T	85	EDW:Fax Line 11/05-12/04/18	48.10	
12/13/2018	20326	No	Busey	10	Busey Credit Card Stmt Ending 12/03/18	6,181.02	
12/13/2018		No	Busey	27	Busey Credit Card Stmt Ending 12/03/18	301.96	
12/13/2018		No	Busey	85	Busey Credit Card Stmt Ending 12/03/18	1,459.36	
12/13/2018	20327	No	City of Edwardsville	10	EDW:Water & Sewer 09/17-11/19/18	131.78	
12/13/2018	20328	No	Consolidated Communications	10	Local/Long Distance & Toll Free Line 12/01-12/31/18	109.05	
12/13/2018		No	Consolidated Communications	27	Local/Long Distance & Toll Free Line 12/01-12/31/18	72.68	
12/13/2018		No	Consolidated Communications	32	Local/Long Distance & Toll Free Line 12/01-12/31/18	72.68	
12/13/2018		No	Consolidated Communications	85	Local/Long Distance & Toll Free Line 12/01-12/31/18	109.05	
12/13/2018	20329	No	E-Rate Funding Services	10	E-Rate Funding Consulting/Filing Srvcs FY2019-2020	2,000.00 D	
12/13/2018	20330	No	Janet Jenkins	10	Board Member:Travel to IHLS Board Mtg 11/27/18 Jenkins, Janet	54.50	
12/13/2018	20331	No	Kavanagh, Scully, Sudow, White &	10	CAR:Legal Services re:Legislation	122.50	
12/13/2018	20332	No	Midwest Automotive & Diesel	10	CHA:Replace Front Brakes, Rotors, Bearings & Radiator Lic #U30209	2,682.02 E	
12/13/2018	20333	No	Mountain Valley Water of Carbondale	10	CAR:5 Gallon Purified Water Bottle (1)	6.25	
12/13/2018	20334	No	Speed Lube #14	10	CHA:Change Oil/Filter Lic #U32276	56.95	
12/13/2018	20335	No	Stutz Excavating, Inc	10	EDW:Snow Removal 11/15/18 & Salt Parking Lot 11/12, 11/15 & 11/26/18	535.00	
12/13/2018	20336	No	Wex Bank	10	Fuel Charges 11/06-12/05/18	13,508.21	
12/13/2018		No	Wex Bank	85	Fuel Charges 11/06-12/05/18	124.84	
12/13/2018	20337	No	Xerox Corporation	10	CAR:Base & Usage Chrg 10/21-11/21/18	228.63	
12/13/2018	20338	No	Xerox Corporation	10	CHA:Base & Usage Chrg 10/21-11/21/18	62.15	
12/13/2018		No	Xerox Corporation	27	CHA:Base & Usage Chrg 10/21-11/21/18	62.15	
12/13/2018		No	Xerox Corporation	85	CHA:Base & Usage Chrg 10/21-11/21/18	62.14	
12/13/2018	20339	No	Xerox Corporation	10	CAR:Base & Usage Chrg 10/21-11/21/18	119.53	
12/13/2018		No	Xerox Corporation	85	CAR:Base & Usage Chrg 10/21-11/21/18	119.53	
12/13/2018	20340	No	Xerox Corporation	10	EDW:Base & Usage Chrg 10/21-11/21/18	101.25	
12/13/2018		No	Xerox Corporation	27	EDW:Base & Usage Chrg 10/21-11/21/18	101.25	
12/13/2018		No	Xerox Corporation	85	EDW:Base & Usage Chrg 10/21-11/21/18	101.23	
12/13/2018	20341	No	Xerox Corporation	32	EDW:Base & Usage Chrg 10/21-11/21/18	273.30	
12/20/2018	20342	No	Above and Beyond Commercial Cleaning	10	EDW:Janitorial Srvcs November 2018	600.00	
12/20/2018	20343	No	Allstate Benefits	10	Gap Supp Ins 01/01-01/31/19	124.83	
12/20/2018		No	Allstate Benefits	85	Gap Supp Ins 01/01-01/31/19	17.83	
12/20/2018	20344	No	American Heritage Life Insurance Company	85	Accident Supp Ins 11/18-12/15/18	16.64	
12/20/2018	20345	No	American Pest Control	10	CHA:Monthly Extermination 12/07/18	35.00	
12/20/2018	20346	No	Leslie M. Bednar	10	EDW:Travel to CAR for Project Mtgs 12/12/18 Bednar, Leslie	24.12	
12/20/2018		No	Leslie M. Bednar	10	EDW:Travel to ISL for IHLS Board Ntwkg Event & Board Mtg 11/27/18 Bednar	22.73	
12/20/2018	20347	No	Bibliotheca, LLC	85	eBooks Subscription Purchases 11/01-11/30/18	11,169.41 F	
12/20/2018	20348	No	Continental Western Insurance Company	10	Ins Pmt 6 of 10	3,840.00 G	
12/20/2018	20349	No	IHLS-OCLC	27	EDW:Renewal of WebDewey Cataloging Software	718.90	
12/20/2018	20350	No	Midwest Automotive & Diesel	10	CHA:Change Oil/Filter, Repl Crankcase Breather & Repair AC Leak Lic #U30209	737.27	
	20351	No	Ellen C. Popit	10	CAR:Trvl to Edwardsville PL for MEPL Netwkg Mtg 12/13/18 Popit, Ellen	21.70	
12/20/2018		No	Ellen C. Popit	10	CAR:Trvl to Mahomet/Netwkg Grp & Lovington/Site Visit 12/10/18 Popit, Ellen	36.66	
12/20/2018		No	Ellen C. Popit	10	CAR:Trvl to Olney/Site Visit & Effingham/Operations Mtg 12/07/18 Popit	25.92	
12/20/2018	20352	No	Presto-X	10	EDW:Pest Control Exterior December 2018	63.27	
12/20/2018		No	Presto-X	10	EDW:Pest Control Interior December 2018	19.49	

Illinois Heartland Library System

Disbursement Summary Report

From 12/01/2018 Through 12/31/2018

Check Date	Check Number	Spoiled	Vendor Name	Fund		Transaction Description	Transaction Amount
				Code			
12/20/2018	20353	No	Quill Corporation	10	EDW:8.5 x 11 Copy Paper & Post-it Notes		7.29
12/20/2018		No	Quill Corporation	10	EDW:Coffee Filters		6.99
12/20/2018		No	Quill Corporation	10	EDW:Paper Cups (50)		4.69
12/20/2018		No	Quill Corporation	32	EDW:8.5 x 11 Copy Paper & Post-it Notes		59.98
12/20/2018	20354	No	Speed Lube #14	10	CHA:Change Oil/Filter Lic #U30759		56.95
12/20/2018	20355	No	Tri County Storage	10	EDW:Storage Unit for Cubical Walls 01/01-01/31/18		88.00
12/20/2018	20356	No	Uline	10	CAR:Cable Ties (10 pks)		184.70
12/20/2018	20357	No	Xerox Financial Services	10	EDW:Base & Usage Chrg 10/30-11/29/18		131.25
12/27/2018	20358	No	Ameren Illinois	10	CHA:Electric/Lighting Srvcs 10/16-11/14/18		638.85
12/27/2018	20359	No	Ameren Illinois	10	CHA:Gas 10/15-11/14/18		330.42
12/27/2018	20360	No	Ameren Illinois	10	EDW:Gas 10/28-11/29/18		449.50
12/27/2018	20361	No	Ameren Illinois	10	EDW:Electric/Lighting Srvcs 10/28-11/29/18		1,069.54
12/27/2018	20362	No	Health Care Service Corporation	10	Health Ins 01/01-01/31/19		12,891.65
12/27/2018		No	Health Care Service Corporation	27	Health Ins 01/01-01/31/19		2,700.52
12/27/2018		No	Health Care Service Corporation	32	Health Ins 01/01-01/31/19		1,363.09
12/27/2018		No	Health Care Service Corporation	85	Health Ins 01/01-01/31/19		9,789.43
12/27/2018	20363	No	Charter Communications	10	EDW:Internet 01/01-01/31/19		37.51
12/27/2018		No	Charter Communications	27	EDW:Internet 01/01-01/31/19		37.52
12/27/2018		No	Charter Communications	32	EDW:Internet 01/01-01/31/19		37.52
12/27/2018		No	Charter Communications	85	EDW:Internet 01/01-01/31/19		37.52
12/28/2018	20364	No	GIS Benefits	10	Dental, AD&D, Life & Vision Ins 10/01-10/31/18		1,392.83
12/28/2018		No	GIS Benefits	10	Dental, AD&D, Life, & Vision Ins 01/01-01/31/19		1,684.80
12/28/2018		No	GIS Benefits	10	Dental, AD&D, Life, & Vision Ins 11/01-11/30/18		1,419.88
12/28/2018		No	GIS Benefits	10	Dental, AD&D, Life, & Vision Ins 12/01-12/31/18		1,419.88
12/28/2018		No	GIS Benefits	85	Dental, AD&D, Life & Vision Ins 10/01-10/31/18		34.32
12/28/2018		No	GIS Benefits	85	Dental, AD&D, Life, & Vision Ins 01/01-01/31/19		34.32
12/28/2018		No	GIS Benefits	85	Dental, AD&D, Life, & Vision Ins 11/01-11/30/18		34.32
12/28/2018		No	GIS Benefits	85	Dental, AD&D, Life, & Vision Ins 12/01-12/31/18		34.32
12/28/2018	20365	No	GIS Benefits	10	Dental, AD&D, Life & Vision 10/01-10/31/18		1,613.34
12/28/2018		No	GIS Benefits	10	Dental, AD&D, Life, & Vision Ins 01/01-01/31/19		1,749.74
12/28/2018		No	GIS Benefits	10	Dental, AD&D, Life, & Vision Ins 11/01-11/30/18		1,679.54
12/28/2018		No	GIS Benefits	10	Dental, AD&D, Life, & Vision Ins 12/01-12/31/18		1,679.54
12/28/2018		No	GIS Benefits	27	Dental, AD&D, Life & Vision 10/01-10/31/18		187.75
12/28/2018		No	GIS Benefits	27	Dental, AD&D, Life, & Vision Ins 01/01-01/31/19		240.61
12/28/2018		No	GIS Benefits	27	Dental, AD&D, Life, & Vision Ins 11/01-11/30/18		240.61
12/28/2018		No	GIS Benefits	27	Dental, AD&D, Life, & Vision Ins 12/01-12/31/18		240.61
12/28/2018		No	GIS Benefits	32	Dental, AD&D, Life & Vision 10/01-10/31/18		129.19
12/28/2018		No	GIS Benefits	32	Dental, AD&D, Life, & Vision Ins 01/01-01/31/19		129.19
12/28/2018		No	GIS Benefits	32	Dental, AD&D, Life, & Vision Ins 11/01-11/30/18		129.19
12/28/2018		No	GIS Benefits	32	Dental, AD&D, Life, & Vision Ins 12/01-12/31/18		129.19
12/28/2018		No	GIS Benefits	85	Dental, AD&D, Life & Vision 10/01-10/31/18		988.03
12/28/2018		No	GIS Benefits	85	Dental, AD&D, Life, & Vision Ins 01/01-01/31/19		988.03
12/28/2018		No	GIS Benefits	85	Dental, AD&D, Life, & Vision Ins 11/01-11/30/18		988.03
12/28/2018		No	GIS Benefits	85	Dental, AD&D, Life, & Vision Ins 12/01-12/31/18		988.03
12/31/2018	ACHIMRFDecember	No	Illinois Municipal Retirement Fund	10	December 2018 IMRF Payment-General		12,273.68 H
12/31/2018		No	Illinois Municipal Retirement Fund	27	December 2018 IMRF Payment-CMC		2,062.60
12/31/2018		No	Illinois Municipal Retirement Fund	32	December 2018 IMRF Payment-OCLC		1,191.30
12/31/2018		No	Illinois Municipal Retirement Fund	85	December 2018 IMRF Payment-SHARE		<u>8,587.54</u>
Total 1000 - US Bank-General Fund							147,776.45
12/14/2018	ACHILPR20181214	No	Illinois Department of Revenue	10	IL Payroll Tax Deposit - PD 12/14/2018		3,043.06 I
12/14/2018		No	Illinois Department of Revenue	27	IL Payroll Tax Deposit - PD 12/14/2018		351.21
12/14/2018		No	Illinois Department of Revenue	32	IL Payroll Tax Deposit - PD 12/14/2018		184.91
12/14/2018		No	Illinois Department of Revenue	85	IL Payroll Tax Deposit - PD 12/14/2018		1,344.12
12/14/2018	ACHIRSPR2018121	No	Department of the Treasury	10	IRS Payroll Tax Deposit-PD 12/14/2018		15,770.72
12/14/2018		No	Department of the Treasury	27	IRS Payroll Tax Deposit-PD 12/14/2018		1,778.48
12/14/2018		No	Department of the Treasury	32	IRS Payroll Tax Deposit-PD 12/14/2018		971.38
12/14/2018		No	Department of the Treasury	85	IRS Payroll Tax Deposit-PD 12/14/2018		7,056.87

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 From 12/01/2018 Through 12/31/2018

Check Date	Check Number	Spoiled	Vendor Name	Fund		Transaction Amount
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12/28/2018	ACHILPR20181228	No	Illinois Department of Revenue	10	IL Payroll Tax Deposit - PD 12/28/2018	2,964.70
12/28/2018		No	Illinois Department of Revenue	27	IL Payroll Tax Deposit - PD 12/28/2018	351.21
12/28/2018		No	Illinois Department of Revenue	32	IL Payroll Tax Deposit - PD 12/28/2018	184.91
12/28/2018		No	Illinois Department of Revenue	85	IL Payroll Tax Deposit - PD 12/28/2018	1,344.38
12/28/2018	ACHIRSPR2018122	No	Department of the Treasury	10	IRS Payroll Tax Deposit-PD 12/28/2018	14,882.57
12/28/2018		No	Department of the Treasury	27	IRS Payroll Tax Deposit-PD 12/28/2018	1,778.48
12/28/2018		No	Department of the Treasury	32	IRS Payroll Tax Deposit-PD 12/28/2018	971.38
12/28/2018		No	Department of the Treasury	85	IRS Payroll Tax Deposit-PD 12/28/2018	<u>7,058.22</u>

Total 1030 - US Bank - Web Junction/(Payroll) 60,036.60

Total Disbursed 207,813.05

Non-routine Bill Payments Explanations

- A-** FY2018 Workers' Comp Audit Additional Payment Due - Amount Accrued in FY2018
- B-** Purchased (2) Transformers & (2) Rail Kits components for Backup Battery in Colo Space (Fully funded by FY2019 SHARE Budget)
- C-** EDW - Work Space Design & Planning Consultant Fee (Amount fully refunded due to vendor unable to provide services)
- D-** E-Rate Services - Creation & Submission of FCC Form for FY2019-2020
- E-** CHA - Replaced Front Brakes, Wheel Seals, Rotors & Radiator and Repaired Front Caliper Slides & Wheel Bearings on Box Truck Lic# U30209
- F-** eBooks purchased 11/01-11/30/18 & eBooks purchases to be reimbursed by members
- G-** Auto, Property, General Liability and Umbrella Insurance Coverages (Payment 6 of 10)
- H-** December 2018 IMRF Pmt.-Employee & Employer Contribution
- I-** December 2018 Payroll Tax Deposits

Illinois Heartland Library System
 Credit Card Transactions
 From 08/03/2018 Through 09/04/2018

Credit Card	Bill Date	Employee	Trans Date	Vendor	Description	Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
	12/3/2018	4654 2433-Bauer Joan C	11/1/2018	BAKERS SQUARE	CAR:Lunch-AISLE Conf-Anna & Ellen 11/2018	27.18	10	5260	04	10
	12/3/2018	4654 2433-Bauer Joan C	11/1/2018	BAKERS SQUARE	CHA:Lunch-AISLE Conf-Joan 11/2018	15.77	85	5260	02	85
	12/3/2018	4654 2433-Bauer Joan C	11/1/2018	ISABELLA CAFE	EDW:Dinner-AISLE Conf-Leslie & Susan 11/2018	71.75	10	5260	01	10
	12/3/2018	4654 2433-Bauer Joan C	11/1/2018	ISABELLA CAFE	CAR:Dinner-AISLE Conf-Anna & Ellen 11/2018	71.75	10	5260	04	10
	12/3/2018	4654 2433-Bauer Joan C	11/1/2018	ISABELLA CAFE	CHA:Dinner-AISLE Conf-Joan 11/2018	35.88	85	5260	02	85
	12/3/2018	4654 2433-Bauer Joan C	11/3/2018	HOLIDAY INN	EDW:Breakfast-AISLE Conf-Susan 11/2018	16.54	10	5260	01	10
	12/3/2018	4654 2433-Bauer Joan C	11/3/2018	HOLIDAY INN	CAR:Breakfast-AISLE Conf-Anna & Ellen 11/2018	33.10	10	5260	04	10
	12/3/2018	4654 2433-Bauer Joan C	11/3/2018	HOLIDAY INN	CHA:Breakfast-AISLE Conf-Joan 11/2018	17.01	85	5260	02	85
	12/3/2018	4654 2433-Bauer Joan C	11/3/2018	HOLIDAY INN	CHA:Lodging-AISLE Conf-Joan 11/2018	282.50	85	5265	02	85
	12/3/2018	4654 2433-Bauer Joan C	11/27/2018	HIPCAST.COM	Recording Storage 11/2018	4.95	85	5550	02	85
	12/3/2018	4654 2433-Bauer Joan C	11/30/2018	KROGER	CHA:Treats for ILA Mtg 11/2018	<u>20.15</u>	10	5300	02	10
		Total 4654 2433-Bauer Joan C				596.58				
	12/3/2018	4654 2458-Pernicka Julia A	11/15/2018	SAMS CLUB	EDW:Paper Towels & Trash Bags 11/2018	93.42	10	5190	01	10
	12/3/2018	4654 2458-Pernicka Julia A	11/15/2018	SAMS CLUB	EDW:Coffee (2) 11/2018	<u>16.74</u>	10	5365	01	10
		Total 4654 2458-Pernicka Julia A				110.16				
	12/3/2018	4654 2482-Brown Troy M	11/1/2018	EL RANCHERITO	CAR:Lunch-Consortia Across IL Mtg-Troy 11/2018	17.24	85	5260	04	85
	12/3/2018	4654 2482-Brown Troy M	11/2/2018	BURGER THEORY	CAR:Breakfast-Consortia Across IL Mtg-Troy 11/2018	12.43	85	5260	04	85
	12/3/2018	4654 2482-Brown Troy M	11/2/2018	HOLIDAY INN	CAR:Lodging-Consortia Across IL Mtg-Troy 11/	115.26	85	5265	04	85
	12/3/2018	4654 2482-Brown Troy M	11/2/2018	MAILCHIMP	Monthly Subscription MailChimp 11/2018	30.00	10	5580	01	10
	12/3/2018	4654 2482-Brown Troy M	11/2/2018	MONICALS PIZZA	CAR:Dinner-Consortia Across IL Mtg-Troy 11/2018	21.75	85	5260	04	85
	12/3/2018	4654 2482-Brown Troy M	11/2/2018	PAYPAL	EDW:PayPal Monthly Srvc Fee 11/2018	30.00	85	5725	01	85
	12/3/2018	4654 2482-Brown Troy M	11/2/2018	SMILE OF SIAM	CAR:Dinner-Consortia Across IL Mtg-Troy 11/2018	21.29	85	5260	04	85
	12/3/2018	4654 2482-Brown Troy M	11/3/2018	SAMS CLUB	CAR:Water Cooler Dispenser 11/2018	217.48	10	5195	04	10
	12/3/2018	4654 2482-Brown Troy M	11/7/2018	AMAZON	Hard Drives for Backup Disk Units (2) 11/2018	367.92	10	5360	01	10
	12/3/2018	4654 2482-Brown Troy M	11/7/2018	AMAZON	Hard Drives for Backup Disk Units (1) 11/2018	183.96	27	5360	01	27
	12/3/2018	4654 2482-Brown Troy M	11/7/2018	AMAZON	Hard Drives for Backup Disk Units (1) 11/2018	183.96	85	5360	01	85
	12/3/2018	4654 2482-Brown Troy M	11/26/2018	AMAZON MARKETPLACE	CHA:Power Supply for CoLo Space SHARE Server 11/2018	170.07	85	5360	02	85
	12/3/2018	4654 2482-Brown Troy M	12/2/2018	MAILCHIMP	Monthly Subscription MailChimp 12/2018	<u>30.00</u>	10	5580	01	10
		Total 4654 2482-Brown Troy M				1,401.36				
	12/3/2018	4695 2640-Petty Linda	11/1/2018	INDEED	EDW:Job Posting for Marketing Coordinator-October 2018	137.10	10	5070	01	10
	12/3/2018	4695 2640-Petty Linda	11/2/2018	GOSHEN POST OFFICE	EDW:Postage 11/2018	16.36	10	5370	01	20
	12/3/2018	4695 2640-Petty Linda	11/12/2018	DOMINOS	EDW:Pizza for Delivery 11/2018	39.73	10	5290	01	20
	12/3/2018	4695 2640-Petty Linda	11/27/2018	AMAZON MARKETPLACE	EDW:Garage Door Remotes (2) 11/2018	124.93	10	5245	01	20
	12/3/2018	4695 2640-Petty Linda	12/1/2018	INDEED	EDW:Job Posting for Marketing Coordinator-November 2018	<u>250.00</u>	10	5070	01	10
		Total 4695 2640-Petty Linda				568.12				

Illinois Heartland Library System
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Credit Card	Bill Date	Employee	Trans Date	Vendor	Description	Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
	12/3/2018	5042 9006-Popit Ellen C	11/1/2018	HOLIDAY INN	CAR:AISLE Conf-Extra Furniture for Booth 11/2018	40.00	10	5290	04	10
	12/3/2018	5042 9006-Popit Ellen C	11/3/2018	HOLIDAY INN	CAR:Lodging-AISLE Conf-Ellen 11/2018	282.50	10	5265	04	10
	12/3/2018	5042 9006-Popit Ellen C	11/9/2018	MARRIOTT PERE	EDW:Lodging-ILA Conf-Edie 10/2018	431.25	85	5265	01	85
	12/3/2018	5042 9006-Popit Ellen C	11/14/2018	DRURY HOTELS	CAR:Lodging-IETC Conf-Ellen 11/2018	124.29	10	5265	04	10
	12/3/2018	5042 9006-Popit Ellen C	11/27/2018	NEWELL HOUSE	EDW:Dinner-IHLS Bd Mtg-5 Attendees 11/2018	124.57	10	5290	01	10
	Total 5042 9006-Popit Ellen C					1,002.61				
	12/3/2018	5085 0664-Palmer Susan	11/1/2018	PHILLIPS 66	EDW:Fuel-AISLE Conf-Susan 11/2018	32.74	10	5200	01	10
	12/3/2018	5085 0664-Palmer Susan	11/3/2018	HOLIDAY INN	EDW:Lodging-AISLE Conf-Susan 11/2018	282.50	10	5265	01	10
	12/3/2018	5085 0664-Palmer Susan	11/5/2018	JASONS DELI	EDW:Lunch-ILA Committee Mtg-Susan 11/2018	12.16	10	5290	01	10
	12/3/2018	5085 0664-Palmer Susan	11/5/2018	JASONS DELI	EDW:Lunch-ILA Committee Mtg-Susan 11/2018	12.66	10	5290	01	10
	12/3/2018	5085 0664-Palmer Susan	11/7/2018	INCREDIBLY DELICIOUS	EDW:Lunch-ISL for RFS Mtg-Leslie, Ellen & Susan 11/2018	59.32	10	5290	01	10
	12/3/2018	5085 0664-Palmer Susan	11/9/2018	TRAVEL GUARD	EDW:Refund-Travel Insurance-Susan 11/2018	(21.65)	10	5275	01	10
	12/3/2018	5085 0664-Palmer Susan	11/14/2018	DRURY HOTELS	EDW:Lodging-IETC Conf-Susan 11/2018	124.29	10	5265	01	10
	12/3/2018	5085 0664-Palmer Susan	11/14/2018	RED LOBSTER	EDW:Dinner-IETC Conf-Susan 11/2018	22.36	10	5260	01	10
	12/3/2018	5085 0664-Palmer Susan	11/14/2018	RED LOBSTER	CAR:Dinner-IETC Conf-Ellen 11/2018	22.36	10	5260	04	10
	12/3/2018	5085 0664-Palmer Susan	11/15/2018	MARRIOTT PERE	EDW:Dinner-ILA Conf-Susan & Dominique 11/2018	40.45	10	5260	01	10
	12/3/2018	5085 0664-Palmer Susan	11/15/2018	MARRIOTT PERE	CAR:Dinner-ILA Conf-Anna & Ellen 11/2018	40.45	10	5260	04	10
	12/3/2018	5085 0664-Palmer Susan	11/27/2018	GIANNIS PIZZERIA	EDW:Lunch-IHLS Board Mtg at ISL-6 Staff 11/2018	107.76	10	5290	01	10
	12/3/2018	5085 0664-Palmer Susan	11/28/2018	OMNILERT	EDW:Rained Out Text Alert System 11/2018	29.95	10	5400	01	10
	Total 5085 0664-Palmer Susan					765.35				
	12/3/2018	5174 4296-Bednar Leslie M	11/1/2018	CRACKER BARREL	EDW:Lunch-AISLE Conf-Leslie & Susan 11/2018	19.56	10	5260	01	10
	12/3/2018	5174 4296-Bednar Leslie M	11/3/2018	CULVERS	EDW:Lunch-AISLE Conf-Leslie 11/2018	10.16	10	5260	01	10
	12/3/2018	5174 4296-Bednar Leslie M	11/3/2018	HOLIDAY INN	EDW:Breakfast-AISLE Conf-Leslie 11/2018	16.21	10	5260	01	10
	12/3/2018	5174 4296-Bednar Leslie M	11/3/2018	HOLIDAY INN	EDW:Lodging-AISLE Conf-Leslie 11/2018	282.50	10	5265	01	10
	12/3/2018	5174 4296-Bednar Leslie M	11/9/2018	MARRIOTT PERE	EDW:Lodging-ILA Conf-Sara Z 10/2018	575.00	10	5265	01	10
	12/3/2018	5174 4296-Bednar Leslie M	11/27/2018	DARCYS PINT	EDW:Lunch-IHLS Board Mtg-Leslie, Adrienne & Tina 11/2018	43.80	10	5290	01	10
	12/3/2018	5174 4296-Bednar Leslie M	11/29/2018	TEASPOONS CAFE	EDW:Working Lunch-Sara Z and Leslie 11/2018	24.81	10	5290	01	10
	12/3/2018	5174 4296-Bednar Leslie M	11/29/2018	TST EDGEWILD	EDW:Dinner-ILA Mtg-10 Attendees 11/2018	245.63	10	5290	01	10
	Total 5174 4296-Bednar Leslie M					1,217.67				
	12/3/2018	6067 4468-Henderson Michael Z	11/29/2018	DREAMHOST	EDW:Domain Name-East Alton Library 11/2018	13.95	10	5840	01	10
	12/3/2018	6067 4468-Henderson Michael Z	11/29/2018	DREAMHOST	EDW:Domain Name-Fairview Heights PL 11/2018	13.95	10	5840	01	10
	12/3/2018	6067 4468-Henderson Michael Z	11/29/2018	DREAMHOST	EDW:Domain Name-Germantown PL 11/2018	13.95	10	5840	01	10
	12/3/2018	6067 4468-Henderson Michael Z	11/29/2018	DREAMHOST	EDW:Domain Name-Litchfield PL 11/2018	13.95	10	5840	01	10
	Total 6067 4468-Henderson Michael Z					55.80				

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Credit Card						Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
Bill Date	Employee	Trans Date	Vendor	Description						
12/3/2018	5645 2424-Bushong Stacie L	11/2/2018	USPS PO	EDW:Postage 11/2018	163.82	10	5370	01	10	
12/3/2018	5645 2424-Bushong Stacie L	11/6/2018	A LITTLE TASTE OF HEAVEN	EDW:Treats for Members Matter Mtg 11/2018	22.05	10	5290	01	10	
12/3/2018	5645 2424-Bushong Stacie L	11/26/2018	A LITTLE TASTE OF HEAVEN	EDW:Treats for Board Networking Mtg 11/2018	19.84	10	5290	01	10	
12/3/2018	5645 2424-Bushong Stacie L	11/28/2018	A LITTLE TASTE OF HEAVEN	EDW:Treats for ILA Focus Group Mtg 11/2018	23.76	10	5300	01	10	
12/3/2018	5645 2424-Bushong Stacie L	11/29/2018	IL SEC OF STATE	2018 Annual Report Filing Fee 11/2018	10.00	10	5725	01	10	
12/3/2018	5645 2424-Bushong Stacie L	11/29/2018	IL SEC OF STATE	2018 Annual Report Filing Service Fee 11/2018	1.00	10	5725	01	10	
	Total 5645 2424-Bushong Stacie L				240.47					
12/3/2018	5720 1358-Downes Stephen	11/17/2018	MENARDS	CHA:Def for Box Truck Lic #U30209 11/2018	27.96	10	5210	02	22	
	Total 5720 1358-Downes Stephen				27.96					
12/3/2018	5724 8383-Fries Arlanna	11/2/2018	TODAYS TECHNOLOGY	CAR:Change Oil/Filter & Rotate Tires Lic #U30468 11/2018	78.17	10	5210	04	20	
12/3/2018	5724 8383-Fries Arlanna	11/2/2018	TODAYS TECHNOLOGY	CAR:Replace Rear Side Bumper Cover Lic #U30468	18.60	10	5210	04	20	
12/3/2018	5724 8383-Fries Arlanna	11/4/2018	FINISH LINE	CAR:Car Wash Lic #U18520 11/2018	12.99	10	5210	04	10	
12/3/2018	5724 8383-Fries Arlanna	11/6/2018	FINISH LINE	CAR:Van Wash Lic #U32275 11/2018	12.99	10	5210	04	20	
12/3/2018	5724 8383-Fries Arlanna	11/7/2018	BOROWIAKS IGA	CAR:Food for Holiday Party 11/2018	134.98	10	5057	04	10	
12/3/2018	5724 8383-Fries Arlanna	11/7/2018	DOLLAR TREE	CAR:Supplies for Holiday Party 11/2018	22.00	10	5057	04	10	
12/3/2018	5724 8383-Fries Arlanna	11/7/2018	PARTY CITY	CAR:Supplies for Holiday Party 11/2018	19.55	10	5057	04	10	
12/3/2018	5724 8383-Fries Arlanna	11/9/2018	SAMS CLUB	CAR:Food & Supplies for Holiday Party 11/2018	122.30	10	5057	04	10	
12/3/2018	5724 8383-Fries Arlanna	11/9/2018	SAMS CLUB	CAR:Bowls & Cutlery 11/2018	21.76	10	5365	04	20	
12/3/2018	5724 8383-Fries Arlanna	11/9/2018	TODAYS TECHNOLOGY	CAR:Change Oil/Filter & Rotate Tires Lic #U30469 11/2018	79.54	10	5210	04	20	
12/3/2018	5724 8383-Fries Arlanna	11/10/2018	FINISH LINE	CAR:Van Wash Lic #U25399 11/2018	12.99	10	5210	04	10	
12/3/2018	5724 8383-Fries Arlanna	11/10/2018	FINISH LINE	CAR:Van Wash Lic #U29924 11/2018	12.99	10	5210	04	20	
12/3/2018	5724 8383-Fries Arlanna	11/10/2018	FINISH LINE	CAR:Van Wash Lic #U30468 11/2018	12.99	10	5210	04	20	
12/3/2018	5724 8383-Fries Arlanna	11/10/2018	FINISH LINE	CAR:Van Wash Lic #U30469 11/2018	12.99	10	5210	04	20	
12/3/2018	5724 8383-Fries Arlanna	11/10/2018	FINISH LINE	CAR:Van Wash Lic #U30471 11/2018	12.99	10	5210	04	20	
12/3/2018	5724 8383-Fries Arlanna	11/12/2018	DOMINOS	CAR:Pizza for Delivery 11/2018	17.86	10	5290	04	20	
12/3/2018	5724 8383-Fries Arlanna	11/13/2018	TODAYS TECHNOLOGY	CAR:Change Oil/Filter & Rotate Tires Lic #U32275 11/2018	78.17	10	5210	04	20	
12/3/2018	5724 8383-Fries Arlanna	11/19/2018	WALMART	CAR:Water, Ziplock Bags, Bandaids, Cold Compress & Gloves 11/2018	27.32	10	5365	04	10	
12/3/2018	5724 8383-Fries Arlanna	11/26/2018	TODAYS TECHNOLOGY	CAR:Change Oil/Filter Lic #U32518 11/2018	46.87	10	5210	04	22	
12/3/2018	5724 8383-Fries Arlanna	11/28/2018	TODAYS TECHNOLOGY	CAR:Remove/Replace Door Handle Lic #U29924 11/2018	137.90	10	5210	04	20	
12/3/2018	5724 8383-Fries Arlanna	11/28/2018	WM SUPERCENTER	CAR:Supplies for ILA Focus Group Mtg 11/2018	11.27	10	5300	04	10	
12/3/2018	5724 8383-Fries Arlanna	11/30/2018	AUFFENBERG	CAR:Diagnostics for Door Lock Malfunction Lic #U29924 11/2018	100.00	10	5210	04	20	
	Total 5724 8383-Fries Arlanna				1,007.22					

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Credit Card	Bill Date	Employee	Trans Date	Vendor	Description	Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
	12/3/2018	5724 8417-Kates Linda	11/2/2018	AUTOZONE	CHA:Bulbs, Bulb Grease, Glass Cleaner & Armor All 11/2018	23.27	10	5210	02	20
	12/3/2018	5724 8417-Kates Linda	11/6/2018	WM SUPERCENTER	CHA:Motor Oil for Vehicles 11/2018	54.62	10	5210	02	20
	12/3/2018	5724 8417-Kates Linda	11/16/2018	AUTOZONE	CHA:Windshield Wipers Lic #U32276 11/2018	21.44	10	5210	02	20
	12/3/2018	5724 8417-Kates Linda	11/20/2018	SAMS CLUB	CHA:Holiday Gathering Treats 11/2018	56.90	10	5057	02	10
	12/3/2018	5724 8417-Kates Linda	11/30/2018	ADVANCE AUTO	CHA:Cargo Light for Van Lic #U30470 11/2018	7.07	10	5210	02	20
	12/3/2018	5724 8417-Kates Linda	11/30/2018	MENARDS	CHA:Christmas Lights, Kitchen Fuse & Bathroom Light 11/2018	<u>28.11</u>	10	5195	02	10
		Total 5724 8417-Kates Linda				191.41				
	12/3/2018	6067 4476-Thompson Cassandra	11/9/2018	GOSHEN POST OFFICE	EDW:Postage 11/2018	<u>1.63</u>	10	5370	01	10
		Total 6067 4476-Thompson Cassandra				1.63				
	12/3/2018	6094 1800-Granger Dominique S	11/1/2018	FLOWER SHOP	EDW:Flowers-Sympathy-Cheryl Noll 11/2018	146.43	10	5057	01	10
	12/3/2018	6094 1800-Granger Dominique S	11/2/2018	CRAIGSLIST	EDW:Job Posting for Carbondale Driver 11/2018	20.00	10	5070	01	10
	12/3/2018	6094 1800-Granger Dominique S	11/2/2018	DOLLAR TREE	EDW:Bleach 11/2018	1.07	10	5190	01	10
	12/3/2018	6094 1800-Granger Dominique S	11/5/2018	LA FONDA	EDW:Working Lunch-Linda & Dominique 11/2018	28.00	10	5290	01	10
	12/3/2018	6094 1800-Granger Dominique S	11/28/2018	PANERA	EDW:Lunch-HR Mtg-Leslie, Dominique, Rhonda & Colleen 11/2018	<u>60.00</u>	10	5290	01	10
		Total 6094 1800-Granger Dominique S				255.50				
	12/3/2018	6176 8335-Stone Shelley	11/10/2018	ILA	EDW:ILA Membership-Edie 11/2018	100.00	85	5700	01	85
	12/3/2018	6176 8335-Stone Shelley	11/21/2018	ALA	EDW:Registration-Current Developments Name Authorities Webinar-Edie 11/2018	59.00	27	5290	01	27
	12/3/2018	6176 8335-Stone Shelley	11/21/2018	ALA	EDW:Registration-IFLA LRM Model:A Brief Intro Webinar-Edie 11/2018	<u>59.00</u>	27	5290	01	27
		Total 6176 8335-Stone Shelley				218.00				
	12/3/2018	6176 8343-Yackle Annabel	11/3/2018	HOLIDAY INN	CAR:Lodging-AISLE Conf-Anna 11/2018	<u>282.50</u>	10	5265	04	10
		Total 6176 8343-Yackle Annabel				<u>282.50</u>				

Report Transaction Totals

7,942.34

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Credit Card					Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code
Non-routine Credit Card Transactions Explanations								
	Bauer, Joan C			Meals & Lodging at Association of Illinois School Library Educators (AISLE) 2018 Conference 11/01-11/03/18				
	Brown, Troy M			Meals & Lodging at Consortia Across IL in Joliet, IL hosted by RAILS 11/01-11/02/18				
				Water cooler dispenser for CAR Location				
				(4) replacement hard drives for backup disk units				
				Power Supply for Colo Space SHARE Server (Fully funded by SHARE FY2019 Budget)				
	Petty, Linda			October 2018 Marketing Coordinator Job Posting on Indeed.com				
				EDW - Purchased (2) Garage Door Remotes				
				November 2018 Marketing Coordinator Job Posting on Indeed.com				
	Popit, Ellen C			Lodging at AISLE 2018 Conference 11/01-11/03/18 - Popit, Ellen				
				Lodging at ILA 2018 Conference 10/8-10/11/18 - Elliott, Edie				
				Lodging at Illinois Education & Technology 2018 Conference (IETC) 11/14-11/15/18 - Popit, Ellen				
				Dinner IHLS Board Meeting at ISL 11/27/18 (5) Attendees				
	Palmer, Susan			Lodging at AISLE 2018 Conference 11/01-11/03/18				
				Lodging at IETC 2018 Conference 11/14-11/15/18				
				Lunch IHLS Board Meeting at ISL 11/27/18 (6) Staff				
	Bednar, Leslie M			Lodging at AISLE 2018 Conference 11/01-11/03/18 - Bednar, Leslie				
				Lodging at ILA Conference 10/07-10/11/18 - Zumwalt, Sara				
				Dinner ILA Meeting (10) Attendees				
	Bushong, Stacie L			Postage for Fast Facts Folders & Network Invites Postcards				
	Fries, Arlanna			CAR - Holiday Party Food & Supplies				
	Granger, Dominique S			Flowers for staff member (Noll, Cheryl) father-in-law's death				
	Stone, Shelley			ILA Memebership - Elliott, Edie				
	Yackle, Annabel			Lodging at AISLE 2018 Conference 11/01-11/03/18				