

Illinois Heartland Library System

Disbursement Summary Report

From 06/01/2022 Through 06/30/2022

Attachment 6.1

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount	
6/1/2022	23386	No	KB Truck Repair Inc	10	EDW:Replace Fuel System, Flush Lines & Tank Lic #U31660	11,716.61	A
6/7/2022	23256	No	First Quarter Strategies LLC	37	SWAYS Keynote Address Speaker-Krauss, Stephanie 04/13/2022	(300.00)	B
6/7/2022	23271	No	Danielle Beasley	10	Reaching Forward South:Mileage Reimb-Beasley, Danielle 04/08/2022	(73.17)	C
6/9/2022	23387	No	AAIM EA Training and Consulting LLC	10	Pre-employment Background Checks	197.20	
6/9/2022		No	AAIM EA Training and Consulting LLC	85	Pre-employment Background Checks	53.50	
6/9/2022	23388	No	ABC Heating & Air Conditioning Inc	10	CHA:Safety & Efficiency Maint Agreement 2022	1,450.00	D
6/9/2022	23389	No	Ameren Illinois	10	CHA:Gas 05/01-06/01/2022	73.94	
6/9/2022	23390	No	Ameren Illinois	10	EDW:Gas 05/01-06/01/2022	64.28	
6/9/2022	23391	No	Ameren Illinois	10	EDW:Electric & Lighting Srvcs 05/01-06/01/2022	1,212.84	
6/9/2022	23392	No	American Pest Control	10	CHA:Monthly Extermination 05/27/2022	35.00	
6/9/2022	23393	No	Anne West Lindsey District Library	10	Donation-Sympathy-Johnson, Steve	50.00	
6/9/2022	23394	No	Danielle Beasley	10	Reaching Forward South:Mileage Reimb-Beasley, Danielle 04/08/2022	73.17	
6/9/2022	23395	No	Buildingstars Operations Inc	10	EDW:Janitorial Srvcs June 2022	670.00	
6/9/2022	23396	No	Busey	10	Busey Credit Card Stmt Ending 6/1/2022	4,569.66	
6/9/2022		No	Busey	27	Busey Credit Card Stmt Ending 6/1/2022	860.00	
6/9/2022		No	Busey	32	Busey Credit Card Stmt Ending 6/1/2022	64.00	
6/9/2022		No	Busey	85	Busey Credit Card Stmt Ending 6/1/2022	1,255.79	
6/9/2022	23397	No	Color-Art Integrated Interiors LLC	10	EDW:First Floor Additional Cubicles (2)	7,820.64	E
6/9/2022		No	Color-Art Integrated Interiors LLC	10	EDW:First Floor Chairs (3)	867.50	
6/9/2022		No	Color-Art Integrated Interiors LLC	10	EDW:First Floor Entrance Hanging Panel	676.40	
6/9/2022		No	Color-Art Integrated Interiors LLC	10	EDW:First Floor Training Room Chairs (12)	1,862.92	
6/9/2022	23398	No	Dave's Precision Mowing	10	CHA:Mowing Fuel Surcharge	40.00	
6/9/2022		No	Dave's Precision Mowing	10	CHA:Mowing/Trimming/Blowing 05/03/2022	80.00	
6/9/2022		No	Dave's Precision Mowing	10	CHA:Mowing/Trimming/Blowing 05/10/2022	80.00	
6/9/2022		No	Dave's Precision Mowing	10	CHA:Mowing/Trimming/Blowing 05/17/2022	80.00	
6/9/2022		No	Dave's Precision Mowing	10	CHA:Mowing/Trimming/Blowing 05/23/2022	80.00	
6/9/2022		No	Dave's Precision Mowing	10	CHA:Mowing/Trimming/Blowing 05/31/2022	80.00	
6/9/2022	23399	No	Colleen Dettenmeier	10	EDW:Reimb for Supplies for Office	84.62	
6/9/2022	23400	No	Enterprise FM Trust	10	Monthly Vehicle Leasing 06/01-06/30/2022	6,386.42	
6/9/2022	23401	No	ESS Clean Inc	10	Road to Recovery Grant - Carpet Cleaning	275.00	F
6/9/2022		No	ESS Clean Inc	10	Road to Recovery Grant - Deep Clean Floors, Racks, Breakroom & Storage	725.00	
6/9/2022		No	ESS Clean Inc	10	Road to Recovery Grant - Surfaces Cleaning	320.00	
6/9/2022	23402	No	Ford & Harrison LLP	10	Legal Counsel re:General Employment Matters 05/11-05/19/2022 (1.0 hrs)	420.00	
6/9/2022	23403	No	Gateway Occupational Health	10	Pre-employment Drug Screen-EDW-Comm Coord/Sorter	99.50	
6/9/2022		No	Gateway Occupational Health	10	Pre-employment Fit for Duty Exam-EDW-Sorter	58.00	
6/9/2022	23404	No	George Alarm Co Inc	10	EDW:Fire/Burglar/Elevator Alarm Monitoring 07/01-09/30/2022	274.83	
6/9/2022		No	George Alarm Co Inc	10	EDW:Replace Cellular Communicator	149.00	
6/9/2022		No	George Alarm Co Inc	10	EDW:Replace Fire Alarm Communicator	295.00	
6/9/2022	23405	No	George Alarm	10	CHA:Fire/Burglar/Cell Backup Monitoring 07/01-09/30/2022	127.20	
6/9/2022	23406	No	HR Source	10	HR Source Membership 07/01/2022-06/30/2023	1,465.00	G
6/9/2022		No	HR Source	10	Webinar Series Session #2 - Effective Delegation	1,950.00	H
6/9/2022	23407	No	i3 Broadband - CU	10	CHA:Internet 06/01-06/30/2022	11.67	
6/9/2022		No	i3 Broadband - CU	27	CHA:Internet 06/01-06/30/2022	11.66	
6/9/2022		No	i3 Broadband - CU	85	CHA:Internet 06/01-06/30/2022	11.66	
6/9/2022	23408	No	Illinois Library Association	10	ILA Membership Dues - Palmer, Susan	200.00	I
6/9/2022	23409	No	Illini Janitorial	10	CHA:Janitorial Srvcs May 2022	525.00	
6/9/2022	23410	No	John Malone	10	EDW:Reimb for Turn Signal Bulb Replacement	5.28	
6/9/2022	23411	No	Marketview Car Wash	10	CHA:Van Wash Lic #U32274, U33167, U35058 & U35100	50.00	
6/9/2022	23412	No	Lia McInerney	10	Mileage Reimb-McInerney, Lia-Travel to Effingham-Supervisor Mtg 05/12/2022	42.90	
6/9/2022		No	Lia McInerney	10	Mileage Reimb-McInerney-Trvl to Effingham for Operations Mtg 05/25/2022	45.13	
6/9/2022	23413	No	Midwest Automotive & Diesel	10	CHA:Change Oil/Filter Lic #U35065	79.50	
6/9/2022	23414	No	Mountain Valley Water of Carbondale	10	CAR:5 Gallon Purified Water Bottle (4)	28.00	
6/9/2022	23415	No	Myler Automotive Repair Inc	10	CHA:Replug AC Compressor & Replace Door Lock Switch Lic #U32276	146.04	
6/9/2022	23416	No	NCPERS Group Life Ins	10	Supp Life Ins 06/01-06/30/2022	120.00	

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From 06/01/2022 Through 06/30/2022

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount	
6/9/2022		No	NCPERS Group Life Ins	32	Supp Life Ins 06/01-06/30/2022	24.00	
6/9/2022		No	NCPERS Group Life Ins	85	Supp Life Ins 06/01-06/30/2022	80.00	
6/9/2022	23417	No	Kathy Parker Consulting	10	Presentation-Maintaining Your Library Facility 06/16/2022	250.00	
6/9/2022	23418	No	Pekin Public Library	10	Donation-Sympathy-Beasley, Danielle	50.00	
6/9/2022	23419	No	Ellen C Popit	10	Mileage Reimb-Popit, Ellen-Site Visit for Membership 05/10/2022	19.89	
6/9/2022		No	Ellen C Popit	10	Mileage Reimb-Popit, Ellen-Site Visits for Mbrship & Bd Mtg 05/05-05/07/22	106.57	
6/9/2022		No	Ellen C Popit	10	Mileage Reimb-Popit, Ellen-Trvl to EDW for Interview 05/23/2022	43.97	
6/9/2022	23420	No	Gregory Pronevitz	10	Consulting-Request for Information for Automatic Material Handling System	3,000.00	J
6/9/2022	23421	No	Remco Electrical Corporation	10	CHA:Relocate Office Power & Data for Cubicle Space	2,202.00	K
6/9/2022	23422	No	SIUC Research Park Inc	10	CAR:Office Leasing, Electric & Lighting Svcs & Fiber Internet	10,157.07	
6/9/2022		No	SIUC Research Park Inc	85	CAR:Office Leasing, Electric & Lighting Svcs & Fiber Internet	10.00	
6/9/2022	23423	No	Speed Lube # 14	10	CHA:Change Oil/Filter Lic #U33167	69.95	
6/9/2022		No	Speed Lube # 14	10	CHA:Change Oil/Filter Lic #U35058	69.95	
6/9/2022		No	Speed Lube # 14	10	CHA:Change Oil/Filter Lic #U35100	69.95	
6/9/2022	23424	No	Tire Choice #390	10	EDW:Replace Wiper Blades Lic #U3020	35.17	
6/9/2022	23425	No	Today's Technology Auto Repair, LLC	10	CAR:Change Oil/Filter & DEF Fluid Lic #U35061	195.34	
6/9/2022		No	Today's Technology Auto Repair, LLC	10	CAR:Change Oil/Filter & Replace Tires (4) Lic #U33021	1,124.82	
6/9/2022		No	Today's Technology Auto Repair, LLC	10	CAR:Change Oil/Filter & Tire Rotation Lic #U33022	78.17	
6/9/2022	23426	No	Verizon Wireless	10	Cellphone Svcs, MIFI, Router & After Hrs Line 04/24-05/23/2022	850.92	
6/9/2022		No	Verizon Wireless	32	Cellphone Svcs, MIFI, Router & After Hrs Line 04/24-05/23/2022	13.63	
6/9/2022		No	Verizon Wireless	85	Cellphone Svcs, MIFI, Router & After Hrs Line 04/24-05/23/2022	387.94	
6/9/2022	23427	No	Xerox Financial Services	10	CAR:Base Chrg June 2022	119.05	
6/9/2022		No	Xerox Financial Services	85	CAR:Base Chrg June 2022	84.33	
6/10/2022	ACHILPR20220610	No	Illinois Department of Revenue	10	IL Payroll Tax Deposit - PD 06/10/2022	3,696.80	
6/10/2022		No	Illinois Department of Revenue	27	IL Payroll Tax Deposit - PD 06/10/2022	453.02	
6/10/2022		No	Illinois Department of Revenue	32	IL Payroll Tax Deposit - PD 06/10/2022	187.20	
6/10/2022		No	Illinois Department of Revenue	85	IL Payroll Tax Deposit - PD 06/10/2022	1,972.00	
6/10/2022	ACHIRS20220610	No	Department of the Treasury	10	IRS Payroll Tax Deposit-PD 06/10/2022	19,306.78	
6/10/2022		No	Department of the Treasury	27	IRS Payroll Tax Deposit-PD 06/10/2022	2,327.08	
6/10/2022		No	Department of the Treasury	32	IRS Payroll Tax Deposit-PD 06/10/2022	1,020.64	
6/10/2022		No	Department of the Treasury	85	IRS Payroll Tax Deposit-PD 06/10/2022	10,079.94	
6/24/2022	ACHILPR20220624	No	Illinois Department of Revenue	10	IL Payroll Tax Deposit - PD 06/24/2022	3,690.59	
6/24/2022		No	Illinois Department of Revenue	27	IL Payroll Tax Deposit - PD 06/24/2022	453.02	
6/24/2022		No	Illinois Department of Revenue	32	IL Payroll Tax Deposit - PD 06/24/2022	185.11	
6/24/2022		No	Illinois Department of Revenue	85	IL Payroll Tax Deposit - PD 06/24/2022	2,574.16	
6/24/2022	ACHIRS20220624	No	Department of the Treasury	10	IRS Payroll Tax Deposit-PD 06/24/2022	19,300.40	
6/24/2022		No	Department of the Treasury	27	IRS Payroll Tax Deposit-PD 06/24/2022	2,327.08	
6/24/2022		No	Department of the Treasury	32	IRS Payroll Tax Deposit-PD 06/24/2022	1,004.33	
6/24/2022		No	Department of the Treasury	85	IRS Payroll Tax Deposit-PD 06/24/2022	15,439.12	
6/30/2022	23470	No	A&R Mechanical Contractors Inc	66	CHA:ADA Restrooms Remodel - Payment #3	3,777.30	L
6/30/2022		No	A&R Mechanical Contractors Inc	66	CHA:ADA Restrooms Remodel - Payment #4 (Final)	10,664.48	
6/30/2022	23471	No	Abila	10	Maint & Support Abila MIP Fund Software 07/24/2022-07/23/2023	9,246.25	M
6/30/2022	23472	No	Ameren Illinois	10	CHA:Electric & Lighting Svcs 05/17-06/16/2022	1,039.90	
6/30/2022	23473	No	American Pest Control	10	CHA:Monthly Extermination 06/10/2022	35.00	
6/30/2022	23474	No	Association for Rural and Small Libraries	85	ARSL Conf:Registration-Pippin, Don	275.00	N
6/30/2022	23475	No	AT&T	10	EDW:Internet 06/10-07/09/2022	154.26	
6/30/2022		No	AT&T	27	EDW:Internet 06/10-07/09/2022	154.26	
6/30/2022		No	AT&T	32	EDW:Internet 06/10-07/09/2022	154.25	
6/30/2022		No	AT&T	85	EDW:Internet 06/10-07/09/2022	154.25	
6/30/2022	23476	No	AT&T	10	EDW:Elevator Phone Line 06/04-07/03/2022	49.32	
6/30/2022		No	AT&T	85	EDW:Elevator Phone Line 06/04-07/03/2022	49.32	
6/30/2022	23477	No	AT&T	10	EDW:Fax Line 06/04-07/03/2022	33.29	
6/30/2022		No	AT&T	32	EDW:Fax Line 06/04-07/03/2022	33.29	
6/30/2022		No	AT&T	85	EDW:Fax Line 06/04-07/03/2022	33.28	
6/30/2022	23478	No	Health Care Service Corporation	10	Health Ins 07/01-07/31/2022	19,711.85	
6/30/2022		No	Health Care Service Corporation	27	Health Ins 07/01-07/31/2022	4,822.94	
6/30/2022		No	Health Care Service Corporation	32	Health Ins 07/01-07/31/2022	1,423.96	

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From 06/01/2022 Through 06/30/2022

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount	
6/30/2022		No	Health Care Service Corporation	85	Health Ins 07/01-07/31/2022	11,504.01	
6/30/2022	23479	No	Beaumont Tire & Auto Repair	10	CHA:Replace Tires (2), Brakes, Bearings & Rotors Lic #U29922	2,635.70	
6/30/2022		No	Beaumont Tire & Auto Repair	10	CHA:Replace Tires (4) & Change Oil/Filter Lic #U32276	917.09	
6/30/2022	23480	No	Leslie M Bednar	10	Mileage Reimb-Bednar, Leslie-Trvl to Directors Univ 06//07-06/08/2022	88.21	
6/30/2022	23481	No	Bel-O Sales & Service Inc	66	EDW:Install Mini Split HVAC System for Server Room	7,590.00	O
6/30/2022	23482	No	Bibliotheca LLC	85	eBooks Subscription Purchases 05/01-05/31/2022	29,021.54	P
6/30/2022	23483	No	Color-Art Integrated Interiors LLC	66	EDW:First Floor-Electric & Data Install-Kitchen, New Cubicles & Delivery	18,070.00	Q
6/30/2022		No	Color-Art Integrated Interiors LLC	66	Relocate Desks, Screens & Drywall Work	11,970.00	
6/30/2022		No	Color-Art Integrated Interiors LLC	66	Remove Wallcovering/Paint & Install Carpet	17,800.00	
6/30/2022	23484	No	Constellation NewEnergy - Gas Division LLC	10	Gas Supply 05/01-05/31/2022	37.50	
6/30/2022	23485	No	Bonnie Dauer	85	EDW:Postage	11.68	
6/30/2022	23486	No	DELL MARKETING LP	85	EDW:Laptops (4), Monitors (5), Keyboard/Mouse (4), Docks (4) & Cases (4)	9,114.35	R
6/30/2022	23487	No	Katy Egts	10	Mileage Reimb-Egts, Katy-Trvl to Mahomet & Rantoul PL-Photo Project	10.18	
6/30/2022	23488	No	Environmental Consultants LLC	10	EDW:Mold Testing & Report	1,893.00	S
6/30/2022	23489	No	George Alarm Co Inc	10	EDW:Install Burglar Alarm	713.00	T
6/30/2022	23490	No	Guardian	10	Dental, AD&D, Life & Vision Ins 07/01-07/31/2022	2,919.14	
6/30/2022		No	Guardian	27	Dental, AD&D, Life & Vision Ins 07/01-07/31/2022	390.66	
6/30/2022		No	Guardian	32	Dental, AD&D, Life & Vision Ins 07/01-07/31/2022	105.72	
6/30/2022		No	Guardian	85	Dental, AD&D, Life & Vision Ins 07/01-07/31/2022	977.44	
6/30/2022	23491	No	Illinois American Water	10	CHA:Water 05/26-06/24/2022	51.89	
6/30/2022	23492	No	Imel Pest Control Inc	10	EDW:Pest Control 06/20/2022	125.00	
6/30/2022	23493	No	Lia McInerney	10	EDW:Reimb for Office Supplies	36.23	
6/30/2022	23494	No	Mick's Garage Inc	10	EDW:Tows (2), Accident Cleanup & Truck Storage for 11 Days Lic #U31660	830.00	U
6/30/2022	23495	No	Myler Automotive Repair Inc	10	CHA:Replace Catalytic Converter	3,473.44	V
6/30/2022	23496	No	NCPERS Group Life Ins	10	Supp Life Ins 07/01-07/31/2022	120.00	
6/30/2022		No	NCPERS Group Life Ins	32	Supp Life Ins 07/01-07/31/2022	24.00	
6/30/2022		No	NCPERS Group Life Ins	85	Supp Life Ins 07/01-07/31/2022	80.00	
6/30/2022	23497	No	Nextgen Solutions	10	CAR:Usage Chrg 05/01-05/31/2022	34.82	
6/30/2022		No	Nextgen Solutions	85	CAR:Usage Chrg 05/01-05/31/2022	11.05	
6/30/2022	23498	No	Promax Construction	10	CHA:Repair Drivt from Insurance Claim #005518-000805-AD-01	5,200.00	W
6/30/2022	23499	No	Republic Services # 729	10	CHA:Trash & Recycling Removal 07/01-07/31/2022	200.32	
6/30/2022	23500	No	Republic Services # 350	10	EDW:Trash & Recycling Removal 07/01-07/31/2022	232.98	
6/30/2022	23501	No	Richards Brick	85	Bricks (2) - Retirement-Elliott, Edie	71.63	
6/30/2022	23502	No	Shred-it USA	10	EDW:Shredding 05/27/2022	68.60	
6/30/2022	23503	No	Speed Lube # 14	10	CHA:Change Oil/Filter Lic #U35062	69.95	
6/30/2022	23504	No	Swank Movie Licensing USA	10	Copyright Compliance Site Licenses 07/01/2022-06/30/2023	2,914.00	X
6/30/2022	23505	No	Teamflect LTD	10	Teamflect Software Subscription (100 users)	2,208.00	Y
6/30/2022		No	Teamflect LTD	27	Teamflect Software Subscription (100 users)	160.00	
6/30/2022		No	Teamflect LTD	32	Teamflect Software Subscription (100 users)	128.00	
6/30/2022		No	Teamflect LTD	85	Teamflect Software Subscription (100 users)	704.00	
6/30/2022	23506	No	The Hartford	10	Property, Auto, General Liability & Workers Comp Ins 07/01/2022-	99,981.00	Z
6/30/2022		No	The Hartford	27	Property, Auto, General Liability & Workers Comp Ins 07/01/2022-	289.00	
6/30/2022		No	The Hartford	32	Property, Auto, General Liability & Workers Comp Ins 07/01/2022-	63.00	
6/30/2022		No	The Hartford	85	Property, Auto, General Liability & Workers Comp Ins 07/01/2022-	603.00	
6/30/2022	23507	No	Tire Choice #390	10	EDW:Change Oil/Filter & Replace Tires (4) Lic #U35059	1,029.67	
6/30/2022		No	Tire Choice #390	10	EDW:Change Oil/Filter & Tire Rotation Lic #U32517	57.95	
6/30/2022		No	Tire Choice #390	10	EDW:Change Oil/Filter & Tire Rotation Lic #U33849	57.95	
6/30/2022		No	Tire Choice #390	10	EDW:Change Oil/Filter, Tire Rotation & Repair Flat Tire Lic #U35060	89.45	
6/30/2022		No	Tire Choice #390	10	EDW:Replace Tires (4) & Brakes Lic #U32277	1,998.65	
6/30/2022	23508	No	Today's Technology Auto Repair, LLC	10	CAR:Change Oil/Filter & Tire Rotation Lic #U33806	78.17	
6/30/2022		No	Today's Technology Auto Repair, LLC	10	CAR:Change Oil/Filter & Tire Rotation Lic #U35061	78.17	
6/30/2022		No	Today's Technology Auto Repair, LLC	10	CAR:Change Oil/Filter, Tire Rotation & Replace Bulb Lic #U33023	79.59	
6/30/2022	23509	No	Verizon Wireless	10	Cellphone Srvc, MIFI, Router & After Hrs Line 05/24-06/23/2022	797.92	
6/30/2022		No	Verizon Wireless	32	Cellphone Srvc, MIFI, Router & After Hrs Line 05/24-06/23/2022	8.34	
6/30/2022		No	Verizon Wireless	85	Cellphone Srvc, MIFI, Router & After Hrs Line 05/24-06/23/2022	448.86	

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6/30/2022	23510	No	Wex Bank	10	Fuel Charges 05/23-06/23/2022	23,204.31
6/30/2022		No	Wex Bank	27	Fuel Charges 05/23-06/23/2022	56.84
6/30/2022		No	Wex Bank	85	Fuel Charges 05/23-06/23/2022	148.17
6/30/2022	23511	No	Xerox Financial Services	10	Base & Usage Chrg 04/30-05/29/2022	317.89
6/30/2022		No	Xerox Financial Services	27	Base & Usage Chrg 04/30-05/29/2022	131.81
6/30/2022		No	Xerox Financial Services	32	Base & Usage Chrg 04/30-05/29/2022	262.83
6/30/2022		No	Xerox Financial Services	85	Base & Usage Chrg 04/30-05/29/2022	131.79
6/30/2022	23512	No	Color-Art Integrated Interiors LLC	10	EDW:First Floor Additional Cubicles (2)	5,213.76
6/30/2022		No	Color-Art Integrated Interiors LLC	10	EDW:First Floor Chairs (3)	570.00
6/30/2022		No	Color-Art Integrated Interiors LLC	10	EDW:First Floor Entrance Hanging Panel	450.93
6/30/2022		No	Color-Art Integrated Interiors LLC	10	EDW:First Floor Training Room Chairs (12)	1,241.96
6/30/2022	ACHIMRFJun2022	No	Illinois Municipal Retirement Fund	10	June 2022 IMRF Payment	7,293.16
6/30/2022		No	Illinois Municipal Retirement Fund	27	June 2022 IMRF Payment	1,286.88
6/30/2022		No	Illinois Municipal Retirement Fund	32	June 2022 IMRF Payment	811.16
6/30/2022		No	Illinois Municipal Retirement Fund	85	June 2022 IMRF Payment	7,918.43

Total Disbursed

489,632.65

Non-routine Bill Payments Explanations

- A-** Replace fuel system, flush lines, and tank for the box truck. These charges were included in an insurance claim.
- B-** Voided check for cancelled Southwest Advocates for Youth Services (SWAYS) keynote address speaker Stephanie Krauss. IHLS is the fiduciary agent for the SWAYS group.
- C-** Voided lost check. Reissued on check #23394.
- D-** Safety and efficiency annual maintenance agreement for the heating and cooling units at the Champaign office.
- E-** Purchase of workstation, chairs, and hanging panel for the first floor of the Edwardsville office. Down payment on check #23397 and final payment on check #23512.
- F-** Deep cleaning services at the Champaign office that are to be reimbursed by the Road to Recovery Grant.
- G-** Human Resources (HR) Source annual membership fee 07/01/2022-06/30/2023.
- H-** HR Source webinar series session #2 - "Effective Delegation". This is partially reimbursed by participating libraries.
- I-** Illinois Library Association (ILA) annual membership fee for Susan Palmer.
- J-** Final installment for the consulting with Greg Pronevitz for the Request for Information for an automatic material handling system.
- K-** Relocate office power and data from the floor to the wall in a cubicle space.
- L-** Third and final installment for the ADA restrooms remodel at the Champaign office.
- M-** Annual maintenance and support for Abila MIP fund accounting software 07/24/2022-07/23/2023. This software supports all IHLS accounting activity.
- N-** Registration for the Association of Rural and Small Libraries (ARSL) conference for Don Pippin.
- O-** Installation of HVAC system for the server room at the Edwardsville office. This was included in the FY2022 Capital Projects budget.
- P-** Purchase of eBooks from 05/01-05/31/22 & eBooks purchases to be reimbursed by participating libraries.
- Q-** Remodeling costs for the first and second floors of the Edwardsville office.
- R-** Scheduled replacement of (4) laptops, (5) monitors, (4) keyboard/mouse combos, (4) docks, and (4) cases for staff.
- S-** Mold testing completed during remodel of the first and second floors at the Edwardsville office.
- T-** Replacement of faulty alarm panel at the Edwardsville office.
- U-** Two towing services for the box truck at the Edwardsville office. These charges were included in insurance claim.
- V-** Replace stolen catalytic converter on box truck at the Champaign office. An insurance claim has been submitted for this repair.
- W-** Repair drivit block and frame on the Champaign building where a Rails driver backed into it. An insurance claim check was received from RAILS insurance for this repair.
- X-** Purchased SWANK Copyright Compliance Site Licenses for 07/01/2022-06/30/2023 to be reimbursed by participating libraries.
- Y-** Teamflect employee performance software annual subscription for 100 users.
- Z-** Annual premium for Property, Auto, General Liability, Umbrella, & Workers Comp Ins 07/01/2022-06/30/2023.

Illinois Heartland Library System

Credit Card Transactions

From 05/03/2022 Through 06/01/2022

Credit Card							Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code	Code
6/1/2022	4695 2640-Petty Linda	5/3/2022	AMAZON	EDW:Recycling Baskets (6) 05/2022	36.01	10	5365	01	10	
6/1/2022	4695 2640-Petty Linda	5/4/2022	AMAZON	EDW:Trash Cans (4) 05/2022	31.02	10	5365	01	10	
6/1/2022	4695 2640-Petty Linda	5/4/2022	FINISH LINE	CAR:Car Wash Lic #U18520 05/2022	17.99	10	5210	04	10	
6/1/2022	4695 2640-Petty Linda	5/7/2022	FINISH LINE	CAR:Van Wash Lic #U33806 05/2022	17.99	10	5210	04	20	
6/1/2022	4695 2640-Petty Linda	5/11/2022	WALMART	EDW:Washer Fluid (6) 05/2022	15.96	10	5210	01	20	
6/1/2022	4695 2640-Petty Linda	5/17/2022	AMAZON	EDW:Toilet Seat Tightening Kit 05/2022	4.99	10	5180	01	10	
6/1/2022	4695 2640-Petty Linda	5/17/2022	AMAZON	EDW:Pin Puller (4) 05/2022	59.96	10	5385	01	20	
6/1/2022	4695 2640-Petty Linda	5/18/2022	AMAZON	EDW:Toilet Paper Dispenser 05/2022	28.99	10	5180	01	10	
6/1/2022	4695 2640-Petty Linda	5/23/2022	FINISH LINE	CAR:Van Wash Lic #U33056 05/2022	17.99	10	5210	04	20	
6/1/2022	4695 2640-Petty Linda	5/23/2022	FINISH LINE	CAR:Van Wash Lic #U33023 05/2022	17.99	10	5210	04	22	
6/1/2022	4695 2640-Petty Linda	5/24/2022	WALMART	EDW:Washer Fluid (6) 05/2022	19.62	10	5210	01	20	
6/1/2022	4695 2640-Petty Linda	5/24/2022	WALMART	EDW:Key Rings (4) 05/2022	6.96	10	5365	01	10	
6/1/2022	4695 2640-Petty Linda	5/30/2022	FINISH LINE	CAR:Van Wash Lic #U25399 05/2022	17.99	10	5210	04	10	
6/1/2022	4695 2640-Petty Linda	5/30/2022	FINISH LINE	CAR:Van Wash Lic #U33021 05/2022	17.99	10	5210	04	20	
6/1/2022	4695 2640-Petty Linda	5/30/2022	FINISH LINE	CAR:Van Wash Lic #U33022 05/2022	<u>17.99</u>	10	5210	04	20	
	Total 4695 2640-Petty Linda				329.44					
6/1/2022	5085 0664-Palmer Susan	5/3/2022	AMAZON	Road to Recovery Grant-Batteries for Hand Sanitizing Stands 05/2022	62.97	10	5365	01	25	
6/1/2022	5085 0664-Palmer Susan	5/5/2022	AMAZON	EDW:Blue Pocket Folders (100) 05/2022	46.70	10	5365	01	10	
6/1/2022	5085 0664-Palmer Susan	5/8/2022	AMAZON	EDW:Lg Adhesive Hooks & Dymo Label Tape 05/2022	19.48	10	5365	01	10	
6/1/2022	5085 0664-Palmer Susan	5/8/2022	AMAZON	EDW:Staplers (4) 05/2022	31.96	10	5365	01	10	
6/1/2022	5085 0664-Palmer Susan	5/8/2022	AMAZON	EDW:Tape Dispensers (4) 05/2022	19.89	10	5365	01	10	
6/1/2022	5085 0664-Palmer Susan	5/12/2022	SAMS CLUB	EDW:C-Fold Paper Towels (2) 05/2022	49.02	10	5190	01	10	
6/1/2022	5085 0664-Palmer Susan	5/12/2022	SAMS CLUB	EDW:Kleenex & Hand Soap 05/2022	21.08	10	5190	01	10	
6/1/2022	5085 0664-Palmer Susan	5/12/2022	SAMS CLUB	EDW:8.5x11 Copy Paper (4) 05/2022	180.92	10	5360	01	10	
6/1/2022	5085 0664-Palmer Susan	5/12/2022	SAMS CLUB	EDW:Napkins & Coffee 05/2022	20.61	10	5390	01	10	
6/1/2022	5085 0664-Palmer Susan	5/13/2022	AMAZON	EDW:Document Sorter Tray 05/2022	17.66	10	5365	01	10	
6/1/2022	5085 0664-Palmer Susan	5/17/2022	AMAZON	EDW:8.5x11 Cover Stock (4) 05/2022	<u>66.32</u>	10	5360	01	10	
	Total 5085 0664-Palmer Susan				536.61					
6/1/2022	5645 2424-Bushong Stacie L	5/12/2022	JIMMY JOHNS	Supervisors Mtg-Lunch (16 Staff) 05/2022	190.81	10	5290	01	10	
6/1/2022	5645 2424-Bushong Stacie L	5/12/2022	WALGREENS	Supervisors Mtg-Snacks & Water 05/2022	19.54	10	5290	01	10	
6/1/2022	5645 2424-Bushong Stacie L	5/25/2022	ILA	Donation-Board Member Retirement-Obert, Bev 05/2022	50.00	10	5290	01	10	
6/1/2022	5645 2424-Bushong Stacie L	5/26/2022	C KRUEGERS	Cookies-Congratulations-Robinson, Cyndi-ILA Director 05/2022	49.90	10	5330	01	10	
6/1/2022	5645 2424-Bushong Stacie L	5/31/2022	GOSHEN POST OFFICE	EDW:Postage 05/2022	<u>1.16</u>	10	5370	01	10	
	Total 5645 2424-Bushong Stacie L				311.41					
6/1/2022	5912 4772-Brown Troy M	5/2/2022	MAILCHIMP	Subscription:MailChimp Monthly 05/2022	69.99	10	5550	01	10	

Illinois Heartland Library System

Credit Card Transactions

From 05/03/2022 Through 06/01/2022

Credit Card						Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code
6/1/2022	5912 4772-Brown Troy M	5/2/2022	PAYFLOW/PAYPAL	PayPal Monthly Svc Fee 05/2022	30.00	85	5725	01	85
6/1/2022	5912 4772-Brown Troy M	5/4/2022	MICROSOFT	Teams Phone Lines (19) 05/2022	297.00	10	5400	01	10
6/1/2022	5912 4772-Brown Troy M	5/4/2022	MICROSOFT	Microsoft A5 License for Phone System 05/2022	6.00	10	5550	01	10
6/1/2022	5912 4772-Brown Troy M	5/4/2022	MICROSOFT	Teams Phone Lines (5) 05/2022	80.00	27	5400	01	27
6/1/2022	5912 4772-Brown Troy M	5/4/2022	MICROSOFT	Teams Phone Lines (4) 05/2022	64.00	32	5400	01	32
6/1/2022	5912 4772-Brown Troy M	5/4/2022	MICROSOFT	Teams Phone Lines (19) 05/2022	302.93	85	5400	01	85
6/1/2022	5912 4772-Brown Troy M	5/4/2022	MICROSOFT	Teams Phone Lines (3) 05/2022	48.00	85	5400	01	88
6/1/2022	5912 4772-Brown Troy M	5/6/2022	SURVEYMONKEY	Survey Monkey Annual Subscription 05/2022	900.00	10	5580	01	10
6/1/2022	5912 4772-Brown Troy M	5/9/2022	MICROSOFT	Online Cloud Backup 05/2022	169.55	10	5550	01	10
6/1/2022	5912 4772-Brown Troy M	5/9/2022	MICROSOFT	Online Cloud Backup 05/2022	169.54	85	5550	01	85
6/1/2022	5912 4772-Brown Troy M	5/26/2022	TWILIO	SHARE Text Notifications 05/2022	20.00	85	5400	01	85
6/1/2022	5912 4772-Brown Troy M	5/27/2022	HIPCAST	Recording Storage 05/2022	4.95	85	5550	01	85
	Total 5912 4772-Brown Troy M				2,161.96				
6/1/2022	6067 4476-Thompson Cassandra	5/2/2022	LA FONDA	Working Lunch-4 Staff 05/2022	60.01	85	5290	01	85
6/1/2022	6067 4476-Thompson Cassandra	5/5/2022	DEWEYS PIZZA	Lunch-(2) New Hires-14 Staff 05/2022	257.35	85	5290	01	85
	Total 6067 4476-Thompson Cassandra				317.36				
6/1/2022	6354 1516-Kates Linda	5/6/2022	DAIRY QUEEN	CHA:Staff Treats- Building Cleanup 05/2022	50.34	10	5290	02	10
6/1/2022	6354 1516-Kates Linda	5/17/2022	SAMS CLUB	CHA:Bottled Water (3) 05/2022	11.94	10	5195	02	20
6/1/2022	6354 1516-Kates Linda	5/17/2022	SAMS CLUB	CHA:Bottled Water (3) 05/2022	11.94	10	5195	02	22
	Total 6354 1516-Kates Linda				74.22				
6/1/2022	6359 8292-Greve Penrod Shandi	5/11/2022	NONPROFIT MARKETERS	Telling Your Story Seminar:Registration-Greve Penrod, Shandi 05/2022	10.00	10	5290	01	10
	Total 6359 8292-Greve Penrod Shandi				10.00				
6/1/2022	6366 3690-Thomas Pamela	5/13/2022	AMIGOS LIBRARY	How to Teach Online Webinar:Registration-McKinney, Eric 05/2022	95.00	27	5290	01	27
6/1/2022	6366 3690-Thomas Pamela	5/16/2022	LIBRARY OF CONGRESS	Catalogers Desktop Subscription 05/2022	685.00	27	5550	01	27
	Total 6366 3690-Thomas Pamela				780.00				
6/1/2022	6613 2453-Bednar Leslie M	5/23/2022	SUGOS SPAGHETTERIA	Working Lunch-3 staff 05/2022	65.09	10	5290	01	10
	Total 6613 2453-Bednar Leslie M				65.09				
6/1/2022	6615 7831-Porter Dena	5/21/2022	ALA	ALA Membership Dues-Porter, Dena 05/2022	54.00	85	5700	01	85
6/1/2022	6615 7831-Porter Dena	5/21/2022	ILA	ILA Membership Dues-Porter, Dena 05/2022	150.00	85	5700	01	85
	Total 6615 7831-Porter Dena				204.00				
6/1/2022	6666 6914-Knirr John	5/11/2022	DREAMHOST	Domain Name-Smithton PL 05/2022	15.99	10	5840	01	10

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Credit Card						Fund	G/L#	Loc#	Dept#
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6/1/2022	6666 6914-Knirr John	5/16/2022	LOWES	EDW:Anchor Screws & Washers for Fax/Elevator Phone Line 05/2022	9.92	10	5360	01	10
6/1/2022	6666 6914-Knirr John	5/26/2022	WALMART	EDW:USB Drive (5) for New Board Binders 05/2022	<u>37.32</u>	10	5360	01	10
	Total 6666 6914-Knirr John				63.23				
6/1/2022	6773 3101-Taylor Sarah	5/5/2022	EFFINGHAM CHAMBER	Delivery Meeting:Room Rental 05/2022	50.00	10	5290	01	20
6/1/2022	6773 3101-Taylor Sarah	5/20/2022	4IMPRINT	Delivery on the Go Bags (787) 05/2022	592.47	10	5385	01	20
6/1/2022	6773 3101-Taylor Sarah	5/20/2022	4IMPRINT	Road to Recovery Grant-Delivery on the Go Bags (463) 05/2022	349.42	10	5385	01	25
6/1/2022	6773 3101-Taylor Sarah	5/31/2022	AMAZON	Sponsorship-Directors Univ Certificate Holders (36) 05/2022	<u>22.84</u>	10	5330	01	10
	Total 6773 3101-Taylor Sarah				1,014.73				
6/1/2022	6792 9931-Trevino Jill	5/20/2022	AVAS FLOWERS	Flowers-Get Well-Shrewsberry, Tim 05/2022	<u>65.26</u>	10	5057	01	10
	Total 6792 9931-Trevino Jill				65.26				
6/1/2022	6820 4888-Parr Casey	5/6/2022	FINISH LINE	CAR:Van Wash Lic #U35061 05/2022	<u>17.99</u>	10	5210	04	20
	Total 6820 4888-Parr Casey				17.99				
6/1/2022	6945 6065-Popit Ellen C	5/7/2022	HAMPTON INN	Library Site Visit:Lodging-Popit, Ellen 05/2022	<u>337.44</u>	10	5265	01	10
	Total 6945 6065-Popit Ellen C				337.44				
6/1/2022	6980 5857-Baugh Jennifer	5/21/2022	TAQUERIA DON PEDRO	Retirement Lunch-Elliott, Edie (10 Staff) 05/2022	<u>159.01</u>	85	5290	01	85
	Total 6980 5857-Baugh Jennifer				159.01				
6/1/2022	7107 3890-Gregory Leah	5/6/2022	HILTON GARDEN INN	School Site Visits:Dinner-Gregory, Leah 05/2022	16.94	10	5260	01	10
6/1/2022	7107 3890-Gregory Leah	5/6/2022	HILTON GARDEN INN	School Site Visits:Lodging-Gregory, Leah 05/2022	<u>284.76</u>	10	5265	01	10
	Total 7107 3890-Gregory Leah				301.70				

Report Transaction Totals

6,749.45

Non-routine Credit Card Transactions Explanations

Palmer, Susan - Purchase of batteries for the hand sanitizing stations that are to be reimbursed by the Road to Recovery grant.

Brown, Troy M - Annual subscription renewal of Survey Monkey Team Advantage plan.

Greve Penrod, Shandi - Registration for Nonprofit Marketers Network "Telling Your Story: How to Successfully Pitch to Media" online seminar.

Thomas, Pamela - Registration for Amigos Library Services "How to Teach Online" webinar for Eric McKinney.

Annual renewal of Cataloger's Desktop Subscription - Provides resources for cataloging.

Porter, Dena - American Library Association (ALA) annual membership fee for Dena Porter.

Illinois Library Association (ILA) annual membership fee for Dena Porter.

Taylor, Sarah - Purchase of (1250) Delivery On the Go (DOG) bags. (463) bags are to be reimbursed by the Road to Recovery grant.