

**Illinois Heartland Library System**  
 Disbursement Summary Report  
 From 03/01/2021 Through 03/31/2021

Attachment 6.1

| Check Date | Check Number     | Spoiled | Vendor Name                    | Fund Code | Transaction Description   | Transaction Amount  |
|------------|------------------|---------|--------------------------------|-----------|---|---------------------|
| 3/9/2021   | 22340            | No      | A Rifkin Co                    | 85        | EDW:Expanded Zipper Transport Bags for Kit & Kaboodle Program (100) | 2,652.39 <b>A</b>   |
| 3/9/2021   | 22341            | No      | Ameren Illinois                | 10        | CHA:Gas 02/01-03/01/2021  | 280.31              |
| 3/9/2021   | 22342            | No      | Ameren Illinois                | 10        | EDW:Gas 02/01-03/01/2021  | 381.90              |
| 3/9/2021   | 22343            | No      | Ameren Illinois                | 10        | EDW:Electric & Lighting Svcs 02/01-03/01/2021                       | 798.19              |
| 3/9/2021   | 22344            | No      | AT&T                           | 10        | EDW:Internet 02/10-03/09/2021                                       | 95.34               |
| 3/9/2021   |                  | No      | AT&T                           | 27        | EDW:Internet 02/10-03/09/2021                                       | 95.34               |
| 3/9/2021   |                  | No      | AT&T                           | 32        | EDW:Internet 02/10-03/09/2021                                       | 95.34               |
| 3/9/2021   |                  | No      | AT&T                           | 85        | EDW:Internet 02/10-03/09/2021                                       | 95.34               |
| 3/9/2021   | 22345            | No      | Busey                          | 10        | Busey Credit Card Stmt Ending 03/02/2021                            | 2,516.25            |
| 3/9/2021   |                  | No      | Busey                          | 27        | Busey Credit Card Stmt Ending 03/02/2021                            | 649.00              |
| 3/9/2021   |                  | No      | Busey                          | 32        | Busey Credit Card Stmt Ending 03/02/2021                            | 85.91               |
| 3/9/2021   |                  | No      | Busey                          | 85        | Busey Credit Card Stmt Ending 03/02/2021                            | 1,312.47            |
| 3/9/2021   | 22346            | No      | Consolidated Communications    | 10        | Local/Long Distance & Toll Free Line 03/01-03/31/2021               | 110.76              |
| 3/9/2021   |                  | No      | Consolidated Communications    | 27        | Local/Long Distance & Toll Free Line 03/01-03/31/2021               | 73.84               |
| 3/9/2021   |                  | No      | Consolidated Communications    | 32        | Local/Long Distance & Toll Free Line 03/01-03/31/2021               | 73.84               |
| 3/9/2021   |                  | No      | Consolidated Communications    | 85        | Local/Long Distance & Toll Free Line 03/01-03/31/2021               | 110.76              |
| 3/9/2021   | 22347            | No      | Enterprise FM Trust            | 10        | Monthly Fees & Routine Maintenance - March 2021                     | 7,359.94            |
| 3/9/2021   | 22348            | No      | Gateway Occupational Health    | 10        | Pre-employment Drug Screen-EDW-Sorter                               | 49.50               |
| 3/9/2021   | 22349            | No      | George Alarm Co Inc            | 10        | EDW:Fire/Burglar/Elevator Alarm Monitoring 04/01-06/30/2021         | 291.09              |
| 3/9/2021   | 22350            | No      | George Alarm                   | 10        | CHA:Fire/Burglar/Cell Backup Monitoring 04/01-06/30/2021            | 120.00              |
| 3/9/2021   | 22351            | No      | i3 Broadband - CU              | 10        | CHA:Internet 03/01-03/31/2021                                       | 11.67               |
| 3/9/2021   |                  | No      | i3 Broadband - CU              | 27        | CHA:Internet 03/01-03/31/2021                                       | 11.66               |
| 3/9/2021   |                  | No      | i3 Broadband - CU              | 85        | CHA:Internet 03/01-03/31/2021                                       | 11.66               |
| 3/9/2021   | 22352            | No      | Illinois American Water        | 10        | CHA:Water 01/28-02/24/2021  | 65.13               |
| 3/9/2021   | 22353            | No      | Technology Management Rev Fund | 85        | CAR:Bandwidth 02/01-02/28/2021                                      | 270.00              |
| 3/9/2021   | 22354            | No      | Illini Janitorial              | 10        | CHA:Janitorial Svcs February 2021                                   | 525.00              |
| 3/9/2021   | 22355            | No      | Innovative Interfaces Inc      | 85        | Polaris Software Maint 04/01/21-03/31/22                            | 148,808.22 <b>B</b> |
| 3/9/2021   |                  | No      | Innovative Interfaces Inc      | 85        | Syndetics Subscription 04/01/2021-03/31/2022                        | 26,873.66           |
| 3/9/2021   | 22356            | No      | Kavanagh Scully                | 10        | EDW:Legal Counsel re:CHA RIP & Bid Documents 02/22/2021             | 400.00              |
| 3/9/2021   | 22357            | No      | Marketview Car Wash            | 10        | CHA:Van Wash Lic #U33167  | 24.00               |
| 3/9/2021   | 22358            | No      | NCBERS Group Life Ins          | 10        | Supp Life Ins 03/01-03/31/2021                                      | 120.00              |
| 3/9/2021   |                  | No      | NCBERS Group Life Ins          | 32        | Supp Life Ins 03/01-03/31/2021                                      | 24.00               |
| 3/9/2021   |                  | No      | NCBERS Group Life Ins          | 85        | Supp Life Ins 03/01-03/31/2021                                      | 64.00               |
| 3/9/2021   | 22359            | No      | S & G Custom Mowing            | 10        | CHA:Snow Removal 02/15-02/16/2021                                   | 430.00              |
| 3/9/2021   | 22360            | No      | SIUC Research Park Inc         | 10        | CAR:Office Leasing & Fiber Internet                                 | 6,804.33            |
| 3/9/2021   |                  | No      | SIUC Research Park Inc         | 85        | CAR:Office Leasing & Fiber Internet                                 | 10.00               |
| 3/9/2021   | 22361            | No      | Charter Communications         | 10        | EDW:Internet 03/01-03/31/2021                                       | 43.10               |
| 3/9/2021   |                  | No      | Charter Communications         | 27        | EDW:Internet 03/01-03/31/2021                                       | 43.09               |
| 3/9/2021   |                  | No      | Charter Communications         | 32        | EDW:Internet 03/01-03/31/2021                                       | 43.09               |
| 3/9/2021   |                  | No      | Charter Communications         | 85        | EDW:Internet 03/01-03/31/2021                                       | 43.09               |
| 3/9/2021   | 22362            | No      | Stutz Excavating Inc           | 10        | EDW:Snow Removal & Salt Parking Lot 02/16-02/17/2021                | 550.00              |
| 3/9/2021   | 22363            | No      | The August Garden              | 10        | Flowers-Sympathy-Ringing, Jerry                                     | 64.17               |
| 3/9/2021   | 22364            | No      | Uline                          | 10        | EDW:Aluminum Handtruck (1)  | 158.63              |
| 3/9/2021   | 22365            | No      | Verizon Wireless               | 10        | Cellphone Svcs, MIFI, Router & After Hrs Line 01/24-02/23/2021      | 708.25              |
| 3/9/2021   |                  | No      | Verizon Wireless               | 85        | Cellphone Svcs, MIFI, Router & After Hrs Line 01/24-02/23/2021      | 465.43              |
| 3/9/2021   | 22366            | No      | Xerox Financial Services       | 10        | CAR:Base & Usage Chrg 01/24-02/23/2021                              | 127.95              |
| 3/9/2021   |                  | No      | Xerox Financial Services       | 85        | CAR:Base & Usage Chrg 01/24-02/23/2021                              | 89.41               |
| 3/19/2021  | ACHILPR20210319  | No      | Illinois Department of Revenue | 10        | IL Payroll Tax Deposit - PD 03/19/2021                              | 3,027.69            |
| 3/19/2021  |                  | No      | Illinois Department of Revenue | 27        | IL Payroll Tax Deposit - PD 03/19/2021                              | 428.48              |
| 3/19/2021  |                  | No      | Illinois Department of Revenue | 32        | IL Payroll Tax Deposit - PD 03/19/2021                              | 173.74              |
| 3/19/2021  |                  | No      | Illinois Department of Revenue | 85        | IL Payroll Tax Deposit - PD 03/19/2021                              | 1,282.47            |
| 3/19/2021  | ACHIRSPR20210319 | No      | Department of the Treasury     | 10        | IRS Payroll Tax Deposit-PD 03/19/2021                               | 15,588.83           |
| 3/19/2021  |                  | No      | Department of the Treasury     | 27        | IRS Payroll Tax Deposit-PD 03/19/2021                               | 2,075.42            |
| 3/19/2021  |                  | No      | Department of the Treasury     | 32        | IRS Payroll Tax Deposit-PD 03/19/2021                               | 940.17              |

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 From 03/01/2021 Through 03/31/2021

| Check Date | Check Number | Spoiled | Vendor Name   | Fund Code | Transaction Description   | Transaction Amount |
|------------|--------------|---------|---|-----------|---|--------------------|
| 3/19/2021  |              | No      | Department of the Treasury  | 85        | IRS Payroll Tax Deposit-PD 03/19/2021                                       | 6,805.74           |
| 3/30/2021  | 22367        | No      | Ameren Illinois   | 10        | CHA:Electric & Lighting Srvcs 02/17-03/18/2021                              | 520.86             |
| 3/30/2021  | 22368        | No      | American Pest Control   | 10        | CHA:Monthly Extermination 03/12/2021  | 35.00              |
| 3/30/2021  | 22369        | No      | AT&T  | 10        | EDW:Internet 03/10-04/09/2021   | 95.34              |
| 3/30/2021  |              | No      | AT&T  | 27        | EDW:Internet 03/10-04/09/2021   | 95.34              |
| 3/30/2021  |              | No      | AT&T  | 32        | EDW:Internet 03/10-04/09/2021   | 95.34              |
| 3/30/2021  |              | No      | AT&T  | 85        | EDW:Internet 03/10-04/09/2021   | 95.34              |
| 3/30/2021  | 22370        | No      | AT&T  | 10        | EDW:Elevator Line 03/04-04/03/2021  | 46.99              |
| 3/30/2021  |              | No      | AT&T  | 85        | EDW:Elevator Line 03/04-04/03/2021  | 46.98              |
| 3/30/2021  | 22371        | No      | AT&T  | 10        | EDW:Fax Line 03/04-04/03/2021   | 21.87              |
| 3/30/2021  |              | No      | AT&T  | 32        | EDW:Fax Line 03/04-04/03/2021   | 21.86              |
| 3/30/2021  |              | No      | AT&T  | 85        | EDW:Fax Line 03/04-04/03/2021   | 21.86              |
| 3/30/2021  | 22372        | No      | Health Care Service Corporation   | 10        | Health Ins 04/01-04/30/2021   | 12,429.64          |
| 3/30/2021  |              | No      | Health Care Service Corporation   | 27        | Health Ins 04/01-04/30/2021   | 2,968.68           |
| 3/30/2021  |              | No      | Health Care Service Corporation   | 32        | Health Ins 04/01-04/30/2021   | 1,356.68           |
| 3/30/2021  |              | No      | Health Care Service Corporation   | 85        | Health Ins 04/01-04/30/2021   | 11,196.03          |
| 3/30/2021  | 22373        | No      | Danielle Beasley  | 10        | Communications Coord Interview:Mileage Reimb-Beasley, Danielle 03/22/2021   | 168.00             |
| 3/30/2021  | 22374        | No      | Bibliotheca LLC   | 85        | eBooks Subscription Purchases 02/01-02/28/2021                              | 24,389.96 <b>C</b> |
| 3/30/2021  | 22375        | No      | Buildingstars Operations Inc  | 10        | EDW:Janitorial Srvcs March 2021   | 450.00             |
| 3/30/2021  | 22376        | No      | Camargo Township District Library                                       | 85        | EDW:Reimb for Lost Books/Fines  | 507.75 <b>D</b>    |
| 3/30/2021  | 22377        | No      | City of Edwardsville  | 10        | EDW:Water & Sewer 12/14/2020-02/16/2021                                     | 76.80              |
| 3/30/2021  | 22378        | No      | CKE Management  | 10        | Board Member Treats for Holidays  | 134.25             |
| 3/30/2021  | 22379        | No      | Comprise  | 85        | SAM Software & Support Annual Renewal 05/26/2021-05/25/2022                 | 11,488.00 <b>E</b> |
| 3/30/2021  | 22380        | No      | Constellation NewEnergy - Gas Division                                  | 10        | Gas Supply 02/01-02/28/2021   | 624.43             |
| 3/30/2021  | 22381        | No      | Creekside Construction Services LLC                                     | 10        | CHA:Exterior Door Upgrades - Locks, Weather Stripping & Door Sweep          | 3,995.00 <b>F</b>  |
| 3/30/2021  | 22382        | No      | DP Supply Inc   | 10        | CHA:Bath Tissue   | 129.24             |
| 3/30/2021  |              | No      | DP Supply Inc   | 10        | CHA:Trash Bags & Paper Towels   | 213.77             |
| 3/30/2021  | 22383        | No      | DELL MARKETING LP   | 85        | atitude 5510 Laptops (3)  | 4,020.00 <b>G</b>  |
| 3/30/2021  |              | No      | DELL MARKETING LP   | 85        | Dell Dock, Pro Briefcase 15, Monitor, Keyboard/Mouse & Slim DVD/RW Drv (3)  | 1,899.42           |
| 3/30/2021  |              | No      | DELL MARKETING LP   | 85        | EDW:SHARE PowerEdge Server (2)  | 35,080.50 <b>H</b> |
| 3/30/2021  | 22384        | No      | Edith A Elliott   | 85        | EDW:Elliott, Edit-Travel to Ben-Gil Elem for Transitional Lib Barc 02/24/21 | 8.06               |
| 3/30/2021  | 22385        | No      | John Fabick Tractor Company   | 10        | EDW:Maint on Backup Generator & Transfer Switch 02/25/2021                  | 515.00             |
| 3/30/2021  | 22386        | No      | Ford & Harrison LLP   | 10        | Legal Counsel re:Policy Revisions/Personnel Matters 02/05-02/15/2021 2.7hr  | 1,134.00           |
| 3/30/2021  | 22387        | No      | Fred Pryor Seminars / CareerTrack - Div of Pryor Learning Solutions Inc | 10        | Fred Pryor Training Membership  | 199.00 <b>I</b>    |
| 3/30/2021  |              | No      | Fred Pryor Seminars / CareerTrack - Div of Pryor Learning Solutions Inc | 32        | Fred Pryor Training Membership  | 796.00             |
| 3/30/2021  | 22388        | No      | Guardian  | 10        | Supp Ins 04/01-04/30/2021   | 86.10              |
| 3/30/2021  |              | No      | Guardian  | 85        | Supp Ins 04/01-04/30/2021   | 152.00             |
| 3/30/2021  | 22389        | No      | IHLS-OCLC   | 85        | CONTENTdm Hosting Services 03/01/2021-02/28/2022                            | 1,584.74 <b>J</b>  |
| 3/30/2021  | 22390        | No      | Illinois American Water   | 10        | CHA:Water 02/25-03/24/2021  | 67.69              |
| 3/30/2021  | 22391        | No      | Technology Management Rev Fund  | 85        | CAR:Bandwidth 02/01-02/28/2021  | 270.00             |
| 3/30/2021  | 22392        | No      | Illinois Library Association  | 10        | Serving Our Public 4.0:Standards for IL Public Libraries (100 Books)        | 2,500.00 <b>K</b>  |
| 3/30/2021  | 22393        | No      | Imel Pest Control Inc   | 10        | EDW:Quarterly Pest Control 10/01-12/31/2020                                 | 125.00             |
| 3/30/2021  | 22394        | No      | John's Custom Lawn Care LLC   | 10        | EDW:FY21 Maintenance Contract for Lawn Care & Landscaping                   | 4,910.94 <b>L</b>  |
| 3/30/2021  | 22395        | No      | Midwest Turf Management Inc   | 10        | EDW:Weed Control, Lawn/Tree/Shrub Fertilization & Mosquito Spray            | 1,280.00 <b>M</b>  |
| 3/30/2021  | 22396        | No      | Mountain Valley Water of Carbondale                                     | 10        | CAR:5 Gallon Purified Water Bottle (2)                                      | 12.50              |
| 3/30/2021  | 22397        | No      | NCPERS Group Life Ins   | 10        | Supp Ins 04/01-04/30/2021   | 120.00             |
| 3/30/2021  |              | No      | NCPERS Group Life Ins   | 32        | Supp Ins 04/01-04/30/2021   | 24.00              |
| 3/30/2021  |              | No      | NCPERS Group Life Ins   | 85        | Supp Ins 04/01-04/30/2021   | 64.00              |
| 3/30/2021  | 22398        | No      | Remco Electrical Corporation  | 10        | CHA:Change Ballasts, Lamps & Rebuild Conf Rm Light                          | 457.79             |

**Illinois Heartland Library System**

Disbursement Summary Report

From 03/01/2021 Through 03/31/2021

| Check Date   | Check Number     | Spoiled | Vendor Name                          | Fund Code | Transaction Description  | Transaction Amount |
|--|------------------|---------|--------------------------------------|-----------|--|--------------------|
| 3/30/2021  | 22399            | No      | Republic Services # 729              | 10        | CHA:Trash & Recycling Removal 04/01-04/30/2021                 | 211.05             |
| 3/30/2021  | 22400            | No      | Republic Services # 350              | 10        | EDW:Trash & Recycling Removal 04/01-04/30/2021                 | 125.76             |
| 3/30/2021  | 22401            | No      | Shred-it USA                         | 10        | EDW:Shredding 03/05/2021                                       | 64.11              |
| 3/30/2021  | 22402            | No      | Uline                                | 10        | CAR:Black Foam Tile (2)  | 611.79             |
| 3/30/2021  | 22403            | No      | Urbana & Champaign Sanitary District | 10        | CHA:Sewer 12/28/2020-02/24/2021                                | 121.06             |
| 3/30/2021  | 22404            | No      | Verizon Wireless                     | 10        | Cellphone Srvc, MIFI, Router & After Hrs Line 02/24-03/23/2021 | 701.76             |
| 3/30/2021  |                  | No      | Verizon Wireless                     | 85        | Cellphone Srvc, MIFI, Router & After Hrs Line 02/24-03/23/2021 | 450.76             |
| 3/30/2021  | 22405            | No      | Wex Bank                             | 10        | Fuel Charges 02/24-03/23/2021                                  | 15,201.30          |
| 3/30/2021  |                  | No      | Wex Bank                             | 85        | Fuel Charges 02/24-03/23/2021                                  | 84.49              |
| 3/30/2021  | 22406            | No      | Xerox Financial Services             | 10        | Base & Usage Chrg 01/30-02/27/2021                             | 225.42             |
| 3/30/2021  |                  | No      | Xerox Financial Services             | 27        | Base & Usage Chrg 01/30-02/27/2021                             | 120.77             |
| 3/30/2021  |                  | No      | Xerox Financial Services             | 32        | Base & Usage Chrg 01/30-02/27/2021                             | 218.24             |
| 3/30/2021  |                  | No      | Xerox Financial Services             | 85        | Base & Usage Chrg 01/30-02/27/2021                             | 120.76             |
| 3/31/2021  | ACHIMRFAccPmtMa  | No      | Illinois Municipal Retirement Fund   | 85        | IMRF Accelerated Payment of Retiree - Sparks, Kim              | 6,131.30           |
| 3/31/2021  | ACHIMRFMar2021   | No      | Illinois Municipal Retirement Fund   | 10        | March 2021 IMRF Payment  | 8,386.62           |
| 3/31/2021  |                  | No      | Illinois Municipal Retirement Fund   | 27        | March 2021 IMRF Payment  | 1,668.20           |
| 3/31/2021  |                  | No      | Illinois Municipal Retirement Fund   | 32        | March 2021 IMRF Payment  | 970.24             |
| 3/31/2021  |                  | No      | Illinois Municipal Retirement Fund   | 85        | March 2021 IMRF Payment  | 5,782.72           |
| <b>Total 1000 - US Bank-General Fund</b>             |                  |         |                                      |           |  | <b>402,087.69</b>  |
| 3/5/2021   | ACHILPR20210305  | No      | Illinois Department of Revenue       | 10        | IL Payroll Tax Deposit - PD 03/05/2021                         | 3,107.50           |
| 3/5/2021   |                  | No      | Illinois Department of Revenue       | 27        | IL Payroll Tax Deposit - PD 03/05/2021                         | 428.48             |
| 3/5/2021   |                  | No      | Illinois Department of Revenue       | 32        | IL Payroll Tax Deposit - PD 03/05/2021                         | 173.74             |
| 3/5/2021   |                  | No      | Illinois Department of Revenue       | 85        | IL Payroll Tax Deposit - PD 03/05/2021                         | 1,280.58           |
| 3/5/2021   | ACHIRSPR20210305 | No      | Department of the Treasury           | 10        | IRS Payroll Tax Deposit-PD 03/05/2021                          | 16,058.16          |
| 3/5/2021   |                  | No      | Department of the Treasury           | 27        | IRS Payroll Tax Deposit-PD 03/05/2021                          | 2,075.42           |
| 3/5/2021   |                  | No      | Department of the Treasury           | 32        | IRS Payroll Tax Deposit-PD 03/05/2021                          | 940.17             |
| 3/5/2021   |                  | No      | Department of the Treasury           | 85        | IRS Payroll Tax Deposit-PD 03/05/2021                          | 6,795.80           |
| <b>Total 1030 - US Bank - Web Junction/(Payroll)</b> |                  |         |                                      |           |  | <b>30,859.85</b>   |
| <b>Total Disbursed</b>                               |                  |         |                                      |           |  | <b>432,947.54</b>  |

**Non-routine Bill Payments Explanations**

- A-** Purchased (100) expanded zipper transport bags used for the SHARE Kit & Kaboodle program.
- B-** Annual Polaris software maintenance & Syndetic subscription 04/01/21-03/31/22.
- C-** eBooks purchased 02/01-02/28/21 & eBooks purchases to be reimbursed by members and the Cares Act E-book grant.
- D-** Reimbursement for lost books and fines for Camargo Township District Library due to a deletion error in Polaris.
- E-** SAM software & support annual renewal 05/26/21-05/25/22 to be reimbursed by members.
- F-** Exterior door upgrades at the Champaign office. Installed and rekeyed door locks and installed weather stripping and door sweep to the north and east doors.
- G-** Replacement laptops and accessories for (3) staff members.
- H-** SHARE capital purchase of (2) PowerEdge servers that were included in the FY2021 SHARE budget and paid for with SHARE reserve funds.
- I-** Fred Pryor training membership annual renewals for (5) staff.
- J-** CONTENTdm Hosting Services annual renewal 03/01/21-02/28/22 for SHARE.
- K-** Purchased (100) "Serving Our Public 4.0:Standards for IL Public Libraries" books to be provided to members at a discounted rate.
- L-** FY2021 annual maintenance contract for lawn care & landscaping at the Edwardsville office.
- M-** Annual fee for weed control, lawn/tree/shrub fertilization & insect control at the Edwardsville office.

**Illinois Heartland Library System**  
 Credit Card Transactions  
 From 02/02/2021 Through 03/02/2021

| Credit Card                  |                        |            |                    |   |              | Fund | G/L# | Loc# | Dept# |
|------------------------------|------------------------|------------|--------------------|---|--------------|------|------|------|-------|
| Bill Date                    | Employee               | Trans Date | Vendor             | Description                                       | Amount       | Code | Code | Code | Code  |
| 3/2/2021                     | 4654 2482-Brown Troy M | 2/2/2021   | AMAZON             | CAR:Dock Cables for WR 02/2021                    | 17.53        | 85   | 5360 | 04   | 85    |
| 3/2/2021                     | 4654 2482-Brown Troy M | 2/2/2021   | AMAZON             | CAR:Monitor & Cables for WR 02/2021               | 174.53       | 85   | 5360 | 04   | 85    |
| 3/2/2021                     | 4654 2482-Brown Troy M | 2/2/2021   | MAILCHIMP          | Subscription:MailChimp Monthly 01/2021            | 62.99        | 10   | 5330 | 01   | 10    |
| 3/2/2021                     | 4654 2482-Brown Troy M | 2/2/2021   | PAYFLOW/PAYPAL     | PayPal Monthly Srvc Fee 01/2021                   | 30.00        | 85   | 5725 | 01   | 85    |
| 3/2/2021                     | 4654 2482-Brown Troy M | 2/2/2021   | PIPEDRIVE          | PipeDrive Monthly Subscription 02/2021            | 82.60        | 10   | 5550 | 01   | 10    |
| 3/2/2021                     | 4654 2482-Brown Troy M | 2/2/2021   | PIPEDRIVE          | PipeDrive Monthly Subscription 02/2021            | 82.60        | 85   | 5550 | 01   | 85    |
| 3/2/2021                     | 4654 2482-Brown Troy M | 2/3/2021   | DREAMHOST          | Domain Name - illinetoclc.info 02/2021            | 13.95        | 32   | 5580 | 01   | 32    |
| 3/2/2021                     | 4654 2482-Brown Troy M | 2/8/2021   | FLICKR             | Flickr Pro Annual Subscription 02/2021            | 59.99        | 10   | 5550 | 01   | 10    |
| 3/2/2021                     | 4654 2482-Brown Troy M | 2/8/2021   | MICROSOFT          | Online Cloud Backup 01/2021                       | 83.96        | 10   | 5550 | 01   | 10    |
| 3/2/2021                     | 4654 2482-Brown Troy M | 2/8/2021   | MICROSOFT          | Online Cloud Backup 01/2021                       | 83.95        | 85   | 5550 | 01   | 85    |
| 3/2/2021                     | 4654 2482-Brown Troy M | 2/16/2021  | ROYAL APPS         | Royal TSX Software Package Annual Maint 02/2021   | 104.04       | 10   | 5550 | 01   | 10    |
| 3/2/2021                     | 4654 2482-Brown Troy M | 2/19/2021  | IUG                | IUG Virtual Conf:Registration-Brown, Troy 02/2021 | 50.00        | 10   | 5290 | 04   | 10    |
| 3/2/2021                     | 4654 2482-Brown Troy M | 2/26/2021  | MICROSOFT          | Power Automate Single Month License 02/2021       | 6.00         | 10   | 5550 | 04   | 12    |
| 3/2/2021                     | 4654 2482-Brown Troy M | 2/27/2021  | HIPCAST            | Recording Storage 02/2021                         | 4.95         | 85   | 5550 | 01   | 85    |
| 3/2/2021                     | 4654 2482-Brown Troy M | 2/28/2021  | AMAZON             | CAR:Dell Monitor & Cables for WR 02/2021          | 185.98       | 85   | 5360 | 04   | 85    |
| 3/2/2021                     | 4654 2482-Brown Troy M | 3/2/2021   | MAILCHIMP          | Subscription:MailChimp Monthly 02/2021            | 62.99        | 10   | 5330 | 01   | 10    |
| 3/2/2021                     | 4654 2482-Brown Troy M | 3/2/2021   | PIPEDRIVE          | PipeDrive Monthly Subscription 03/2021            | 82.60        | 10   | 5550 | 01   | 10    |
| 3/2/2021                     | 4654 2482-Brown Troy M | 3/2/2021   | PIPEDRIVE          | PipeDrive Monthly Subscription 03/2021            | <u>82.60</u> | 85   | 5550 | 01   | 85    |
| Total 4654 2482-Brown Troy M |                        |            |                    |   | 1,271.26     |      |      |      |       |
| 3/2/2021                     | 4695 2640-Petty Linda  | 2/4/2021   | FINISH LINE        | CAR:Car Wash Lic #U18520 02/2021                  | 12.99        | 10   | 5210 | 04   | 10    |
| 3/2/2021                     | 4695 2640-Petty Linda  | 2/7/2021   | FINISH LINE        | CAR:Van Wash Lic #U33806 02/2021                  | 12.99        | 10   | 5210 | 04   | 20    |
| 3/2/2021                     | 4695 2640-Petty Linda  | 2/10/2021  | OST RENTAL         | EDW:Rental of Storage Pods 02/2021                | 275.00       | 10   | 5195 | 01   | 10    |
| 3/2/2021                     | 4695 2640-Petty Linda  | 2/16/2021  | FINISH LINE        | CAR:Van Wash Lic #U33023 02/2021                  | 12.99        | 10   | 5210 | 04   | 22    |
| 3/2/2021                     | 4695 2640-Petty Linda  | 2/16/2021  | RAINEDOUT          | Rained Out Text Alert Message 02/2021             | 10.00        | 10   | 5400 | 01   | 10    |
| 3/2/2021                     | 4695 2640-Petty Linda  | 2/16/2021  | RAINEDOUT          | Rained Out Text Alert Message 02/2021             | 10.00        | 10   | 5400 | 01   | 10    |
| 3/2/2021                     | 4695 2640-Petty Linda  | 2/18/2021  | FINISH LINE        | CAR:Van Wash Lic #U33056 02/2021                  | 12.99        | 10   | 5210 | 04   | 20    |
| 3/2/2021                     | 4695 2640-Petty Linda  | 2/19/2021  | AMAZON             | EDW:Cat Litter(6) for Driving in Snow 02/2021     | 51.72        | 10   | 5210 | 01   | 20    |
| 3/2/2021                     | 4695 2640-Petty Linda  | 2/24/2021  | THE AUTO BODY SHOP | EDW:Towing Lic #U30840 02/2021                    | 150.00       | 10   | 5210 | 01   | 20    |
| 3/2/2021                     | 4695 2640-Petty Linda  | 2/28/2021  | FINISH LINE        | CAR:Van Wash Lic #U25399 02/2021                  | 12.99        | 10   | 5210 | 04   | 10    |
| 3/2/2021                     | 4695 2640-Petty Linda  | 2/28/2021  | FINISH LINE        | CAR:Van Wash Lic #U33021 02/2021                  | 12.99        | 10   | 5210 | 04   | 20    |
| 3/2/2021                     | 4695 2640-Petty Linda  | 2/28/2021  | FINISH LINE        | CAR:Van Wash Lic #U33022 02/2021                  | 12.99        | 10   | 5210 | 04   | 20    |
| 3/2/2021                     | 4695 2640-Petty Linda  | 3/1/2021   | WALMART            | EDW:Washer Fluid (10) 02/2021                     | 8.90         | 10   | 5210 | 01   | 20    |
| 3/2/2021                     | 4695 2640-Petty Linda  | 3/1/2021   | WALMART            | EDW:Washer Fluid (10) 02/2021                     | 8.90         | 10   | 5210 | 01   | 22    |
| 3/2/2021                     | 4695 2640-Petty Linda  | 3/1/2021   | WALMART            | EDW:DEF for Box Truck Lic #U31660 02/2021         | <u>27.92</u> | 10   | 5210 | 01   | 22    |
| Total 4695 2640-Petty Linda  |                        |            |                    |   | 633.37       |      |      |      |       |

**Illinois Heartland Library System**  
 Credit Card Transactions  
 From 02/02/2021 Through 03/02/2021

| Credit Card |                                     |            |                       |  | Fund          | G/L# | Loc# | Dept# |      |
|-------------|-------------------------------------|------------|-----------------------|--|---------------|------|------|-------|------|
| Bill Date   | Employee                            | Trans Date | Vendor                | Description  | Amount        | Code | Code | Code  | Code |
| 3/2/2021    | 5085 0664-Palmer Susan              | 2/24/2021  | SAMS CLUB             | EDW:Paper Towels (2) 02/2021   | 39.96         | 10   | 5190 | 01    | 10   |
| 3/2/2021    | 5085 0664-Palmer Susan              | 2/24/2021  | SAMS CLUB             | EDW:8.5x11 Copy Paper (2) 02/2021  | 71.96         | 32   | 5360 | 01    | 32   |
| 3/2/2021    | 5085 0664-Palmer Susan              | 2/24/2021  | STAPLES               | EDW:Removable Tape (2) 02/2021   | 15.49         | 10   | 5365 | 01    | 10   |
| 3/2/2021    | 5085 0664-Palmer Susan              | 2/25/2021  | SAMS CLUB             | CAR:Face Masks (10) 02/2021  | <u>89.80</u>  | 10   | 5390 | 04    | 10   |
|             | Total 5085 0664-Palmer Susan        |            |                       |  | 217.21        |      |      |       |      |
| 3/2/2021    | 5645 2424-Bushong Stacie L          | 2/1/2021   | THE GREENHOUSE        | Plant-Sympathy-Landolt, Dale 02/2021                                     | <u>62.85</u>  | 10   | 5057 | 01    | 10   |
|             | Total 5645 2424-Bushong Stacie L    |            |                       |  | 62.85         |      |      |       |      |
| 3/2/2021    | 5720 1358-Downes Stephen            | 2/4/2021   | JIMMY JOHNS           | ILDS Drivers Mtg-CHA-Food 02/2021  | <u>39.94</u>  | 10   | 5290 | 02    | 22   |
|             | Total 5720 1358-Downes Stephen      |            |                       |  | 39.94         |      |      |       |      |
| 3/2/2021    | 5724 8417-Kates Linda               | 2/9/2021   | OUTBACK STEAKHOUSE    | Sorter Meeting-Food 02/2021  | 69.17         | 10   | 5290 | 02    | 20   |
| 3/2/2021    | 5724 8417-Kates Linda               | 2/22/2021  | USPS                  | CHA:Postage 02/2021  | <u>11.00</u>  | 10   | 5370 | 02    | 10   |
|             | Total 5724 8417-Kates Linda         |            |                       |  | 80.17         |      |      |       |      |
| 3/2/2021    | 6067 4476-Thompson Cassandra        | 2/2/2021   | IUG                   | IUG Institutional Membership 02/2021                                     | 110.00        | 85   | 5700 | 01    | 85   |
| 3/2/2021    | 6067 4476-Thompson Cassandra        | 2/11/2021  | IUG                   | IUG Virtual Conf:Registration-Thompson, Cassandra 02/2021                | <u>50.00</u>  | 85   | 5290 | 01    | 85   |
|             | Total 6067 4476-Thompson Cassandra  |            |                       |  | 160.00        |      |      |       |      |
| 3/2/2021    | 6176 8335-Stone Shelley             | 2/19/2021  | IUG                   | IUG Virtual Conf:Registration-Stone, Shelley 02/2021                     | <u>50.00</u>  | 85   | 5290 | 01    | 85   |
|             | Total 6176 8335-Stone Shelley       |            |                       |  | 50.00         |      |      |       |      |
| 3/2/2021    | 6359 8292-Greve Penrod Shandi       | 2/16/2021  | NONPROFIT MARKETERS   | Outside the Box & You're on Mute Webinars:Greve Penrod, Shandi 02/2021   | <u>20.00</u>  | 10   | 5290 | 01    | 10   |
|             | Total 6359 8292-Greve Penrod Shandi |            |                       |  | 20.00         |      |      |       |      |
| 3/2/2021    | 6359 8300-Elliott Edith             | 2/27/2021  | IUG                   | IUG Virtual Conf:Registration-Elliott, Edie 02/2021                      | <u>50.00</u>  | 85   | 5290 | 01    | 85   |
|             | Total 6359 8300-Elliott Edith       |            |                       |  | 50.00         |      |      |       |      |
| 3/2/2021    | 6366 3690-Thomas Pamela             | 2/5/2021   | STEVEN HARGADON       | Diversity, Equity & Inclusion Webinar:Registration-Thomas, Pam 02/2021   | <u>99.00</u>  | 27   | 5290 | 02    | 27   |
|             | Total 6067 4476-Thompson Pamela     |            |                       |  | 99.00         |      |      |       |      |
| 3/2/2021    | 6422 0458-Parr Casey                | 2/26/2021  | WALMART               | CAR:Face Masks 02/2021   | 4.90          | 10   | 5390 | 04    | 10   |
| 3/2/2021    | 6422 0458-Parr Casey                | 3/1/2021   | WALMART               | CAR:Washer Fluid (6) 02/2021   | <u>10.68</u>  | 10   | 5210 | 04    | 20   |
|             | Total 6422 0458-Parr Casey          |            |                       |  | 15.58         |      |      |       |      |
| 3/2/2021    | 6449 2388-Rose Erin                 | 2/4/2021   | IUG                   | IUG Virtual Conf:Registration-Rose, Erin 02/2021                         | 50.00         | 27   | 5290 | 02    | 27   |
| 3/2/2021    | 6449 2388-Rose Erin                 | 2/5/2021   | LIBRARY JUICE ACADEMY | Allyship, Anti-Opression Practices Class:Registration-Rose, Erin 02/2021 | <u>175.00</u> | 27   | 5290 | 02    | 27   |

**Illinois Heartland Library System**  
 Credit Card Transactions  
 From 02/02/2021 Through 03/02/2021

| Credit Card | Bill Date | Employee                      | Trans Date | Vendor                | Description   | Amount   | Fund Code | G/L# Code | Loc# Code | Dept# Code |
|-------------|-----------|-------------------------------|------------|-----------------------|---|----------|-----------|-----------|-----------|------------|
|             |           | Total 6449 2388-Rose Erin     |            |                       |   | 225.00   |           |           |           |            |
|             | 3/2/2021  | 6615 7831-Porter Dena         | 2/4/2021   | IUG                   | IUG Virtual Conf:Registration-Porter, Dena 02/2021                          | 50.00    | 85        | 5290      | 04        | 85         |
|             |           | Total 6615 7831-Porter Dena   |            |                       |   | 50.00    |           |           |           |            |
|             | 3/2/2021  | 6666 6914-Knirr John          | 2/10/2021  | DREAMHOST             | Domain Name-Highland Library 02/2021  | 15.99    | 10        | 5840      | 01        | 10         |
|             | 3/2/2021  | 6666 6914-Knirr John          | 2/12/2021  | DREAMHOST             | Domain Name-Mt Olive PL 02/2021   | 15.99    | 10        | 5840      | 01        | 10         |
|             |           | Total 6666 6914-Knirr John    |            |                       |   | 31.98    |           |           |           |            |
|             | 3/2/2021  | 6666 6922-Margold Heidi       | 2/3/2021   | LIBRARY JUICE ACADEMY | Metadata & Description for Digital Coll:Registration-Margold, Heidi 02/2021 | 175.00   | 27        | 5290      | 02        | 27         |
|             | 3/2/2021  | 6666 6922-Margold Heidi       | 2/4/2021   | IUG                   | IUG Virtual Conf:Registration-Margold, Heidi 02/2021                        | 50.00    | 27        | 5290      | 02        | 27         |
|             |           | Total 6666 6922-Margold Heidi |            |                       |   | 225.00   |           |           |           |            |
|             | 3/2/2021  | 6756 1734-Trevino Jill        | 2/1/2021   | INDEED                | Job Posting-Communications Coordinator 02/2021                              | 95.37    | 10        | 5070      | 01        | 10         |
|             | 3/2/2021  | 6756 1734-Trevino Jill        | 2/1/2021   | INDEED                | Job Posting-HR Assistant 02/2021  | 102.39   | 10        | 5070      | 01        | 10         |
|             | 3/2/2021  | 6756 1734-Trevino Jill        | 2/1/2021   | INDEED                | Job Posting-EDW-Sorter 02/2021  | 116.17   | 10        | 5070      | 01        | 20         |
|             | 3/2/2021  | 6756 1734-Trevino Jill        | 2/1/2021   | INDEED                | Job Posting-SHARE Admin Srvc Specialist 02/2021                             | 45.08    | 85        | 5070      | 01        | 85         |
|             | 3/2/2021  | 6756 1734-Trevino Jill        | 2/1/2021   | INDEED                | Job Posting-SHARE Admin Srvc Specialist 02/2021                             | 44.88    | 85        | 5070      | 02        | 85         |
|             | 3/2/2021  | 6756 1734-Trevino Jill        | 2/1/2021   | INDEED                | Job Posting-SHARE Admin Srvc Specialist 02/2021                             | 18.69    | 85        | 5070      | 04        | 85         |
|             | 3/2/2021  | 6756 1734-Trevino Jill        | 2/15/2021  | INDEED                | Job Posting-Communications Coordinator 02/2021                              | 227.83   | 10        | 5070      | 01        | 10         |
|             | 3/2/2021  | 6756 1734-Trevino Jill        | 2/15/2021  | INDEED                | Job Posting-HR Assistant 02/2021  | 40.98    | 10        | 5070      | 01        | 10         |
|             | 3/2/2021  | 6756 1734-Trevino Jill        | 2/15/2021  | INDEED                | Job Posting-SHARE Admin Srvc Specialist 02/2021                             | 112.91   | 85        | 5070      | 01        | 85         |
|             | 3/2/2021  | 6756 1734-Trevino Jill        | 2/15/2021  | INDEED                | Job Posting-SHARE Admin Srvc Specialist 02/2021                             | 78.58    | 85        | 5070      | 02        | 85         |
|             | 3/2/2021  | 6756 1734-Trevino Jill        | 2/15/2021  | INDEED                | Job Posting-SHARE Admin Srvc Specialist 02/2021                             | 40.19    | 85        | 5070      | 04        | 85         |
|             | 3/2/2021  | 6756 1734-Trevino Jill        | 2/17/2021  | MGMT ASSOC OF IL      | Altogether HR 2021 Webinar:Registration-Trevino, Jill 02/2021               | 159.20   | 10        | 5290      | 01        | 10         |
|             | 3/2/2021  | 6756 1734-Trevino Jill        | 2/23/2021  | MGMT ASSOC OF IL      | Employee Handbook Webinar:Registration-Trevino, Jill 02/2021                | 150.00   | 10        | 5290      | 01        | 10         |
|             | 3/2/2021  | 6756 1734-Trevino Jill        | 2/27/2021  | ILA                   | Job Posting-CMC Cataloger 02/2021   | 100.00   | 27        | 5070      | 01        | 27         |
|             |           | Total 6756 1734-Trevino Jill  |            |                       |   | 1,332.27 |           |           |           |            |

**Report Transaction Totals**

**4,563.63**

***Non-routine Credit Card Transactions Explanations***

Brown, Troy M - Additional computer supplies needed for staff working remotely.

Flickr Pro annual subscription is used to archive our photos to the web.

Royal TSX is software the IT department uses to connect to multiple servers at once using remote control software.

Registration for Innovative Users Group (IUG) virtual conference for Troy Brown.

Thompson, Cassandra - IUG annual institutional membership fee.

Registration for IUG virtual conference for Cassandra Thompson.

Stone, Shelley - Registration for IUG virtual conference for Shelley Stone.

Greve Penrod, Shandi - Registration for Dancing Outside The Box:Innovative Marketing In Times Of Crisis & You're on Mute:Navigating The New Normal With virtual Teams webinars for Shandi Greve Penrod.

**Illinois Heartland Library System**

Credit Card Transactions

From 02/02/2021 Through 03/02/2021

| Credit Card |                |            |        |  |        |      | Fund | G/L# | Loc# | Dept# |
|-------------|----------------|------------|--------|--|--------|------|------|------|------|-------|
| Bill Date   | Employee       | Trans Date | Vendor | Description  | Amount | Code | Code | Code | Code | Code  |
|             | Elliott, Edith |            |        | Registration for IUG virtual conference for Edie Elliott.  |        |      |      |      |      |       |
|             | Thomas, Pamela |            |        | Registration for Diversity, Equity & Inclusion webinar for Pam Thomas.   |        |      |      |      |      |       |
|             | Rose, Erin     |            |        | Registration for IUG virtual conference for Erin Rose.   |        |      |      |      |      |       |
|             |                |            |        | Registration for Allyship, Anti-Oppression Practices and Building Inclusive Libraries online course for Erin Rose. |        |      |      |      |      |       |
|             | Porter, Dena   |            |        | Registration for IUG virtual conference for Dena Porter.   |        |      |      |      |      |       |
|             | Margold, Heidi |            |        | Registration for Metadata and Description for Digital Special Collections online course for Heidi Margold.         |        |      |      |      |      |       |
|             |                |            |        | Registration for IUG virtual conference for Heidi Margold.   |        |      |      |      |      |       |
|             | Trevino, Jill  |            |        | Registration for HR Source Altogether HR 2021 virtual conference for Jill Trevino.                                 |        |      |      |      |      |       |
|             |                |            |        | Registration for HR Source Your Employee Handbook webinar for Jill Trevino.  |        |      |      |      |      |       |