

**Illinois Heartland Library System**  
 Disbursement Summary Report  
 From 09/01/2022 Through 09/30/2022

Attachment 6.1

Check Date	Check Number	Spoiled	Vendor Name	Fund		Transaction Description	Transaction Amount
				Code			
9/2/2022	ACHILPR20220902	No	Illinois Department of Revenue	10		IL Payroll Tax Deposit - PD 09/02/2022	3,690.80
9/2/2022		No	Illinois Department of Revenue	27		IL Payroll Tax Deposit - PD 09/02/2022	842.68
9/2/2022		No	Illinois Department of Revenue	31		IL Payroll Tax Deposit - PD 09/02/2022	62.96
9/2/2022		No	Illinois Department of Revenue	32		IL Payroll Tax Deposit - PD 09/02/2022	189.91
9/2/2022		No	Illinois Department of Revenue	85		IL Payroll Tax Deposit - PD 09/02/2022	1,729.45
9/2/2022	ACHIRS20220902	No	Department of the Treasury	10		IRS Payroll Tax Deposit-PD 09/02/2022	19,381.21
9/2/2022		No	Department of the Treasury	27		IRS Payroll Tax Deposit-PD 09/02/2022	4,064.83
9/2/2022		No	Department of the Treasury	31		IRS Payroll Tax Deposit-PD 09/02/2022	384.49
9/2/2022		No	Department of the Treasury	32		IRS Payroll Tax Deposit-PD 09/02/2022	1,034.96
9/2/2022		No	Department of the Treasury	85		IRS Payroll Tax Deposit-PD 09/02/2022	9,177.80
9/15/2022	23650	No	AAIM EA Training and Consulting LLC	10		Pre-employment Background Check-CAR-Courier (2)	146.40
9/15/2022	23651	No	Ameren Illinois	10		CHA:Gas 08/01-09/01/2022	64.26
9/15/2022	23652	No	Ameren Illinois	10		EDW:Gas 08/01-09/01/2022	57.42
9/15/2022	23653	No	Ameren Illinois	10		EDW:Electric & Lighting Srvcs 08/01-09/01/2022	2,021.59
9/15/2022	23654	No	American Pest Control	10		CHA:Monthly Extermination 09/02/2022	35.00
9/15/2022	23655	No	Association for Rural and Small Libraries	10		ARSL Pre-Conf:Registration-Popit, Ellen	50.00 <b>A</b>
9/15/2022		No	Association for Rural and Small Libraries	10		ARSL Pre-Conference Workshop:Registration-Bednar, Leslie	50.00
9/15/2022		No	Association for Rural and Small Libraries	85		ARSL Pre-Conf:Registration-Pippin, Don	50.00
9/15/2022		No	Association for Rural and Small Libraries	85		ARSL Pre-Conf:Registration-Porter, Dena	50.00
9/15/2022		No	Association for Rural and Small Libraries	85		ARSL Pre-Conf:Registration-Wiegand, Anna	50.00
9/15/2022	23656	No	Monro Inc	10		U33807 - Change Oil/Filter & Tire Rotation	57.95
9/15/2022	23657	No	Leslie M Bednar	10		ISL Advisory Mtg:Mileage Reimb-Bednar, Leslie 08/25/2022	34.36
9/15/2022	23658	No	Bibliotheca LLC	85		eBooks Subscription Purchases 08/01-08/31/2022	11,689.95 <b>B</b>
9/15/2022	23659	No	Buildingstars Operations Inc	10		EDW:Janitorial Srvcs September 2022	670.00
9/15/2022	23660	No	Busey	10		Busey Credit Card Stmt Ending 9/1/2022	14,750.92
9/15/2022		No	Busey	27		Busey Credit Card Stmt Ending 9/1/2022	1,093.00
9/15/2022		No	Busey	31		Busey Credit Card Stmt Ending 9/1/2022	16.00
9/15/2022		No	Busey	32		Busey Credit Card Stmt Ending 9/1/2022	72.34
9/15/2022		No	Busey	85		Busey Credit Card Stmt Ending 9/1/2022	3,194.51
9/15/2022	23661	No	CDW Government	10		Adobe Acrobat Pro (Pro-Rated)	20.79 <b>C</b>
9/15/2022		No	CDW Government	10		Adobe Subscription Renewal	2,622.68
9/15/2022		No	CDW Government	27		Adobe Subscription Renewal	721.12
9/15/2022		No	CDW Government	32		Adobe Subscription Renewal	1,965.84
9/15/2022		No	CDW Government	85		Adobe Subscription Renewal	1,377.96
9/15/2022	23662	No	Cintas Fire 636525	10		CAR:Annual Fire Extinguisher Inspection (4)	180.00
9/15/2022	23663	No	Commercial Collision of Champaign	10		U35065 - Replace 2 Liftgate Springs	91.00
9/15/2022	23664	No	Constellation NewEnergy - Gas Division	10		CHA:Gas Supply 08/01-08/31/2022	11.53
9/15/2022	23665	No	Jace Cook	10		Member Day-Reimb for Planning Committee Shirt	28.98
9/15/2022	23666	No	Dave's Precision Mowing	10		CHA:Mowing Fuel Charge 08/31/2022	40.00
9/15/2022		No	Dave's Precision Mowing	10		CHA:Mowing/Trimming/Blowing 08/02/2022	80.00
9/15/2022		No	Dave's Precision Mowing	10		CHA:Mowing/Trimming/Blowing 08/09/2022	80.00
9/15/2022		No	Dave's Precision Mowing	10		CHA:Mowing/Trimming/Blowing 08/16/2022	80.00
9/15/2022		No	Dave's Precision Mowing	10		CHA:Mowing/Trimming/Blowing 08/24/2022	80.00
9/15/2022		No	Dave's Precision Mowing	10		CHA:Mowing/Trimming/Blowing 08/30/2022	80.00
9/15/2022	23667	No	Enterprise FM Trust	10		Monthly Leasing 09/01-09/30/2022	6,386.42
9/15/2022	23668	No	Gateway Occupational Health	10		Pre-employment Drug Screen-EDW-Sorter	49.50
9/15/2022		No	Gateway Occupational Health	10		Pre-employment Fit for Duty Exam-EDW-Sorter	58.00
9/15/2022	23669	No	George Alarm Co Inc	10		EDW:Fire/Burglar/Elevator Alarm Monitoring 10/01-12/31/2022	274.47
9/15/2022	23670	No	George Alarm	10		CHA:Fire/Burglar/Cell Backup Monitoring 10/01-12/31/2022	127.20
9/15/2022	23671	No	i3 Broadband - CU	10		CHA:Internet 09/01-09/30/2022	11.67
9/15/2022		No	i3 Broadband - CU	27		CHA:Internet 09/01-09/30/2022	11.66
9/15/2022		No	i3 Broadband - CU	85		CHA:Internet 09/01-09/30/2022	11.66
9/15/2022	23672	No	IHLS-OCLC	85		CONTENTdm Annual Subscription (IHI) 08/01/2022-07/31/2023	1,985.71 <b>D</b>
9/15/2022	23673	No	Technology Management Rev Fund	85		CAR:Bandwidth 07/01-07/31/2022	270.00
9/15/2022	23674	No	Illini Janitorial	10		CHA:Janitorial Srvcs August 2022	525.00
9/15/2022	23675	No	Imel Pest Control Inc	10		EDW:Pest Control 09/06/2022	125.00
9/15/2022	23676	No	Instructure Inc	31		Instructure Platform Implementation Fees	17,290.00 <b>E</b>
9/15/2022	23677	No	Jensen Information Technologies Inc	10		Microsoft Intune Subscription License (70)	92.00 <b>F</b>
9/15/2022		No	Jensen Information Technologies Inc	85		Microsoft Intune Subscription License (70)	552.00
9/15/2022	23678	No	Metro East Humane Society	10		Donation-Sympathy-Henderson, Zach	50.00
9/15/2022	23679	No	Nextgen Solutions	10		CAR:Usage Chrg 08/01-08/31/2022	27.78

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Check Date	Check Number	Spoiled	Vendor Name	Fund		Transaction Description	Transaction Amount
				Code	Transaction Description		
9/15/2022		No	Nextgen Solutions	85		CAR:Usage Chrg 08/01-08/31/2022	24.14
9/15/2022	23680	No	Safelite Fulfillment Inc	10		U35062 - Repair Windshield	85.00
9/15/2022	23681	No	SIUC Research Park Inc	10		CAR:Office Leasing, Electric & Lighting Svcs & Fiber Internet	8,647.37
9/15/2022		No	SIUC Research Park Inc	85		CAR:Office Leasing, Electric & Lighting Svcs & Fiber Internet	10.00
9/15/2022	23682	No	Southern IL Medical Care Assoc LLC	10		Pre-employment Fit for Duty Exam & Drug Screen-CAR-Courier (2)	380.00
9/15/2022	23683	No	Speed Lube # 11	10		U35058 - Change Oil/Filter	73.45
9/15/2022	23684	No	Speed Lube # 14	10		U35062 - Change Oil/Filter	73.45
9/15/2022	23685	No	Swank Movie Licensing USA	10		Copyright Compliance Site Lic-Goose Creek Lib	275.00
9/15/2022	23686	No	The Hartford	10		FY2022 Workers Comp Audit Additional	6,522.00 <b>G</b>
9/15/2022	23687	No	Today's Technology Auto Repair, LLC	10		U25399 - Change Oil/Filter, Replace Brake Pads & Calipers	828.09
9/15/2022		No	Today's Technology Auto Repair, LLC	10		U33021 - Replace Turn Signal Bulb	33.87
9/15/2022		No	Today's Technology Auto Repair, LLC	10		U33022 - Change Oil/Filter & Tire Rotation	78.17
9/15/2022		No	Today's Technology Auto Repair, LLC	10		U33056 - Change Oil/Filter, Replace Wipers, Brakes, Rotors & Tires (2)	1,285.26
9/15/2022		No	Today's Technology Auto Repair, LLC	10		U35061- Change Oil/Filter & Tire Rotation	106.03
9/15/2022	23688	No	Verizon	10		GPS Tracking (23 Units) 08/01-08/31/2022	401.35
9/15/2022	23689	No	WSTU Public Broadcasting	10		Sponsorship:PBS 24/7 Kids - September Installment	130.00
9/15/2022	23690	No	Xerox Financial Services	10		CAR:Base Chrg September 2022	120.40
9/15/2022		No	Xerox Financial Services	85		CAR:Base Chrg September 2022	85.28
9/16/2022	ACHILPR20220916	No	Illinois Department of Revenue	10		IL Payroll Tax Deposit - PD 09/16/2022	3,627.97
9/16/2022		No	Illinois Department of Revenue	27		IL Payroll Tax Deposit - PD 09/16/2022	843.38
9/16/2022		No	Illinois Department of Revenue	31		IL Payroll Tax Deposit - PD 09/16/2022	62.96
9/16/2022		No	Illinois Department of Revenue	32		IL Payroll Tax Deposit - PD 09/16/2022	190.37
9/16/2022		No	Illinois Department of Revenue	85		IL Payroll Tax Deposit - PD 09/16/2022	1,645.01
9/16/2022	ACHIRS20220916	No	Department of the Treasury	10		IRS Payroll Tax Deposit-PD 09/16/2022	19,068.52
9/16/2022		No	Department of the Treasury	27		IRS Payroll Tax Deposit-PD 09/16/2022	4,066.97
9/16/2022		No	Department of the Treasury	31		IRS Payroll Tax Deposit-PD 09/16/2022	384.49
9/16/2022		No	Department of the Treasury	32		IRS Payroll Tax Deposit-PD 09/16/2022	1,039.11
9/16/2022		No	Department of the Treasury	85		IRS Payroll Tax Deposit-PD 09/16/2022	8,597.67
9/29/2022	23691	No	Ameren Illinois	10		CHA:Electric & Lighting Svcs 08/16-09/15/2022	1,209.08
9/29/2022	23692	No	American Payroll Association	10		APA Membership Dues - Johnisee, Rhonda	275.00 <b>H</b>
9/29/2022	23693	No	Asphalt Clinic LLC	66		CHA:Repair, Seal & Paint Parking Lot	7,996.00 <b>I</b>
9/29/2022	23694	No	AT&T	10		EDW:Internet 09/10-10/09/2022	154.26
9/29/2022		No	AT&T	27		EDW:Internet 09/10-10/09/2022	154.25
9/29/2022		No	AT&T	32		EDW:Internet 09/10-10/09/2022	154.25
9/29/2022		No	AT&T	85		EDW:Internet 09/10-10/09/2022	154.26
9/29/2022	23695	No	Health Care Service Corporation	10		Health Ins 10/01-10/31/2022	16,326.14
9/29/2022		No	Health Care Service Corporation	27		Health Ins 10/01-10/31/2022	4,818.13
9/29/2022		No	Health Care Service Corporation	31		Health Ins 10/01-10/31/2022	412.89
9/29/2022		No	Health Care Service Corporation	32		Health Ins 10/01-10/31/2022	1,423.96
9/29/2022		No	Health Care Service Corporation	85		Health Ins 10/01-10/31/2022	12,324.98
9/29/2022	23696	No	C&D Auto Repair	10		U35065-Detail Box Truck	75.00
9/29/2022	23697	No	CDW Government	10		EDW:Wiring Project-8 Port Switch (2)	2,370.96 <b>J</b>
9/29/2022	23698	No	City of Edwardsville	10		EDW:Water & Sewer 07/04-09/05/2022	173.15
9/29/2022	23699	No	Decatur Public Library	10		EDW:Damaged Book 'Rabbits'	15.95
9/29/2022	23700	No	Dex's Tree Service	10		EDW:Final Payment - Tree Removal/Stump Grinding (2) & Limb Removal	1,200.00 <b>K</b>
9/29/2022	23701	No	Edwardsville Plumbing & Heating Inc	10		EDW:Replace Flushometer Valve-Upstairs Womens Restroom	452.67
9/29/2022	23702	No	Leah Gregory	10		Mileage Reimb-Gregory, Leah-Visit School Members 09/19-09/21/2022	72.08
9/29/2022		No	Leah Gregory	10		Mileage Reimb-Gregory, Leah-Visit School Members 09/22/2022	42.32
9/29/2022	23703	No	Guardian	10		Dental, AD&D, Life & Vision Ins 10/01-10/31/2022	2,839.20
9/29/2022		No	Guardian	27		Dental, AD&D, Life & Vision Ins 10/01-10/31/2022	517.90
9/29/2022		No	Guardian	31		Dental, AD&D, Life & Vision Ins 10/01-10/31/2022	24.96
9/29/2022		No	Guardian	32		Dental, AD&D, Life & Vision Ins 10/01-10/31/2022	105.72
9/29/2022		No	Guardian	85		Dental, AD&D, Life & Vision Ins 10/01-10/31/2022	1,043.50
9/29/2022	23704	No	IHLS-OCLC	85		EZProxy Access & Authentication Software (IHI)	681.52 <b>L</b>
9/29/2022	23705	No	Illinois American Water	10		CHA:Water 08/25-09/27/2022	52.53
9/29/2022	23706	No	LIMRICC Unemployment Compensation	10		Refund on IDES Account Balance paid to LIMRICC	2,013.76 <b>M</b>
9/29/2022	23707	No	Marketview Car Wash	10		U35058 - Van Wash	10.00
9/29/2022	23708	No	Myler Automotive Repair Inc	10		U29922 - Remove & Replace Door Handle	158.65
9/29/2022		No	Myler Automotive Repair Inc	10		U32274 - Replace Headlight Parking Light Bulb	44.42

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 From 09/01/2022 Through 09/30/2022

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
9/29/2022	23709	No	NCPERS Group Life Ins	10	Supp Life Ins 10/01-10/31/2022	96.00
9/29/2022		No	NCPERS Group Life Ins	27	Supp Life Ins 10/01-10/31/2022	16.00
9/29/2022		No	NCPERS Group Life Ins	31	Supp Life Ins 10/01-10/31/2022	8.00
9/29/2022		No	NCPERS Group Life Ins	32	Supp Life Ins 10/01-10/31/2022	24.00
9/29/2022		No	NCPERS Group Life Ins	85	Supp Life Ins 10/01-10/31/2022	80.00
9/29/2022	23710	No	Julia A Pernicka	10	Health Ins Refund on Premium Rate Chngs (COBRA-Pernicka)	245.33
9/29/2022	23711	No	Republic Services # 729	10	CHA:Trash & Recycling Removal 10/01-10/31/2022	194.28
9/29/2022	23712	No	Republic Services # 350	10	EDW:Trash & Recycling Removal 10/01-10/31/2022	194.87
9/29/2022	23713	No	Riverside Regional Library	10	Donation-Sympathy-Malone, John	50.00
9/29/2022	23714	No	Speed Lube # 14	10	U32276 - Change Oil/Filter & Replace Wiper Blades	121.85
9/29/2022		No	Speed Lube # 14	10	U33167 - Change Oil/Filter	73.45
9/29/2022		No	Speed Lube # 14	10	U35100 - Change Oil/Filter	73.45
9/29/2022	23715	No	Cassandra Thompson	85	Mileage Reimb-Thompson, Cassie-SHARE Staff Mtg 09/22/2022	64.38
9/29/2022		No	Cassandra Thompson	85	Mileage Reimb-Thompson, Cassie-SHARE Staff/Membership Mtg 09/07/2022	141.25
9/29/2022		No	Cassandra Thompson	85	SHARE Staff Mtg-Reimb for Ice-Thompson, Cassie	8.54
9/29/2022	23716	No	Tire Choice #390	10	U32277 - Change Oil/Filter & Tire Rotation	63.74
9/29/2022		No	Tire Choice #390	10	U33020 - Change Oil/Filter & Tire Rotation	63.74
9/29/2022	23717	No	Today's Technology Auto Repair, LLC	10	U33023 - Change Oil/Filter & Tire Rotation	78.17
9/29/2022		No	Today's Technology Auto Repair, LLC	10	U33023 - Remove & Replace Turn Signal Bulb	33.87
9/29/2022		No	Today's Technology Auto Repair, LLC	10	U33056-Change Oil/Filter & Tire Rotation	79.43
9/29/2022	23718	No	Urbana & Champaign Sanitary District	10	CHA:Sewer 06/24-08/24/2022	106.42
9/29/2022	23719	No	Verizon Wireless	10	Cellphone Srvcs, MIFI, Router & After Hrs Line 08/24-09/23/2022	685.99
9/29/2022		No	Verizon Wireless	32	Cellphone Srvcs, MIFI, Router & After Hrs Line 08/24-09/23/2022	8.34
9/29/2022		No	Verizon Wireless	85	Cellphone Srvcs, MIFI, Router & After Hrs Line 08/24-09/23/2022	323.81
9/29/2022	23720	No	Wex Bank	10	Fuel Charges 08/23-09/23/2022	18,010.88
9/29/2022		No	Wex Bank	27	Fuel Charges 08/23-09/23/2022	32.46
9/29/2022		No	Wex Bank	85	Fuel Charges 08/23-09/23/2022	286.01
9/29/2022	23721	No	Xerox Financial Services	10	Base & Usage Chrg 07/30-08/29/2022	243.22
9/29/2022		No	Xerox Financial Services	27	Base & Usage Chrg 07/30-08/29/2022	123.21
9/29/2022		No	Xerox Financial Services	32	Base & Usage Chrg 07/30-08/29/2022	287.50
9/29/2022		No	Xerox Financial Services	85	Base & Usage Chrg 07/30-08/29/2022	123.19
9/29/2022	23722	No	Lesley Zavediuk	10	Grant Services September 2022	2,900.00
9/30/2022	ACHILPR20220930	No	Illinois Department of Revenue	10	IL Payroll Tax Deposit - PD 09/30/2022	3,966.02
9/30/2022		No	Illinois Department of Revenue	27	IL Payroll Tax Deposit - PD 09/30/2022	850.03
9/30/2022		No	Illinois Department of Revenue	31	IL Payroll Tax Deposit - PD 09/30/2022	63.99
9/30/2022		No	Illinois Department of Revenue	32	IL Payroll Tax Deposit - PD 09/30/2022	194.06
9/30/2022		No	Illinois Department of Revenue	85	IL Payroll Tax Deposit - PD 09/30/2022	1,696.82
9/30/2022	ACHILPR20220930	No	Illinois Department of Revenue	10	IL Payroll Tax Deposit - PD 09/30/2022	0.30
9/30/2022	ACHIMRFSep2022	No	Illinois Municipal Retirement Fund	10	September 2022 IMRF Payment	10,802.18
9/30/2022		No	Illinois Municipal Retirement Fund	27	September 2022 IMRF Payment	4,086.70
9/30/2022		No	Illinois Municipal Retirement Fund	31	September 2022 IMRF Payment	225.78
9/30/2022		No	Illinois Municipal Retirement Fund	32	September 2022 IMRF Payment	1,233.89
9/30/2022		No	Illinois Municipal Retirement Fund	85	September 2022 IMRF Payment	6,727.23
9/30/2022	ACHIRS20220930	No	Department of the Treasury	10	IRS Payroll Tax Deposit-PD 09/30/2022	20,828.83
9/30/2022		No	Department of the Treasury	27	IRS Payroll Tax Deposit-PD 09/30/2022	4,099.87
9/30/2022		No	Department of the Treasury	31	IRS Payroll Tax Deposit-PD 09/30/2022	392.25
9/30/2022		No	Department of the Treasury	32	IRS Payroll Tax Deposit-PD 09/30/2022	1,062.61
9/30/2022		No	Department of the Treasury	85	IRS Payroll Tax Deposit-PD 09/30/2022	8,888.13
9/30/2022	ACHIRSPR2022093	No	Department of the Treasury	10	IRS Payroll Tax Deposit-Supp PD 09/30/2022	11.70

**Total Disbursed**

**315,975.33**

**Non-routine Bill Payments Explanations**

- A-** Registration for the Association for Rural & Small Libraries (ARSL) pre-conference for (5) staff members.
- B-** Purchase of eBooks from 08/01-08/31/22 & eBooks purchases to be reimbursed by participating libraries.
- C-** Annual renewal of Adobe subscriptions (20). This is used by multiple staff members and includes various programs such as Photoshop, Illustrator, and Acrobat.
- D-** CONTENTdm Hosting Services annual renewal 08/01/22-07/31/23 for SHARE.
- E-** Implementation fees for Instructure learning platform that will be used for the purpose of the Library Trustee Training grant.
- F-** Microsoft Intune Subscription licenses for (70) laptops. This allows IT to manage the laptops remotely and install software and updates in a controlled manner.
- G-** Additional Workers Compensation insurance premium due from the result of the FY2022 audit.
- H-** American Payroll Association (APA) annual membership fees for Rhonda Johnisee.

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					<i>I- Repair, seal, and paint lines in the Champaign office parking lot.</i>	
					<i>J- Purchase of (2) 8 port switch for the IT wiring project.</i>	
					<i>K- Final payment for the removal of (2) tree and limb removals and (2) stump grindings.</i>	
					<i>L- EZProxy access &amp; authentication annual software fee.</i>	
					<i>M- Refund received from the Illinois Department of Employment Security (IDES) account balance that was due to the Library Insurance Management and Risk Control Combination (LIMRICC).</i>	
					<i>N- Health insurance premium refund due to overpayment from rate reduction.</i>	

**Illinois Heartland Library System**  
 Credit Card Transactions  
 From 08/03/2022 Through 09/01/2022

Credit Card	Bill Date	Employee	Trans Date	Vendor	Description	Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
	9/1/2022	4695 2640-Petty Linda	8/4/2022	FINISH LINE	U18520 - Car Wash 08/2022	17.99	10	5210	04	10
	9/1/2022	4695 2640-Petty Linda	8/4/2022	JACK SCHMITT FORD	U32277 - Repl Battery Junction Box with Harness for AC System 08/2022	1,617.08	10	5210	01	20
	9/1/2022	4695 2640-Petty Linda	8/4/2022	MPC58	U32277 - Fuel 08/2022	61.50	10	5200	01	20
	9/1/2022	4695 2640-Petty Linda	8/7/2022	FINISH LINE	U33806 - Van Wash 08/2022	17.99	10	5210	04	20
	9/1/2022	4695 2640-Petty Linda	8/16/2022	FINISH LINE	U33023 - Van Wash 08/2022	17.99	10	5210	04	22
	9/1/2022	4695 2640-Petty Linda	8/16/2022	VALVOLINE	U30423 - Change Oil/Filter 08/2022	35.38	10	5210	01	10
	9/1/2022	4695 2640-Petty Linda	8/17/2022	AMAZON	EDW:Self-Adhesive Index Card Pockets (96) 08/2022	41.27	10	5385	01	20
	9/1/2022	4695 2640-Petty Linda	8/18/2022	FINISH LINE	U33056 - Van Wash 08/2022	17.99	10	5210	04	20
	9/1/2022	4695 2640-Petty Linda	8/24/2022	BANDANAS BBQ	CAR Trip:Dinner-Petty, Linda 08/2022	19.62	10	5260	01	20
	9/1/2022	4695 2640-Petty Linda	8/25/2022	HOME 2 SUITES	CAR Trip:Lodging-Petty, Linda 08/2022	86.25	10	5265	01	10
	9/1/2022	4695 2640-Petty Linda	8/25/2022	MCDONALDS	CAR Trip:Lunch-Petty, Linda 08/2022	9.25	10	5260	01	20
	9/1/2022	4695 2640-Petty Linda	8/30/2022	FINISH LINE	U25399 - Van Wash 08/2022	17.99	10	5210	04	10
	9/1/2022	4695 2640-Petty Linda	8/30/2022	FINISH LINE	U33021 - Van Wash 08/2022	17.99	10	5210	04	20
	9/1/2022	4695 2640-Petty Linda	8/30/2022	FINISH LINE	U33022 - Van Wash 08/2022	17.99	10	5210	04	20
	9/1/2022	4695 2640-Petty Linda	8/30/2022	WALMART	EDW:Washer Fluid (6) 08/2022	<u>9.00</u>	10	5210	01	20
		Total 4695 2640-Petty Linda				2,005.28				
	9/1/2022	5085 0664-Palmer Susan	8/31/2022	HEARTSMART	EDW:AED Replacement Batteries (2) 08/2022	<u>373.58</u>	10	5365	01	10
		Total 5085 0664-Palmer Susan				373.58				
	9/1/2022	5407 5276-Chapman Brandon M	8/4/2022	5GUYS	CHA Trip:Lunch-Chapman, Brandon 08/2022	<u>31.01</u>	85	5260	01	85
		Total 5407 5276-Chapman Brandon M				31.01				
	9/1/2022	5645 2424-Bushong Stacie L	8/2/2022	WALMART	EDW:Staff Engagement Ice Cream Social Supplies 08/2022	65.36	10	5057	01	10
	9/1/2022	5645 2424-Bushong Stacie L	8/4/2022	SCHNUCKS	EDW:Staff Engagement Ice Cream Social Supplies 08/2022	12.13	10	5057	01	10
	9/1/2022	5645 2424-Bushong Stacie L	8/10/2022	USPS	EDW:Postage 08/2022	5.10	10	5370	01	10
	9/1/2022	5645 2424-Bushong Stacie L	8/19/2022	ALA	ALA Institutional Membership Dues 08/2022	150.00	10	5700	01	10
	9/1/2022	5645 2424-Bushong Stacie L	8/19/2022	ALA	CORE (ALCTS) Institutional Membership Dues 08/2022	200.00	27	5700	01	27
	9/1/2022	5645 2424-Bushong Stacie L	8/19/2022	ILA	Donation-Retiring Board Member-Newell, Zach 08/2022	50.00	10	5290	01	10
	9/1/2022	5645 2424-Bushong Stacie L	8/30/2022	DOLLAR TREE	EDW:Shelf Liners 08/2022	6.76	10	5365	01	10
	9/1/2022	5645 2424-Bushong Stacie L	8/30/2022	ONE HOT COOKIE	Annual Mtg-Food Deposit 08/2022	<u>100.00</u>	10	5290	01	10
		Total 5645 2424-Bushong Stacie L				589.35				
	9/1/2022	5912 4772-Brown Troy M	8/2/2022	MAILCHIMP	Subscription:MailChimp Monthly 08/2022	69.99	10	5550	01	10
	9/1/2022	5912 4772-Brown Troy M	8/2/2022	PAYFLOW/PAYPAL	PayPal Monthly Srvc Fee 08/2022	30.00	85	5725	01	85
	9/1/2022	5912 4772-Brown Troy M	8/3/2022	LOWES	EDW:Drill Bit Set 08/2022	26.30	10	5365	01	10
	9/1/2022	5912 4772-Brown Troy M	8/3/2022	MICROSOFT	Teams Phone Lines (17) 08/2022	246.16	10	5400	01	10
	9/1/2022	5912 4772-Brown Troy M	8/3/2022	MICROSOFT	Teams Room Subscription-CAR 08/2022	6.00	10	5550	01	10
	9/1/2022	5912 4772-Brown Troy M	8/3/2022	MICROSOFT	Credit - Microsoft A5 License for Phone System 08/2022	(3.60)	10	5550	01	10

**Illinois Heartland Library System**  
 Credit Card Transactions  
 From 08/03/2022 Through 09/01/2022

Credit Card						Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code
9/1/2022	5912 4772-Brown Troy M	8/3/2022	MICROSOFT	Teams Phone Lines (9) 08/2022	144.00	27	5400	01	27
9/1/2022	5912 4772-Brown Troy M	8/3/2022	MICROSOFT	Teams Phone Lines (1) 08/2022	16.00	31	5400	01	31
9/1/2022	5912 4772-Brown Troy M	8/3/2022	MICROSOFT	Teams Phone Lines (4) 08/2022	64.00	32	5400	01	32
9/1/2022	5912 4772-Brown Troy M	8/3/2022	MICROSOFT	Teams Phone Lines (18) 08/2022	288.00	85	5400	01	85
9/1/2022	5912 4772-Brown Troy M	8/4/2022	ZOOM.US	Zoom Std Annual Subscription & Room Connectors 08/2022	2,496.20	10	5550	01	10
9/1/2022	5912 4772-Brown Troy M	8/4/2022	ZOOM.US	Zoom Room Std Annual Subscription 08/2022	499.00	27	5550	01	27
9/1/2022	5912 4772-Brown Troy M	8/4/2022	ZOOM.US	Zoom Std Annual Subscription 08/2022	600.00	85	5550	01	85
9/1/2022	5912 4772-Brown Troy M	8/8/2022	MICROSOFT	Online Cloud Backup 08/2022	163.44	10	5550	01	10
9/1/2022	5912 4772-Brown Troy M	8/8/2022	MICROSOFT	Online Cloud Backup 08/2022	163.44	85	5550	01	85
9/1/2022	5912 4772-Brown Troy M	8/8/2022	SURVEYMONKEY	Survey Monkey Subscription 08/2022	222.74	10	5580	01	10
9/1/2022	5912 4772-Brown Troy M	8/9/2022	AMAZON	EDW:TV Mount Delivery Area 08/2022	27.96	10	5365	01	10
9/1/2022	5912 4772-Brown Troy M	8/14/2022	MICROSOFT	Teamflect Software Subscription Add'l Charge 08/2022	16.00	10	5550	01	10
9/1/2022	5912 4772-Brown Troy M	8/15/2022	TELCO	EDW:Elevator & Fax Lines 08/2022	9.20	10	5400	01	10
9/1/2022	5912 4772-Brown Troy M	8/15/2022	TELCO	EDW:Fax Line 08/2022	8.34	32	5400	01	32
9/1/2022	5912 4772-Brown Troy M	8/15/2022	TELCO	EDW:Elevator & Fax Lines 08/2022	9.21	85	5400	01	85
9/1/2022	5912 4772-Brown Troy M	8/18/2022	PHEEDLOOP	Member Day-Pheedloop Vendor Lead Credits (2) 08/2022	201.96	10	5315	01	10
9/1/2022	5912 4772-Brown Troy M	8/30/2022	HIPCAST	Recording Storage 08/2022	4.95	85	5550	01	85
9/1/2022	5912 4772-Brown Troy M	8/30/2022	MICROSOFT	Online Cloud Backup 08/2022	195.34	10	5550	01	10
9/1/2022	5912 4772-Brown Troy M	8/30/2022	MICROSOFT	Online Cloud Backup 08/2022	195.33	85	5550	01	85
9/1/2022	5912 4772-Brown Troy M	8/31/2022	AMAZON	CAR:Cable Ties 08/2022	<u>8.27</u>	10	5365	04	10
	Total 5912 4772-Brown Troy M				5,708.23				
9/1/2022	6067 4476-Thompson Cassandra	8/8/2022	USPS	EDW:Postage 08/2022	3.95	85	5370	01	85
9/1/2022	6067 4476-Thompson Cassandra	8/29/2022	SUGOS	Working Lunch-9 Staff 08/2022	<u>187.65</u>	85	5290	01	85
	Total 6067 4476-Thompson Cassandra				191.60				
9/1/2022	6176 8343-Yackle Annabel	8/14/2022	BKGBOOKING	Broadband Grant Trip:Lodging-Yackle, Anna 08/2022	66.59	10	5265	01	10
9/1/2022	6176 8343-Yackle Annabel	8/19/2022	STEAK N SHAKE	Broadband Grant Trip:Dinner-Yackle, Anna 08/2022	<u>9.91</u>	10	5260	01	10
	Total 6176 8343-Yackle Annabel				76.50				
9/1/2022	6354 1516-Kates Linda	8/10/2022	AMAZON	CHA:Bathroom Supplies 08/2022	43.98	10	5190	02	20
9/1/2022	6354 1516-Kates Linda	8/10/2022	AMAZON	U35065 - Phone Charging Cord 08/2022	15.99	10	5385	02	22
9/1/2022	6354 1516-Kates Linda	8/22/2022	INTERSTATE BATTERY	U35065 - Battery 08/2022	148.95	10	5210	02	22
9/1/2022	6354 1516-Kates Linda	8/24/2022	SAMS CLUB	CHA:Paper Towels (2) 08/2022	61.96	10	5190	02	10
9/1/2022	6354 1516-Kates Linda	8/24/2022	SAMS CLUB	CHA:Bottled Water (3) 08/2022	12.72	10	5195	02	10
9/1/2022	6354 1516-Kates Linda	8/24/2022	SAMS CLUB	CHA:Bottled Water (3) 08/2022	12.72	10	5195	02	22
9/1/2022	6354 1516-Kates Linda	8/29/2022	WALKER TIRE	U35065 - Replace Tires (6) 08/2022	<u>2,237.00</u>	10	5210	02	22
	Total 6354 1516-Kates Linda				2,533.32				

**Illinois Heartland Library System**  
 Credit Card Transactions  
 From 08/03/2022 Through 09/01/2022

Credit Card	Bill Date	Employee	Trans Date	Vendor	Description	Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
	9/1/2022	6359 8292-Greve Penrod Shandi	8/12/2022	NONPROFIT MARKETERS	Crisis Communications Webinar:Registration-Carol & Shandi 08/2022	70.00	10	5290	01	10
	9/1/2022	6359 8292-Greve Penrod Shandi	8/30/2022	MINUTEMAN PRESS	Promotional Printing-Bookmarks (500) & PAC Search Handouts (200) 08/2022	<u>1,110.97</u>	85	5330	01	85
	Total 6359 8292-Greve Penrod Shandi					1,180.97				
	9/1/2022	6613 2453-Bednar Leslie M	8/6/2022	SAMS CLUB	EDW:8.5x11 Copy Paper (2) 08/2022	93.96	10	5360	01	10
	9/1/2022	6613 2453-Bednar Leslie M	8/11/2022	SHRM	SHRM Certification-Trevino, Jill 08/2022	1,293.44	10	5058	01	10
	9/1/2022	6613 2453-Bednar Leslie M	8/11/2022	SHRM	SHRM Conf:Registration-Trevino, Jill 08/2022	1,295.00	10	5290	01	10
	9/1/2022	6613 2453-Bednar Leslie M	8/19/2022	ALA	ALA Membership Dues-Bednar, Leslie 08/2022	150.00	10	5700	01	10
	9/1/2022	6613 2453-Bednar Leslie M	8/19/2022	ALA	PLA Membership Dues-Bednar, Leslie 08/2022	78.00	10	5700	01	10
	9/1/2022	6613 2453-Bednar Leslie M	8/19/2022	ILA	ILA Conf:Awards Luncheon Registration-3 Staff 08/2022	150.00	10	5290	01	10
	9/1/2022	6613 2453-Bednar Leslie M	8/19/2022	ILA	ILA Membership Dues-Bednar, Leslie 08/2022	250.00	10	5700	01	10
	9/1/2022	6613 2453-Bednar Leslie M	8/19/2022	ILA	ILA Conf:Awards Luncheon Registration-5 Staff 08/2022	250.00	27	5290	01	27
	9/1/2022	6613 2453-Bednar Leslie M	8/19/2022	ILA	ILA Conf:Awards Luncheon Registration-2 Staff 08/2022	100.00	85	5290	01	85
	9/1/2022	6613 2453-Bednar Leslie M	8/24/2022	AMAZON	EDW:Letter Openers 08/2022	5.95	10	5365	01	10
	9/1/2022	6613 2453-Bednar Leslie M	8/25/2022	AMAZON	CHA:Staff Engagement - Drink Mix 08/2022	60.04	10	5057	02	10
	9/1/2022	6613 2453-Bednar Leslie M	8/25/2022	CAFE MOXO	ISL Advisory Mtg:Lunch-Bednar, Leslie 08/2022	11.52	10	5260	01	10
	9/1/2022	6613 2453-Bednar Leslie M	8/30/2022	AMAZON	EDW:Hand Soap 08/2022	38.52	10	5190	01	10
	9/1/2022	6613 2453-Bednar Leslie M	8/30/2022	AMAZON	EDW:Wite Out Correction Tape 08/2022	14.86	10	5365	01	10
	9/1/2022	6613 2453-Bednar Leslie M	8/31/2022	AMAZON	EDW:Bathroom Supplies 08/2022	14.07	10	5190	01	10
	9/1/2022	6613 2453-Bednar Leslie M	8/31/2022	AMAZON	Annual Mtg-Disposable Plates, Napkins & Silverware 08/2022	<u>29.98</u>	10	5290	01	10
	Total 6613 2453-Bednar Leslie M					3,835.34				
	9/1/2022	6666 6914-Knirr John	8/12/2022	BEST BUY	EDW:USB Drives (3) 08/2022	64.23	10	5360	01	10
	9/1/2022	6666 6914-Knirr John	8/25/2022	DREAMHOST	Domain Name - Bethalto Library 08/2022	15.99	10	5840	01	10
	9/1/2022	6666 6914-Knirr John	8/25/2022	DREAMHOST	Domain Name - Cahokia Library 08/2022	15.99	10	5840	01	10
	9/1/2022	6666 6914-Knirr John	8/25/2022	DREAMHOST	Domain Name - Caseyville Library 08/2022	15.99	10	5840	01	10
	9/1/2022	6666 6914-Knirr John	8/25/2022	DREAMHOST	Domain Name - Roodhouse Library 08/2022	15.99	10	5840	01	10
	9/1/2022	6666 6914-Knirr John	8/25/2022	DREAMHOST	Domain Name - Roxana Library 08/2022	<u>15.99</u>	10	5840	01	10
	Total 6666 6914-Knirr John					144.18				
	9/1/2022	6820 4888-Parr Casey	8/6/2022	FINISH LINE	U35061 - Van Wash 08/2022	17.99	10	5210	04	20
	9/1/2022	6820 4888-Parr Casey	8/9/2022	WALMART	CAR:Wasp Spray 08/2022	<u>7.55</u>	10	5365	04	10
	Total 6820 4888-Parr Casey					25.54				
	9/1/2022	6945 6065-Popit Ellen C	8/26/2022	PHEEDLOOP	Member Day-Pheedloop User Credits for Registration 08/2022	<u>1,071.00</u>	10	5315	01	10
	Total 6945 6065-Popit Ellen C					1,071.00				
	9/1/2022	7107 3890-Gregory Leah	8/3/2022	ILA	AISLE Membership Dues-Gregory, Leah 08/2022	25.00	10	5700	01	10
	9/1/2022	7107 3890-Gregory Leah	8/9/2022	ISLMA	AISLE Conf:Registration-Gregory, Leah 08/2022	350.00	10	5290	01	10
	9/1/2022	7107 3890-Gregory Leah	8/10/2022	JIMMY JOHNS	Reimbursed Lunch-AISLE/LBSS Grant Writing Workshop 08/2022	<u>515.87</u>	10	5290	01	10

**Illinois Heartland Library System**

Credit Card Transactions

From 08/03/2022 Through 09/01/2022

Credit Card					Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
Bill Date	Employee	Trans Date	Vendor	Description					
Total 7107 3890-Gregory Leah					890.87				
9/1/2022	8961 4023-Cook Jace	8/25/2022	ISLMA	AISLE Conf:Registration-Pippin, Don 08/2022	<u>470.00</u>	85	5290	01	85
Total 8961 4023-Cook Jace					470.00				

**Report Transaction Totals**

**19,126.77**

***Non-routine Credit Card Transactions Explanations***

*Palmer, Susan - Purchase of (2) automated external defibrillator (AED) replacement batteries. The batteries were ordered before Susan's retirement and were on backorder.*

*Bushong, Stacie - American Library Association (ALA) annual institutional membership fee & Core: Leadership, Infrastructure & Futures.*

*Brown, Troy M - Annual Zoom Subscriptions (8), Room Connectors (3), and (1) Room (paid by General, CMC, and SHARE).*

*Greve Penrod, Shandi - Printing of promotional items for SHARE - (5,000) bookmarks and (200) Public Access Catalog (PAC) search handouts.*

*Bednar, Leslie M - Registration for the Society for Human Resource Management (SHRM) certification exam, application fee, and learning system for Jill Trevino.*

*Registration for the SHRM annual conference of Jill Trevino.*

*ALA annual membership fee for Leslie Bednar.*

*Public Library Association (PLA) annual membership fee for Leslie Bednar.*

*Registration for the Illinois Library Association (ILA) awards luncheon for (10) staff.*

*ILA annual membership fee for Leslie Bednar.*

*Popit, Ellen C - Purchase of additional (100) Pheedloop software user credits for IHLS Member Day registration.*

*Gregory, Leah -Association of Illinois School Library Educators (AISLE) annual membership fee for Leah Gregory.*

*Registration for the AISLE conference for Leah Gregory.*

*Purchase of lunch for the AISLE grant writing workshop. IHLS has been fully reimbursed by AISLE.*

*Cook, Jace - Registration for the AISLE conference for Don Pippin.*