#### Illinois Heartland Library System Statement of Revenues and Expenditures Fund #10 - General Fund

				YTD Budget		Total Budget	IHLS Approved	Audited
	January 2022	YTD Actuals	YTD Budget	Variance		Variance - IHLS	FY2022 Total	FY2021 Actuals
	(01/01/2022 -	(07/01/2021 -	(07/01/2021 -	(07/01/2021 -	IHLS Approved	• • • • • • • • • • • • • • • • • • • •	Budget Remaining	(07/01/2020 -
	01/31/2022)	01/31/2022)	01/31/2022)	01/31/2022)	FY2022 Budget	FY2022 Budget	Percentage <sub>b</sub>	06/30/2021)
_								
Revenues	265 466 67	2 242 544 72	1 000 741 60	25 222 12	2 400 700 00	(4 200 055 24)	(40.00)0/	2 400 700 00
State Grants	365,166.67	2,010,644.79	1,983,741.69	26,903.10	3,400,700.00	(1,390,055.21)	(40.88)%	3,400,700.32
Fees for Services and Materials	0.00	4,471.54	1,545.81	2,925.73	2,650.00	1,821.54	68.74%	2,506.41
Investment Income	305.79	934.43	1,028.44	(94.01)	1,763.00	(828.57)	(47.00)%	2,075.32
Other Revenue	25,625.54	184,897.52	186,272.94	( <u>1,375.42</u> )	319,325.00	(134,427.48)	(42.10)%	282,191.60
Total Revenues	391,098.00	2,200,948.28	2,172,588.88	28,359.40	3,724,438.00	( <u>1,523,489.72</u> )	(40.91)%	3,687,473.65
Expenses								
Personnel	172,135.18	1,387,036.39	1,521,646.07	134,609.68	2,608,536.00	1,221,499.61	46.83%	2,309,538.26
Library Materials	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	208.26
Building and Grounds	10,442.59	147,105.95	151,565.12	4,459.17	259,826.00	112,720.05	43.38%	231,359.27
Vehicle Expenses	21,901.17	244,417.95	280,954.31	36,536.36	481,636.00	237,218.05	49.25%	331,225.01
Travel, Meetings & Continuing for Staff/Board	291.32	10,000.46	40,679.87	30,679.41	69,737.00	59,736.54	85.66%	6,783.30
Conferences & Continuing Education Meetings	3,033.81	10,219.90	18,870.81	8,650.91	32,350.00	22,130.10	68.41%	12,669.70
Public Relations	2,665.69	8,370.67	14,320.81	5,950.14	24,550.00	16,179.33	65.90%	9,081.95
Liability Insurance	0.00	19,413.92	10,470.25	(8,943.67)	17,949.00	(1,464.92)	(8.16)% c	16,019.00
Supplies, Postage & Printing	2,144.01	72,354.90	149,444.12	77,089.22	256,190.00	183,835.10	71.76%	113,884.23
Telephone & Telecommunications	1,375.51	11,624.67	20,281.31	8,656.64	34,768.00	23,143.33	66.57%	22,415.64
Equipment Rental, Repair and Maintenance	484.53	3,115.32	3,227.00	111.68	5,532.00	2,416.68	43.69%	4,502.13
Professional Services	1,120.00	24,124.00	26,760.37	2,636.37	45,875.00	21,751.00	47.41%	49,443.22
Contractual Services	7,142.69	46,857.30	46,898.25	40.95	80,397.00	33,539.70	41.72%	116,937.59
Professional Membership Dues	446.00	5,401.00	3,912.44	(1,488.56)	6,707.00	1,306.00	19.47% <b>d</b>	5,665.00
Miscellaneous	491.54	4,136.97	3,325.00	(811.97)	5,700.00	1,563.03	27.42% e	7,418.59
Total Expenses	223,674.04	1,994,179.40	2,292,355.73	298,176.33	3,929,753.00	1,935,573.60	49.25%	3,237,151.15
	·	<del></del>			<del></del>			
Inter-Company Transfers								
Transfer to Other Funds	0.00	0.00	(175,000.00)	175,000.00	(300,000.00)	300,000.00	(100.00)%	(300,000.00)
Total Inter-Company Transfers	0.00	0.00	(175,000.00)	175,000.00	(300,000.00)	300,000.00	(100.00)%	(300,000.00)
Net Pass-Through								
Reimbursements	1,619.00	3,181.00	549.50	2,631.50	942.00	2,239.00	237.69%	2,691.00
Dreamhost	175.89	175.89	306.81	(130.92)	526.00	(350.11)	(66.56)%	511.68
Reimbursement	499.67	( <u>2,277.55</u> )	(856.31)	(1,421.24)	( <u>1,468.00</u> )	(809.55)	55.15%	(3,202.68)
Total Net Pass-Through	2,294.56	1,079.34	0.00	1,079.34	0.00	1,079.34	0.00%	0.00
Total Revenue Over (Under) Expense	169,718.52	207,848.22	(294,766.85)	502,615.07	(505,315.00)	713,163.22	(141.13)%	150,322.50

 $<sup>^{\</sup>textbf{\textit{a}}}$  Total Expenses YTD Actuals are below YTD Budget by 13.0%.

**b** The target benchmark of the remaining budget should be 42% for all budget line items.

c Includes premiums that were paid on an annual basis for Employee Dishonesty, Treasurer's Bond, General Liability, Umbrella, Cyber, and Employment Practices & Management Liabilities Insurances.

d Includes HR Source annual membership dues and Illinois Library Association institutional membership fees.

<sup>&</sup>lt;sup>e</sup> Includes bank fees for the month of July through January and the annual safe deposit box fee.

# Illinois Heartland Library System Statement of Revenues and Expenditures Fund #27 - Cataloging Maintenance Center (CMC) ~ Special Revenue Grant

	January 2022 (01/01/2022 - 01/31/2022)	YTD Actuals (07/01/2021 - 01/31/2022)	YTD Budget (07/01/2021 - 01/31/2022)	YTD Budget Variance (07/01/2021 - 01/31/2022)	IHLS Approved FY2022 Budget	Total Budget Variance - IHLS Board Approved FY2022 Budget	IHLS Approved FY2022 Total Budget Remaining Percentage	Audited FY2021 Actuals (07/01/2020 - 06/30/2021)
Revenues								
State Grants	0.00	405,697.00	236,656.56	169,040.44	405,697.00	0.00	0.00%	387,798.00
Other Revenue	0.00	235.22	0.00	235.22	0.00	235.22	0.00%	387,798.00
Total Revenues	0.00	405,932.22	236,656.56	169,275.66	405,697.00	235.22	0.06%	387,798.00
Expenses								
Personnel	35,865.55	216,617.22	207,659.69	(8,957.53)	355,988.00	139,370.78	39.15% <sub>в</sub>	320,208.56
Vehicle Expenses	0.00	146.60	0.00	(146.60)	0.00	(146.60)	0.00%	
Travel, Meetings & Continuing for Staff/Board	0.00	906.91	583.31	(323.60)	1,000.00	93.09	9.31% <sub>c</sub>	4,790.72
Public Relations	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	438.32
Supplies, Postage & Printing	0.00	348.35	1,516.69	1,168.34	2,600.00	2,251.65	86.60%	18,707.40
Telephone & Telecommunications	136.97	1,534.25	1,756.44	222.19	3,011.00	1,476.75	49.05%	2,767.17
Equipment Rental, Repair and Maintenance	126.51	867.59	917.00	49.41	1,572.00	704.41	44.81%	1,417.05
Contractual Services	3,114.86	23,032.18	23,672.25	640.07	40,581.00	17,548.82	43.24%	39,016.21
Professional Membership Dues	0.00	445.00	<u>551.25</u>	106.25	945.00	500.00	52.91%	763.00
Total Expenses	39,243.89	243,898.10	236,656.63	( <u>7,241.47</u> )	405,697.00	161,798.90	39.88%	388,108.43
Total Revenue Over (Under) Expense	(39,243.89)	162,034.12	( <u>0.07</u> )	162,034.19	0.00	162,034.12	0.00%	(310.43)

<sup>&</sup>lt;sup>a</sup> The target benchmark of the remaining budget should be 42% for all budget line items.

b Includes leave balance payouts to retired and resigned staff members.

c Includes Illinois Library Association virtual conference registrations and mileage reimbursements for staff.

# Illinois Heartland Library System Statement of Revenues and Expenditures Fund #32 - Online Computer Library Center (OCLC) ~ Special Revenue Grant

	January 2022 (01/01/2022 - 01/31/2022)	YTD Actuals (07/01/2021 - 01/31/2022)	YTD Budget (07/01/2021 - 01/31/2022)	YTD Budget Variance (07/01/2021 - 01/31/2022)	IHLS Approved FY2022 Budget	Total Budget Variance - IHLS Board Approved FY2022 Budget	IHLS Approved FY2022 Total Budget Remaining Percentage	Audited FY2021 Actuals (07/01/2020 - 06/30/2021)
Revenues								
State Grants	0.00	149,513.00	87,215.94	62,297.06	149,513.00	0.00	0.00%	158,645.00
Total State Grants	0.00	149,513.00	87,215.94	62,297.06	149,513.00	0.00	0.00%	158,645.00
Total Revenues	0.00	149,513.00	87,215.94	62,297.06	149,513.00	0.00	0.00%	158,645.00
Expenses								
Personnel	9,223.58	73,028.01	72,199.19	(828.82)	123,770.00	50,741.99	41.00% <sub>b</sub>	121,302.68
Supplies, Postage & Printing	0.00	286.62	889.63	603.01	1,525.00	1,238.38	81.21%	7,154.48
Telephone & Telecommunications	114.76	1,412.33	1,657.25	244.92	2,841.00	1,428.67	50.29%	2,839.82
Equipment Rental, Repair/ Maintenance	157.42	1,630.71	1,866.69	235.98	3,200.00	1,569.29	49.04%	2,936.84
Professional Services	0.00	1,375.00	860.44	(514.56)	1,475.00	100.00	6.78% <sub>c</sub>	1,700.00
Contractual Services	1,132.67	10,127.65	9,742.88	(384.77)	16,702.00	6,574.35	39.36% d	19,100.70
Total Expenses	10,628.43	87,860.32	87,216.08	( <u>644.24</u> )	149,513.00	61,652.68	41.24%	155,034.52
Total Revenue Over (Under) Expense	(10,628.43)	61,652.68	(0.14)	61,652.82	0.00	61,652.68	0.00%	3,610.48

<sup>&</sup>lt;sup>a</sup> The target benchmark of the remaining budget should be 42% for all budget line items.

b Includes overtime for non-exempt staff.

c Includes the FY2021 OCLC Agreed Upon Procedures audit.

d Includes the annual fee for Traverse Software Maintenance Agreement and grant administration fee.

# Illinois Heartland Library System

Balance Sheet

#### **Governmental Funds**

as of January 31, 2022

	General Fund	CMC Fund	OCLC Fund	Capital Projects Fund	Non-Major Governmental Funds c	Total
Assets						
Cash and Cash Equivalents	5,383,259.14 a	177,647.95	66,880.19	1,586,901.66	2,089.23	7,216,778.17
Due From Other Funds	0.00	0.00	0.00	0.00	0.00	0.00
Grants Receivable	0.00	0.00	0.00	0.00	0.00	0.00
Accounts Receivable	22,935.42 <b>b</b>	0.00	0.00	0.00	0.00	22,935.42
Prepaid Expenses	3,048.13	0.00	0.00	0.00	0.00	3,048.13
Total Assets	5,409,242.69	177,647.95	66,880.19	1,586,901.66	<u>2,089.2</u> 3	7,242,761.72
Liabilities						
Accounts Payable	1,098.64	0.00	24.00	2,300.00	0.00	3,422.64
Grants Payable	0.00	0.00	0.00	0.00	0.00	0.00
Due to Other Funds	0.00	0.00	0.00	0.00	0.00	0.00
Accrued Expenses	40,829.40	4,827.81	2,236.94	0.00	0.00	47,894.15
Total Liabilities	41,928.04	4,827.81	<u>2,260.94</u>	2,300.00	0.00	<u>51,316.79</u>
Deferred Inflows of Resources						
Loss Book Funds	<u>0.00</u>	0.00	0.00	0.00	0.00	0.00
Total Deferred Inflows of Resources	0.00	0.00	0.00	0.00	0.00	0.00
Fund Balances	<u>5,367,314.65</u>	<u>172,820.14</u>	64,619.25	<u>1,584,601.6</u> 6	2,089.23	7,191,444.93
Total Liabilities, Deferred Inflows, and Fund Balances	5,409,242.69	177,647.95	66,880.19	1,586,901.66	2,089.23	7,242,761.72

<sup>&</sup>lt;sup>a</sup> This balance would fund IHLS General Fund operations alone an estimated 15.4 months based on current FY2022 approved expenditure levels.

b Includes U of I balance due to IHLS for January 2022 ILDS services.

<sup>&</sup>lt;sup>c</sup> Non-Major Governmental Funds represents the SWAYS Fund.

### Illinois Heartland Library System Statement of Revenues and Expenditures Fund #66 - Capital Projects Fund

	January 2022 (01/01/2022 - 01/31/2022)	YTD Actuals (07/01/2021 - 01/31/2022)	YTD Budget (07/01/2021 - 01/31/2022)	YTD Budget Variance (07/01/2021 - 01/31/2022)	IHLS Approved FY2022 Budget	Total Budget Variance - IHLS Board Approved FY2022 Budget	IHLS Approved FY2022 Total Budget Remaining Percentage	Audited FY2021 Actuals (07/01/2020 - 06/30/2021)
Revenues								
State Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	25,500.00
Investment Income	88.95	914.41	1,262.31	(347.90)	2,164.00	(1,249.59)	(57.74)%	5,342.26
Total Revenues	<u>88.9</u> 5	914.41	1,262.31	(347.90)	2,164.00	(1,249.59)	(57.74)%	30,842.26
Expenses								
Capital Outlays	75,980.00	78,980.00	173,250.00	94,270.00	297,000.00	218,020.00	73.41%	170,779.28
Total Expenses	75,980.00	78,980.00	173,250.00	94,270.00	297,000.00	218,020.00	73.41%	170,779.28
Total Revenue Over (Under) Expense	( <u>75,891.05</u> )	(78,065.59)	(171,987.69)	93,922.10	(294,836.00)	216,770.41	(73.52)%	(139,937.02)

<sup>&</sup>lt;sup>a</sup> The target benchmark of the remaining budget should be 42% for all budget line items.

# Illinois Heartland Library System

Balance Sheet

# **Capital Projects Fund**

as of January 31, 2022

	Unrestricted	Reserve Funds	Total
Assets:			
Current Assets:			
Cash and Cash Equivalents	1,561,400.07	25,501.59 a	1,586,901.66
Total Assets:	<u>1,561,400.07</u>	<u>25,501.59</u>	<u>1,586,901.66</u>
Total Assets and Deferred Outflows of Resources	1,561,400.07	<u>25,501.59</u>	1,586,901.66
Liabilities:			
Current Liabilities:			
Accounts Payable	2,300.00	0.00	2,300.00
Total Liabilities:	2,300.00	0.00	2,300.00
Net Position:			
	1,559,100.07	<u>25,501.59</u>	1,584,601.66
Total Net Position:	1,559,100.07	<u>25,501.59</u>	<u>1,584,601.66</u>
Total Liabilities, Deferred Inflows & Net Position	1,561,400.07	25,501.59	1,586,901.66

<sup>&</sup>lt;sup>a</sup> Represents the funding from the Live & Learn Construction Grant and interest earned on those funds.

# Illinois Heartland Library System Statement of Revenues and Expenditures Fund #85 -SHARE Fund ~ Proprietary Fund

				VTD Budest		Tatal Dudant	TILL C. Ammunicad	Audited
	January 2022	YTD Actuals	YTD Budget	YTD Budget Variance		Total Budget Variance - IHLS	IHLS Approved FY2022 Total	FY2021 Actuals
	(01/01/2022 -	(07/01/2021 -	(07/01/2021 -	(07/01/2021 -	IHLS Approved	Board Approved		(07/01/2020 -
	01/31/2022)	01/31/2022)	01/31/2022)	01/31/2022)	FY2022 Budget	FY2022 Budget	Percentage 2	06/30/2021)
	02/02/2022/							
Operating Revenues								
Fees for Services and Materials	25,601.40	1,396,579.21	855,032.50	541,546.71	1,465,770.00	(69,190.79)	(4.72)%	1,410,543.01
Investment Income	80.37	276.83	595.00	(318.17)	1,020.00	(743.17)	(72.86)%	1,021.51
Other Revenue	3,131.72	188,543.80	124,982.69	63,561.11	214,256.00	(25,712.20)	(12.00)%	174,436.52
Total Operating Revenues	28,813.49	1,585,399.84	980,610.19	604,789.65	1,681,046.00	(95,646.16)	(5.69)%	1,586,001.04
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Operating Expenses								
Personnel	87,339.94	692,168.14	764,745.87	72,577.73	1,310,993.00	618,824.86	47.20%	1,008,771.98
Library Materials	7,666.70	95,029.85	91,226.94	(3,802.91)	156,389.00	61,359.15	39.23% <sub>d</sub>	237,265.17
Vehicle Expenses	0.00	690.24	94.50	(595.74)	162.00	(528.24)	(326.07)% <sub>e</sub>	440.09
Travel, Meetings & Continuing for Staff and	3,089.25	8,169.59	19,255.25	11,085.66	33,009.00	24,839.41	75.25%	4,178.14
Board Members								
Public Relations	0.00	371.80	320.81	(50.99)	550.00	178.20	32.40% <sub>f</sub>	804.03
Supplies, Postage & Printing	106.70	10,824.11	42,204.19	31,380.08	72,350.00	61,525.89	85.04%	55,495.92
Telephone & Telecommunications	1,203.30	9,694.37	14,460.81	4,766.44	24,790.00	15,095.63	60.89%	13,626.98
Equipment Rental, Repair and Maintenance	228.28	1,577.73	1,733.69	155.96	2,972.00	1,394.27	46.91%	2,525.17
Professional Services	0.00	12,122.50	12,235.37	112.87	20,975.00	8,852.50	42.21%	13,977.33
Contractual Services	28,977.47	190,274.61	159,310.69	(30,963.92)	273,104.00	82,829.39	30.33% <sub>g</sub>	209,204.44
Depreciation	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	69,369.41
Professional Membership Dues	423.00	488.00	910.00	422.00	1,560.00	1,072.00	68.72%	1,073.00
Miscellaneous	30.00	<u>179.91</u>	210.00	30.09	360.00	180.09	50.02%	(346,969.14)
Total Operating Expenses	129,064.64	1,021,590.85	1,106,708.12	85,117.27 b	1,897,214.00	<u>875,623.15</u>	46.15%	1,269,762.52
Total Operating Revenue Over (Under)	(100,251.15)	563,808.99	(126,097.93)	689,906.92	(216,168.00)	779,976.99	(360.82)%	316,238.52
Other Funding Sources						/ <b>:</b>	/·	
Transfers From Other Funds	0.00	142,500.00	258,125.00	(115,625.00)	442,500.00	(300,000.00)	(67.80)%	442,500.00
Transfer to Other Funds	0.00	(142,500.00)	(83,125.00)	(59,375.00)	(142,500.00)	0.00	0.00%	(142,500.00)
Total Other Funding Sources	0.00	0.00	175,000.00	(175,000.00)	300,000.00	(300,000.00)	(100.00)%	300,000.00
Net Pass-Through								
Reimbursements-Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	84,344.66
Reimbursements-3M e-books	4,678.01	21,669.97	0.00	21,669.97	0.00	21,669.97	0.00%	86,220.31
Reimbursement:Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	(79,029.07)
Reimbursement:3M e-books	(4,678.01)	(21,669.97)	0.00	(21,669.97)	0.00	(21,669.97)	0.00%	(86,220.31)
Total Net Pass-Through	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	5,315.59
Total Net Fass-Tillbugii	0.00	0.00	0.00	0.00	0.00	0.00	0.00-70	3,313.39
Total Revenue Over (Under) Expense	(100,251.15)	563,808.99	48,902.07	514,906.92	83,832.00	479,976.99	572.55%	621,554.11

<sup>\* \$1,396,579.21</sup> represent 95.3% of the projection in the FY2022 Budget and 95.9% of that amount has been collected.

b YTD Actuals are below YTD Budget by 7.7%.

<sup>&</sup>lt;sup>c</sup> The target benchmark of the remaining budget should be 42% for all budget line items.

<sup>&</sup>lt;sup>d</sup> Includes eBook purchases along with the annual platform fee.

Includes fuel for travel.

 $<sup>{\</sup>it f}$  Includes promotional printing of postcards and bookmarks.

 $<sup>{\</sup>it g}$  Includes the annual Polaris Software Maintenance & Syndetics Subscription and Solus fees.

# Illinois Heartland Library System

Statement of Net Position

# SHARE Fund

as of January 31, 2022

	Unrestricted	Reserve Funds	Committed Funds	Total
Accetes				
Assets: Current Assets:				
Cash and Cash Equivalents	1,524,014.44 a	1,098,059.60	80,545.19	2,702,619.23
Due from Other Funds	0.00	0.00	0.00	0.00
Accounts Receivable	54,971.56	0.00	5,742.92	60,714.48
Prepaid Expenses	0.00	5,133.40	0.00	5,133.40
Net Pension Assets	1,493,764.93	0.00	0.00	_1,493,764.93
Total Current Assets:	3,072,750.93	1,103,193.00	86,288.11	4,262,232.04
Capital Assets:	3,072,730.33	1,103,133.00	00,200.11	1,202,232.01
Depreciable Capital Assets	2,986,662.33	35,080.50	0.00	3,021,742.83
Accumulated Depreciation	( <u>2,784,625.71</u> )	( <u>69,369.41</u> )	0.00	( <u>2,853,995.12</u> )
Total Capital Assets:	202,036.62	(34,288.91)	0.00	167,747.71
Total Assets:	<u>202,030.02</u> <u>3,274,787.55</u>	1,068,904.09	<u>86,288.11</u>	4,429,979.75
Total Assets.	<u>5,277,767.55</u>	1,000,504.05	00,200.11	<u> </u>
Deferred Outflows of Resources:				
Deferred Outflows from Pension Contribution				
Deferred Outflows from Pension Contribution	578,910.84	0.00	0.00	578,910.84
Total Deferred Outflows of Resources:	578,910.84	0.00	0.00	578,910.84
Total Assets and Deferred Outflows of Resources	<u>3,853,698.39</u>	1,068,904.09	<u>86,288.1</u> 1	<u>5,008,890.59</u>
Liabilities:				
Current Liabilities:				
Accounts Payable	3,649.52	0.00	0.00	3,649.52
Due to Other Funds	0.00	0.00	0.00	0.00
Accrued Expenses		0.00	0.00	
Total Current Liabilities:	<u>25,465.25</u> 29,114.77	0.00 0.00	<u>0.00</u> 0.00	<u>25,465.25</u> 29,114.77
Long-Term Liabilities:	25,114.77	0.00	0.00	29,114.77
Compensated Absences Payable	81,658.00	0.00	0.00	81,658.00
Other Long-Term Liabilities	0.00	0.00	0.00	0.00
Total Long-Term Liabilities:	81,658.00	0.00	0.00	81,658.00
Total Liabilities:	110,772.77	0.00	0.00 0.00	110,772.77
Total Liabilities.	110,772.77	0.00	0.00	110,772.77
Deferred Inflows of Resources:				
Deferred Inflows of Resources Related to Pension				
Deferred Inflows of Resources Related to Pension	1,647,916.90	0.00	0.00	1,647,916.90
Total Deferred Inflows of Resources:	1,647,916.90	0.00	0.00	1,647,916.90
rotal Belefied Millotto of Resources	<u> 170 177510150</u>	<u>-010</u> 0	<u>-5105</u>	<u> 170 177310130</u>
Net Position:				
	2,095,008.72	1,068,904.09	86,288.11	3,250,200.92
Total Net Position:	2,095,008.72	1,068,904.09	86,288.11	3,250,200.92
	<del></del>			
Total Liabilities, Deferred Inflows & Net Position	3,853,698.39	1,068,904.09	86,288.11	5,008,890.59

<sup>&</sup>lt;sup>a</sup> The Unrestricted Funds will fund SHARE Operations approximately 9.0 months based on current FY2022 Operations Budget.