Illinois Heartland Library System Statement of Revenues and Expenditures Fund #10 - General Fund

				VTD Budget		Total Budget	IHLS Approved	Audited
	November 2021	YTD Actuals	YTD Budget	YTD Budget Variance		Total Budget Variance - IHLS	FY2022 Total	FY2021 Actuals
	(11/01/2021 -	(07/01/2021 -	(07/01/2021 -	(07/01/2021 -	IHLS Approved		Budget Remaining	(07/01/2020 -
	11/30/2021	11/30/2021)	11/30/2021)	11/30/2021)	FY2022 Budget	FY2022 Budget	Percentage h	06/30/2021)
				, , , , ,				
Revenues								
State Grants	1,095,500.01	1,645,478.12	1,416,958.35	228,519.77	3,400,700.00	(1,755,221.88)	(51.61)%	3,400,700.32
Fees for Services and Materials	482.06	4,471.54	1,104.15	3,367.39	2,650.00	1,821.54	68.74%	2,506.41
Investment Income	93.49	400.80	734.60	(333.80)	1,763.00	(1,362.20)	(77.27)%	2,075.32
Other Revenue	24,260.62	135,712.81	133,052.10	2,660.71	319,325.00	(183,612.19)	(57.50)%	282,191.60
Total Revenues	1,120,336.18	1,786,063.27	1,551,849.20	234,214.07	3,724,438.00	(1,938,374.73)	(52.04)%	3,687,473.65
Expenses								
Personnel	181,865.25	1,010,966.58	1,086,890.05	75,923.47	2,608,536.00	1,597,569.42	61.24%	2,309,538.26
Library Materials	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	208.26
Building and Grounds	13,297.70	122,330.81	108,260.80	(14,070.01)	259,826.00	137,495.19	52.92% c	231,359.27
Vehicle Expenses	29,446.37	194,296.31	200,681.65	6,385.34	481,636.00	287,339.69	59.66%	331,225.01
Travel, Meetings & Continuing for Staff/Board	3,177.98	7,323.77	29,057.05	21,733.28	69,737.00	62,413.23	89.50%	6,783.30
Conferences & Continuing Education Meetings	973.78	5,066.28	13,479.15	8,412.87	32,350.00	27,283.72	84.34%	12,669.70
Public Relations	4,228.44	5,325.32	10,229.15	4,903.83	24,550.00	19,224.68	78.31%	9,081.95
Liability Insurance	0.00	17,752.00	7,478.75	(10,273.25)	17,949.00	197.00	1.10% d	16,019.00
Supplies, Postage & Printing	3,122.19	69,505.83	106,745.80	37,239.97	256,190.00	186,684.17	72.87%	113,884.23
Telephone & Telecommunications	1,676.02	7,856.06	14,486.65	6,630.59	34,768.00	26,911.94	77.40%	22,415.64
Equipment Rental, Repair and Maintenance	474.44	2,165.07	2,305.00	139.93	5,532.00	3,366.93	60.86%	4,502.13
Professional Services	3,316.00	20,368.50	19,114.55	(1,253.95)	45,875.00	25,506.50	55.60% e	49,443.22
Contractual Services	604.30	39,219.78	33,498.75	(5,721.03)	80,397.00	41,177.22	51.22% f	116,937.59
Professional Membership Dues	949.00	4,443.00	2,794.60	(1,648.40)	6,707.00	2,264.00	33.76% 9	5,665.00
Miscellaneous	509.81	2,735.17	2,375.00	(360.17)	5,700.00	2,964.83	52.01% h	7,418.59
Total Expenses	243,641.28	1,509,354.48	1,637,396.95	128,042.47 a	3,929,753.00	2,420,398.52	61.59%	3,237,151.15
Inter-Company Transfers								
Transfer to Other Funds	0.00	0.00	(125,000.00)	125,000.00	(300,000.00)	300,000.00	(100.00)%	(300,000.00)
Total Inter-Company Transfers	0.00	0.00	(125,000.00)	125,000.00	(300,000.00)	300,000.00	(100.00)%	(300,000.00)
Total Inter-Company Transfers	0.00	0.00	(123,000.00)	123,000.00	(300,000.00)	300,000.00	(100.00)70	(300,000.00)
Net Pass-Through								
Reimbursements	0.00	1,562.00	392.50	1,169.50	942.00	620.00	65.82%	2,691.00
Dreamhost	0.00	0.00	219.15	(219.15)	526.00	(526.00)	(100.00)%	511.68
Reimbursement	(<u>47.97</u>)	(<u>1,737.89</u>)	(<u>611.65</u>)	(<u>1,126.24</u>)	(1,468.00)	(269.89)	18.38%	(3,202.68)
Total Net Pass-Through	(<u>47.97</u>)	(<u>175.89</u>)	0.00	(175.89)	0.00	(175.89)	0.00%	0.00
Total Revenue Over (Under) Expense	876,646.93	276,532.90	(210,547.75)	487,080.65	(505,315.00)	781,847.90	(154.72)%	150,322.50
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- $^{\it a}$ Total Expenses YTD Actuals are below YTD Budget by 7.8%.
- **b** The target benchmark of the remaining budget should be 58% for all budget line items.
- ^c Includes premiums that were paid on an annual basis for Property Insurance and Flood Insurance.
- d Includes premiums that were paid on an annual basis for Employee Dishonesty, Treasurer's Bond, General Liability, Umbrella, Cyber, and Employment Practices & Management Liabilities Insurances.
- e Includes the FY2021 Audit fee.
- $^{m{f}}$ Includes the annual maintenance and subscription fees for OpenGov, Microix, and Abila software.
- ${\it g}$ Includes HR Source annual membership dues and Illinois Library Association institutional membership fees.
- $^{\it h}$ Includes bank fees for the month of July through November and the annual safe deposit box fee.

Illinois Heartland Library System Statement of Revenues and Expenditures Fund #27 - Cataloging Maintenance Center (CMC) ~ Special Revenue Grant

	November 2021 (11/01/2021 - 11/30/2021)	YTD Actuals (07/01/2021 - 11/30/2021)	YTD Budget (07/01/2021 - 11/30/2021)	YTD Budget Variance (07/01/2021 - 11/30/2021)	IHLS Approved FY2022 Budget	Total Budget Variance - IHLS Board Approved FY2022 Budget	IHLS Approved FY2022 Total Budget Remaining Percentage	Audited FY2021 Actuals (07/01/2020 - 06/30/2021)
Revenues								
State Grants	0.00	405,697.00	169,040.40	236,656.60	405,697.00	0.00	0.00%	387,798.00
Other Revenue	0.00	235.22	0.00	235.22	0.00	235.22	0.00%	387,798.00
Total Revenues	0.00	405,932.22	169,040.40	236,891.82	405,697.00	235.22	0.06%	387,798.00
Expenses								
Personnel	33,553.63	152,308.20	148,328.35	(3,979.85)	355,988.00	203,679.80	57.22%	320,208.56
Vehicle Expenses	70.79	100.47	0.00	(100.47)	0.00	(100.47)	0.00%	
Travel, Meetings & Continuing for Staff/Board	125.00	873.42	416.65	(456.77)	1,000.00	126.58	12.66% _b	4,790.72
Public Relations	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	438.32
Supplies, Postage & Printing	14.98	307.36	1,083.35	775.99	2,600.00	2,292.64	88.18%	18,707.40
Telephone & Telecommunications	249.00	1,148.28	1,254.60	106.32	3,011.00	1,862.72	61.86%	2,767.17
Equipment Rental, Repair and Maintenance	127.72	623.10	655.00	31.90	1,572.00	948.90	60.36%	1,417.05
Contractual Services	3,073.42	16,083.06	16,908.75	825.69	40,581.00	24,497.94	60.37%	39,016.21
Professional Membership Dues	0.00	445.00	393.75	(<u>51.25</u>)	945.00	500.00	52.91% c	763.00
Total Expenses	<u>37,214.54</u>	<u>171,888.89</u>	169,040.45	(<u>2,848.44</u>)	405,697.00	233,808.11	57.63%	388,108.43
Total Revenue Over (Under) Expense	(37,214.54)	234,043.33	(<u>0.05</u>)	234,043.38	0.00	234,043.33	0.00%	(310.43)

^a The target benchmark of the remaining budget should be 58% for all budget line items.

b Includes Illinois Library Association virtual conference registrations and mileage reimbursements for staff.

c Includes American Library Association Core Leadership Infrastructure & Futures membership fee and Online Audiovisual Catalogers annual institutional membership fee.

Illinois Heartland Library System Statement of Revenues and Expenditures Fund #32 - Online Computer Library Center (OCLC) ~ Special Revenue Grant

	November 2021 (11/01/2021 - 11/30/2021)	YTD Actuals (07/01/2021 - 11/30/2021)	YTD Budget (07/01/2021 - 11/30/2021)	YTD Budget Variance (07/01/2021 - 11/30/2021)	IHLS Approved FY2022 Budget	Total Budget Variance - IHLS Board Approved FY2022 Budget	IHLS Approved FY2022 Total Budget Remaining Percentage _a	Audited FY2021 Actuals (07/01/2020 - 06/30/2021)
Revenues								
State Grants	0.00	149,513.00	62,297.10	87,215.90	149,513.00	0.00	0.00%	158,645.00
Total State Grants	0.00	149,513.00	62,297.10	87,215.90	149,513.00	0.00	0.00%	158,645.00
Total Revenues	0.00	149,513.00	62,297.10	87,215.90	149,513.00	0.00	0.00%	158,645.00
Expenses								
Personnel	9,332.91	52,911.96	51,570.85	(1,341.11)	123,770.00	70,858.04	57.25%	121,302.68
Supplies, Postage & Printing	105.89	210.86	635.45	424.59	1,525.00	1,314.14	86.17%	7,154.48
Telephone & Telecommunications	226.96	1,070.60	1,183.75	113.15	2,841.00	1,770.40	62.32%	2,839.82
Equipment Rental, Repair/ Maintenance	243.58	1,250.54	1,333.35	82.81	3,200.00	1,949.46	60.92%	2,936.84
Professional Services	1,375.00	1,375.00	614.60	(760.40)	1,475.00	100.00	6.78% _b	1,700.00
Contractual Services	1,132.67	7,862.31	6,959.20	(903.11)	16,702.00	8,839.69	52.93% c	19,100.70
Total Expenses	12,417.01	64,681.27	62,297.20	(<u>2,384.07</u>)	149,513.00	84,831.73	56.74%	155,034.52
Total Revenue Over (Under) Expense	(12,417.01)	84,831.73	(0.10)	84,831.83	0.00	84,831.73	0.00%	3,610.48

The target benchmark of the remaining budget should be 58% for all budget line items.

b Includes the FY2021 OCLC Agreed Upon Procedures audit.

c Includes the annual fee for Traverse Software Maintenance Agreement and grant administration fee.

Illinois Heartland Library System

Balance Sheet

Governmental Funds

as of November 30, 2021

	General Fund	CMC Fund	OCLC Fund	Capital Projects Fund	Non-Major Governmental Funds c	Total
Assets						
Cash and Cash Equivalents	5,467,560.27 a	251,242.74	91,339.81	1,663,112.86	2,089.23	7,475,344.91
Due From Other Funds	0.00	0.00	0.00	0.00	0.00	0.00
Grants Receivable	0.00	0.00	0.00	0.00	0.00	0.00
Accounts Receivable	22,131.50 b	0.00	0.00	0.00	0.00	22,131.50
Prepaid Expenses	781.71	0.00	0.00	0.00	0.00	781.71
Total Assets	5,490,473.48	251,242.74	91,339.81	1,663,112.86	2,089.23	7,498,258.12
Liabilities						
Accounts Payable	20,318.35	0.00	1,375.00	0.00	0.00	21,693.35
Grants Payable	0.00	0.00	0.00	0.00	0.00	0.00
Due to Other Funds	0.00	0.00	0.00	0.00	0.00	0.00
Accrued Expenses	34,155.80	6,413.39	2,166.51	0.00	0.00	42,735.70
Total Liabilities	<u>54,474.1</u> 5	6,413.39	<u>3,541.51</u>	0.00	0.00	64,429.05
Deferred Inflows of Resources						
Loss Book Funds	0.00	0.00	0.00	0.00	0.00	0.00
Total Deferred Inflows of Resources	0.00	0.00	0.00	0.00	0.00	0.00
Fund Balances	<u>5,435,999.33</u>	244,829.35	87,798.30	<u>1,663,112.86</u>	2,089.23	7,433,829.07
Total Liabilities, Deferred Inflows, and Fund	<u>5,490,473.48</u>	251,242.74	91,339.81	1,663,112.86	2,089.23	7,498,258.12

Explanations:

Balances

^a This balance would fund IHLS General Fund operations alone an estimated 15.6 months based on current FY2022 approved expenditure levels.

b Includes U of I balance due to IHLS for November 2021 ILDS services.

^c Non-Major Governmental Funds represents the SWAYS Fund.

Illinois Heartland Library System Statement of Revenues and Expenditures Fund #66 - Capital Projects Fund

	November 2021 (11/01/2021 - 11/30/2021)	YTD Actuals (07/01/2021 - 11/30/2021)	YTD Budget (07/01/2021 - 11/30/2021)	YTD Budget Variance (07/01/2021 - 11/30/2021)	IHLS Approved FY2022 Budget	Total Budget Variance - IHLS Board Approved FY2022 Budget	IHLS Approved FY2022 Total Budget Remaining Percentage	Audited FY2021 Actuals (07/01/2020 - 06/30/2021)
Revenues								
State Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	25,500.00
Investment Income	31.92	445.61	901.65	(456.04)	2,164.00	(1,718.39)	(79.41)%	5,342.26
Total Revenues	31.92	445.61	901.65	(456.04)	2,164.00	(1,718.39)	(79.41)%	30,842.26
Expenses								
Capital Outlays	0.00	0.00	123,750.00	123,750.00	297,000.00	297,000.00	100.00%	170,779.28
Total Expenses	0.00	0.00	123,750.00	123,750.00	297,000.00	297,000.00	100.00%	170,779.28
Total Revenue Over (Under) Expense	31.92	445.61	(<u>122,848.35</u>)	123,293.96	(<u>294,836.00</u>)	295,281.61	(100.15)%	(139,937.02)

^a The target benchmark of the remaining budget should be 58% for all budget line items.

Illinois Heartland Library System

Balance Sheet

Capital Projects Fund

as of November 30, 2021

	Unrestricted	Reserve Funds	Total
Assets:			
Current Assets:			
Cash and Cash Equivalents	1,637,611.47	25,501.39 a	1,663,112.86
Total Assets:	1,637,611.47	25,501.39	1,663,112.86
Total Assets and Deferred Outflows of Resources	1,637,611.47	25,501.39	1,663,112.86
Liabilities:			
Current Liabilities:			
Accounts Payable	0.00	0.00	0.00
Total Liabilities:	0.00	0.00	0.00
Net Position:			
	1,637,611.47	25,501.39	1,663,112.86
Total Net Position:	1,637,611.47	<u>25,501.3</u> 9	1,663,112.86
Total Liabilities, Deferred Inflows & Net Position	1,637,611.47	25,501.39	1,663,112.86

^a Represents the funding from the Live & Learn Construction Grant and interest earned on those funds.

Illinois Heartland Library System Statement of Revenues and Expenditures Fund #85 -SHARE Fund ~ Proprietary Fund

				VTD Dodget		Total Budout	THE Assessed	A
	November 2021	YTD Actuals	YTD Budget	YTD Budget Variance		Total Budget Variance - IHLS	IHLS Approved FY2022 Total	Audited FY2021 Actuals
	(11/01/2021 -	(07/01/2021 -	(07/01/2021 -	(07/01/2021 -	IHLS Approved	Board Approved		(07/01/2020 -
	11/30/2021	11/30/2021	11/30/2021	11/30/2021	FY2022 Budget	FY2022 Budget	Percentage c	06/30/2021)
	11/30/2021)	11/30/2021)	11/30/2021)	11/30/2021)	1 12022 Badget	1 12022 Dauget	c	00/30/2021)
Operating Revenues								
Fees for Services and Materials	935.06	1,366,098.05	610,737.50	755,360.55	1,465,770.00	(99,671.95)	(6.80)%	1,410,543.01
Investment Income	33.39	134.82	425.00	(290.18)	1,020.00	(885.18)	(86.78)%	1,021.51
Other Revenue	3,073.42	182,338.66	89,273.35	93,065.31	214,256.00	(31,917.34)	(14.90)%	174,436.52
Total Operating Revenues	4,041.87	1,548,571.53	700,435.85	848,135.68	1,681,046.00	(132,474.47)	(7.88)%	1,586,001.04
			·			·		
Operating Expenses								
Personnel	102,696.10	504,787.96	546,247.05	41,459.09	1,310,993.00	806,205.04	61.50%	1,008,771.98
Library Materials	7,493.11	79,142.62	65,162.10	(13,980.52)	156,389.00	77,246.38	49.39% _d	237,265.17
Vehicle Expenses	121.46	602.74	67.50	(535.24)	162.00	(440.74)	(272.06)% _e	440.09
Travel, Meetings & Continuing for Staff and	1,871.06	4,732.77	13,753.75	9,020.98	33,009.00	28,276.23	85.66%	4,178.14
Board Members								
Public Relations	371.80	371.80	229.15	(142.65)	550.00	178.20	32.40% _f	804.03
Supplies, Postage & Printing	3,050.64	10,658.51	30,145.85	19,487.34	72,350.00	61,691.49	85.27%	55,495.92
Telephone & Telecommunications	1,472.62	6,507.95	10,329.15	3,821.20	24,790.00	18,282.05	73.75%	13,626.98
Equipment Rental, Repair and Maintenance	234.55	1,130.33	1,238.35	108.02	2,972.00	1,841.67	61.97%	2,525.17
Professional Services	0.00	12,122.50	8,739.55	(3,382.95)	20,975.00	8,852.50	42.21% _g	13,977.33
Contractual Services	1,503.37	160,527.37	113,793.35	(46,734.02)	273,104.00	112,576.63	41.22% _h	209,204.44
Depreciation	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	69,369.41
Professional Membership Dues	0.00	65.00	650.00	585.00	1,560.00	1,495.00	95.83%	1,073.00
Miscellaneous	30.00	119.91	150.00	30.09	360.00	240.09	66.69%	(346,969.14)
Total Operating Expenses	118,844.71	780,769.46	790,505.80	9,736.34 b	1,897,214.00	1,116,444.54	58.85%	1,269,762.52
T. 10 0 1	(44,4,000,04)	767.000.07	(00.050.05)	057 072 02	(246.460.00)	000 070 07	(455.40)0/	246 220 52
Total Operating Revenue Over (Under)	(114,802.84)	767,802.07	(<u>90,069.95</u>)	857,872.02	(216,168.00)	983,970.07	(455.19)%	316,238.52
Other Funding Sources								
Transfers From Other Funds	0.00	142,500.00	184,375.00	(41,875.00)	442,500.00	(300,000.00)	(67.80)%	442,500.00
Transfer to Other Funds	0.00	(142,500.00)	(59,375.00)	(83,125.00)	(142,500.00)	0.00	0.00%	(142,500.00)
Total Other Funding Sources	0.00	0.00	125,000.00	(125,000.00)	300,000.00	(300,000.00)	(100.00)%	300,000.00
Total Caller Landing Courses			125/000.00	(120/000.00)		(<u>333/233.53</u>)	(100.00)70	
Net Pass-Through								
Reimbursements-Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	84,344.66
Reimbursements-3M e-books	5,561.75	12,843.56	0.00	12,843.56	0.00	12,843.56	0.00%	86,220.31
Reimbursement:Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	(79,029.07)
Reimbursement:3M e-books	(5,561.75)	(12,843.56)	0.00	(12,843.56)	0.00	(12,843.56)	0.00%	(86,220.31)
Total Net Pass-Through	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	5,315.59
Total Revenue Over (Under) Expense	(114,802.84)	767,802.07	34,930.05	732,872.02	83,832.00	683,970.07	815.88%	621,554.11

^{* \$1,366,098.05} represent 93.2% of the projection in the FY2022 Budget and 94.9% of that amount has been collected.

b YTD Actuals are below YTD Budget by 1.2%.

 $^{^{}f c}$ The target benchmark of the remaining budget should be 58% for all budget line items.

^d Includes eBook purchases along with the annual platform fee.

[•] Includes fuel for travel.

 $^{{\}it f}$ Includes promotional printing of postcards and bookmarks.

g Includes the FY2021 Audit fee.

^h Includes the annual Polaris Software Maintenance & Syndetics Subscription.

	Unrestricted	Reserve Funds	Committed Funds	Total
Assets:				
Current Assets:				
Cash and Cash Equivalents	1,670,570.55 a	1,131,732.28	94,782.42	2,897,085.25
Due from Other Funds	0.00	0.00	0.00	0.00
Accounts Receivable	64,898.76	0.00	7,205.42	72,104.18
Prepaid Expenses	0.00	0.00	0.00	0.00
Net Pension Assets	1,493,764.93	0.00	0.00	1,493,764.93
Total Current Assets:	3,229,234.24	1,131,732.28	101,987.84	4,462,954.36
Capital Assets:	-, -, -	, - , -	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	, , , , , , , , , , , , , , , , , , , ,
Depreciable Capital Assets	2,986,662.33	35,080.50	0.00	3,021,742.83
Accumulated Depreciation	(2,784,625.71)	(69,369.41)	0.00	(2,853,995.12)
Total Capital Assets:	202,036.62	(34,288.91)	0.00	167,747.71
Total Assets:	3,431,270.86	1,097,443.37	101,987.84	4,630,702.07
Deferred Outflows of Resources:				
Deferred Outflows from Pension Contribution				
Deferred Outflows from Pension Contribution	578,910.84	0.00	0.00	578,910.84
Total Deferred Outflows of Resources:	578,910.84	0.00	0.00	578,910.84
Total Assets and Deferred Outflows of Resources	4,010,181.70	1,097,443.37	101,987.84	5,209,612.91
Liabilities:				
Current Liabilities:				
Accounts Payable	0.00	0.00	0.00	0.00
Due to Other Funds	0.00	0.00	0.00	0.00
Accrued Expenses	<u>25,844.01</u>	0.00	0.00	<u>25,844.01</u>
Total Current Liabilities:	25,844.01	0.00	0.00	25,844.01
Long-Term Liabilities:	25/5 / 1101	0.00	0.00	23/011101
Compensated Absences Payable	81,658.00	0.00	0.00	81,658.00
Other Long-Term Liabilities	0.00	0.00	0.00	0.00
Total Long-Term Liabilities:	81,658.00	0.00	0.00	81,658.00
Total Liabilities:	107,502.01	0.00	0.00	107,502.01
Deferred Inflows of Resources:				
Deferred Inflows of Resources Related to Pension				
Deferred Inflows of Resources Related to Pension	1,647,916.90	0.00	0.00	1,647,916.90
Total Deferred Inflows of Resources:	1,647,916.90	0.00	0.00	1,647,916.90
Net Position:				
	2,254,762.79	1,097,443.37	101,987.84	3,454,194.00
Total Net Position:	2,254,762.79	1,097,443.37	101,987.84	<u>3,454,194.0</u> 0
Total Liabilities, Deferred Inflows & Net Position	4,010,181.70	1,097,443.37	101,987.84	5,209,612.91

^a The Unrestricted Funds will fund SHARE Operations approximately 9.8 months based on current FY2022 Operations Budget.