Illinois Heartland Library System Statement of Revenues and Expenditures Fund #10 - General Fund

				YTD Budget		Total Budget	THI C Approved	Audited
	September 2021	YTD Actuals	YTD Budget	Variance		Total Budget Variance - IHLS	IHLS Approved FY2022 Total	FY2021 Actuals
	(09/01/2021 -	(07/01/2021 -	(07/01/2021 -	(07/01/2021 -	IHLS Approved	Board Approved 1		(07/01/2020 -
	09/30/2021	09/30/2021	09/30/2021)	09/30/2021)	FY2022 Budget	FY2022 Budget	Percentage h	06/30/2021)
				30/20/2022/			Б	23/23/2322
Revenues								
State Grants	549,978.11	549,978.11	850,175.01	(300,196.90)	3,400,700.00	(2,850,721.89)	(83.83)%	3,400,700.32
Fees for Services and Materials	0.00	0.00	662.49	(662.49)	2,650.00	(2,650.00)	(100.00)%	2,506.41
Investment Income	70.00	219.62	440.76	(221.14)	1,763.00	(1,543.38)	(87.54)%	2,075.32
Other Revenue	24,382.54	84,377.53	73,581.27	10,796.26	294,325.00	(209,947.47)	(71.33)%	282,191.60
Total Revenues	574,430.65	634,575.26	924,859.53	(290,284.27)	3,699,438.00	(3,064,862.74)	(82.85)%	3,687,473.65
							.	
Expenses								
Personnel	209,324.18	566,056.53	652,134.03	86,077.50	2,608,536.00	2,042,479.47	78.30%	2,309,538.26
Library Materials	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	208.26
Building and Grounds	16,272.54	91,337.71	63,456.48	(27,881.23)	253,826.00	162,488.29	64.02% c	231,359.27
Vehicle Expenses	28,063.17	136,715.80	120,408.99	(16,306.81)	481,636.00	344,920.20	71.61% d	331,225.01
Travel, Meetings & Continuing for Staff/Board	862.06	2,459.25	17,434.23	14,974.98	69,737.00	67,277.75	96.47%	6,783.30
Conferences & Continuing Education Meetings	0.00	3,442.50	8,087.49	4,644.99	32,350.00	28,907.50	89.36%	12,669.70
Public Relations	155.80	1,026.88	6,137.49	5,110.61	24,550.00	23,523.12	95.82%	9,081.95
Liability Insurance	0.00	17,752.00	4,487.25	(13,264.75)	17,949.00	197.00	1.10% e	16,019.00
Supplies, Postage & Printing	1,394.14	15,835.55	59,297.52	43,461.97	237,190.00	221,354.45	93.32%	113,884.23
Telephone & Telecommunications	1,471.87	4,711.35	8,691.99	3,980.64	34,768.00	30,056.65	86.45%	22,415.64
Equipment Rental, Repair and Maintenance	402.30	1,188.47	1,383.00	194.53	5,532.00	4,343.53	78.52%	4,502.13
Professional Services	13,676.50	15,832.50	11,468.73	(4,363.77)	45,875.00	30,042.50	65.49% f	49,443.22
Contractual Services	8,913.42	39,490.58	20,099.25	(19,391.33)	80,397.00	40,906.42	50.88% 9	116,937.59
Professional Membership Dues	799.00	3,394.00	1,676.76	(1,717.24)	6,707.00	3,313.00	49.40% h	5,665.00
Miscellaneous	<u>587.26</u>	1,714.60	1,425.00	(289.60)	5,700.00	3,985.40	69.92% i	7,418.59
Total Expenses	281,922.24	900,957.72	976,188.21	75,230.49 a	3,904,753.00	3,003,795.28	76.93%	3,237,151.15
Inter-Company Transfers								
Transfer to Other Funds	0.00	0.00	(75,000.00)	75,000.00	(300,000.00)	300,000.00	(100.00)%	(300,000.00)
Total Inter-Company Transfers	0.00	0.00	(<u>75,000.00</u>)	<u>75,000.00</u>	(300,000.00)	300,000.00	(100.00)%	(300,000.00)
Net Pass-Through								
Reimbursements	0.00	1,562.00	235.50	1,326.50	942.00	620.00	65.82%	2,691.00
Dreamhost	0.00	0.00	131.49	(131.49)	526.00	(526.00)	(100.00)%	511.68
Reimbursement	(79.95)	(1,689.92)	(366.99)	(1,322.93)	(1,468.00)	(221.92)	15.12%	(3,202.68)
Total Net Pass-Through	(79.95)	(127.92)	0.00	(127.92)	0.00	(127.92)	0.00%	0.00
	(<u>, 5.55</u>)	((1252)		(<u>127.52</u>) _	3.5570	
Total Revenue Over (Under) Expense	292,428.46	(266,510.38)	(126,328.68)	(140,181.70)	(505,315.00)	238,804.62	(47.26)%	150,322.50

- ^a Total Expenses YTD Actuals are below YTD Budget by 7.7%.
- b The target benchmark of the remaining budget should be 75% for all budget line items except "Personnel" which should be 77% based on total of 26 payrolls for the fiscal year.
- c Includes premiums that were paid on an annual basis for Property Insurance and Flood Insurance.
- d Includes premiums that were paid on an annual basis for Auto Insurance.
- e Includes premiums that were paid on an annual basis for Employee Dishonesty, Treasurer's Bond, General Liability, Umbrella, Cyber, and Employment Practices & Management Liabilities Insurances.
- f Includes the FY2021 Audit fee.
- ${\it g}$ Includes the annual maintenance and subscription fees for OpenGov, Microix, and Abila software.
- ^h Includes HR Source annual membership dues and Illinois Library Association institutional membership fees.
- $^{\prime}$ Includes bank fees for the month of July through September and the annual safe deposit box fee.

Illinois Heartland Library System Statement of Revenues and Expenditures Fund #27 - Cataloging Maintenance Center (CMC) ~ Special Revenue Grant

	September 2021 (09/01/2021 - 09/30/2021)	YTD Actuals (07/01/2021 - 09/30/2021)	YTD Budget (07/01/2021 - 09/30/2021)	YTD Budget Variance (07/01/2021 - 09/30/2021)	IHLS Approved FY2022 Budget	Total Budget Variance - IHLS Board Approved FY2022 Budget	IHLS Approved FY2022 Total Budget Remaining Percentage a	Audited FY2021 Actuals (07/01/2020 - 06/30/2021)
Revenues								
State Grants	0.00	405,697.00	101,424.24	304,272.76	405,697.00	0.00	0.00%	387,798.00
Other Revenue	235.22	235.22	0.00	235.22	0.00	235.22	0.00%	387,798.00
Total Revenues	235.22	405,932.22	101,424.24	<u>304,507.98</u>	405,697.00	235.22	0.06%	387,798.00
Expenses								
Personnel	29,613.76	83,583.09	88,997.01	5,413.92	355,988.00	272,404.91	76.52%	320,208.56
Vehicle Expenses	29.68	29.68	0.00	(29.68)	0.00	(29.68)	0.00%	
Travel, Meetings & Continuing for Staff/Board	493.32	695.55	249.99	(445.56)	1,000.00	304.45	30.45% _b	4,790.72
Public Relations	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	438.32
Supplies, Postage & Printing	76.50	175.50	650.01	474.51	2,600.00	2,424.50	93.25%	18,707.40
Telephone & Telecommunications	249.00	650.28	752.76	102.48	3,011.00	2,360.72	78.40%	2,767.17
Equipment Rental, Repair and Maintenance	124.53	369.81	393.00	23.19	1,572.00	1,202.19	76.48%	1,417.05
Contractual Services	3,789.41	9,936.23	10,145.25	209.02	40,581.00	30,644.77	75.52%	39,016.21
Professional Membership Dues	295.00	295.00	236.25	(<u>58.75</u>)	945.00	650.00	68.78% c	763.00
Total Expenses	34,671.20	95,735.14	101,424.27	5,689.13	405,697.00	309,961.86	76.40%	388,108.43
Total Revenue Over (Under) Expense	(34,435.98)	310,197.08	(0.03)	310,197.11	0.00	310,197.08	0.00%	(310.43)

^{*} The target benchmark of the remaining budget should be 75% for all budget line items except "Personnel" which should be 77% based on total of 26 payrolls for the fiscal year.

b Includes Illinois Library Association virtual conference registrations and mileage reimbursements for staff.

c Includes American Library Association Core Leadership Infrastructure & Futures membership fee and Online Audiovisual Catalogers annual institutional membership fee.

Illinois Heartland Library System Statement of Revenues and Expenditures

Fund #32 - Online Computer Library Center (OCLC) ~ Special Revenue Grant

	September 2021 (09/01/2021 - 09/30/2021)	YTD Actuals (07/01/2021 - 09/30/2021)	YTD Budget (07/01/2021 - 09/30/2021)	YTD Budget Variance (07/01/2021 - 09/30/2021)	IHLS Approved FY2022 Budget	Total Budget Variance - IHLS Board Approved FY2022 Budget	IHLS Approved FY2022 Total Budget Remaining Percentage a	Audited FY2021 Actuals (07/01/2020 - 06/30/2021)
Revenues								
State Grants	0.00	149,513.00	37,378.26	112,134.74	149,513.00	0.00	0.00%	158,645.00
Total State Grants	0.00	149,513.00	37,378.26	112,134.74	149,513.00	0.00	0.00%	158,645.00
Total Revenues	0.00	149,513.00	37,378.26	112,134.74	149,513.00	0.00	0.00%	158,645.00
Expenses								
Personnel	10,812.48	30,332.89	30,942.51	609.62	123,770.00	93,437.11	75.49%	121,302.68
Supplies, Postage & Printing	0.00	104.97	381.27	276.30	1,525.00	1,420.03	93.12%	7,154.48
Telephone & Telecommunications	227.14	616.69	710.25	93.56	2,841.00	2,224.31	78.29%	2,839.82
Equipment Rental, Repair/ Maintenance	245.83	760.67	800.01	39.34	3,200.00	2,439.33	76.23%	2,936.84
Professional Services	0.00	0.00	368.76	368.76	1,475.00	1,475.00	100.00%	1,700.00
Contractual Services	1,349.66	5,596.98	4,175.52	(1,421.46)	16,702.00	11,105.02	66.49% _b	19,100.70
Total Expenses	12,635.11	37,412.20	37,378.32	(33.88)	149,513.00	112,100.80	74.98%	155,034.52
Total Revenue Over (Under) Expense	(12,635.11)	112,100.80	(<u>0.06</u>)	112,100.86	0.00	112,100.80	0.00%	3,610.48

^a The target benchmark of the remaining budget should be 75% for all budget line items except "Personnel" which should be 77% based on total of 26 payrolls for the fiscal year.

b Includes the annual fee for Traverse Software Maintenance Agreement and grant administration fee.

Illinois Heartland Library System

Balance Sheet

Governmental Funds

as of September 30, 2021

Major Funds Non-Major Capital Projects Governmental CMC Fund OCLC Fund Funds General Fund Fund Total Assets 4,897,751.50 a 117,223.20 7,009,215.21 Cash and Cash Equivalents 329,100.33 1,663,050.95 2,089.23 Due From Other Funds 0.00 0.00 0.00 0.00 0.00 0.00 Grants Receivable 0.00 0.00 0.00 0.00 0.00 0.00 Accounts Receivable 43,654.29 b 0.00 0.00 0.00 0.00 43,654.29 Prepaid Expenses 0.00 0.00 0.00 0.00 0.00 0.00 **Total Assets** 4,941,405.79 329,100.33 117,223.20 1,663,050.95 2,089.23 7,052,869.50 Liabilities Accounts Payable 17,602.63 189.73 0.00 0.00 0.00 17,792.36 0.00 Grants Payable 0.00 0.00 0.00 0.00 0.00 Due to Other Funds 0.00 0.00 0.00 0.00 0.00 0.00 Accrued Expenses 30,847.11 40,930.44 7,927.50 2,155.83 0.00 0.00 **Total Liabilities** 0.00 48,449.74 8,117.23 2,155.83 0.00 58,722.80 Deferred Inflows of Resources Loss Book Funds 0.00 0.00 0.00 0.00 0.00 0.00 Total Deferred Inflows of Resources 0.00 0.00 0.00 0.00 0.00 0.00 Fund Balances 4,892,956.05 320,983.10 115,067.37 1,663,050.95 2,089.23 6,994,146.70 Total Liabilities, Deferred Inflows, and Fund 4,941,405.79 329,100.33 117,223.20 1,663,050.95 2,089.23 7,052,869.50

Explanations:

Balances

^a This balance would fund IHLS General Fund operations alone an estimated 14.0 months based on current FY2022 approved expenditure levels.

^b Includes U of I balance due to IHLS for June & September 2021 ILDS services.

^c Non-Major Governmental Funds represents the SWAYS Fund.

Illinois Heartland Library System Statement of Revenues and Expenditures Fund #66 - Capital Projects Fund

	September 2021	YTD Actuals	YTD Budget	YTD Budget Variance		Total Budget Variance - IHLS	IHLS Approved FY2022 Total	Audited FY2021 Actuals
	(09/01/2021 -	(07/01/2021 -	(07/01/2021 -	(07/01/2021 -	IHLS Approved	Board Approved	Budget Remaining	(07/01/2020 -
	09/30/2021)	09/30/2021)	09/30/2021)	09/30/2021)	FY2022 Budget	FY2022 Budget	Percentage a	06/30/2021)
Revenues								
State Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	25,500.00
Investment Income	336.12	383.70	540.99	(157.29)	2,164.00	(1,780.30)	(82.27)%	5,342.26
Total Revenues	336.12	383.70	540.99	(<u>157.29</u>)	2,164.00	(<u>1,780.30</u>)	(82.27)%	30,842.26
Expenses								
Capital Outlays	0.00	0.00	59,499.99	59,499.99	238,000.00	238,000.00	100.00%	170,779.28
Total Expenses	0.00	0.00	59,499.99	59,499.99	238,000.00	238,000.00	100.00%	170,779.28
Total Revenue Over (Under) Expense	336.12	383.70	(58,959.00)	59,342.70	(235,836.00)	236,219.70	(100.16)%	(139,937.02)

^a The target benchmark of the remaining budget should be 75% for all budget line items except "Personnel" which should be 77% based on total of 26 payrolls for the fiscal year.

Illinois Heartland Library System

Balance Sheet

Capital Projects Fund

as of September 30, 2021

	Unrestricted	Reserve Funds	Total
Assets:			
Current Assets:			
Cash and Cash Equivalents	1,637,549.76	_25,501.19 a	1,663,050.95
Total Assets:	<u>1,637,549.7</u> 6	<u>25,501.19</u>	1,663,050.95
Total Assets and Deferred Outflows of Resources	1,637,549.76	<u>25,501.19</u>	1,663,050.95
Liabilities:			
Current Liabilities:			
Accounts Payable	0.00	0.00	0.00
Total Liabilities:	0.00	0.00	0.00
Net Position:			
	1,637,549.76	25,501.19	1,663,050.95
Total Net Position:	1,637,549.76	<u>25,501.1</u> 9	1,663,050.95
Total Liabilities, Deferred Inflows & Net Position	1,637,549.76	25,501.19	1,663,050.95

^a Represents the funding from the Live & Learn Construction Grant and interest earned on those funds.

Illinois Heartland Library System Statement of Revenues and Expenditures Fund #85 -SHARE Fund ~ Proprietary Fund

				YTD Budget		Total Budget	IHLS Approved	Audited
	September 2021	YTD Actuals	YTD Budget	Variance		Variance - IHLS	FY2022 Total	FY2021 Actuals
	(09/01/2021 -	(07/01/2021 -	(07/01/2021 -	(07/01/2021 -	IHLS Approved	Board Approved	Budget Remaining	(07/01/2020 -
	09/30/2021)	09/30/2021)	09/30/2021)	09/30/2021)	FY2022 Budget	FY2022 Budget	Percentage c	06/30/2021)
Operating Revenues								
Fees for Services and Materials	987.57	1,331,818.82	366,442.50	965,376.32 _a	1,465,770.00	(133,951.18)	(9.14)%	1,410,543.01
Investment Income	24.85	69.15	255.00	(185.85)	1,020.00	(950.85)	(93.22)%	1,021.51
Other Revenue	5,672.01	176,818.83	53,564.01	123,254.82	214,256.00	(37,437.17)	(17.47)%	174,436.52
Total Operating Revenues	6,684.43	1,508,706.80	420,261.51	1,088,445.29	1,681,046.00	(172,339.20)	(10.25)%	1,586,001.04
Operating Expenses								
Personnel	96,775.55	265,194.22	327,748.23	62,554.01	1,310,993.00	1,045,798.78	79.77%	1,008,771.98
Library Materials	8,487.11	63,723.26	39,097.26	(24,626.00)	156,389.00	92,665.74	59.25% _d	237,265.17
Vehicle Expenses	96.26	304.21	40.50	(263.71)	162.00	(142.21)	(87.78)% _e	440.09
Travel, Meetings & Continuing for Staff and	2,056.16	2,572.49	8,252.25	5,679.76	33,009.00	30,436.51	92.21%	4,178.14
Board Members								
Public Relations	0.00	0.00	137.49	137.49	550.00	550.00	100.00%	804.03
Supplies, Postage & Printing	5,240.91	7,452.98	18,087.51	10,634.53	72,350.00	64,897.02	89.70%	55,495.92
Telephone & Telecommunications	1,477.06	3,658.76	6,197.49	2,538.73	24,790.00	21,131.24	85.24%	13,626.98
Equipment Rental, Repair and Maintenance	234.91	674.22	743.01	68.79	2,972.00	2,297.78	77.31%	2,525.17
Professional Services	12,122.50	12,122.50	5,243.73	(6,878.77)	20,975.00	8,852.50	42.21% _f	13,977.33
Contractual Services	4,120.86	156,851.38	68,276.01	(88,575.37)	273,104.00	116,252.62	42.57% _a	209,204.44
Depreciation	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	69,369.41
Professional Membership Dues	0.00	0.00	390.00	390.00	1,560.00	1,560.00	100.00%	1,073.00
Miscellaneous	30.00	59.91	90.00	30.09	360.00	300.09	83.36%	(346,969.14)
Total Operating Expenses	130,641.32	512,613.93	474,303.48	(<u>38,310.45</u>) b	1,897,214.00	1,384,600.07	72.98%	1,269,762.52
				·	<u> </u>	·		
Total Operating Revenue Over (Under)	(123,956.89)	996,092.87	(54,041.97)	1,050,134.84	(216,168.00)	1,212,260.87	(560.80)%	316,238.52
Other Funding Sources								
Transfers From Other Funds	142,500.00	142,500.00	110,625.00	31,875.00	442,500.00	(300,000.00)	(67.80)%	442,500.00
Transfer to Other Funds	(142,500.00)	(142,500.00)	(35,625.00)	(106,875.00)	(142,500.00)	0.00	0.00%	(142,500.00)
Total Other Funding Sources	0.00	0.00	75,000.00	(75,000.00)	300,000.00	(300,000.00)	(100.00)%	300,000.00
Net Pass-Through								
Reimbursements-Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	84,344.66
Reimbursements-3M e-books	2,283.67	4,814.46	0.00	4,814.46	0.00	4,814.46	0.00%	86,220.31
Reimbursement:Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	(79,029.07)
Reimbursement:3M e-books	(2,283.67)	(4,814.46)	0.00	(<u>4,814.46</u>)	0.00	(<u>4,814.46</u>)	0.00%	(86,220.31)
Total Net Pass-Through	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	5,315.59
Total Revenue Over (Under) Expense	(<u>123,956.89</u>)	996,092.87	20,958.03	975,134.84	83,832.00	912,260.87	1,088.20%	621,554.11

^{* \$1,331,818.82} represent 90.9% of the projection in the FY2022 Budget and 86.9% of that amount has been collected.

b YTD Actuals are above YTD Budget by 8.1%.

^c The target benchmark of the remaining budget should be 75% for all budget line items except "Personnel" which should be 77% based on total of 26 payrolls for the fiscal year.

d Includes eBook purchases along with the annual platform fee.

e Includes fuel for travel.

f Includes the FY2021 Audit fee.

 $^{^{\}it g}$ Includes the annual Polaris Software Maintenance & Syndetics Subscription.

	Unrestricted	Reserve Funds	Committed Funds	Total
Assets:				
Current Assets:				
Cash and Cash Equivalents	1,637,183.27 a	1,131,681.94	98,576.78	2,867,441.99
Due from Other Funds	0.00	0.00	0.00	0.00
Accounts Receivable	320,731.21	0.00	19,774.17	340,505.38
Prepaid Expenses	0.00	0.00	0.00	0.00
Net Pension Assets	1,493,764.93	0.00	0.00	1,493,764.93
Total Current Assets:	3,451,679.41	1,131,681.94	118,350.95	4,701,712.30
Capital Assets:	-, - ,	, - ,	.,	, , , , , , , , , , , , , , , , , , , ,
Depreciable Capital Assets	3,021,742.83	0.00	0.00	3,021,742.83
Accumulated Depreciation	(2,853,995.12)	0.00	0.00	(<u>2,853,995.12</u>)
Total Capital Assets:	167,747.71	0.00	0.00	167,747.71
Total Assets:	3,619,427.12	1,131,681.94	118,350.95	4,869,460.01
Deferred Outflows of Resources:				
Deferred Outflows from Pension Contribution				
Deferred Outflows from Pension Contribution	578,910.84	0.00	0.00	578,910.84
Total Deferred Outflows of Resources:	578,910.84	0.00	0.00	578,910.84
Total Assets and Deferred Outflows of Resources	4,198,337.96	1,131,681.94	118,350.95	5,448,370.85
Liabilities:				
Current Liabilities:				
Accounts Payable	11,732.17	0.00	0.00	11,732.17
Due to Other Funds	0.00	0.00	0.00	0.00
Accrued Expenses	24,578.98	0.00	0.00	<u>24,578.98</u>
Total Current Liabilities:	36,311.15	0.00	0.00	36,311.15
Long-Term Liabilities:	30/311113	0.00	0.00	30,311.13
Compensated Absences Payable	81,658.00	0.00	0.00	81,658.00
Other Long-Term Liabilities	0.00	0.00	0.00	0.00
Total Long-Term Liabilities:	<u>81,658.00</u>	0.00	0.00	<u>81,658.00</u>
Total Liabilities:	117,969.15	0.00	0.00	117,969.15
Deferred Inflows of Resources:				
Deferred Inflows of Resources Related to Pension				
Deferred Inflows of Resources Related to Pension	1,647,916.90	0.00	0.00	1,647,916.90
Total Deferred Inflows of Resources:	1,647,916.90	0.00	0.00	1,647,916.90
Net Position:				
	2,432,451.91	<u>1,131,681.94</u>	<u>118,350.9</u> 5	<u>3,682,484.80</u>
Total Net Position:	2,432,451.91	1,131,681.94	118,350.95	3,682,484.80
Total Liabilities, Deferred Inflows & Net Position	4,198,337.96	1,131,681.94	118,350.95	5,448,370.85

^a The Unrestricted Funds will fund SHARE Operations approximately 9.6 months based on current FY2022 Operations Budget.