



PERSONNEL COMMITTEE MEETING MINUTES

November 2, 2017

3:30 p.m.

Call to Order

-Meeting called to order at 3:31 p.m. by Geoff Bant.

Roll Call

Members present: Geoff Bant, Gary Denué, Gary Jones, Mary Smith

Members absent: John Phillips

Others present: Leslie Bednar

Approval of Minutes from October 19, 2017 Meeting

-Gary Denué motioned to approve minutes from October 19, 2017 meeting with one correction, Mary Smith seconded. Motion carried.

Public Comment

-None

New Business

Grants Specialist

-Leslie Bednar presented Grants Specialist position description, including need for a staff member to attend to these tasks, and responsibilities and plans for hiring and placement.

HR Generalist

-Ms. Bednar presented the new Human Resources Generalist position description. The position was not included in the FY2018 budget, and will need board approval before IHLS can post for the opening. Committee discussed plans for posting and placement.

Public Comment

-None

Announcements

-None

Adjournment –

-Motion by Gary Jones to adjourn, second by Mary Smith. Meeting adjourned at 4:26 p.m.