



Illinois Heartland Library System

FINANCE COMMITTEE MEETING

Tuesday, May 8, 2018 at 3:00 p.m.

(via ZOOM and at the office listed below)

<https://zoom.us/j/746772429>

Office location: 6725 Goshen Road, Edwardsville, IL 62025

Members:

Sara Zumwalt, Chairwoman

Mary Biel

Tina Hubert

Robert Paarlberg

Sandra West

Adrienne Elam, Staff

1. Call to Order
2. Roll Call
3. Approval of Minutes from April 10, 23, and 26, 2018 Meeting (**Attachment 3.1**)
4. Unfinished Business
 - a. FY2019 General Fund Budget 2nd Draft (**Attachment 4.1**)
 - b. FY2019 Special Revenue Funds Budget 2nd Draft (previously referred to as FY2019 Operation Budget) (**Attachment 4.2**)
5. New Business
 - a. Acceptance of April 2018 Bills (**Attachment 5.1**)
 - b. Acceptance of April 30, 2018 Financial Reports (**Attachment 5.2**)
 - c. FY2019 Capital Projects Fund Budget Draft (**Attachment 5.3**)
 - d. FY2019 – FY2023 IHLS Southern Hub Proposal (**Attachment 5.4**) (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(5))
 - e. Capital Projects Fund Investment Outlook (**Attachment 5.5**)
6. Next Steps
7. Next Meeting – Tuesday, June 12, 2018 at 3:00 p.m.
8. Public Comment
9. Announcements
10. Adjournment

The Illinois Heartland Library System strives to ensure that its meetings are accessible to individuals with disabilities. If you are an individual with a disability and require assistance to observe or participate in this meeting, please contact any system office at least 48 hours prior to the start of the meeting with your specific request.

IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

1740 Innovation Drive, Carbondale, IL 62903 • 618.985.3711 • 618.656.9401 Fax
1704 West Interstate Drive, Champaign, IL 61822 • 217.352.0047 • 217.352.7153 Fax
6725 Goshen Road, Edwardsville, IL 62025 • 618.656.3216 • 618.656.9401 Fax
www.illinoisheartland.org



Illinois Heartland Library System

FINANCE COMMITTEE MEETING MINUTES

Date: April 10, 2018

Time: 3:00 p.m.

Call to Order

3:04 p.m.

Roll Call

Members present: Mary Biel, Tina Hubert, Robert Paarlberg, Sandra West, and Sara Zumwalt

Others present: Leslie Bednar, Adrienne Elam, Colleen Dettenmeier, Rhonda Johnisee, Cheryl Noll, and Shirley Paden

Approval of Minutes

From March 13, 2018 – Motion to approve by Sandra West, seconded by Tina Hubert. Motion approved.

Unfinished Business – None.

New Business

- March 2018 Bills – Motion to accept by Tina Hubert, seconded by Mary Biel. Motion carried by unanimous roll call vote. Sandra West questioned if the price difference of the purchased tires was because of the different locations. Adrienne Elam responded that prices differ by vendor and location.
- March 31, 2018 Financial Reports – Motion to accept by Sandra West, seconded by Mary Biel. Motion carried by unanimous roll call vote. Robert Paarlberg asked why the outstanding \$2,154,729.02 System Area & Per Capita Grant is not shown as a receivable on the Balance Sheet and what is the \$20,479.32 receivable item. Adrienne Elam shared that the Balance Sheet statement is on a cash basis and that the \$20,479.32 was for last month's ILDS RAILS invoice. Robert Paarlberg stated that the 35% budget remaining for personnel is good but questioned why we are at 35% versus the 25% target benchmark. Adrienne Elam shared that the 35% remaining is partially due to one budgeted full-time position, Membership Coordinator that IHLS is in the process of filling.

Next Steps

- FY2019 IHLS Operations Budget – Leslie Bednar – Shared an overview of how we are proceeding with the budgeting process. Currently, April 23rd is our target date to get

IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

the final draft budget out to Board Members and that we will not have a draft budget narrative until sometime in May. Would this committee prefer to review the budget prior to providing it to the Board Members? After much discussion, it was determined that a Special Finance Committee Meeting will be held on April 23rd to review the FY2019 Rough Draft Budgets before they are sent out to the IHLS Board for their meeting on April 26th. Robert Paarlberg asked if there would be a budget comparison from the previous year to reference. Adrienne Elam shared that we would provide last year's budget to be used as a comparison.

Next meeting

Special meeting on Monday, April 23, 2018 at 3:00 p.m. and the regular meeting will be on Tuesday, May 8, 2018 at 3:00 p.m.

Public Comment – None.

Announcements – None.

Adjournment

3:32 p.m. Motion to approve by Sandra West, seconded by Mary Biel. Motion approved.



FINANCE COMMITTEE MEETING MINUTES

Date: April 23, 2018

Time: 3:00 p.m.

Call to Order

3:00 p.m.

Roll Call

Members present: Mary Biel, Tina Hubert, Robert Paarlberg, Sandra West, and Sara Zumwalt

Others present: Leslie Bednar, Adrienne Elam, Colleen Dettenmeier, Rhonda Johnisee, and Shirley Paden

Approval of Minutes – None.

Unfinished Business – None.

New Business

- FY2019 IHLS Operation Budgets Rough Draft - ***for information only***. Adrienne Elam gave an overview of the FY2019 Rough Draft Operations Budget for CMC, SHARE, and OCLC. She shared how these estimates and projections were calculated and gave a reminder that the special revenue grants have to be applied for and then approved by the Illinois State Library. Tina Hubert asked about SHARE's reserves and SHARE's projected deficiency for FY2019. Adrienne Elam shared that the deficiency will be reflected in their projected operations bottom line rather than to show a reduction in their transfer to reserves. Tina Hubert and Sara Zumwalt both expressed that a balanced budget should be considered. Leslie Bednar shared that SHARE's Executive Council will be meeting on May 3, 2018, to discuss their budget. Sara Zumwalt asked about the FY2019 cost of living increase, what percentage would be based on merit and if new hires would be eligible? Adrienne Elam shared that in the past, staff that were hired as of June 30th were eligible. Leslie indicated that not all of the details regarding the merit portion has been determined. Sara Zumwalt then asked why is IHLS increasing their contribution to SHARE? Leslie Bednar shared that part of our operational plan is to support resource sharing and cataloging. While IHLS is consistently giving "in kind" contributions to SHARE, we need to show a visual contribution to our commitment to resource sharing. Sandra West asked if the additional IHLS contribution of \$50,000.00 could be added to their reserves and how was the \$142,500.00 determined. Leslie Bednar shared how the \$142,500.00 was projected at the inception of the SHARE merger of legacy systems

consortium. Sandra West then asked what year of the Polaris contract are we in? Leslie Bednar shared that we are now in year 6 of our 7 year agreement with Polaris. In regards to the CMC budget, Sandra West then asked if changing from contracting metadata cataloging to an in house full-time employee, would there be a cost savings? Adrienne Elam shared that if the shifting of duties and positions go according to plan, yes, we would see a cost savings. Leslie Bednar asked Adrienne Elam where are we with the General Fund Budget? Adrienne Elam replied that we are not done yet, we have a little more work to do and we may have to go back to some staff for more information. Sandra West asked if there is a possibility to have it before Thursday? Adrienne Elam shared we are going to have it before Thursday's Board Meeting then she asked if this committee could meet before the Board Meeting. Leslie Bednar shared that the FY2019 General Fund Operating Budget Rough Draft will be sent out to all Board Members at the same time. It was determined that this Finance Committee will meet, for the purpose of reviewing the General Fund Operating Budget Rough Draft, before the Board Meeting on Thursday at 4:30 p.m.

Next Steps

- Review the General Fund Operating Budget Rough Draft

Next meeting

A Special Meeting will be on Thursday, April 26, 2018 at 4:30 p.m. and the regular committee meeting will be on Tuesday, May 8, 2018 at 3:00 p.m.

Public Comment – None.

Announcements

Please be sure to register on L2 for the Board Meeting.

Adjournment

3:31 p.m. Motion to approve by Sandra West, seconded by Mary Biel. Motion approved.



FINANCE COMMITTEE MEETING MINUTES

Date: April 26, 2018

Time: 4:30 p.m.

Call to Order

4:31 p.m.

Roll Call

Members present: Mary Biel, Tina Hubert, Robert Paarlberg, Sandra West, and Sara Zumwalt

Others present: Leslie Bednar, Adrienne Elam, Colleen Dettenmeier, Rhonda Johnisee, and Shirley Paden

Approval of Minutes – None.

Unfinished Business – None.

New Business

- FY2019 IHLS General Fund Operating Budget Rough Draft – ***for information only.***
Leslie Bednar gave a detailed overview of the FY2019 IHLS General Fund Operating Budget Rough Draft and how and why calculations/projections were done. Discussions were held regarding the ILDS agreement, additions and changes to personnel, the projected cost of living increase and thoughts on how it is to be administered, the projected increase on insurance benefits, the ending of the lease agreement for the Du Quoin location, IHLS' in kind and monetary contributions to SHARE, and public relations. Further discussions and clarification were made, including Sandra West asking about the projected increase on the benefit insurances. Tina Hubert asked for clarification about the increase of IHLS' contribution to SHARE. Robert Paarlberg asking about the fuel increase projection and what will happen to any leftover FY2018 funds. Sara Zumwalt and Tina Hubert asked about the cost of living increase and how much of it would be the merit portion. In addition, Leslie Bednar shared more information on why IHLS needs a marketing person and the need to implement a Capital Funds budget. Regarding the Capital Funds, Rhonda Johnisee and Leslie Bednar shared information on the approximate fund balance, including IHLS' CD's and bank accounts. Included in the conversation about Capital Funds was the need to reserve the mine subsidence funds that IHLS has already received. Tina Hubert asked what is the ideal cash balance to maintain in the Capital Funds? She suggested a possible goal of one million dollars.

Next Steps – None.

Next meeting – Tuesday, May 8, 2018 at 3:00 p.m.

Public Comment - None.

Announcements – None.

Adjournment

5:10 p.m. Motion to approve by Sandra West, seconded by Mary Biel. Motion approved.

IHLS 2019 Proposed General Fund Budget

Attachment 4.1

		General Fund FY2019 Proposed Budget			General Fund FY2018 Approved Budget			FY2019 INC/(DEC) vs FY2018		
				Total General Fund Budget			Total General Fund Budget			Total General Fund Budget
Budget Line Item		General	ILDS	Fund Budget	General	ILDS	Fund Budget	General	ILDS	Fund Budget
REVENUES										
State Grants										
Area & Per Capita	4000	3,400,700.32		3,400,700.32	3,364,429.41		3,364,429.41	36,270.91	-	36,270.91
CMC	4027			-			-	-	-	-
OCLC	4032			-			-	-	-	-
TMQ	4034			-			-	-	-	-
Other State Grants	4099			-			-	-	-	-
Federal Grants				-			-	-	-	-
Other Grants	4200			-			-	-	-	-
Fees for Services & Materials								-	-	-
ILDS	4222		245,417.00	245,417.00		245,417.00	245,417.00	-	-	-
Fess for Services & Materials	4305			-			-	-	-	-
Member Day	4315			-			-	-	-	-
Cloud Subscription	4380			-			-	-	-	-
SHARE Basic Fee (Membership Fee)	4385			-			-	-	-	-
Bibliographic Services	4386			-			-	-	-	-
Add'l Module Fee	4387			-			-	-	-	-
SHARE Transitions Fee	4388			-			-	-	-	-
Investment Income	4500	23,028.87		23,028.87	13,212.19		13,212.19	9,816.68	-	9,816.68
Other Revenue								-	-	-
Room Rental	4600			-			-	-	-	-
Miscellaneous Income	4650			-			-	-	-	-
Miscellaneous Income Uncollectible	4651			-			-	-	-	-
Asset Surplus Proceeds	4655			-			-	-	-	-
Grant Administration	4660	15,471.06		15,471.06	12,318.78		12,318.78	3,152.28	-	3,152.28
E-Rate Funding	4675	6,839.95		6,839.95	4,109.92		4,109.92	2,730.03	-	2,730.03
SAM	4678			-			-	-	-	-
ICN Filtering	4680			-			-	-	-	-
Dream Host	4685			-			-	-	-	-
Transfer From Other Funds	4999		48,941.02	48,941.02		27,210.78	27,210.78	-	21,730.24	21,730.24
Estimated Total Revenue		3,446,040.20	294,358.02	3,740,398.22	3,394,070.30	272,627.78	3,666,698.08	51,969.90	21,730.24	73,700.14
EXPENSES										
Personnel										
Salaries & Wages										
Library Professional	5000	285,926.70	-	285,926.70	259,840.81		259,840.81	(26,085.89)	-	(26,085.89)
Other Professional	5010	629,263.59	-	629,263.59	588,296.08		588,296.08	(40,967.51)	-	(40,967.51)
Support Professional	5020	689,875.25	161,145.85	851,021.10	656,819.90	167,185.62	824,005.52	(33,055.35)	6,039.77	(27,015.58)
Payroll Taxes & Fringe Benefits								-	-	-
Social Security Taxes	5030	122,787.51	12,327.66	135,115.17	115,129.19	12,789.70	127,918.89	(7,658.32)	462.04	(7,196.28)
Unemployment Insurance	5035	13,007.63	1,967.69	14,975.32	13,057.04	1,973.36	15,030.40	49.41	5.67	55.08
Worker's Compensation	5040	43,162.72	13,934.17	57,096.89	43,378.78	13,571.86	56,950.64	216.06	(362.31)	(146.25)
Retirement Benefits (IMRF)	5045	89,657.34	6,829.20	96,486.54	86,828.59	8,278.54	95,107.13	(2,828.75)	1,449.34	(1,379.41)
Dental, Health, Life & Vision Ins.	5050	176,532.72	18,780.08	195,312.80	139,464.18	18,573.30	158,037.48	(37,068.54)	(206.78)	(37,275.32)
Other Fringe Benefits	5055	3,684.32		3,684.32	3,639.32		3,639.32	(45.00)	-	(45.00)
Retention & Wellness	5057	3,050.00		3,050.00	1,225.00		1,225.00	(1,825.00)	-	(1,825.00)
Training & Professional Development	5058	16,000.00		16,000.00	6,500.00		6,500.00	(9,500.00)	-	(9,500.00)
Recruiting	5070	2,600.00		2,600.00	3,225.00		3,225.00	625.00	-	625.00
Subtotal-Personnel Total		2,075,547.77	214,984.65	2,290,532.42	1,917,403.89	222,372.38	2,139,776.27	(158,143.88)	7,387.73	(150,756.15)
Library Materials										
Printed Materials	5100	-	-	-	-	-	-	-	-	-
Nonprinted Materials	5110	-	-	-	-	-	-	-	-	-
E-Resources	5120	-	-	-	-	-	-	-	-	-
Subtotal-Total Library Materials		-	-	-	-	-	-	-	-	-
Building & Grounds										
Rent	5150	100,821.34		100,821.34	80,680.08		80,680.08	(20,141.26)	-	(20,141.26)
Utilities	5160	53,976.60		53,976.60	50,952.00		50,952.00	(3,024.60)	-	(3,024.60)
Property Insurance	5170	18,822.22		18,822.22	19,404.81		19,404.81	582.59	-	582.59
Repairs and Maintenance	5180	39,275.53		39,275.53	40,150.77		40,150.77	875.24	-	875.24
Custodial/Janitoria Svcs & Supplies	5190	13,397.00		13,397.00	13,217.00		13,217.00	(180.00)	-	(180.00)
Other Building & Grounds	5195	15,415.13		15,415.13	24,626.60		24,626.60	9,211.47	-	9,211.47
Subtotal-Building & Grounds		241,707.82	-	241,707.82	229,031.26	-	229,031.26	(12,676.56)	-	(12,676.56)
Vehicle Expenses										
Fuel	5200	153,157.46	62,345.42	215,502.88	110,300.00	36,000.00	146,300.00	(42,857.46)	(26,345.42)	(69,202.88)
Repairs and Maintenance	5210	44,300.00	10,400.00	54,700.00	47,300.00	10,900.00	58,200.00	3,000.00	500.00	3,500.00
Vehicle Insurance	5220	21,780.00	2,420.00	24,200.00	25,354.00	2,535.40	27,889.40	3,574.00	115.40	3,689.40
Other Vehicle Expense	5245	1,180.00	120.00	1,300.00	1,600.00	200.00	1,800.00	420.00	80.00	500.00
Subtotal-Vehicle Expenses		220,417.46	75,285.42	295,702.88	184,554.00	49,635.40	234,189.40	(35,863.46)	(25,650.02)	(61,513.48)
Travel & Continuing Education for Staff & Board										
Mileage,Gas, Tolls-In State	5250	5,699.60	455.95	6,155.55	2,820.00		2,820.00	(2,879.60)	(455.95)	(3,335.55)
In State Travel(Airfare,Train,Taxi)	5255	-	-	-	-		-	-	-	-
Meals In State	5260	3,800.00	612.00	4,412.00	2,736.00		2,736.00	(1,064.00)	(612.00)	(1,676.00)
Lodging In State	5265	7,700.00	1,320.00	9,020.00	6,495.00		6,495.00	(1,205.00)	(1,320.00)	(2,525.00)
Mileage,Gas, Tolls-Out State	5270	-	-	-	-		-	-	-	-
Out State Travel(Airfare,Train,Taxi)	5275	1,620.00	-	1,620.00	2,308.00		2,308.00	688.00	-	688.00
Meals Out State	5280	1,271.00	-	1,271.00	1,895.00		1,895.00	624.00	-	624.00
Lodging Out State	5285	4,187.00	-	4,187.00	5,276.00		5,276.00	1,089.00	-	1,089.00
Registration and Meetings	5290	20,138.00	200.00	20,338.00	11,803.00	120.00	11,923.00	(8,335.00)	(80.00)	(8,415.00)
Conferences & Cont Ed Mtgs	5300	1,700.00	-	1,700.00	400.00		400.00	(1,300.00)	-	(1,300.00)
Member Day	5315	6,000.00	-	6,000.00	5,500.00		5,500.00	(500.00)	-	(500.00)
Subtotal-Travel & Continuing Education		52,115.60	2,587.95	54,703.55	39,233.00	120.00	39,353.00	(12,882.60)	(2,467.95)	(15,350.55)

Budget Line Item	General Fund FY2019 Proposed Budget			General Fund FY2018 Approved Budget			FY2019 INC/(DEC) vs FY2018		
	General	ILDS	Total General Fund Budget	General	ILDS	Total General Fund Budget	General	ILDS	Total General Fund Budget
Public Relations	5330	30,000.00	30,000.00	8,275.00		8,275.00	(21,725.00)	-	(21,725.00)
Liability Insurance	5350	19,080.37	19,080.37	16,261.21		16,261.21	(2,819.16)	-	(2,819.16)
Supplies, Postage & Printing									
Computers, Software & Supplies	5360	29,735.00	29,735.00	24,199.00		24,199.00	(5,536.00)	-	(5,536.00)
Gen'l Office Supplies & Equipment	5365	6,450.00	6,450.00	3,050.00		3,050.00	(3,400.00)	-	(3,400.00)
Postage	5370	1,200.00	1,200.00	2,000.00		2,000.00	800.00	-	800.00
Delivery Supplies	5385	25,120.00	1,500.00	7,000.00	500.00	7,500.00	(18,120.00)	(1,000.00)	(19,120.00)
Subtotal-Supplies, Postage & Printing		62,505.00	1,500.00	36,249.00	500.00	36,749.00	(26,256.00)	(1,000.00)	(27,256.00)
Telephone and Telecommunications	5400	16,372.40	16,372.40	16,828.50		16,828.50	456.10	-	456.10
Equipment Rental, Repair & Maintenance									
Equipment Rental	5450		-			-	-	-	-
Equipment Repair & Maintenance Agreements	5455	11,260.00	11,260.00	7,640.00		7,640.00	(3,620.00)	-	(3,620.00)
Subtotal-Equipment Rental, Repair & Maintenance		11,260.00	-	7,640.00	-	7,640.00	(3,620.00)	-	(3,620.00)
Professional Services									
Legal	5500	15,000.00	15,000.00	15,000.00		15,000.00	-	-	-
Accounting	5510	18,900.00	18,900.00	18,500.00		18,500.00	(400.00)	-	(400.00)
Consulting	5520	7,000.00	7,000.00	6,000.00		6,000.00	(1,000.00)	-	(1,000.00)
Contractual Staff	5530		-	4,320.00		4,320.00	4,320.00	-	4,320.00
Subtotal-Professional Services		40,900.00	-	43,820.00	-	43,820.00	2,920.00	-	2,920.00
Contractual Services									
Information Service Costs	5550	18,285.59	18,285.59	16,206.00		16,206.00	(2,079.59)	-	(2,079.59)
Contract Agreements w/Systems, Member Lib	5560	-	-			-	-	-	-
Outside Printing Services	5570		-			-	-	-	-
Other Contractual Services	5580	29,259.00	29,259.00	25,562.39		25,562.39	(3,696.61)	-	(3,696.61)
Subtotal-Contractual Services		47,544.59	-	41,768.39	-	41,768.39	(5,776.20)	-	(5,776.20)
Professional Association Membership Dues	5700	3,988.00	3,988.00	3,138.00		3,138.00	(850.00)	-	(850.00)
Miscellaneous	5725	2,635.00	2,635.00	1,740.00		1,740.00	(895.00)	-	(895.00)
Capital Outlays									
Capital Outlays- Equipment	5750	-	-			-	-	-	-
Capital Outlays- Computers	5755	-	-	29,000.00		29,000.00	29,000.00	-	29,000.00
Capital Outlays- Furniture & Fixtures	5760	-	-			-	-	-	-
Capital Outlays- Building & Improvements	5765	-	-	35,080.00		35,080.00	35,080.00	-	35,080.00
Capital Outlays- Land	5770	-	-	93,235.00		93,235.00	93,235.00	-	93,235.00
Capital Outlays- Vehicles	5775	-	-	100,000.00		100,000.00	100,000.00	-	100,000.00
Subtotal-Capital Outlays		-	-	257,315.00	-	257,315.00	257,315.00	-	257,315.00
Transfer To Other Funds									
SHARE		300,000.00	300,000.00	250,000.00		250,000.00	(50,000.00)	-	(50,000.00)
ILDS		48,941.02	48,941.02	27,210.78		27,210.78	(21,730.24)	-	(21,730.24)
Subtotal-Transfer To Other Funds		348,941.02	-	277,210.78	-	277,210.78	(71,730.24)	-	(71,730.24)
Estimated Total Expenses		3,173,015.03	294,358.02	3,467,373.06		3,080,468.03	92,547.00	(21,730.24)	(114,277.25)
Estimated Excess (Deficiency) of Revenue over Expenses		273,025.16	(0.00)	273,025.16		313,602.27	144,516.90	43,460.48	187,977.39

Budget Line Item	SHARE Fund			CMC Fund			OCLC Fund		
	FY2019 Proposed Budget	FY2018 Approved Budget	FY2019 Inc/(Dec) vs FY2018	FY2019 Proposed Budget	FY2018 Approved Budget	FY2019 Inc/(Dec) vs FY2018	FY2019 Proposed Budget	FY2018 Approved Budget	FY2019 Inc/(Dec) vs FY2018
REVENUES									
State Grants									
Area & Per Capita	4000		-			-			-
CMC	4027		-	382,115.65	293,027.90	89,087.75			-
OCLC	4032		-			-	170,181.69	135,506.55	34,675.14
TMQ	4034		-			-			-
Other State Grants	4099		-			-			-
Federal Grants			-			-			-
Other Grants	4200		-			-			-
Fees for Services & Materials									
ILDS	4222		-			-			-
Fees for Services & Materials	4305		-			-			-
Member Day	4315		-			-			-
Cloud Subscription	4380	100,880.52	97,144.00	3,736.52		-			-
SHARE Basic Fee (Membership Fee)	4385	1,042,244.10	1,040,976.44	1,267.66		-			-
Bibliographic Services	4386	94,526.40	110,000.00	(15,473.60)		-			-
Add'l Module Fee	4387	26,400.00	25,400.00	1,000.00		-			-
SHARE Transitions Fee	4388	7,695.00	8,000.00	(305.00)		-			-
Investment Income	4500	8,565.78	4,489.00	4,076.78		-			-
Other Revenue									
Room Rental	4600		-			-			-
Miscellaneous Income	4650		-			-			-
Miscellaneous Income Uncollectible	4651		-			-			-
Asset Surplus Proceeds	4655		-			-			-
Grant Administration	4660	34,737.79	26,636.00	8,101.79		-			-
E-Rate Funding	4675		-			-			-
SAM	4678	12,852.00	12,852.00	-		-			-
ICN Filtering	4680	300.00	392.85	(92.85)		-			-
Dream Host	4685		-			-			-
Transfer From Other Funds	4999	300,000.00	250,000.00	50,000.00		-			-
Estimated Total Revenue	1,628,201.59	1,575,890.29	52,311.30	382,115.65	293,027.90	89,087.75	170,181.69	135,506.55	34,675.14
EXPENSES									
Personnel									
Salaries & Wages									
Library Professional	5000	383,542.62	385,996.91	2,454.29	238,011.00	128,648.91	(109,362.09)		-
Other Professional	5010	363,746.67	291,679.64	(72,067.03)			97,406.89	83,268.89	(14,138.00)
Support Professional	5020	98,002.01	96,948.97	(1,053.04)					-
Payroll Taxes & Fringe Benefits									
Social Security Taxes	5030	64,664.78	59,258.85	(5,405.93)	18,207.84	9,841.64	(8,366.20)	7,451.63	6,370.07
Unemployment Insurance	5035	3,854.67	3,491.30	(363.37)	1,075.68	645.41	(430.27)	430.27	(0.00)
Worker's Compensation	5040	1,580.69	1,316.86	(263.83)	445.08	218.70	(226.38)	182.15	141.56
Retirement Benefits (IMRF)	5045	67,839.09	71,088.95	3,249.86	20,302.34	12,215.21	(8,087.13)	8,308.81	7,906.38
Dental, Health, Life & Vision Ins.	5050	131,460.54	132,520.50	1,059.96	46,950.19	27,859.95	(19,090.24)	18,780.08	18,573.30
Other Fringe Benefits	5055		-	-			-		-
Retention & Wellness	5057		-	-			-		-
Training & Professional Development	5058		-	-	199.00		(199.00)		-
Recruiting	5070	900.00		(900.00)			-		-
Subtotal-Personnel Total	1,115,591.09	1,042,301.98	(73,289.11)	325,191.13	179,429.82	(145,761.31)	132,559.83	116,690.47	(15,869.36)
Library Materials									
Printed Materials	5100	-	-	-	-	-	-	-	-
Nonprinted Materials	5110	-	-	-	-	-	-	-	-
E-Resources	5120	100,880.52	73,091.81	(27,788.71)	-	-	-	-	-
Subtotal-Total Library Materials	100,880.52	73,091.81	(27,788.71)	-	-	-	-	-	-
Building & Grounds									
Rent	5150		-	-		-			-
Utilities	5160		-	-		-			-
Property Insurance	5170		-	-		-			-
Repairs and Maintenance	5180		-	-		-			-
Custodial/Janitoria Svcs & Supplies	5190		-	-		-			-
Other Building & Grounds	5195		-	-		-			-
Subtotal-Building & Grounds	-	-	-	-	-	-	-	-	-
Vehicle Expenses									
Fuel	5200	1,804.44	1,000.00	(804.44)	524.61	300.00	(224.61)		-
Repairs and Maintenance	5210		-	-			-		-
Vehicle Insurance	5220		-	-			-		-
Other Vehicle Expense	5245		-	-			-		-
Subtotal-Vehicle Expenses	1,804.44	1,000.00	(804.44)	524.61	300.00	(224.61)	-	-	-
Travel & Continuing Education for Staff & Board									
Mileage,Gas, Tolls-In State	5250	1,820.00	2,300.00	480.00	813.84	960.00	146.16		-
In State Travel(Airfare,Train,Taxi)	5255	-	-	-			-		-
Meals In State	5260	2,061.00	1,723.00	(338.00)	1,087.00	1,032.00	(55.00)		-
Lodging In State	5265	4,710.00	3,550.00	(1,160.00)	2,210.00	1,800.00	(410.00)		-
Mileage,Gas, Tolls-Out State	5270	-	-	-			-		-
Out State Travel(Airfare,Train,Taxi)	5275	2,500.00	1,540.00	(960.00)		900.00	900.00		-
Meals Out State	5280	1,525.00	1,475.00	(50.00)		512.00	512.00		-
Lodging Out State	5285	5,185.00	3,880.00	(1,305.00)		1,044.00	1,044.00		-
Registration and Meetings	5290	5,570.00	3,005.00	(2,565.00)	1,850.00	1,100.00	(750.00)		-
Conferences & Cont Ed Mtgs	5300	-	-	-			-		-
Member Day	5315	-	-	-			-		-
Subtotal-Travel & Continuing Education	23,371.00	17,473.00	(5,898.00)	5,960.84	7,348.00	1,387.16	-	-	-

Budget Line Item		SHARE Fund			CMC Fund			OCLC Fund		
		FY2019 Proposed Budget	FY2018 Approved Budget	FY2019 Inc/(Dec) vs FY2018	FY2019 Proposed Budget	FY2018 Approved Budget	FY2019 Inc/(Dec) vs FY2018	FY2019 Proposed Budget	FY2018 Approved Budget	FY2019 Inc/(Dec) vs FY2018
Public Relations	5330	500.00	500.00	-	800.00		(800.00)			-
Liability Insurance	5350			-			-			-
Supplies, Postage & Printing										
Computers, Software & Supplies	5360	9,525.00	17,500.00	7,975.00	4,460.00	2,260.00	(2,200.00)	2,600.00	2,500.00	(100.00)
Gen'l Office Supplies & Equipment	5365	500.00	500.00	-	700.00	700.00	-	500.00	500.00	-
Postage	5370	1,000.00	1,100.00	100.00			-	1,800.00	1,800.00	-
Delivery Supplies	5385			-			-			-
Subtotal-Supplies, Postage & Printing		11,025.00	19,100.00	8,075.00	5,160.00	2,960.00	(2,200.00)	4,900.00	4,800.00	(100.00)
Telephone and Telecommunications	5400	16,993.80	14,508.00	(2,485.80)	2,619.00	2,736.00	117.00	3,034.80	2,736.00	(298.80)
Equipment Rental, Repair & Maintenance										
Equipment Rental	5450			-			-			-
Equipment Repair & Maintenance Agreements	5455	4,900.00	5,160.00	260.00	3,700.00	3,600.00	(100.00)	3,960.00	3,780.00	(180.00)
Subtotal-Equipment Rental, Repair & Maintenance		4,900.00	5,160.00	260.00	3,700.00	3,600.00	(100.00)	3,960.00	3,780.00	(180.00)
Professional Services										
Legal	5500	1,000.00	1,000.00	-			-			-
Accounting	5510	10,300.00	10,000.00	(300.00)			-	4,800.00	9,600.00	4,800.00
Consulting	5520	10,000.00	-	(10,000.00)			-			-
Contractual Staff	5530			-		67,000.00	67,000.00			-
Subtotal-Professional Services		21,300.00	11,000.00	(10,300.00)	-	67,000.00	67,000.00	4,800.00	9,600.00	4,800.00
Contractual Services										
Information Service Costs	5550	216,198.39	222,192.30	5,993.91	3,422.28	2,990.18	(432.10)	5,341.00	6,300.00	959.00
Contract Agreements w/Systems, Member Lib	5560			-			-			-
Outside Printing Services	5570			-			-			-
Other Contractual Services	5580			-	34,737.79	26,638.90	(8,098.89)	15,586.06	12,318.78	(3,267.28)
Subtotal-Contractual Services		216,198.39	222,192.30	5,993.91	38,160.07	29,629.08	(8,530.99)	20,927.06	18,618.78	(2,308.28)
Professional Association Membership Dues	5700	800.00	100.00	(700.00)		25.00	25.00			-
Miscellaneous	5725	360.00	360.00	-			-			-
Capital Outlays										
Capital Outlays- Equipment	5750			-			-			-
Capital Outlays- Computers	5755			-			-			-
Capital Outlays- Furniture & Fixtures	5760			-			-			-
Capital Outlays- Building & Improvements	5765			-			-			-
Capital Outlays- Land	5770			-			-			-
Capital Outlays- Vehicles	5775			-			-			-
Subtotal-Capital Outlays		-	-	-	-	-	-	-	-	-
Transfer To Other Funds										
SHARE Reserves		142,500.00	142,500.00	-			-			-
ILDS				-			-			-
Subtotal-Transfer To Other Funds		142,500.00	142,500.00	-	-	-	-	-	-	-
Estimated Total Expenses		1,656,224.24	1,549,287.09	(106,937.15)	382,115.65	293,027.90	(89,087.75)	170,181.69	156,225.25	(13,956.44)
Estimated Excess (Deficiency) of Revenue over Expenses		(28,022.65)	26,603.20	54,625.85	-	-	-	-	(20,718.70)	(20,718.70)

Capital Outlays

Capital Outlays- Computers (SHARE Reserves)	5755	\$ 145,000.00	\$ 273,212.00	128,212.00
---	------	---------------	---------------	------------

Illinois Heartland Library System
Disbursement Summary Report
From 04/01/2018 Through 04/30/2018

Attachment 5.1

Check Date	Check Number	Spoiled	Vendor Name	Fund		Transaction Description	Transaction Amount
				Code			
4/5/2018	19548	No	Above and Beyond Commercial Cleaning	10		EDW:Janitorial Srvc March 2018	600.00
4/5/2018	19549	No	Consolidated Communications	10		Local/Long Distance & Toll Free Line 04/01-04/30/18	365.91
4/5/2018		No	Consolidated Communications	27		Local/Long Distance & Toll Free Line 04/01-04/30/18	243.95
4/5/2018		No	Consolidated Communications	32		Local/Long Distance & Toll Free Line 04/01-04/30/18	243.95
4/5/2018		No	Consolidated Communications	85		Local/Long Distance & Toll Free Line 04/01-04/30/18	365.91
4/5/2018	19550	No	City of Edwardsville	10		EDW:Water & Sewer 01/06-03/12/18	111.67
4/5/2018	19551	No	Door Specialty Company of Champaign	10		CHA:Garage Door Repair	150.00
4/5/2018	19552	No	Angela Garrett	10		SWAT Team Barcoding 02/05-03/12/18 Garrett, Angela	452.70
4/5/2018	19553	No	Dominique Granger	10		EDW:Travel to Carbondale 3/14/18 Granger, Dominique	18.85
4/5/2018		No	Dominique Granger	10		EDW:Travel to Champaign 03/27/18 Granger, Dominique	40.91
4/5/2018	19554	No	Theresa Hahne	85		SWAT Team Barcoding 03/24/18 Hahne, Theresa	105.52
4/5/2018	19555	No	Jan Hickox	85		SWAT Team Barcoding 03/21/18 Hickox, Jan	82.89
4/5/2018	19556	No	Illinois American Water	10		CHA:Water 02/27-03/26/18	71.61
4/5/2018	19557	No	i3 Broadband - CU	10		CHA:Internet 04/01-05/01/18	8.33
4/5/2018		No	i3 Broadband - CU	27		CHA:Internet 04/01-05/01/18	8.33
4/5/2018		No	i3 Broadband - CU	85		CHA:Internet 04/01-05/01/18	8.33
4/5/2018	19558	No	Rhonda Johnisee	10		EDW:Travel to Carbondale for Supervisor's Mtg 03/29/18	116.63
4/5/2018	19559	No	Susan Landreth	85		SWAT Team Barcoding 03/19-03/21/18 Landreth, Susan	418.79
4/5/2018	19560	No	NCPERS Group Life Ins.	10		Supp Life Ins 04/01-04/30/18	96.00
4/5/2018		No	NCPERS Group Life Ins.	32		Supp Life Ins 04/01-04/30/18	32.00
4/5/2018		No	NCPERS Group Life Ins.	85		Supp Life Ins 04/01-04/30/18	64.00
4/5/2018	19561	No	Quill Corporation	10		EDW:8.5 x 11 Cardstock (1pk)	16.61
4/5/2018		No	Quill Corporation	10		EDW:Office & Janitorial Supplies	250.15
4/5/2018		No	Quill Corporation	32		EDW:Office & Janitorial Supplies	13.98
4/5/2018	19562	No	Suzanne L Reynolds	85		SWAT Team Barcoding 03/21-03/29/18 Reynolds, Suzanne	361.56
4/5/2018	19563	No	Shred-it USA	10		EDW:Shredding 03/13/18	72.80
4/5/2018	19564	No	SIUC	10		CAR:Office Leasing 04/01-04/30/18	2,083.34
4/5/2018	19565	No	Kim Sparks	10		CAR: Reimb for Orange Juice for Supervisor's Mtg 03/29/18	11.58
4/5/2018	19566	No	Speed Lube #14	10		CHA:Change Oil/Filter Lic #U30759	55.95
4/5/2018	19567	No	Pamela Thomas	27		EDW:Metadata Cataloging 03/16-03/30/18 88.5/hrs Thomas, Pam	2,964.75 A
4/5/2018	19568	No	Cassandra Thompson	85		EDW:Travel to Carbondale 03/21/18 Thompson, Cassandra	21.70
4/5/2018		No	Cassandra Thompson	85		EDW:Travel to Tolano PL/Carbondale 03/22/18 Thompson, Cassandra	39.64
4/5/2018	19569	No	Uline	10		EDW:Ratchet Tie-Down, Basket Truck & Spring Lift	409.50
4/5/2018	19570	No	Verizon Wireless	10		GPS Tracking Srvc 02/24-03/23/18	164.37
4/5/2018	19571	No	Verizon Wireless	10		Cellphone Srvc, MIFI, Router & After Hrs Line 02/24-03/23/18	393.78
4/5/2018		No	Verizon Wireless	85		Cellphone Srvc, MIFI, Router & After Hrs Line 02/24-03/23/18	371.20
4/5/2018	19572	No	Xerox Corporation	10		CAR:Base & Usage Chrg 02/21-03/21/18	80.10
4/5/2018	19573	No	Xerox Corporation	10		CHA:Base & Usage Chrg 02/21-03/21/18	83.61
4/5/2018		No	Xerox Corporation	27		CHA:Base & Usage Chrg 02/21-03/21/18	83.62
4/5/2018		No	Xerox Corporation	85		CHA:Base & Usage Chrg 02/21-03/21/18	83.62
4/5/2018	19574	No	Xerox Corporation	10		EDW:Base & Usage Chrg 02/21-03/21/18	188.24
4/5/2018		No	Xerox Corporation	27		EDW:Base & Usage Chrg 02/21-03/21/18	234.64
4/5/2018		No	Xerox Corporation	85		EDW:Base & Usage Chrg 02/21-03/21/18	188.24
4/5/2018	19575	No	Xerox Corporation	32		EDW:Base & Usage Chrg 02/21-03/21/18	225.75
4/12/2018	19576	No	Allstate Benefits	10		Critical Care Supp Ins 05/01-05/31/18	78.00
4/12/2018		No	Allstate Benefits	85		Critical Care Supp Ins 05/01-05/31/18	43.16
4/12/2018	19577	No	Allstate Benefits	10		Gap Supp Ins 05/01-05/31/18	166.44
4/12/2018		No	Allstate Benefits	85		Gap Supp Ins 05/01-05/31/18	17.83
4/12/2018	19578	No	American Heritage Life Insurance Company	85		Accident Supp Ins 03/11-04/07/18	16.64
4/12/2018	19579	No	The Auto Body Shop Inc	10		EDW:Repair Right Front Door Rear View Mirror & Trim Panel	392.27
4/12/2018	19580	No	Leslie M. Bednar	10		EDW:Travel to CAR for Members Matter Mtg 04/03/18 Bednar, Leslie	105.19
4/12/2018	19581	No	John's Custom Lawn Care, LLC	10		EDW:Repair Gutter & Replace Battery in Automatic Door Opener	149.79
4/12/2018	19582	No	Kavanagh, Scully, Sudow, White &	10		EDW:Legal Counsel re: ILDS & Survey 03/07-03/14/18	1,015.00 B
4/12/2018	19583	No	Morrow Brothers Ford, Inc.	10		EDW:2018 Ford Box Truck with Lift Gate	61,650.00 C
4/12/2018	19584	No	Parker Kent, LLC	10		DUQ:Electric/Gas/Lighting 02/18-03/19/2018	494.38

Illinois Heartland Library System
Disbursement Summary Report
From 04/01/2018 Through 04/30/2018

Check Date	Check Number	Spoiled	Vendor Name	Fund		Transaction Description	Transaction
				Code			Amount
4/12/2018	19585	No	Raben Tire Inc.	10		CAR:Alignment Lic #U30469	59.00
4/12/2018		No	Raben Tire Inc.	10		CAR:Replace Tires (4) Lic #U30469	786.00
4/12/2018	19586	No	Reaching Across Illinois Library System	10		EDW:Reimb for Water Damaged Library Books	100.00
4/12/2018	19587	No	Dave Voyles	10		EDW:Reimb for DEF (2 Gal)	18.51
4/12/2018	19588	No	Wex Bank	10		Fuel Charges 03/06-04/06/18	15,716.84
4/12/2018		No	Wex Bank	85		Fuel Charges 03/06-04/06/18	155.56
4/12/2018	19589	No	Xerox Corporation	10		CAR:Base & Usage Chrg 02/21-03/21/18	90.03
4/12/2018		No	Xerox Corporation	85		CAR:Base & Usage Chrg 02/21-03/21/18	90.05
4/19/2018	19590	No	American Pest Control	10		CHA:Monthly Extermination 04/06/18	35.00
4/19/2018	19591	No	AmTrust North America	10		Workers Comp Ins 9 of 9	3,714.91
4/19/2018		No	AmTrust North America	27		Workers Comp Ins 9 of 9	22.10
4/19/2018		No	AmTrust North America	32		Workers Comp Ins 9 of 9	14.17
4/19/2018		No	AmTrust North America	85		Workers Comp Ins 9 of 9	122.82
4/19/2018	19592	No	AT&T	10		EDW:Internet 04/10-05/09/18	119.06
4/19/2018		No	AT&T	27		EDW:Internet 04/10-05/09/18	119.06
4/19/2018		No	AT&T	85		EDW:Internet 04/10-05/09/18	119.06
4/19/2018	19593	No	AT&T	10		CHA:Alarm, Fax & Fire Phone Line 03/08-04/07/18	43.03
4/19/2018		No	AT&T	27		CHA:Alarm, Fax & Fire Phone Line 03/08-04/07/18	26.00
4/19/2018		No	AT&T	85		CHA:Alarm, Fax & Fire Phone Line 03/08-04/07/18	43.03
4/19/2018	19594	No	AT&T	10		EDW:Elevator Phone Line 03/05-04/04/18	26.92
4/19/2018		No	AT&T	85		EDW:Elevator Phone Line 03/05-04/04/18	26.91
4/19/2018	19595	No	AT&T	10		EDW:Fax Line 03/05-04/04/18	63.31
4/19/2018		No	AT&T	85		EDW:Fax Line 03/05-04/04/18	63.31
4/19/2018	19596	No	Beaumont Tire & Auto Repair	10		CHA:Tire Repair Lic #U29922	23.84
4/19/2018	19597	No	Bibliotheca, LLC	85		ebooks Subscription Purchases 03/01-03/31/18	14,535.50 D
4/19/2018	19598	No	Busey	10		Busey Credit Card Stmt Ending 04/02/18	7,802.37
4/19/2018		No	Busey	27		Busey Credit Card Stmt Ending 04/02/18	35.00
4/19/2018		No	Busey	85		Busey Credit Card Stmt Ending 04/02/18	1,730.42
4/19/2018	19599	No	Continental Western Insurance Company	10		Ins Pmt 10 of 10	3,272.00 E
4/19/2018	19600	No	Dave's Precision Mowing	10		CHA:Spring Clean-up & Grass Seed 03/20/18	140.00
4/19/2018	19601	No	DELL MARKETING L.P.	85		EDW:Cable Mgmt Arms (6) for SHARE Server Upgrade Project	298.14
4/19/2018	19602	No	Edith A. Elliott	85		EDW:Travel to So County PLD for Barcode Training 03/28/18 Elliott, Edie	10.27
4/19/2018	19603	No	Angela Garrett	10		SWAT Team Barcoding 04/01-04/05/18 Garrett, Angela	145.90
4/19/2018	19604	No	Theresa Hahne	85		SWAT Team Barcoding 04/08/18 Hahne, Theresa	116.77
4/19/2018	19605	No	IHLS-OCLC	85		CONTENTdm Hosting Service	1,458.17 F
4/19/2018	19606	No	Susan Landreth	85		SWAT Team Barcoding 04/03-04/11/18 Landreth, Susan	697.98
4/19/2018	19607	No	Ellen C. Popit	10		CAR:Travel to ALPL, Potomac Mtg, Carterville Rec Ret 02/28-03/01/18 Popit,	47.91
4/19/2018		No	Ellen C. Popit	10		CAR:Travel to Caseyville PL for MEPL Mtg 02/22/18 Popit, Ellen	20.01
4/19/2018		No	Ellen C. Popit	10		CAR:Travel to Decatur PL for Board Networking Event & Mtg 03/27/18 Popit, E	31.01
4/19/2018		No	Ellen C. Popit	10		CAR:Travel to Effingham PL for Legislative Meet-up 02/23/18 Popit, Ellen	19.49
4/19/2018		No	Ellen C. Popit	10		CAR:Travel to IHLS EDW & Bunker Hill Site Visit 02/09/18 Popit, Ellen	20.89
4/19/2018		No	Ellen C. Popit	10		CAR:Travel to Lambert Airport for PLA Conf Flight 03/22/18 Popit, Ellen	24.44
4/19/2018		No	Ellen C. Popit	10		CAR:Travel to O'Fallon for PLA Conf (Flight Cancelled) 03/20/18 Popit, Elle	18.56
4/19/2018		No	Ellen C. Popit	10		CAR:Travel to Washington Pk for Mbrshp 01/26/18 Popit, Ellen	20.29
4/19/2018	19608	No	Raben Tire Inc.	10		CAR:Replace Tires (4) & Alignment Lic #U30471	861.00
4/19/2018	19609	No	Suzanne L Reynolds	85		SWAT Team Barcoding 04/06-04/13/18 Reynolds, Susan	105.78
4/19/2018	19610	No	S & G Custom Mowing	10		CHA:Snow Removal 03/24/18	195.00
4/19/2018	19611	No	Speed Lube #14	10		CHA:Change Oil/Filter Lic #U30758	55.95
4/19/2018	19612	No	Stutz Excavating, Inc	10		EDW:Salting Parking Lot 02/06 & 02/11/18	220.00
4/19/2018	19613	No	Pamela Thomas	27		CHA:Travel to Il State Library for Training 04/04/18 Thomas, Pam	93.30
4/19/2018		No	Pamela Thomas	27		CHA:Travel to Vandalia PL for Mtg 04/05/18 Thomas, Pam	81.64
4/19/2018		No	Pamela Thomas	27		EDW:Metadata Cataloging 04/02-04/13/18	2,713.50 G
4/19/2018	19614	No	Tyco Integrated Security LLC	10		CHA:Regular Security Monitoring 05/01-07/31/18	397.32

Illinois Heartland Library System
Disbursement Summary Report
From 04/01/2018 Through 04/30/2018

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
4/19/2018	19615	No	UHS Premium Billing	10	Health Ins 05/01-05/31/18	12,596.65
4/19/2018		No	UHS Premium Billing	27	Health Ins 05/01-05/31/18	2,945.02
4/19/2018		No	UHS Premium Billing	32	Health Ins 05/01-05/31/18	1,347.08
4/19/2018		No	UHS Premium Billing	85	Health Ins 05/01-05/31/18	8,453.50
4/25/2018	19616	No	ABC Heating & Air Conditioning Inc	10	CHA:Safety & Efficiency Maintenance Agreement 2018	1,400.00 H
4/25/2018	19617	No	Leslie M. Bednar	10	EDW:Travel to Benton PL for So IL Networking Mtg Bednar, Leslie	27.47
4/25/2018	19618	No	BJ's Printables Inc	10	EDW:Staff Shirts (15)	369.00
4/25/2018	19619	No	CDW Government	10	Network Switch Upgrade (3)	3,950.00
4/25/2018	19620	No	Charter Communications	10	EDW:Internet 05/01-05/31/18	37.08
4/25/2018		No	Charter Communications	27	EDW:Internet 05/01-05/31/18	37.08
4/25/2018		No	Charter Communications	32	EDW:Internet 05/01-05/31/18	37.08
4/25/2018		No	Charter Communications	85	EDW:Internet 05/01-05/31/18	37.07
4/25/2018	19621	No	Comprise	85	Annual Software & Tech Support for SAM 05/26/18-05/25/19	11,488.00 I
4/25/2018	19622	No	John Fabick Tractor Company	10	EDW:Maint on Backup Generator 03/02/18	1,115.36 J
4/25/2018	19623	No	Fred Pryor Seminars / CareerTrack - Div of	27	EDW:Fred Pryor Training Membership-Cheri Schuler-Faust	199.00
4/25/2018	19624	No	Illinois State Library	10	Registration for Reaching Forward South Conf - 11 Staff	675.00
4/25/2018		No	Illinois State Library	85	Registration for Reaching Forward South Conf - 11 Staff	150.00
4/25/2018	19625	No	LIMRiCC Unemployment Compensation	10	1st Qtr 2018 Unemployment Insurance	5,464.00
4/25/2018		No	LIMRiCC Unemployment Compensation	27	1st Qtr 2018 Unemployment Insurance	529.61
4/25/2018		No	LIMRiCC Unemployment Compensation	32	1st Qtr 2018 Unemployment Insurance	329.36
4/25/2018		No	LIMRiCC Unemployment Compensation	85	1st Qtr 2018 Unemployment Insurance	2,533.20
4/25/2018	19626	No	MetLife - Group Benefits	10	Dental, AD&D, Life & Vision Ins 05/01-05/31/18	1,063.47
4/25/2018		No	MetLife - Group Benefits	27	Dental, AD&D, Life & Vision Ins 05/01-05/31/18	166.81
4/25/2018		No	MetLife - Group Benefits	32	Dental, AD&D, Life & Vision Ins 05/01-05/31/18	66.04
4/25/2018		No	MetLife - Group Benefits	85	Dental, AD&D, Life & Vision Ins 05/01-05/31/18	582.32
4/25/2018	19627	No	Monoprice, Inc.	85	EDW:Cables & Cable Ties for SHARE Server Upgrade Project	398.05
4/25/2018	19628	No	Parker Kent, LLC	10	DUQ:Office Leasing 05/01-05/31/18	4,500.00
4/25/2018	19629	No	Potter Electric Service	10	CHA:Disconnect Elec to Paper Cutter & Power Poles, Replace 6 Ballasts	691.46
4/25/2018	19630	No	Technology Management Rev Fund	10	CAR:Bandwidth & ICN Filtering 03/01-03/31/18	(270.00)
4/25/2018		No	Technology Management Rev Fund	85	CAR:Bandwidth & ICN Filtering 03/01-03/31/18	574.65
4/25/2018	19631	No	Pamela Thomas	27	CHA:Travel to ISL-RDA for Video & Sound Recordings	93.30
4/25/2018	19632	No	Uline	10	CHA:Cable Ties (9pks)	178.31
4/30/2018	ACHIMRFApril2018	No	Illinois Municipal Retirement Fund	10	April 2018 IMRF Payment-General	11,024.69 K
4/30/2018		No	Illinois Municipal Retirement Fund	27	April 2018 IMRF Payment-CMC	1,432.16
4/30/2018		No	Illinois Municipal Retirement Fund	32	April 2018 IMRF Payment-OCLC	1,232.53
4/30/2018		No	Illinois Municipal Retirement Fund	85	April 2018 IMRF Payment-SHARE	<u>8,920.41</u>
Total 1000 - US Bank-General Fund						217,275.60
1/26/2018	ACHPRUnemp20180	No	Illinois Department of Revenue	10	Unemployment Ins Tax Fee 3rd Qtr 2017 - PD 01/26/18	(90.00) L
4/4/2018	ACHILPRSUP20180	No	Illinois Department of Revenue	10	IL Payroll Tax Deposit - PD 04/04/2018	56.92
4/4/2018		No	Illinois Department of Revenue	32	IL Payroll Tax Deposit - PD 04/04/2018	81.91
4/4/2018		No	Illinois Department of Revenue	85	IL Payroll Tax Deposit - PD 04/04/2018	262.44
4/4/2018	ACHIRSPRSUP2018	No	Department of the Treasury	10	IRS Payroll Tax Deposit-PD 04/04/2018	294.35
4/4/2018		No	Department of the Treasury	32	IRS Payroll Tax Deposit-PD 04/04/2018	423.58
4/4/2018		No	Department of the Treasury	85	IRS Payroll Tax Deposit-PD 04/04/2018	1,868.04
4/6/2018	ACHILPR20180406	No	Illinois Department of Revenue	10	IL Payroll Tax Deposit - PD 04/06/2018	2,744.39
4/6/2018		No	Illinois Department of Revenue	27	IL Payroll Tax Deposit - PD 04/06/2018	243.47
4/6/2018		No	Illinois Department of Revenue	32	IL Payroll Tax Deposit - PD 04/06/2018	154.27
4/6/2018		No	Illinois Department of Revenue	85	IL Payroll Tax Deposit - PD 04/06/2018	1,305.50
4/6/2018	ACHIRSPR2018040	No	Department of the Treasury	10	IRS Payroll Tax Deposit-PD 04/06/2018	13,831.81
4/6/2018		No	Department of the Treasury	27	IRS Payroll Tax Deposit-PD 04/06/2018	1,228.89
4/6/2018		No	Department of the Treasury	32	IRS Payroll Tax Deposit-PD 04/06/2018	808.80
4/6/2018		No	Department of the Treasury	85	IRS Payroll Tax Deposit-PD 04/06/2018	6,795.71
4/20/2018	ACHILPR20180420	No	Illinois Department of Revenue	10	IL Payroll Tax Deposit - PD 04/20/2018	2,780.45
4/20/2018		No	Illinois Department of Revenue	27	IL Payroll Tax Deposit - PD 04/20/2018	243.47
4/20/2018		No	Illinois Department of Revenue	32	IL Payroll Tax Deposit - PD 04/20/2018	154.27
4/20/2018		No	Illinois Department of Revenue	85	IL Payroll Tax Deposit - PD 04/20/2018	1,310.62

Illinois Heartland Library System
Disbursement Summary Report
From 04/01/2018 Through 04/30/2018

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
4/20/2018	ACHIRSPR2018042	No	Department of the Treasury	10	IRS Payroll Tax Deposit-PD 04/20/2018	14,122.76
4/20/2018		No	Department of the Treasury	27	IRS Payroll Tax Deposit-PD 04/20/2018	1,228.89
4/20/2018		No	Department of the Treasury	32	IRS Payroll Tax Deposit-PD 04/20/2018	808.80
4/20/2018		No	Department of the Treasury	85	IRS Payroll Tax Deposit-PD 04/20/2018	<u>6,822.57</u>

Total 1030 - US Bank - Web Junction/(Payroll) **57,481.91**

Total Disbursed **274,757.51**

Non-routine Bill Payments Explanations

- A-** CMC contracted staff for metadata cataloging (Fully funded by FY2018 CMC Grant)
- B-** Legal Counsel re ILDS & Delivery Survey Results
- C-** EDW - 2018 Ford Box Truck with lift gate
- D-** eBooks purchased 03/01-03/31/18 & eBooks purchases to be reimbursed by members
- E-** Auto, Property, General Liability and Umbrella Insurance Coverages (Payment 10 of 10)
- F-** CONTENTdm Hosting Service & Access for SHARE Staff
- G-** CMC contracted staff for metadata cataloging (Fully funded by FY2018 CMC Grant)
- H-** CHA - HVAC Safety & Efficiency Maintenance Agreement
- I-** Annual Software & Tech Support for SAM 05/26/18 - 05/25/19 (To be reimbursed by members)
- J-** EDW - Semi-Annual Maintenance on Backup Generator
- K-** April 2018 IMRF Pmt.-Employee & Employer Contribution
- L-** April 2018 Payroll Tax Deposits

Illinois Heartland Library System
Credit Card Transactions
From 03/02/2018 Through 04/02/2018

Credit Card						Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code
4/2/2018	4654 2433-Bauer Joan C	3/1/2018	HOLIDAY INN EXPRESS	CHA:Lodging-Potomac Townhall Mtg - Joan 03/2018	78.05	85	5265	02	85
4/2/2018	4654 2433-Bauer Joan C	3/8/2018	SOUTHWEST	CHA:Airfare - IUG Conf - Joan 03/2018	240.96	85	5275	02	85
4/2/2018	4654 2433-Bauer Joan C	3/8/2018	SWA EARLY	CHA:Airfare Early Check In- IUG Conf - Joan 03/2018	15.00	85	5275	02	85
4/2/2018	4654 2433-Bauer Joan C	3/8/2018	SWA EARLY	CHA:Airfare Early Check In- IUG Conf - Joan 03/2018	15.00	85	5275	02	85
4/2/2018	4654 2433-Bauer Joan C	3/15/2018	ACT INNOVATIVE USERS GROUP	CHA:Registration - IUG Reports Pre-Conference - Joan 03/2018	50.00	85	5290	02	85
4/2/2018	4654 2433-Bauer Joan C	3/15/2018	HOLIDAY INN CARBONDALE	CHA:Lodging - Training at CAR - Joan 03/2018	313.95	85	5265	02	85
4/2/2018	4654 2433-Bauer Joan C	3/27/2018	HIPCAST.COM	Recording Storage 03/2018	4.95	85	5550	02	85
	Total 4654 2433-Bauer Joan C				717.91				
4/2/2018	4654 2458-Pernicka Julia A	3/1/2018	AMERICAN LEGION EMBLEM	EDW:American (2) & Illinois (2) Flags 03/2018	103.75	10	5365	01	10
4/2/2018	4654 2458-Pernicka Julia A	3/6/2018	OFFICE DEPOT	EDW:Index Dividers 03/2018	11.20	10	5365	01	10
4/2/2018	4654 2458-Pernicka Julia A	3/6/2018	OFFICEMAX/OFFICEDEPT	EDW:Dishwasher Detergent 03/2018	12.57	10	5190	01	10
4/2/2018	4654 2458-Pernicka Julia A	3/6/2018	OFFICEMAX/OFFICEDEPT	EDW:Trash Bags, Disinfectant, Hand Towels, Toilet Paper & Kleenex	89.87	10	5190	01	10
4/2/2018	4654 2458-Pernicka Julia A	3/6/2018	OFFICEMAX/OFFICEDEPT	EDW:Labels, Ink Ribbons, Sticky Notes, Sugar & Creamer 03/2018	67.88	10	5365	01	10
4/2/2018	4654 2458-Pernicka Julia A	3/13/2018	ILLINOIS LIBRARY ASSOC	EDW:Registration - ILA 2018 Marketing Forum Mini-Conf - Julia 03/2018	20.00	10	5290	01	10
	Total 4654 2458-Pernicka Julia A				305.27				
4/2/2018	4654 2482-Brown Troy M	3/2/2018	PAYFLOW/PAYPAL	EDW:PayPal Monthly Srvc Fee 03/2018	30.00	85	5725	01	85
4/2/2018	4654 2482-Brown Troy M	3/5/2018	AMAZON.COM	EDW:Replacement Drive for Computer 03/2018	23.98	10	5365	01	10
4/2/2018	4654 2482-Brown Troy M	3/13/2018	GODADDY.COM	EDW:Domain Name - lcls.org 03/2018	40.34	85	5580	01	85
4/2/2018	4654 2482-Brown Troy M	3/13/2018	NEW KAHALA CHINESE	CAR:Lunch - Joan, Traci, Kim & Troy 03/2018	31.19	85	5290	04	85
4/2/2018	4654 2482-Brown Troy M	3/14/2018	LEMONMOJO-ROYALTSX	EDW:Royal TSX V3 Server Mgmt Software 03/2018	85.26	10	5360	01	12
4/2/2018	4654 2482-Brown Troy M	3/14/2018	LEMONMOJO-ROYALTSX	EDW:Royal TSX V3 Server Mgmt Software 03/2018	85.25	85	5360	01	12
4/2/2018	4654 2482-Brown Troy M	3/23/2018	DASHLANE	CAR:Dashlane Premium Membership Annual Subscription 03/2018	39.99	10	5360	04	12
4/2/2018	4654 2482-Brown Troy M	3/23/2018	TECHSOUP	EDW:Techsoup Licenses for SHARE Server Upgrade Project 03/2018	281.00	85	5360	01	85
4/2/2018	4654 2482-Brown Troy M	3/24/2018	SURVEYMONKEY.COM	EDW:Monthly Subscription - Survey Monkey 03/2018	35.00	27	5550	01	27
4/2/2018	4654 2482-Brown Troy M	3/28/2018	CDW GOVT	EDW:Printer Ink 03/2018	401.34	10	5365	01	10
4/2/2018	4654 2482-Brown Troy M	3/30/2018	AMAZON.COM	CAR:Adapter 03/2018	24.25	85	5360	04	85
	Total 4654 2482-Brown Troy M				1,077.60				
4/2/2018	4654 2508-Edwards Traci L	3/27/2018	JIMMY JOHNS	CAR:Lunch - Supervisor's Mtg 03/2018	266.90	10	5290	04	10
	Total 4654 2508-Edwards Traci L				266.90				
4/2/2018	4695 2640-Petty Linda	3/1/2018	MARK TWAIN HOTEL	EDW:Lodging - DIOSHA Conf Peoria - Linda P 03/2018	113.85	10	5265	01	10
4/2/2018	4695 2640-Petty Linda	3/5/2018	DRURY INN CHAMPAIGN	EDW:Lodging - CHA Hub Manager Visit - Linda P 03/2018	79.10	10	5265	01	10
4/2/2018	4695 2640-Petty Linda	3/7/2018	AMAZON.COM	EDW:Label Pockets for Delivery Tabs 03/2018	31.47	10	5385	01	20
4/2/2018	4695 2640-Petty Linda	3/21/2018	WM SUPERCENTER	EDW:Brass Padlocks, Sanitizer, DEF & Fire Extinguisher for ILDS 03/2018	37.83	10	5385	01	22
4/2/2018	4695 2640-Petty Linda	3/28/2018	EB REACHING FORWARD	EDW:Registration - Reaching Forward South Conf - Linda 03/2018	75.00	10	5290	01	20
4/2/2018	4695 2640-Petty Linda	3/28/2018	WALMART	EDW:Treats for Delivery Mtg 03/2018	18.36	10	5290	01	20

Illinois Heartland Library System
Credit Card Transactions
From 03/02/2018 Through 04/02/2018

Credit Card						Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code
4/2/2018	4695 2640-Petty Linda	3/30/2018	WALMART	EDW:Velcro for Shelf Labels 03/2018	50.82	10	5385	01	20
4/2/2018	4695 2640-Petty Linda	3/30/2018	WALMART	EDW:Return Brass Padlock for ILDS 03/2018	(6.27)	10	5385	01	22
	Total 4695 2640-Petty Linda				400.16				
4/2/2018	5042 9006-Popit Ellen C	3/1/2018	HOLIDAY INN EXPRESS	CAR:Lodging - Potomac Townhall Mtg - Ellen 03/2018	78.05	10	5265	04	10
4/2/2018	5042 9006-Popit Ellen C	3/1/2018	WALGREENS	DUQ:Face Masks for Record Retention 03/2018	9.02	10	5365	04	10
4/2/2018	5042 9006-Popit Ellen C	3/22/2018	AMERICAN	CAR:Baggage Check - PLA Conf - Ellen 03/2018	25.00	10	5275	04	10
4/2/2018	5042 9006-Popit Ellen C	3/22/2018	PEAR TREE ST. LOUIS	CAR:Lodging - PLA Conf - Ellen 03/2018	104.49	10	5285	04	10
4/2/2018	5042 9006-Popit Ellen C	3/23/2018	VALLEY SHEPHERD	CAR:Lunch - PLA Conf - Ellen, Leslie B, Betsy M 03/2018	34.27	10	5280	04	10
4/2/2018	5042 9006-Popit Ellen C	3/24/2018	AMERICAN	CAR:Baggage Check - PLA Conf - Ellen 03/2018	25.00	10	5275	04	10
4/2/2018	5042 9006-Popit Ellen C	3/24/2018	AMERICAN	CAR:Baggage Check - PLA Conf - Ellen 03/2018	60.00	10	5275	04	10
4/2/2018	5042 9006-Popit Ellen C	3/24/2018	LOEWS HOTELS	CAR:Breakfast - PLA Conf - Ellen 03/2018	22.64	10	5280	04	10
4/2/2018	5042 9006-Popit Ellen C	3/24/2018	LOEWS HOTELS	CAR:Lodging for PLA Conf - Ellen 03/2018	574.84	10	5285	04	10
	Total 5042 9006-Popit Ellen C				933.31				
4/2/2018	5085 0664-Palmer Susan	2/28/2018	OMNILERT	EDW:Rained Out Text Alert System 02/2018	29.95	10	5400	01	10
4/2/2018	5085 0664-Palmer Susan	3/1/2018	MARK TWAIN HOTEL	EDW:Lodging - DIOSHA Conf Peoria - Susan 03/2018	125.12	10	5265	01	10
4/2/2018	5085 0664-Palmer Susan	3/1/2018	THE WYLD HOG	EDW:Lunch - Record Retention - Susan, Stacie, Arlanna 03/2018	35.23	10	5290	01	10
4/2/2018	5085 0664-Palmer Susan	3/2/2018	DRURY INN MARION	EDW:Lodging - Record Retention - Susan 03/2018	70.20	10	5265	01	10
4/2/2018	5085 0664-Palmer Susan	3/5/2018	DRURY INN CHAMPAIGN	EDW:Lodging - CHA Hub Manager Visit - Susan 03/2018	79.10	10	5265	01	20
4/2/2018	5085 0664-Palmer Susan	3/5/2018	DRURY INN CHAMPAIGN	EDW:Lodging - ILDS - Susan 03/2018	79.10	10	5265	01	22
4/2/2018	5085 0664-Palmer Susan	3/5/2018	RED LOBSTER	EDW:Dinner - ILDS - Susan 03/2018	22.92	10	5260	01	22
4/2/2018	5085 0664-Palmer Susan	3/7/2018	TGI FRIDAYS	EDW:Lunch - CHA Trip - 6 Staff 03/2018	95.49	10	5290	01	10
4/2/2018	5085 0664-Palmer Susan	3/13/2018	ILLINOIS LIBRARY ASSOC	EDW:Registration - ILA 2018 Marketing Forum Mini-Conf - Susan 03/2018	20.00	10	5290	01	10
4/2/2018	5085 0664-Palmer Susan	3/16/2018	PARKLAND COLLEGE	EDW:Registration - Storytelling for Nonprofits - Susan 03/2018	99.00	10	5290	01	10
4/2/2018	5085 0664-Palmer Susan	3/27/2018	GIANNIS PIZZERA	EDW:Dinner - Board Mtg - Susan, Julia & Stacie 03/2018	43.45	10	5290	01	10
4/2/2018	5085 0664-Palmer Susan	3/28/2018	OMNILERT	EDW:Rained Out Text Alert System 03/2018	29.95	10	5400	01	10
	Total 5085 0664-Palmer Susan				729.51				
4/2/2018	5125 9147-Wingerter Brant	3/14/2018	QUATROS DEEP PAN PIZZA	CAR:Lunch - Pizza for CAR Mtg - 11 Staff 03/2018	118.40	10	5290	04	10
4/2/2018	5125 9147-Wingerter Brant	3/28/2018	WM SUPERCENTER	CAR:Treats for Supervisor's Mtg 03/2018	27.35	10	5290	04	10
4/2/2018	5125 9147-Wingerter Brant	3/29/2018	PANERA BREAD	CAR:Breakfast - Supervisor's Mtg 03/2018	55.87	10	5290	04	10
	Total 5125 9147-Wingerter Brant				201.62				
4/2/2018	5174 4296-Bednar Leslie M	2/28/2018	AUGIES FRONT BURNER	EDW:Lunch Mtg - Leslie & Ellen 02/2018	33.40	10	5290	01	10
4/2/2018	5174 4296-Bednar Leslie M	3/14/2018	SCHNUCKS	CAR:Treats for Staff Mtg 03/2018	18.16	10	5290	04	10
4/2/2018	5174 4296-Bednar Leslie M	3/16/2018	AMAZON.COM	EDW:Books for Admin Team (2) 03/2018	36.63	10	5365	01	10
4/2/2018	5174 4296-Bednar Leslie M	3/21/2018	DINICS BEEF & PORK	EDW:Lunch - PLA Conf - Ellen & Leslie 03/2018	30.00	10	5280	01	10
4/2/2018	5174 4296-Bednar Leslie M	3/22/2018	AMERICAN	EDW:Baggage Check - PLA Conf - Leslie 03/2018	25.00	10	5275	01	10

Illinois Heartland Library System

Credit Card Transactions

From 03/02/2018 Through 04/02/2018

Credit Card							Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code	Code
4/2/2018	5174 4296-Bednar Leslie M	3/22/2018	STARBUCKS	EDW:Breakfast - PLA Conf - Ellen & Leslie 03/2018	11.40	10	5260	01	10	
4/2/2018	5174 4296-Bednar Leslie M	3/22/2018	TAXI SVC	EDW:Taxi to Hotel - PLA Conf - Ellen & Leslie 03/2018	36.18	10	5275	01	10	
4/2/2018	5174 4296-Bednar Leslie M	3/24/2018	FIN MCCOOLS ALE HOUSE	EDW:Lunch - PLA Conf - Leslie, Erika & Betsy 03/2018	46.88	10	5280	01	10	
4/2/2018	5174 4296-Bednar Leslie M	3/24/2018	LOEWS HOTELS	EDW:Breakfast - PLA Conf - Ellen & Leslie 03/2018	50.58	10	5280	01	10	
4/2/2018	5174 4296-Bednar Leslie M	3/24/2018	LOEWS HOTELS	EDW:Lodging - PLA Conf - Leslie 03/2018	603.08	10	5285	01	10	
4/2/2018	5174 4296-Bednar Leslie M	3/24/2018	TAXI SVC	EDW:Taxi to Airport - PLA Conf - Ellen & Leslie 03/2018	<u>52.96</u>	10	5275	01	10	
Total 5174 4296-Bednar Leslie M					944.27					
4/2/2018	5645 2424-Bushong Stacie L	3/1/2018	RED LOBSTER	EDW:Dinner - Record Retention - Susan & Stacie 03/2018	42.52	10	5290	01	10	
4/2/2018	5645 2424-Bushong Stacie L	3/2/2018	DRURY INN MARION	EDW:Lodging - Record Retention - Stacie 03/2018	70.20	10	5265	01	10	
4/2/2018	5645 2424-Bushong Stacie L	3/6/2018	IDENTITY SYSTEMS	EDW:IHLS Nametags (15) 03/2018	117.35	10	5330	01	10	
4/2/2018	5645 2424-Bushong Stacie L	3/19/2018	AMAZON.COM	EDW:Gift Card for Name the Member Packet Contest 03/2018	25.00	10	5055	01	10	
4/2/2018	5645 2424-Bushong Stacie L	3/26/2018	A LITTLE TASTE OF HEAVEN	EDW:Treats for Board Networking Event 03/2018	<u>20.09</u>	10	5290	01	10	
Total 5645 2424-Bushong Stacie L					275.16					
4/2/2018	5720 1358-Downes Stephen	3/8/2018	DOMINO'S	CHA:Pizza - ILDS Mtg 03/2018	<u>45.64</u>	10	5290	02	22	
Total 5720 1358-Downes Stephen					45.64					
4/2/2018	5724 8383-Fries Arlanna	3/1/2018	MARK TWAIN HOTEL	CAR:Lodging - DIOSHA Conf - Arlanna 03/2018	125.12	10	5265	04	20	
4/2/2018	5724 8383-Fries Arlanna	3/1/2018	TODAY'S TECHNOLOGY	CAR:Replace Turn Signal Bulb Lic #U29059 03/2018	40.49	10	5210	04	20	
4/2/2018	5724 8383-Fries Arlanna	3/5/2018	DRURY INN CHAMPAIGN	CAR:Lodging - CHA Hub Manager Visit - Arlanna 03/2018	79.10	10	5265	04	10	
4/2/2018	5724 8383-Fries Arlanna	3/5/2018	TODAY'S TECHNOLOGY	CAR:Install Heat Shield Lic #U30469 03/2018	112.33	10	5210	04	20	
4/2/2018	5724 8383-Fries Arlanna	3/12/2018	SOUND DECISIONS	CAR:Install Remote Starts on Lic #U29924, U25399, U18520 03/2018	1,200.00	10	5245	04	20	
4/2/2018	5724 8383-Fries Arlanna	3/15/2018	TODAY'S TECHNOLOGY	CAR:Change Oil/Filter & Rotate Tires Lic #U30471 03/2018	78.17	10	5210	04	20	
4/2/2018	5724 8383-Fries Arlanna	3/15/2018	WALMART	CAR:Paper Towels 03/2018	7.97	10	5190	04	20	
4/2/2018	5724 8383-Fries Arlanna	3/17/2018	PARKLAND COLLEGE	CAR:Registration - Fundraising That Works - Arlanna 03/2018	99.00	10	5290	04	10	
4/2/2018	5724 8383-Fries Arlanna	3/20/2018	TODAY'S TECHNOLOGY	CAR:Change Oil/Filter & Rotate Tires Lic #U30469 03/2018	78.17	10	5210	04	20	
4/2/2018	5724 8383-Fries Arlanna	3/23/2018	PARTY CITY	CAR:Supplies for Supervisor's Mtg 03/2018	41.54	10	5290	04	20	
4/2/2018	5724 8383-Fries Arlanna	3/23/2018	SUPERIOR DETAIL	CAR:Staff Vehicles Detailed Lic #U25399 & Lic #U18520 03/2018	165.00	10	5210	04	10	
4/2/2018	5724 8383-Fries Arlanna	3/23/2018	TODAY'S TECHNOLOGY	CAR:Replace Muffler Heat Shield Lic #U30471	112.33	10	5210	04	20	
4/2/2018	5724 8383-Fries Arlanna	3/23/2018	WALMART	CAR:Supplies for Supervisor's Mtg 03/2018	31.63	10	5290	04	20	
4/2/2018	5724 8383-Fries Arlanna	3/27/2018	WM SUPERCENTER	CAR:Treats for Delivery Mtg 03/2018	9.92	10	5290	04	20	
4/2/2018	5724 8383-Fries Arlanna	3/29/2018	TODAY'S TECHNOLOGY	CAR:Change Oil/Filter & Rotate Tires Lic #U30468 03/2018	<u>107.04</u>	10	5210	04	20	
Total 5724 8383-Fries Arlanna					2,287.81					
4/2/2018	5724 8417-Kates Linda	3/5/2018	DOMINO'S	CHA:Snacks for Delivery Mtg 03/2018	45.47	10	5290	02	20	
4/2/2018	5724 8417-Kates Linda	3/5/2018	WM SUPERCENTER	CHA:Snacks for Delivery Mtg 03/2018	8.04	10	5290	02	20	
4/2/2018	5724 8417-Kates Linda	3/6/2018	MCALISTER'S DELI	CHA:Food - Operations Mtg 03/2018	53.66	10	5290	02	20	
4/2/2018	5724 8417-Kates Linda	3/21/2018	MENARDS	CHA:Atrix-Hepa BackPack Vacuum 03/2018	239.95	10	5190	02	10	

Illinois Heartland Library System
Credit Card Transactions
From 03/02/2018 Through 04/02/2018

Credit Card						Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code
4/2/2018	5724 8417-Kates Linda	3/21/2018	MENARDS	CHA:Aluminum Hand Trucks (4) 03/2018	359.96	10	5385	02	20
4/2/2018	5724 8417-Kates Linda	3/21/2018	MENARDS	CHA:Batteries 03/2018	6.97	10	5390	02	20
4/2/2018	5724 8417-Kates Linda	3/27/2018	AMAZON/WIPER BLADES USA	CHA:Wiper Blades Lic #U30472 & Lic #U30470 03/2018	59.80	10	5210	02	20
4/2/2018	5724 8417-Kates Linda	3/27/2018	MEIJER	CHA:Treats for Delivery Mtg 03/2018	32.50	10	5290	02	20
	Total 5724 8417-Kates Linda				806.35				
4/2/2018	6067 4468-Henderson Michael Z	3/15/2018	DREAMHOST	EDW:Domain Name - cooperationtoday.org 03/2018	13.95	10	5580	01	10
4/2/2018	6067 4468-Henderson Michael Z	3/26/2018	DREAMHOST	EDW:Domain Name - Carlinville Library 03/2018	13.95	10	5840	01	12
4/2/2018	6067 4468-Henderson Michael Z	3/27/2018	DREAMHOST	EDW:Domain Name - Waterloo Library 03/2018	13.95	10	5840	01	12
4/2/2018	6067 4468-Henderson Michael Z	3/29/2018	DREAMHOST	EDW:Domain Name - Jerseyville Library 03/2018	13.95	10	5840	01	12
	Total 6067 4468-Henderson Michael Z				55.80				
4/2/2018	6067 4476-Thompson Cassandra	3/13/2018	GOSHEN POST OFFICE	EDW:Postage 03/2018	250.00	85	5370	01	85
4/2/2018	6067 4476-Thompson Cassandra	3/20/2018	SHOP'N SAVE	EDW:Snacks for SHARE Staff Mtg 03/2018	26.44	85	5290	01	85
4/2/2018	6067 4476-Thompson Cassandra	3/21/2018	JIMMY JOHNS	EDW:Lunch - SHARE Staff Mtg 03/2018	244.04	85	5290	01	85
	Total 6067 4476-Thompson Cassandra				520.48				

Report Transaction Totals

9,567.79

Non-routine Credit Card Transactions Explanations

Bauer, Joan C - CHA - IUG 2018 Pre-Conference Registration
CHA - IUG 2018 Conference Airfare
CHA - Training at CAR 03/12-03/15/18 Lodging

Brown, Troy M - Licenses for SHARE Server Upgrade Project (Fully funded by SHARE Reserve Fund)
EDW - (6) Toner Cartridges

Edwards, Traci L - Lunches (17) for Supervisor's Meeting in CAR 03/29/18

Petty, Linda - EDW - DIOSHA Conference Lodging
EDW - CHA Hub Visit Lodging 03/06-03/07/18
EDW - 2018 Reaching Forward South Conference Registration

Popit, Ellen C - CAR - Baggage Check, Lodging & Meals for 2018 PLA Conference
Lunch at 2018 PLA Conference - Betsy M., Ellen P. & Leslie B.

Palmer, Susan - EDW - DIOSHA Conference Lodging
EDW - CHA Hub Visit Lodging 03/06-03/07/18
EDW - ILDS Trip Lodging & Meals 03/05/18
Lunch (6 Staff) CHA Hub Visit 03/07/18
Storytelling for Nonprofits Registration 04/26/18

Wingerter, Brant - Lunch for Leslie B., Dominique G., & Cassandra T. meeting with CAR Staff
Breakfast & Treats for Supervisor's Meeting in CAR 03/29/18

Bednar, Leslie M - Taxi & Lunch at 2018 PLA Conference - Ellen P. & Leslie B.
Baggage Check, Lodging & Meals at 2018 PLA Conference
Lunch at 2018 PLA Conference - Leslie B., Erika H. & Betsy M.

Bushong, Stacie L - Record Retention Trip to Carterville Lodging 03/01-03/02/18
IHLS New Logo Nametags (15)

Illinois Heartland Library System
 Credit Card Transactions
 From 03/02/2018 Through 04/02/2018

Credit Card							Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount		Code	Code	Code	Code
Fries, Arlanna - CAR - DIOSHA Conference Lodging										
CAR - Install Remote Starts on (3) Vehicles										
CAR - Fundraising that Works Registration										
Kates, Linda - CHA - Atrix HEPA Backpack Vacuum										
CHA - Aluminum Hand Trucks (4)										
Thompson, Cassandra - Lunch for SHARE Staff Meeting in Effingham 03/21/18										

Illinois Heartland Library System
Statement of Revenues and Expenditures
Fund #10 - General Fund

Attachment 5.2

	April 2018	YTD Actuals	YTD Budget	YTD Budget		IHLS Approved	Audited
	(04/01/2018 -	(07/01/2017 -	(07/01/2017 -	Variance		FY2017-18 Budget	FY2016-2017
	04/30/2018)	04/30/2018)	04/30/2018)	(07/01/2017 -	IHLS Approved	Percent Total	Actuals
				04/30/2018)	FY2017-18 Budget	Budget Remaining	(07/01/2016 -
							06/30/2017)
Revenues							
State Grants	0.00	1,209,700.32	2,803,691.20	(1,593,990.88)	3,364,429.41	(64.04)%	1,989,670.98
Fees for Services and Materials	0.00	0.00	0.00	0.00	0.00	0.00%	2,674.45
Investment Income	3,591.75	26,453.73	11,010.20	15,443.53	13,212.19	100.22%	15,000.01
Other Revenue	<u>21,747.99</u>	<u>251,789.12</u>	<u>218,204.80</u>	<u>33,584.32</u>	<u>261,845.70</u>	<u>(3.84)%</u>	<u>322,436.34</u>
Total Revenues	<u>25,339.74</u>	<u>1,487,943.17</u>	<u>3,032,906.20</u>	<u>(1,544,963.03)</u>	<u>3,639,487.30</u>	<u>(59.12)%</u>	<u>2,329,781.78</u>
Expenses							
Personnel	155,907.34	1,529,910.71	1,783,146.90	253,236.19	2,139,776.27	28.50%	1,795,252.32
Building and Grounds	16,121.11	163,480.01	190,859.50	27,379.49	229,031.26	28.62%	210,646.74
Vehicle Expenses	23,947.22	184,737.46	195,157.90	10,420.44	234,189.40	21.12%	221,725.51
Travel, Meetings & Continuing for Staff and	5,087.75	30,940.68	27,877.50	(3,063.18)	33,453.00	7.51%	33,895.63
Conferences & Continuing Education Meetings	0.00	600.00	4,916.60	4,316.60	5,900.00	89.83%	11,340.19
Public Relations	486.35	7,911.97	6,895.80	(1,016.17)	8,275.00	4.39%	1,756.24
Liability Insurance	444.00	14,690.70	13,551.00	(1,139.70)	16,261.21	9.66%	14,782.93
Supplies, Postage & Printing	5,628.92	35,269.41	30,624.20	(4,645.21)	36,749.00	4.03%	41,583.44
Telephone & Telecommunications	1,305.54	13,018.89	14,023.80	1,004.91	16,828.50	22.64%	19,803.28
Equipment Rental, Repair and Maintenance	441.98	4,640.80	6,366.70	1,725.90	7,640.00	39.26%	4,840.33
Professional Services	1,570.00	23,204.28	36,516.70	13,312.42	43,820.00	47.05%	48,790.97
Contractual Services	13.95	14,409.01	34,807.00	20,397.99	41,768.39	65.50%	14,839.07
Professional Membership Dues	0.00	2,292.00	2,615.00	323.00	3,138.00	26.96%	2,656.00
Miscellaneous	65.00	2,144.79	1,450.00	(694.79)	1,740.00	(23.26)%	5,761.74
Capital Outlays	<u>61,650.00</u>	<u>87,324.00</u>	<u>214,429.10</u>	<u>127,105.10</u>	<u>257,315.00</u>	<u>66.06%</u>	<u>5,750.00</u>
Total Expenses	<u>272,669.16</u>	<u>2,114,574.71</u>	<u>2,563,237.70</u>	<u>448,662.99</u>	<u>3,075,885.03</u>	<u>31.25%</u>	<u>2,433,424.39</u>
Other Financing Sources & Uses							
Transfers From Other Funds	0.00	(1,878.32)	0.00	1,878.32	0.00	0.00%	(1,839.38)
Transfer to Other Funds	<u>0.00</u>	<u>0.00</u>	<u>208,333.30</u>	<u>208,333.30</u>	<u>250,000.00</u>	<u>100.00%</u>	<u>250,000.00</u>
Total Other Financing Sources & Uses	<u>0.00</u>	<u>(1,878.32)</u>	<u>208,333.30</u>	<u>210,211.62</u>	<u>250,000.00</u>	<u>100.75%</u>	<u>248,160.62</u>
Other Income (Expense)							
Dreamhost	0.00	181.35	0.00	181.35	0.00	0.00%	432.45
Reimbursement	(41.85)	(414.50)	0.00	(414.50)	0.00	0.00%	(432.45)
Total Other Income (Expense)	<u>(41.85)</u>	<u>(233.15)</u>	<u>0.00</u>	<u>(233.15)</u>	<u>0.00</u>	<u>0.00%</u>	<u>0.00</u>
Total Revenue Over (Under) Expense	<u>(247,371.27)</u>	<u>(624,986.37)</u>	<u>261,335.20</u>	<u>(886,321.57)</u>	<u>313,602.27</u>	<u>(299.29)%</u>	<u>(351,803.23)</u>

Illinois Heartland Library System
Statement of Revenues and Expenditures
Fund #27 - Cataloging Maintenance Center (CMC)

	April 2018	YTD Actuals	YTD Budget	YTD Budget Variance	IHLS Approved FY2017-18 Budget	IHLS Approved FY2017-18 Budget Percent Total Budget Remaining	Audited FY2016-2017 Actuals
	(04/01/2018 - 04/30/2018)	(07/01/2017 - 04/30/2018)	(07/01/2017 - 04/30/2018)	(07/01/2017 - 04/30/2018)			(07/01/2016 - 06/30/2017)
Revenues							
State Grants	0.00	293,028.00	244,189.90	48,838.10	293,027.90	0.00%	363,020.00
Total State Grants	0.00	293,028.00	244,189.90	48,838.10	293,027.90	0.00%	363,020.00
Total Revenues	0.00	293,028.00	244,189.90	48,838.10	293,027.90	0.00%	363,020.00
Expenses							
Personnel	13,917.10	147,529.63	149,524.80	1,995.17	179,429.82	17.78%	225,954.03
Building and Grounds	0.00	0.00	0.00	0.00	0.00	0.00%	11.49
Vehicle Expenses	0.00	0.00	250.00	250.00	300.00	100.00%	35.35
Travel, Meetings & Continuing for Staff and	467.24	5,021.80	6,123.40	1,101.60	7,348.00	31.66%	3,788.28
Supplies, Postage & Printing	1,979.58	2,489.43	2,466.60	(22.83)	2,960.00	15.90%	12,326.57
Telephone & Telecommunications	434.42	2,506.97	2,280.00	(226.97)	2,736.00	8.37%	5,976.26
Equipment Rental, Repair and Maintenance	318.26	2,097.75	3,000.00	902.25	3,600.00	41.73%	3,643.90
Professional Services	5,678.25	47,854.75	55,833.30	7,978.55	67,000.00	28.57%	59,323.39
Contractual Services	2,254.83	23,286.23	24,690.90	1,404.67	29,629.08	21.41%	39,275.97
Professional Membership Dues	0.00	48.00	20.80	(27.20)	25.00	(92.00)%	0.00
Total Expenses	25,049.68	230,834.56	244,189.80	13,355.24	293,027.90	21.22%	350,335.24
Total Revenue Over (Under) Expense	(25,049.68)	62,193.44	0.10	62,193.34	0.00	0.00%	12,684.76

Illinois Heartland Library System
Statement of Revenues and Expenditures
Fund #29 - Plinkit Fund

	April 2018	YTD Actuals	YTD Budget	YTD Budget		IHLS Approved	Audited
	(04/01/2018 -	(07/01/2017 -	(07/01/2017 -	(07/01/2017 -	IHLS Approved	FY2017-18 Budget	FY2016-2017
	04/30/2018)	04/30/2018)	04/30/2018)	04/30/2018)	FY2017-18 Budget	Percent Total	Actuals
						Budget Remaining	(07/01/2016 -
							06/30/2017)
Revenues							
Fees for Services and Materials	<u>0.00</u>	<u>(15,400.00)</u>	<u>0.00</u>	<u>(15,400.00)</u>	<u>0.00</u>	<u>0.00%</u>	<u>0.00</u>
Total Revenues	<u>0.00</u>	<u>(15,400.00)</u>	<u>0.00</u>	<u>(15,400.00)</u>	<u>0.00</u>	<u>0.00%</u>	<u>0.00</u>
Expenses							
Supplies, Postage & Printing	<u>0.00</u>	<u>9,132.45</u>	<u>0.00</u>	<u>(9,132.45)</u>	<u>0.00</u>	<u>0.00%</u>	<u>0.00</u>
Total Expenses	<u>0.00</u>	<u>9,132.45</u>	<u>0.00</u>	<u>(9,132.45)</u>	<u>0.00</u>	<u>0.00%</u>	<u>0.00</u>
Total Revenue Over (Under) Expense	<u>0.00</u>	<u>(24,532.45)</u>	<u>0.00</u>	<u>(24,532.45)</u>	<u>0.00</u>	<u>0.00%</u>	<u>0.00</u>

Illinois Heartland Library System
Statement of Revenues and Expenditures
Fund #32 - Online Computer Library Center (OCLC)

							Audited
	April 2018	YTD Actuals	YTD Budget	YTD Budget		IHLS Approved	FY2016-2017
	(04/01/2018 -	(07/01/2017 -	(07/01/2017 -	(07/01/2017 -	IHLS Approved	FY2017-18 Budget	Actuals
	04/30/2018)	04/30/2018)	04/30/2018)	04/30/2018)	FY2017-18 Budget	Percent Total Budget Remaining	(07/01/2016 - 06/30/2017)
Revenues							
State Grants	0.00	135,506.55	112,922.10	22,584.45	135,506.55	0.00%	159,925.00
Total State Grants	0.00	135,506.55	112,922.10	22,584.45	135,506.55	0.00%	159,925.00
Total Revenues	0.00	135,506.55	112,922.10	22,584.45	135,506.55	0.00%	159,925.00
Expenses							
Personnel	10,844.88	104,227.74	97,242.20	(6,985.54)	116,690.47	10.68%	108,296.38
Supplies, Postage & Printing	1,979.58	3,405.52	4,000.00	594.48	4,800.00	29.05%	2,025.93
Telephone & Telecommunications	281.03	2,361.59	2,280.00	(81.59)	2,736.00	13.68%	2,348.07
Equipment Rental, Repair and Maintenance	225.75	2,576.33	3,150.00	573.67	3,780.00	31.84%	2,934.60
Professional Services	0.00	2,800.00	8,000.00	5,200.00	9,600.00	70.83%	0.00
Contractual Services	1,026.57	12,809.16	15,515.70	2,706.54	18,618.78	31.20%	18,456.00
Total Expenses	14,357.81	128,180.34	130,187.90	2,007.56	156,225.25	17.95%	134,060.98
Total Revenue Over (Under) Expense	(14,357.81)	7,326.21	(17,265.80)	24,592.01	(20,718.70)	(135.36)%	25,864.02

Illinois Heartland Library System
Statement of Revenues and Expenditures
Fund #34 - The Marc of Quality (TMQ)

	April 2018	YTD Actuals	YTD Budget	YTD Budget Variance	IHLS Approved FY2017-18 Budget	IHLS Approved FY2017-18 Budget Percent Total Budget Remaining	Audited FY2016-2017 Actuals
	(04/01/2018 - 04/30/2018)	(07/01/2017 - 04/30/2018)	(07/01/2017 - 04/30/2018)	(07/01/2017 - 04/30/2018)			(07/01/2016 - 06/30/2017)
Revenues							
State Grants	<u>0.00</u>	<u>8,200.00</u>	<u>6,833.30</u>	<u>1,366.70</u>	<u>8,200.00</u>	<u>0.00%</u>	<u>8,200.00</u>
Total Revenues	<u>0.00</u>	<u>8,200.00</u>	<u>6,833.30</u>	<u>1,366.70</u>	<u>8,200.00</u>	<u>0.00%</u>	<u>8,200.00</u>
Expenses							
Contractual Services	<u>0.00</u>	<u>4,100.00</u>	<u>6,833.30</u>	<u>2,733.30</u>	<u>8,200.00</u>	<u>50.00%</u>	<u>8,200.00</u>
Total Expenses	<u>0.00</u>	<u>4,100.00</u>	<u>6,833.30</u>	<u>2,733.30</u>	<u>8,200.00</u>	<u>50.00%</u>	<u>8,200.00</u>
Other Financing Sources & Uses							
Transfer to Other Funds	<u>0.00</u>	<u>0.14</u>	<u>0.00</u>	<u>(0.14)</u>	<u>0.00</u>	<u>0.00%</u>	<u>0.00</u>
Total Other Financing Sources & Uses	<u>0.00</u>	<u>0.14</u>	<u>0.00</u>	<u>(0.14)</u>	<u>0.00</u>	<u>0.00%</u>	<u>0.00</u>
Total Revenue Over (Under) Expense	<u>0.00</u>	<u>4,099.86</u>	<u>0.00</u>	<u>4,099.86</u>	<u>0.00</u>	<u>0.00%</u>	<u>0.00</u>

Illinois Heartland Library System
Statement of Revenues and Expenditures
Fund #66 - Capital Fund

							Audited
	April 2018	YTD Actuals	YTD Budget	YTD Budget		IHLS Approved	FY2016-2017
	(04/01/2018 -	(07/01/2017 -	(07/01/2017 -	(07/01/2017 -	IHLS Approved	FY2017-18 Budget	Actuals
	04/30/2018)	04/30/2018)	04/30/2018)	04/30/2018)	FY2017-18 Budget	Percent Total Budget Remaining	(07/01/2016 - 06/30/2017)
Revenues							
Investment Income	<u>271.22</u>	<u>3,835.55</u>	<u>0.00</u>	<u>3,835.55</u>	<u>0.00</u>	0.00%	<u>4,982.46</u>
Total Revenues	<u>271.22</u>	<u>3,835.55</u>	<u>0.00</u>	<u>3,835.55</u>	<u>0.00</u>	0.00%	<u>4,982.46</u>
Expenses							
Capital Outlays	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	0.00%	<u>356,899.51</u>
Total Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	0.00%	<u>356,899.51</u>
Total Revenue Over (Under) Expense	<u>271.22</u>	<u>3,835.55</u>	<u>0.00</u>	<u>3,835.55</u>	<u>0.00</u>	0.00%	<u>(351,917.05)</u>

Illinois Heartland Library System

Balance Sheet
Governmental Funds
as of April 30, 2018

	Major Funds					Non-Major Governmental Funds	Total
	General Fund	CMC Fund	Plinkit	OCLC Fund	Capital Projects Fund		
Assets							
Cash and Cash Equivalents	3,875,451.64	76,733.66	17,050.41	32,079.90	987,244.73	6,074.23	4,994,634.57
Due From Other Funds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grants Receivable	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Accounts Receivable	20,479.32	0.00	0.00	0.00	0.00	0.00	20,479.32
Prepaid Expenses	<u>3,853.34</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,853.34</u>
Total Assets	<u>3,899,784.30</u>	<u>76,733.66</u>	<u>17,050.41</u>	<u>32,079.90</u>	<u>987,244.73</u>	<u>6,074.23</u>	<u>5,018,967.23</u>
Liabilities							
Accounts Payable	9,848.16	1,979.58	0.00	2,009.02	0.00	0.00	13,836.76
Grants Payable	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Due to Other Funds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Accrued Expenses	<u>31,931.90</u>	<u>(1,400.20)</u>	<u>118.86</u>	<u>2,236.25</u>	<u>0.00</u>	<u>0.00</u>	<u>32,886.81</u>
Total Liabilities	<u>41,780.06</u>	<u>579.38</u>	<u>118.86</u>	<u>4,245.27</u>	<u>0.00</u>	<u>0.00</u>	<u>46,723.57</u>
Deferred Inflows of Resources							
Loss Book Funds	(19.95)	0.00	0.00	0.00	0.00	0.00	(19.95)
Other Deferred Inflows	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Deferred Inflows of Resources	<u>(19.95)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(19.95)</u>
Fund Balances							
	<u>3,858,024.19</u>	<u>76,154.28</u>	<u>16,931.55</u>	<u>27,834.63</u>	<u>987,244.73</u>	<u>6,074.23</u>	<u>4,972,263.61</u>
Total Liabilities, Deferred Inflows, and Fund Balances	<u>3,899,784.30</u>	<u>76,733.66</u>	<u>17,050.41</u>	<u>32,079.90</u>	<u>987,244.73</u>	<u>6,074.23</u>	<u>5,018,967.23</u>

Non-Major Governmental Funds represents SWAYS

Illinois Heartland Library System
Statement of Revenues and Expenditures
Fund #85 - Sharing Heartland's Available Resources Equally (SHARE)

	April 2018	YTD Actuals	YTD Budget	YTD Budget		IHLS Approved	Audited
	(04/01/2018 -	(07/01/2017 -	(07/01/2017 -	Variance		FY2017-18 Budget	FY2016-2017
	04/30/2018)	04/30/2018)	04/30/2018)	(07/01/2017 -	IHLS Approved	Percent Total	Actuals
				04/30/2018)	FY2017-18 Budget	Budget Remaining	(07/01/2016 -
							06/30/2017)
Revenues							
Fees for Services and Materials	18,818.29	1,280,453.38	1,067,933.80	212,519.58	1,281,520.44	(0.08)%	1,105,690.40
Investment Income	1,323.75	9,452.20	3,740.80	5,711.40	4,489.00	110.56%	4,466.36
Other Revenue	<u>2,219.83</u>	<u>50,151.47</u>	<u>33,234.10</u>	<u>16,917.37</u>	<u>39,880.85</u>	<u>25.75%</u>	<u>23,678.00</u>
Total Revenues	<u>22,361.87</u>	<u>1,340,057.05</u>	<u>1,104,908.70</u>	<u>235,148.35</u>	<u>1,325,890.29</u>	<u>1.07%</u>	<u>1,133,834.76</u>
Expenses							
Personnel	82,694.07	805,946.90	868,585.10	62,638.20	1,042,301.98	22.68%	989,600.39
Library Materials	4,638.44	57,940.92	60,909.80	2,968.88	73,091.81	20.73%	0.00
Vehicle Expenses	155.56	985.73	833.30	(152.43)	1,000.00	1.43%	796.18
Travel, Meetings & Continuing for Staff and	1,782.67	12,886.94	14,560.80	1,673.86	17,473.00	26.25%	16,613.75
Conferences & Continuing Education Meetings	0.00	0.00	0.00	0.00	0.00	0.00%	300.00
Public Relations	0.00	24.09	416.70	392.61	500.00	95.18%	93.20
Supplies, Postage & Printing	957.23	18,586.78	15,916.70	(2,670.08)	19,100.00	2.69%	5,292.54
Telephone & Telecommunications	1,667.79	14,142.51	12,090.00	(2,052.51)	14,508.00	2.52%	16,502.52
Equipment Rental, Repair and Maintenance	361.91	2,929.65	4,300.00	1,370.35	5,160.00	43.22%	3,644.13
Professional Services	2,228.58	16,169.83	9,166.60	(7,003.23)	11,000.00	(47.00)%	6,000.00
Contractual Services	42,971.32	223,747.00	185,160.30	(38,586.70)	222,192.30	(0.70)%	195,342.86
Depreciation	0.00	0.00	0.00	0.00	0.00	0.00%	188,307.97
Professional Membership Dues	0.00	100.00	83.30	(16.70)	100.00	0.00%	100.00
Miscellaneous	30.00	273.20	300.00	26.80	360.00	24.11%	515.96
Capital Outlays	<u>1,910.05</u>	<u>1,910.05</u>	<u>0.00</u>	<u>(1,910.05)</u>	<u>0.00</u>	<u>0.00%</u>	<u>0.00</u>
Total Expenses	<u>139,397.62</u>	<u>1,155,643.60</u>	<u>1,172,322.60</u>	<u>16,679.00</u>	<u>1,406,787.09</u>	<u>17.85%</u>	<u>1,423,109.50</u>
Other Financing Sources & Uses							
Transfers From Other Funds	0.00	0.00	(208,333.30)	(208,333.30)	(250,000.00)	100.00%	(250,000.00)
Transfer to Other Funds	<u>0.00</u>	<u>0.00</u>	<u>118,750.00</u>	<u>118,750.00</u>	<u>142,500.00</u>	<u>100.00%</u>	<u>0.00</u>
Total Other Financing Sources & Uses	<u>0.00</u>	<u>0.00</u>	<u>(89,583.30)</u>	<u>(89,583.30)</u>	<u>(107,500.00)</u>	<u>100.00%</u>	<u>(250,000.00)</u>
Other Income (Expense)							
Reimbursements-Subscriptions	0.00	135,596.99	0.00	135,596.99	0.00	0.00%	254,819.75
Reimbursements-3M e-books	9,897.06	49,687.66	0.00	49,687.66	0.00	0.00%	82,576.55
Reimbursement:Subscriptions	0.00	(136,411.21)	0.00	(136,411.21)	0.00	0.00%	(245,969.00)
Reimbursement:3M e-books	(9,897.06)	(71,944.32)	0.00	(71,944.32)	0.00	0.00%	(60,284.90)
Reimbursement:SAM	0.00	(10,530.67)	0.00	(10,530.67)	0.00	0.00%	(957.33)
Pension Expense	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>28,127.10</u>
Total Other Income (Expense)	<u>0.00</u>	<u>(33,601.55)</u>	<u>0.00</u>	<u>(33,601.55)</u>	<u>0.00</u>	<u>0.00%</u>	<u>58,312.17</u>
Total Revenue Over (Under) Expense	<u>(117,035.75)</u>	<u>150,811.90</u>	<u>22,169.40</u>	<u>128,642.50</u>	<u>26,603.20</u>	<u>466.89%</u>	<u>19,037.43</u>

Illinois Heartland Library System

Statement of Net Position

SHARE Fund

as of April 30, 2018

Computer Development Fund

Assets:

Current Assets:

Cash and Cash Equivalents	1,705,763.18
Due from Other Funds	0.00
Accounts Receivable	18,442.68
Prepaid Expenses	165,996.43
Net Pension Assets	(160,608.16)
Total Current Assets:	1,729,594.13

Capital Assets:

Depreciable Capital Assets	2,667,758.77
Accumulated Depreciation	(2,553,469.71)
Total Capital Assets:	114,289.06
Total Assets:	1,843,883.19

Deferred Outflows of Resources:

Deferred Outflows from Pension Contribution	
Deferred Outflows from Pension Contribution	473,181.39
Total Deferred Outflows of Resources:	473,181.39

Total Assets and Deferred Outflows of Resources 2,317,064.58

Liabilities:

Current Liabilities:

Accounts Payable	192,911.52
Due to Other Funds	0.00
Accrued Expenses	23,102.51
Total Current Liabilities:	216,014.03

Long-Term Liabilities:

Compensated Absences Payable	83,753.27
Other Long-Term Liabilities	0.00
Total Long-Term Liabilities:	83,753.27
Total Liabilities:	299,767.30

Deferred Inflows of Resources:

Deferred Inflows of Resources Related to Pension	
Deferred Inflows of Resources Related to Pension	9,469.66
Total Deferred Inflows of Resources:	9,469.66

Net Position:

Unrestricted	2,007,827.62
Total Net Position:	2,007,827.62

Total Liabilities, Deferred Inflows & Net Position 2,317,064.58

FY2019 IHLS Proposed Capital Projects Fund Budget

G/L Account	Description	Beginning Balance	FY2018 Budget	FY2018 EOY Forecast	FY2019 Budget
Capital Projects Funding Source					
	FY2017 Audited Ending Fund Balance*	983,409.18			
	Total Capital Funding Available	983,409.18			
4500	Interest Revenue		-	5,267.15	4,527.22
	Total Capital Funding Available		983,409.18	988,676.33	993,203.55
FY2018 Capital Projects					
<i>All FY2018 Capital Projects were budgeted under the General Fund</i>					
FY2019 Capital Projects					
5765	Capital Outlays - Building & Improvements				
	Painting of Soffit, Doors, & Trim - Champaign Office				14,000.00
5775	Capital Outlays-Vehicles				
	7 Delivery Vans \$30,000/each				210,000.00
	Total Capital Projects				224,000.00
	Reserved Balance (EDW - Ins Payment for Mine Subsidence Loss)				87,912.00
	Unreserved Balance				681,291.55
	Projected Capital Fund Ending Balance		983,409.18	988,676.33	769,203.55

***Capital Projects Fund Cash Balances by Accounts**Bank Accounts

US Bank Money Market Account 1.88

Illinois Funds Account 196,722.31

Certificate of Deposit

First Mid-Illinois Bank & Trust 532,918.49

Scott Credit Union 253,766.50

983,409.18

Capital Projects Fund Investment Outlook

Attachment 5.5

Capital Project Funds Accounts:	Balance as of 04/30/18	Current Interest Rate	Projected FY18 YE Interest	Estimated Illinois Funds Interest Earnings
Illinois Funds - Capital Projects Fund	\$198,722.02	Avg 1.2166%	\$ 2,543.71	
Scott Credit Union CD <i>Maturity Date: May 29, 2018</i>	\$255,199.29	0.75%	\$ 1,910.39	\$ 3,104.75
First Mid-Illinois Bank & Trust CD <i>Maturity Date: May 16, 2018</i>	\$533,321.54	0.15%	\$ 813.05	\$ 6,488.39
			\$ 2,723.44	\$ 9,593.14