



# Staff Report

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MEMO TO: IHLS Board of Directors  
FROM: Leslie Bednar  
DATE: August 17, 2022  
RE: Staffing Update

The following represents new hire recommendations for August. All three are replacements and will help IHLS better deliver priority services to member libraries.

We are excited to greet our new colleagues and look forward to the onboarding process. It is sad to see some colleagues leave, and we know that transitions are often a good thing. We thank them for their service to Illinois libraries and wish them well.

Please let me know if you have any questions and I will answer as much as possible at the meeting. Thank you.

## Resignation

*Classification:* Sorter (part-time)

*Project/ Location:* Operations/ Edwardsville

*Salary:* \$13/hr.

*Last Day:* August 5, 2022

*Reason:* Moving out of state

*Classification:* Driver (part-time)

*Project/ Location:* Operations/Champaign

*Salary:* \$15.00/ hr.

*Last Day:* August 12, 2022

*Reason:* Pay/chose to stay with other part time employer

*Classification:* Driver (part-time)

*Project/ Location:* Operations/Carbondale

*Salary:* \$15.00/ hr.

*Last Day:* August 12, 2022

*Reason:* No reason given resigned on last day

## New Hires – Pending Board Approval

*Classification:* Sorter (part-time)

*Project/ Location:* Operations/ Edwardsville

*Salary:* \$13.00/hr.

*Start Date:* TBD

*Classification:* Driver (part-time)  
*Project/ Location:* Operations/ Carbondale  
*Salary:* \$15.00/hr.  
*Start Date:* TBD

*Classification:* Driver (part-time)  
*Project/ Location:* Operations/ Carbondale  
*Salary:* \$15.00/hr.  
*Start Date:* TBD

Salary Change

*Classification:* Web IT Administrator  
*Project/ Location:* IT/ Edwardsville  
*Salary:* \$53,963.52/annual  
*New Salary:* \$57,653/annual  
Reason: Market Adjustment (passed certification of Microsoft 365 Certified: Fundamentals)

*Classification:* Share Administrative Services Manager  
*Project/ Location:* SHARE/ Carbondale  
*Salary:* \$58,574.88/annual  
*New Salary:* \$70,403/annual  
Reason: Market Adjustment