



# Staff Report

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MEMO TO: IHLS Board of Directors  
FROM: Leslie Bednar  
DATE: February 23, 2021  
RE: Staffing Update

The following represents staffing changes for the month of February. We have one new hire recommendation to help with Edwardsville operations. And we wish our long-time colleagues all the best in the next adventures of their lives! They will be missed.

#### New Hires – Pending Board Approval

*Classification:* Sorter (part-time)

*Project/Location:* Operations/ Edwardsville

*Start Date:* TBD

*Salary:* \$11.00/hr.

#### Resignations and Retirements

*Classification:* Courier (part-time)

*Project/Location:* Operations/ Carbondale

*Salary:* \$11.99/hr.

*Last Day:* January 22, 2021

*Reason:* Unable to perform essential functions of job/ Employee resigned

*Classification:* SHARE Administrative Service Specialist (full-time)

*Project/Location:* Full Time Support Services/ Carbondale

*Salary:* \$44,754.74

*Last Day:* January 29, 2021

*Reason:* Retirement

#### Termination- Pending Board Approval

#### Promotions/Change in Position: